

Quarter-3 Output Monitoring Report

FY 2018-19



City Governance Project

Local Government Engineering Department

Table of Contents

Abbreviation.....	i-iii
Executive Summary.....	iv-vi
1. Introduction	1
2. Process followed to carryout monitoring.....	1
3. Limitations of the monitoring.....	1
4. Monitoring Findings	2
4.1 Component-1: Inclusive City Governance Improvement Action Program (ICGIAP).....	2
Area-1: Improvement of Openness and Information Dissemination.....	2
Area-2: Administrative Reform	23
Area-3: Tax Reform.....	66
Area-4: Financial Reform.....	79
Area-5: Citizen’s Awareness and Participation	96
Area-6: Urban Planning and Environment Improvement	144
Area-7: Coordination System for Law Enforcement	164
4.2 Component-2: Poverty Reduction Action Plan (PRAP).....	174
4.3 Component-3: Infrastructure Development	205
5. Challenges of the program.....	213

List of Tables

Activity 1.1: Activity for e-governance initiated (T1).....	2
Activity 1.2: Mass Communication Cell (MCC) established (T2)	5
Activity 1.3: City information Service Center (CISC) established.....	12
Activity 1.4: Meet with Mass public of City Corporation.....	15
Activity 2.1: City Development Coordination Committee (CDCC) established (T3)	23
Activity 2.2: Administrative Reform Committee (ARC) established	28
Activity 2.3: Vision and mission set in each Dept.	34
Activity 2.4: CDU established, and formulate training program (T4).....	38
Activity 2.5: Job descriptions revised.....	44
Activity 2.6: Initiate Kaizen Activity	47
Activity 2.7: Comprehensive Planning Unit (CPU)	54
Activity 2.8: Activate Standing Committees	60
Activity 2.9: Annual administrative report prepared and published	64
Activity 3.1: Improve capability/efficiency of tax assessment	66
Activity 3.2: Interim tax assessment carried out throughout the year and collection increased	71
Activity 3.3: Re-identification of tax source	76
Activity 4.1: Introduce “financially independent accounting system” in water supply and waste management sector(T5)	79

Activity 4.2: Diversify earnings from Business Operated by CCs (T6)	81
Activity 4.3: Establish integrated computer systems	84
Activity 4.4: Financial statement prepared, and internal audit department carryout audit within 3 months after the closure of fiscal year	85
Activity 4.6: All due debts to GOB and other entities fully repaid according the schedule.....	90
Activity 4.7: Outstanding bills older than 3 months, including: I. electricity and II. Telephone, paid in time.....	92
Activity 4.8: Budget proposal is compared with the budget and actual outlays in the previous year, displayed at the CC office.....	95
Activity 5.1: Civil Society Coordination Committee (CSCC) (T7)	96
Activity 5.2: Establishment of Ward Level Coordination Committee (WLCC) (T8)	104
Activity 5.3: Integration of Community and Formation of Community Group (CG)	109
Activity 5.4: Gender action plan(GAP) prepared	114
Activity 5.5: Poverty reduction action plan (PRAP) prepared and implemented with inclusion of slum	120
Activity 5.6: Revision of citizen charter	134
Activity 5.7: Citizen report cards prepared, approved and implemented by CSCC	137
Activity 5.8: Grievance redress cell (GRC) established with revised terms of reference and functional	141
Activity 6.1: Initiate/update master plan.....	144
Activity 6.2: Development control implemented (T9)	147
Activity 6.3: Practical use of City Corporation Infrastructure Development Plan (CCIDP)	150
Activity 6.4: Establish O&M action plan.....	152
Activity 6.5: Environmental Conservation Act and Environment Framework (T10)	153
Activity 6.6: Sanitary Situation	156
Activity 6.7: Solid Waste Management (T11)	159
Activity 7.1: Awareness campaign for Rule of Law.....	164
Activity 7.2: Law Enforcement Unit (LEU) established (T12)	167
Activity 7.3: Capacity development for Standing Committee for Law and Discipline implemented (T13)	172
Table 4.2.1: Standing Committee on Poverty Reduction and Slum Development, Steering Committee and Task Teams	174
Table 4.2.4 Micro Credit Support by City Corporations.....	188
Table 4.2.5: Pre-primary School Education by City Corporations	195
Table 4.2.6: Mother and Child Health Care Services by City Corporations	198
Table 4.2.7: Small Infrastructure Development Service Provided to Approved Slums by City Corporations	203
Table 4.3.1: Sub-projects of Batch-1 by Categories and City Corporations	205
Table 4.3.2: Sub-projects of Batch-2 by Categories and City Corporations	205
Table 4.3.3: Contract Cost of Batch-1 Sub-projects by City Corporations	205
Table 4.3.4: Contract Cost of Batch-2 Sub-projects by City Corporations	206
Table 4.3.5: Sub-project Completion Status of Batch-1 by Categories and City Corporations	206
Table 4.3.6: Contracted Sub-projects Progress of Batch-2 by Categories and City Corporations.....	207

Table 4.3.7: Average Time, Physical & Financial Progress of Sub-projects under Construction by 207	207
City Corporations	207
Table 4.3.8: Compliance Maintained at Visited Construction Work Sites of Batch-1 by City Corporations	208
Table 4.3.9: Compliance Maintained at Visited Construction Work Sites	209
Table 4.3.10: Performance Security Expire Date of Batch-1 & 2 Sub-projects by Packages and City Corporation.....	211
5. Challenges of the program	213

Annex

Annex 1(a): NCC Governance Improvement Monitoring Result as of March '19.....	214-227
Annex 1(b): CuCC Governance Improvement Monitoring Result as of March '19.....	228-241
Annex 1(c): RpCC Governance Improvement Monitoring Result as of March '19.....	242-255
Annex 1(d): GCC Governance Improvement Monitoring Result as of March '19.....	256-269
Annex 1(e): ChCC Governance Improvement Monitoring Result as of March '19.....	270-283
Annex 2(a): NCC PRAP Monitoring Result as of March '19.....	284-287
Annex 2(b): CuCC PRAP Monitoring Result as of March '19.....	288-291
Annex 2(c): RpCC PRAP Monitoring Result as of March '19.....	292-295
Annex 2(d): GCC PRAP Monitoring Result as of March '19.....	296-299
Annex 2(e): ChCC PRAP Monitoring Result as of March '19.....	300-303
Annex 3(a): NCC Infrastructure Monitoring Result as of March '19.....	304
Annex 3(b): CuCC Infrastructure Monitoring Result as of March '19.....	305
Annex 3(c): RpCC Infrastructure Monitoring Result as of March '19.....	306-307
Annex 3(d): GCC Infrastructure Monitoring Result as of March '19.....	308
Annex 3(e): ChCC Infrastructure Monitoring Result as of March '19.....	309

Abbreviations

ARC	Administrative Reform Committee
ARSP	Administrative Reform Strategic Plan
As req.	As require
B1	Batch One
B2	Batch Two
BDT	Bangladesh Taka
BME	Benefit Monitoring and Evaluation
CAP	Community Action Plan
CBO	Community Based Organization
CC	City Corporation
CCIDP	City Corporation Infrastructure Development Plan
CDA	Chittagong Development Authority
CDC	Community Development Committee
CDCC	City Development Coordination Committee
CDU	Capacity Development Unit
CEO	Chief Executive Officer
CG	Community Group
CGP	City Governance Project
ChCC	Chattogram City Corporation
CISC	City Information Service Center
CMIS	City Management Information System
CuCC	Cumilla City Corporation
CPU	Comprehensive Planning Unit
Cr.	Course
CRC	Citizen Report Card
CSCC	Civil Society Coordination Committee
DAPs	Detail Area Plans
Dept.	Department
DMDP	Dhaka Metropolitan Development Plan
DoE	Department of Environment
E-governance	Electronic governance
E. ser.	Electronic Service
F&E	Financial and Establishment
Feas.	Feasible
FY	Financial Year

GAP	Gender Action Plan
GCC	Gazipur City Corporation
GICD	Governance Improvement and Capacity Development
GO	Government Organization
GOB	Government of Bangladesh
GRC	Grievance Redress Cell
ICGIAP	Inclusive City Governance Improvement Action Program
ID	Identification
IDPCC	Inclusive Development Plan of City Corporation
IFMS	Integrated Financial Management Software
IGAs	Income Generating Activities
ICT	Information Communication and Technology
IT	Information Technology
LEU	Law Enforcement Unit
LGD	Local Government Division
LGED	Local Government Engineering Department
MCC	Mass Communication Cell
MIS	Management Information System
N/A	Not Applicable
NCC	Narayanganj City Corporation
NGO	Non-government Organization
O&M	Operation and Maintenance
PCO	Project Coordination Office
PIU	Project Implement Unit
PRAP	Poverty Reduction Action Plan
PRO	Public Relation Officer
PS	Private Secretary/ Personal Secretary
PSC	Project Steering Committee
Q2, Y3	Quarter Two, Year Three
Q3, Y3	Quarter Three, Year Three
3R	Reduce, Recycle & Reuse
RAJUK	Rajdhani Unnayan Kartipakkha
RpCC	Rangpur City Corporation
SAE	Sub-assistant Engineer
SC	Standing Committee
SMS	Sort Message Service
SW	Solid Waste

SWM	Solid Waste Management
SWMC	Solid Waste Management Committee
T	Trigger
ToR	Terms of Reference
VGD	Vulnerable Group Development
VGf	Vulnerable Group Feeding
W	Ward
WASA	Water Supply and Sewerage Authority
WDSC	Women Development Standing Committee
WG	Working Group
WIT	Work Improvement Team
WLCC	Ward Level Coordination Committee
WM	Waste Management
WS	Water Supply

Executive Summary

Governance Improvement & Capacity Development (GICD), Poverty Reduction Action Program (PRAP) and Infrastructure Development (ID) are components of City Governance Project (CGP), which outputs are to improve & develop capacity of project City Corporations (Narayanganj City Corporation-NCC, Cumilla City Corporation-CuCC, Rangpur City Corporation-RpCC, Gazipur City Corporation-GCC and Chattogram City Corporation-ChCC). City Corporations implement governance improvement through Inclusive City Governance Improvement Action Program (ICGIAP) poverty reduction through Poverty Reduction Action Plan (PRAP) and infrastructure development through City Corporation Infrastructure Development Plan (CCIDP). The activities are supported by training, facilitation, administrative reform, services to citizens, reducing gender discrimination, poverty reduction and intensive monitoring to assess the performance. Performance based fund allocation is applied for this project, so that City Corporations may have incentive to achieve the thirteen selected targets of ICGIAP. City Corporations implemented most of the activities as quarterly basis. Where, BME is mandated to assess the progress and performance of governance improvement, poverty reduction and infrastructure development activities in each targeted CC with defined reporting procedure. BME could not physically verify the fruitfulness of most events like meetings, campaigns, trainings, workshops, as because, BME did not have schedule of those activities.

Governance Improvement Component

Area-1: Improvement of Openness and Information Dissemination

Until Q3, Y5 (January – March 2019) monitoring period, under **activity 1.1 (T1)**, NCC & CuCC each attended 9 (90%) tasks, RpCC & ChCC each attended 8 (80%), GCC attended 7 (70%) out of 10 tasks; under **activity 1.2 (T2)**, NCC & RpCC each attended 10 (91%) tasks, CuCC & ChCC attended 9 (82%) each; and GCC attended 7 (64%) tasks out of 11 tasks; under **activity 1.3**, RpCC attended 7 (100%), while NCC, CuCC, GCC and ChCC each attended 6 (86%) out of 7 tasks; and under **activity 1.4**, NCC & RpCC each attended tasks 9 (100%), CuCC & ChCC each attended 8 (89%); while GCC did not attend any tasks out of 9.

However, out of total 37 tasks of 4 activities under area 1, NCC & RpCC each attended 34 (92%) tasks, CuCC 32 (86%), ChCC 31(84%) and GCC attended tasks 20 (54%) until Q3, Y5.

Area-2: Administrative Reform

Until Q3, Y5 (January – March 2019) monitoring period, under **activity 2.1 (T3)**, NCC, CuCC, RpCC & ChCC each attended 5 (100%) tasks, GCC attended 4 (80%) tasks; while NCC attended 2 (40%) tasks out of 5. Under **activity 2.2**, CuCC, RpCC & ChCC attended 9 (90%) tasks each; while NCC & GCC each attended 7 (70%) out of 10 tasks; under **activity 2.3**, RpCC & ChCC each attended 6 (100%) tasks and NCC, CuCC & GCC attended 5 (%) each out of 6 tasks; under **activity 2.4 (T4)**, CuCC, RpCC & ChCC each attended 7 (100%), NCC 5 (71%) and GCC attended 2 (29%) out of 7 tasks; under **activity 2.5**, all targeted Five City Corporation attended 3 (75%) out of 4 tasks; under **activity 2.6**, CuCC, RpCC & ChCC each attended 10 (100%) tasks and NCC & GCC each 9 (90%) out of 10 tasks; under **activity 2.7**, NCC & ChCC each attended 7 (78%) tasks, CuCC & RpCC each 4 (44%), and GCC attended 1 (11%) out of 9 tasks; under **activity 2.8**, NCC, CuCC, RpCC & ChCC each attended 4 (80%) tasks, where GCC attended 3 (60%) tasks out of 5; and under **activity 2.9**, all targeted Five City Corporation attended all (100%) tasks out of 3 tasks.

However, out of total 59 tasks of 9 activities under area 2, ChCC attended 54 (92%) tasks, RpCC attended 51 (86%), CuCC 50 (85%), NCC 45 (76%) tasks and GCC attended 37 (63%) tasks until Q3, Y5.

Area-3: Tax Reform

Until Q3, Y5 (January – March 2019) monitoring period, under **activity 3.1**, ChCC attended 8 (100%) tasks, NCC, CuCC & RpCC each attended 7 (88%) tasks, where GCC attended 6 (75%) out of 8 tasks; under **activity 3.2**, NCC & ChCC attended 6 (100%) tasks, RpCC & GCC each 5 (83%) and CuCC attended 3 (50%) out of 6 tasks; and under **activity 3.3**, Targeted all five City Corporation each attended all (100%) out of 3 tasks.

However, out total 17 tasks of 3 activities under area 3, ChCC attended 17 (100%) tasks, NCC 16 (94%), RpCC 15 (88%) tasks, GCC 14 (82%), and CuCC attended 13 (76%) until Q3, Y5.

Area-4: Financial Reform

Until Q3, Y5 (January – March 2019) monitoring period, under **activity 4.1 (T5)**, all targeted five City Corporation attended 2 (50%) out of 4 tasks; under **activity 4.2 (T6)**, CuCC & ChCC each attended all (100%) tasks; rest four targeted City Corporation did not attend any tasks out of 3; under **activity 4.3**, none of the targeted five City Corporation attended any out of 2 tasks, because PCO could not provide Integrated Financial Management Software (IFMS); under **activity 4.4**, NCC, CuCC, RpCC & ChCC each attended 4 (100%) tasks; and GCC attended 1 (25%) out of 4 tasks; under **activity 4.5**, all targeted five City Corporation attended all (100%) out of 4 tasks; under **activity 4.6**, all targeted five City Corporation attended all (100%) out of 3 tasks; under **activity 4.7**, NCC, CuCC, GCC & ChCC each attended all (100%) tasks, where RpCC attended 4 (80%) out of 5 tasks; and under **activity 4.8**, NCC, CuCC, RpCC & ChCC each attended all (100%), and GCC attend 2 (67%) out of 3 tasks.

However, out of total 28 tasks of 8 activities under area-4, CuCC & ChCC each attended 24 (86%) tasks, NCC 21 (75%), RpCC 20 (71%) and GCC attended 17 (61%) tasks until Q3, Y5.

Area-5: Citizen's Awareness and Participation

Until Q3, Y5 (January – March 2019) monitoring period, under **activity 5.1 (T7)**, ChCC attended 11 (92%), CuCC, RpCC & GCC each attended 8 (67%) tasks, and NCC, attended 6 (50%) out of 11 tasks; under **activity 5.2 (T8)**, **ChCC attended 7 (100%)**, NCC, CuCC, & GCC each attended 6 (86%), where RpCC attended 3 (43%) out of 7 tasks; under **activity 5.3**, NCC & CuCC each attended 2 (25%), while rest RpCC, GCC & ChCC each attended 1 (13%) tasks out of 7 tasks; under **activity 5.4, RpCC attended 7 (88%)**, CuCC & ChCC each 6 (75%), where NCC & GCC each attended 5 (63%) tasks. under **activity 5.5**, RpCC & ChCC each attended 16 (94%) tasks, NCC 15 (88%), CuCC 14 (82%) and GCC attended 9 (53%) out of 17 tasks; under **activity 5.6**, ChCC attended 4 (100%) tasks, CuCC, RpCC & GCC each 3 (75%), while NCC attend 1 (25%) tasks out of 4 tasks; under **activity 5.7**, All targeted five City Corporations did not attend any tasks out of 5 tasks; and under **activity 5.8**, all targeted five City Corporation attended all (100%) out of 6 tasks.

However, out of total 67 tasks of 8 activities under area-5, ChCC attended 51 (76%) tasks, CuCC 45 (67%), RpCC 44 (66%), NCC 41 (61%) and GCC attended 38 (57%) tasks until Q3, Y5.

Area-6: Urban Planning and Environment Improvement

Until Q3, Y5 (January – March 2019) monitoring period, under **activity 6.1**, NCC & CuCC each attended 4 (80%) tasks, GCC & ChCC each 3 (60%) and RpCC attended 2 (40%) out of 5 tasks; under **activity 6.2 (T9)**, CuCC, GCC & ChCC each attended 4 (100%) tasks, RpCC 2 (50%) and NCC attended 1 (25%) out of 4 tasks; under **activity 6.3**, NCC, CuCC & ChCC attended 4 (100%); while rest targeted two City Corporations none attended each any out of 4 tasks; under **activity 6.4**, none of the targeted five City Corporation each attended any out of 2 tasks; under **activity 6.5 (T10)**, GCC attended 4 (100%) tasks, NCC & ChCC each 3 (75%) tasks, CuCC & RpCC each attended 2 (50%) out of 4 tasks; under **activity 6.6**, ChCC attended 4 (57%) tasks, RpCC 2 (29%), while NCC, CuCC & GCC each attended 1 (14%) tasks out of 7 tasks; and under **activity 6.7 (T11)**, RpCC & ChCC each attended 8 (80%), NCC & GCC each attended 7 (80%) tasks, and CuCC attended 6 (60%) out of 10 tasks.

However, out of 36 tasks of 7 activities under area-6, ChCC attended 26 (72%) tasks, CuCC 21 (58%), NCC 20 (56%), GCC 19 (53%) and RpCC attended 16 (44%) tasks until Q3, Y5.

Area-7: Coordination System for Law Enforcement

Until Q3, Y5 (January–March 2019) monitoring period, under **activity 7.1 (T12)**, RpCC & ChCC each attended 5 (100%), NCC & CuCC 4 (80%); and GCC attended 2 (40%) out of 5 tasks; under **activity 7.2**, CuCC, & ChCC each attended 8 (100%), where rest three City Corporations each attended 7 (88%) out of 8 tasks; and under **activity 7.3 (T13)**, CuCC & ChCC each attended 3 (100%) task, NCC & RpCC each 2 (67%), rest City Corporation attend 1 (33%) out of 3 tasks.

However, out of total 16 tasks of 3 activities under area-7, ChCC attended 16 (100%) tasks, CuCC 15 (94%), RpCC 14 (88%), NCC 13 (81%) and GCC attended 10 (63%) tasks until Q2, Y5.

Nevertheless, out of total 260 tasks, ChCC attended 213 (82%) tasks, CuCC 195 (75%), RpCC 192 (74%), NCC 188 (72%); and GCC attended 153 (59%) tasks until Q3, Y5.

Poverty Reduction Action Program (PRAP)

Standing Committee for Poverty Reduction and Slum Development, Steering Committee and Task teams, all targeted CCs have established/re-established Standing Committee for Poverty Reduction and Slum Development. CuCC and have conducted one and ChCC has conducted three meetings in Q2 Y5. All targeted CCs have established/re-established Steering Committee and Task team except GCC but not involved with PRAP activities implementation. GCC has not re-established Steering Committee and Task teams after sitting new City Council.

CDCs and their fund, all five targeted City Corporations have established 30 CDC each and average size is 13 members. Average fund of CDC at NCC is BDT 0.154 lac, at CuCC BDT 0.144 lac, at RpCC BDT 0.092 lac, at GCC BDT 0.120 lac, and at ChCC average fund of CDC is 0.101 lac until Q3, Y5.

Primary groups and their savings, all targeted five City Corporations have formed 150 primary female user groups each and average size is 20 at NCC, CuCC, GCC and ChCC while, at RpCC 19. Average group savings at NCC is BDT 0.522 lac, at CuCC BDT 0.529 lac, at RpCC BDT 0.312 lac, at GCC BDT 0.502 lac, and at ChCC average group savings is BDT 0.324 lac until Q3, Y5.

Micro credit support, NCC has provided micro credit support to 26% primary group member amounting of BDT 87 lac from project fund, 6.4% from revolving account amounting of BDT 39.14 lac and to, 47% primary group members amounting of BDT 2.08 lac from group savings fund; CuCC to 20% members amounting of BDT 60 lac from project fund; 16.68% from revolving account amounting of BDT 66.15 lac, RpCC to 25% members amounting of BDT 65 lac from project fund, 9.89% from revolving account amounting of BDT 34.25 lac and to 3.52% members amounting of BDT 8.035 lac from group savings fund; GCC to 22% members amounting of BDT 71.9 lac from project fund, 7.9% members amounting of BDT 58.75 lac from revolving account and to 3.64% members amounting of BDT 27 lac from group savings fund, and ChCC has provided micro credit support to 24% primary group members amounting of BDT 71 lac from project fund, 25.51% from revolving account amounting of BDT 64.90 lac until Q3, Y5.

Service charge, collected service charges are equally deposited to CC's revolving bank account, CDC's bank account and primary group's bank account until Q3, Y5.

Pre-primary school education, all targeted five City Corporations are operating 10 pre-primary schools with 300 students in each year since 2016. Among admitted students, 39.94% have retained in pre-primary schools in 2016 and 2017 sessions for different reasons and about 21% pre-primary school graduate students have not admitted in primary schools until Q1, Y5. 100% pre-primary school students have graduated at NCC, CuCC & ChCC; 98.33% student at RpCC and 95.67% pre-primary school student have graduated at GCC in 2018. 100% graduated student of each CC have admitted in pre-primary school.

Mother and child health care, weight measurement of children and age above 18, blood pressure measurement of patients aged 18 & above, blood-sugar level measurement of patients aged 18 & above, de-worming tablets supply to people of aged 18 & above, Oral saline supply to children and age above 18, Iron tablet supply to women of aged 18 & above, and patient referral service provisions are there at community levels, *but the program is suffering from shortage of supplies, plan, targets and records.*

Small infrastructure development support, 629 shared latrines out of approved 1030 have constructed in selected slums at all targeted five City Corporations, 1008-meter footpath out of approved 1008 at CuCC and 1000 meter footpath out of approved 1080 at ChCC have constructed, 1886 meter drain out of approved 1886 at NCC, 210 meter drain out of approved 210 at CuCC have constructed, and 144 deep hand tube-wells have been installed at NCC, CuCC and ChCC until Q3, Y5.

Infrastructure Development Component

Under batch-1, GCC canceled and could not complete three (package 3, 4 & 5) sub-projects, and ChCC could not complete two (package 14 & 16) sub-projects until Q3, Y5.

Under batch-2, NCC has signed 10 contracts & started work of all 10 contracts out of total 12 sub-projects, one sub-project dropped; CuCC signed 9 contracts & started work of 9 contracts out of total 9 sub-projects; RpCC signed 24 contracts & started work of 24 contracts out of total 25 sub-projects and one sub-project dropped. GCC signed 14 contracts & started work of all 14 contracts out of total 14 sub-projects, and ChCC has signed 13 contracts & started work of all 13 contracts out of total 17 sub-projects until Q3, Y5. All targeted five City Corporations have made average 44% physical progress and 26% financial progress of civil works until Q3, Y5.

1. Introduction

Benefit Monitoring and Evaluation (BME) consultant team on behalf of Project Coordination Office (PCO) carried out this output monitoring, produced through ICGIAP and Infrastructure Development activities until quarter-3 of the project year-5.

The objectives of monitoring were to-

- Support PCO and PIU to assess regular progress
- Facilitate proper implementation of the project interventions
- Extract lessons learned in the form of providing feedback for possible improvements, and
- Assess consistency of the progress according to plans and targets.

2. Process followed to carryout monitoring

The consultant team followed mostly collaborative, interactive, consultative, feedback sharing, and participatory processes to carry out output monitoring for quarter-3 of the project year-5. Broadly following steps were followed to carry out this assignment:

1. Defined boundary in terms of components, areas, activities, tasks, targets and timeline until quarter-3 of the project year-5
2. Reviewed and updated tool for field data collection
3. Conducted introductory meeting with each City Corporation officials and authorities
4. Collected information from concerned City Corporation officials and verified at real situations
5. Shared initial findings with concerned City Corporation officials and authorities to validate collected information and receive feedbacks for further development, and
6. Shared summary findings with project authority, DSM and GICD teams.

3. Limitations of the monitoring

Among others, the monitoring team largely faced following limitations:

- This Q3, Y5 output monitoring was confined to ICGIAP, PRAP and Infrastructure Development activities implemented at City Corporation levels
- Absence of annual implementation plans and inadequate progress reports
- Limited physical verification of outputs produced until Q3, Y5, and
- Inadequate documentary evidences in support of produced outputs.

4. Monitoring Findings

4.1 Component-1: Inclusive City Governance Improvement Action Program (ICGIAP)

Area-1: Improvement of Openness and Information Dissemination

Activity 1.1: Activity for e-governance initiated (T1)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
1.1.1 Assigned/re-assigned officer/ staff in charge for e-governance	1/CC	1	N/A	1	N/A	1	1	1	1	1	N/A
1.1.2 Arranged IT based training course for concern CC staff ¹	1/CC	2	N/A	2	N/A	1	N/A	1	N/A	2	N/A
1.1.3 Organized exchange one batch visit to other CC's introduced e-governance (As part of IT training)	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
1.1.4 Arranged component wise training ² courses (IFM software related)	9/CC	0	0	0	0	0	0	0	0	0	0
1.1.5 Developed web-based MIS software with dynamic web sit	1/CC	1	N/A	1	N/A	1	N/A	0	0	0	0
1.1.6 Established SMS link with any kind of e-services ³	As nec. /CC	3	N/A	3	N/A	3	0	2	0	3	N/A
1.1.7 Prepared long-term (5 years) plan for e-governance	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
1.1.8 Established dynamic Web Portal for birth/death registration etc.	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
1.1.9 Given e-governance initiative responsibilities to MCC	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
1.1.10 Build awareness of CC officers and staffs on e-governance through one orientation course	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A

N/A= Not applicable, Cr= Course

Analysis:

1.1.1 Assigned/re-assigned officer/staff in charge for e-governance, in **FY 2016-17**, all targeted five CCs have assigned officer/staff in-charge for e-governance long ago before Q2, Y3.

In **FY 2017-18**, NCC & CuCC have re-assigned officer/staff in-charge after sitting newly elected City Councils in Q1, Y4.

In **FY 2018-19**, *RpCC and GCC have not re-assigned officer/staff in-charge after sitting newly City Councils until Q1, Y5.*

No further progress observed in RpCC and GCC regarding re-assign officer/staff in-charge after sitting newly City Councils until Q2, Y5.

¹ Staff who are involved in operation of e-governance system

² Trainings are on basic computer, tax assessment software, tax collection section, water billing software, trade license software, market management software, birth & death registration and orientation, non-motorized vehicle management software, city information service center

³ As mentioned in the long-term plan of City Corporation, including digitizing certificates and licenses

RpCC and GCC have re- assigned officer/staff in-charge after sitting newly City Councils on 20.2.19 and 17.1.19 in Q3, Y5.

1.1.2 Arranged IT based training course for concern CC staff, in FY 2016-17, GICD under the guidance of PCO have arranged “Basic Computer” and E-governance” training for concern staff of five targeted City Corporations before Q2, Y3.

In FY 2017-18, *no further development required in the year.*

In FY 2018-19, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

1.1.3 Organized one batch exchange visit to other CC's introduced e-governance (As part of IT training), in FY 2017-18, GICD under the guidance of PCO have organized a training course on “City Information Service Center” for 20 CC officials of five targeted CCs between 17-19 July 2017 followed by two days’ experience sharing exchange visit to RpCC. The training title did not match with the listed activity and participants are of heterogeneous group.

In FY 2018-19, *no further development observed in Q1, Y5.*

No further development observed in Q2, Y5.

No further development required in Q3, Y5.

1.1.4 Arranged component wise training⁴ courses (IFM software related), in FY 2016-17, RpCC by their own initiative and cost, has arranged six types of training courses (*on tax assessment & billing software, water billing software, birth & death registration software, market management software, trade license software and City information service center*) for 12 officials of six departments between July 2016 and April 2017 and has produced training reports.

In FY 2017-18, NCC under guidance of PCO has arranged two days training course on “basic computer, internet & e-mail” to 11 CC officials from eight sections between 17-18.10.17 and has organized a day long orientation on “e-governance” for 13 officials on 19.10.17 in Q2, Y4; CuCC has arranged one-day training course on “Basic computer” for 10 officials on 29.3.18 in Q3, Y4. ChCC has arranged seven days training course on holding tax management for 60 CC officials between 18-25.2.18 and 15 days training course by their own initiative on “account automation” for 30 CC officials between 4-18.2.18 in Q2, Y4 and 3-5 days’ duration, instead of nine courses. *None followed CGP recommended component wise courses, contents and even the course duration and GCC at all has not arranged such training for CC officials.*

In FY 2018-19, *no further development observed in Q1, Y5.*

No further development observed in Q2, Y5.

No further development observed in Q3, Y5.

1.1.5 Developed web-based MIS software with dynamic web site, in FY 2016-17, RpCC has developed and introduced web base MIS/CMIS software with dynamic web site in Q3, Y3 by own initiative. *Rest four City Corporations have not developed and introduced web base MIS/CMIS software with dynamic web site in the year.*

⁴ Trainings are on basic computer, tax assessment software, tax collection section, water billing software, trade license software, market management software, birth & death registration and orientation, non-motorized vehicle management software, city information service center

In **FY 2017-18**, NCC has developed and introduced web base MIS/CMIS software with dynamic web site in Q3, Y4 and CuCC in Q2, Y4 by own initiatives. *GCC and ChCC have not developed and introduced web base MIS/CMIS software with dynamic web site in the year.*

In **FY 2018-19**, ChCC started developing web-based MIS software in Q1, Y5 by own initiative. *GCC has not developed and introduced web base MIS software with dynamic web site in Q1, Y5.*

No further development observed in Q2, Y5.

No further development observed in Q3, Y5.

1.1.6 Established SMS link with any kind of e-services, in **FY 2017-18**, NCC has established SMS link with e-tendering, property management, birth & death registration and trade license; CuCC with e-tendering, birth & death registration and trade license; RpCC with birth & death registration, water billing and trade license, GCC with e-tendering, birth & death registration and trade license; and ChCC has established SMS link with e-tendering, birth & death registration and trade license in Q2, Y4.

In **FY 2018-19**, *none of the CCs have covered all activities and targets of infrastructure and public services i.e. enabled governments to communicate with and to provide a range of services for citizens, businesses and other government organizations through the SMS channel in Q1, Y5.*

No further development reported in Q2, Y5.

No further development observed in Q3, Y5.

1.1.7 Prepared long-term (5 years) plan for e-governance, in **FY 2016-17**, NCC has produced long-term e-governance implementation plan for the period of FY 2014-15 to 2019-20 and ChCC has produced for the period of FY 2017-18 to 2021-22 in Q4, Y3. *Rest three City Corporations have not produced long-term e-governance implementation plan in the year.*

In **FY 2017-18**, CuCC has produced long term e-governance implementation plan for the period of FY 2017-18 to 2019-20 in Q1, Y4; RpCC for the period of FY 2017-18 to 2019-20 in Q1, Y4; GCC has produced long term e-governance implementation plan for the period of FY 2017-18 to 2019-20 in Q1, Y4.

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5

No further development required in Q3, Y5.

1.1.8 Established dynamic Web Portal for birth/death registration etc., in **FY 2017-18**, NCC, CuCC, GCC and ChCC have established dynamic web portal for birth/death registration in Q1, Y4; while, RpCC has established in Q4, Y3 by their own initiatives and added birth & death registration, e-tendering, trade license, citizen charter etc. to respective web portal.

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

1.1.9 Given e-governance initiative responsibilities to MCC, in **FY 2015-16**, all five targeted CCs have given e-governance responsibilities to respective MCC between Q2 & Q3, Y2.

In **FY 2016-17**, *no further development required in the year.*

In **FY 2017-18**, *no further development required in the year.*

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

1.1.10 Build awareness of CC officers and staffs on e-governance through one orientation course, in FY 2015-16, reported that all targeted five CCs have built awareness of CC officials and staff on e-governance through training and informal orientation before Q2, Y3.

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

Further detail in 1.1 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 1.1 of annex 1(e) for ChCC.

Activity 1.2: Mass Communication Cell (MCC) established (T2)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
1.2.1 Established/re-established MCC ⁵	1/CC	2	N/A	2	N/A	1	N/A	1	N/A	1	N/A
1.2.2 Prepared annual plans & budget for information dissemination activities by MCC	5/CC	2	N/A	2	N/A	2	N/A	2	0	2	N/A
1.2.3 Submitted MCC annual plans & budget to CSCC for review	5/CC	2	N/A	2	N/A	2	N/A	1	0	1	0
1.2.4 Submitted MCC annual plans & budget to CC for approval	5/CC	2	N/A	1	1	2	N/A	2	0	1	1
1.2.5 Approved selected messages and materials for mass campaign by Mayor twice a year	10/CC	7	N/A	2	N/A	6	N/A	3	1	3	N/A
1.2.6 Registered citizens for message dissemination through SMS	10000 /CC	10000	N/A	10000	N/A	15000	600	10000	500	10000	N/A
1.2.7 Disseminated messages to citizens at least twice a year through different medias including SMS ⁶	10/CC	14	0	14	0	8	N/A	8	N/A	13	1
1.2.8 Held quarterly MCC meetings ⁷	19/CC	13	1	12	1	12	1	9	1	13	1

⁵ Comprises of Secretary, Public Relation Officer, Head of IT section, Officer of each department selected by department head

⁶ **Specific** items are large scale infrastructure work that affect citizen's life, cultural program, political gathering etc. and **special** items are regular meeting of CSCC, WLCC, City Council, CDCC, and mass public meeting; free vaccination, new services started in CC office, special meetings, and ICGIAP activities, like campaign for law enforcement, disaster alert, large scale infrastructure work and traffic control etc.

⁷ Quarterly

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
1.2.9 Established and maintained SMS information dissemination record keeping system each year	5/CC	4	N/A	5	N/A	4	N/A	4	N/A	4	N/A
1.2.10 Conducted annual impact survey on disseminated SMS information by MCC	5/CC	1	1	1	0	1	0	1	0	1	0
1.2.11 Prepared annual report for City Corporation by MCC	4/CC	2	N/A	2	N/A	2	N/A	2	N/A	2	N/A

N/A= Not applicable, Cr= Course

Analysis:

1.2.1 Established/re-established MCC, in FY 2016-17, all five targeted CCs have established MCC headed by CC Secretary with specific ToR before Q2, Y3.

In **FY 2017-18,** RpCC has re-established MCC after sitting new council on 18.3.18 in Q3, Y4.

In **FY 2018-19,** NCC & CuCC have re-established MCC after sitting new council on --/--/18 and --/--/18, in Q1, Y5, while GCC has re-established MCC after sitting new elected City Council on 18.10.18 in Q2, Y5.

No further development required in Q3, Y5.

1.2.2 Prepared annual plans & budget for information dissemination activities by MCC, in FY 2014-15, none on the MCCs at targeted five City Corporations have prepared annual plans & budget.

In **FY 2015-16,** none on the MCCs at targeted five City Corporations have prepared annual plans & budget.

In **FY 2016-17,** none on the MCCs at targeted five City Corporations have prepared annual plans & budget.

In **FY 2017-18,** MCC of five targeted City Corporations have prepared annual plans and budget for the year and revised in accordance with project guideline. *But MCC proposed operation cost have included under ICGIAP implementation budget head of each CC budget.*

In **FY 2018-19,** MCC at NCC, CuCC & RpCC have prepared annual plans and budget in Q1, Y5. *MCC at GCC and ChCC have not prepared annual plans and budget in the quarter.*

MCC at ChCC has prepared annual plans and budget in Q2, Y5. But MCC at GCC has not prepared plans and budget until Q2, Y5.

MCC at GCC has not prepared plans and budget until Q3, Y5.

1.2.3 Submitted MCC annual plans & budget to CSCC for review, in FY 2014-15, none on the MCCs at targeted five City Corporations have submitted annual plans & budget to CSCC for review.

In **FY 2015-16,** none on the MCCs at targeted five City Corporations have submitted annual plans & budget to CSCC for review.

In **FY 2016-17**, *none on the MCCs at targeted five City Corporations have submitted annual plans & budget to CSCC for review.*

In **FY 2017-18**, *none of the MCCs have submitted their annual plans and budget to respective CSCC for review in Q1, Y4.*

MCCs at NCC, CuCC and GCC have submitted their annual plans and budget to respective CSCC for review in Q2, Y4; *MCC at RpCC and ChCC have not submitted annual plans and budget to CSCC for review in the quarter.*

MCC at RpCC and ChCC have not submitted annual plans and budget to CSCC for review in the quarter until Q3, Y4.

MCC at RpCC has submitted their annual FY 2018-19 plans and budget to CSCC for review in Q4, Y4.

In **FY 2018-19**, *none of the MCCs have submitted their plans and budget to respective CSCC for review in Q1, Y5.*

MCC at NCC, CuCC & RpCC have submitted their plans and budget to respective CSCC for review in Q2, Y5. *MCC at GCC and ChCC have not submitted their annual plans and budget to CSCC for review during the quarter.*

MCC at GCC and ChCC have not submitted their annual plans and budget to CSCC for review in Q3, Y5.

1.2.4 Submitted MCC annual plans & budget to CC for approval, in FY 2014-15, *none on the MCCs at targeted five City Corporations have submitted annual plans & budget to City Council for approval.*

In **FY 2015-16**, *none on the MCCs at targeted five City Corporations have submitted annual plans & budget to City Council for approval.*

In **FY 2016-17**, *none on the MCCs at targeted five City Corporations have submitted annual plans & budget to City Council for approval.*

In **FY 2017-18**, MCCs at NCC, CuCC, GCC & ChCC have submitted their revised annual plans and budget to City Council for approval in Q2, Y4, while RpCC submitted on 28.3.18 in Q3, Y4.

In **FY 2018-19**, MCCs at RpCC and NCC have submitted their plan & budget to City Council for approval on 11.6.18 and 17.9.18 respectively in Q1, Y5. *Rest MCCs at three City Corporations have not submitted to City Council for approval in Q1, Y5.*

MCCs at three (CuCC, GCC & ChCC) City Corporations have not submitted to City Council for approval in Q2, Y5.

MCCs at CuCC and ChCC have submitted their revised annual plans and budget to City Council for approval on 3.1.19 & 20.2.19 respectively in Q2, Y4. *MCC at GCC has not submitted annual plans and budget to City Council to approval in Q3, Y5.*

1.2.5 Approved selected messages and materials for mass campaign by Mayor twice a year, in FY 2014-15, *none of the Mayors at targeted five City Corporations have approved any selected message and materials for mass campaign in the year.*

In **FY 2015-16**, *none of the Mayors at targeted five City Corporations have approved any selected message and materials for mass campaign in Q1, Y2.*

None of the Mayors at targeted five City Corporations have approved any selected message and materials for mass campaign in Q2, Y2.

The Mayor at NCC and GCC have approved selected message and materials once each for mass campaign on 18.2.16 & 15.3.16 in Q3, Y2. *Rest Mayors at three targeted City Corporations have not approved of any selected message and materials for mass campaign in Q3, Y2.*

The Mayor at ChCC has approved selected messages and materials once for mass campaign on 17.4.16 in Q4, Y2. *Rest Mayors at four targeted City Corporations have not approved of any selected message and materials for mass campaign in the year.*

In **FY 2016-17**, the Mayor at NCC once has approved selected messages and materials for mass campaign from the Mayor on 3.7.16 in Q1, Y3. *Rest Mayors at targeted four City Corporations have not approved any selected message and materials for mass campaign in the quarter.*

None of the Mayors at targeted five City Corporations have approved any selected message and materials for mass campaign in Q2, Y3.

The mayor at RpCC, GCC and ChCC have approved selected message and materials once for mass campaign on 16.3.17, 19.1.17 and 3.1.17 respectively in Q3, Y3. *Rest Mayors at two targeted City Corporations have not approved of any selected message and materials for mass campaign in the quarter.*

The mayor at NCC once has approved selected messages and materials for mass campaign on 24.6.17 in Q4, Y3. *Mayors at CuCC has not approved of any selected message and materials for mass campaign in the quarter.*

In **FY 2017-18**, *none of the MCCs at targeted five City Corporations have obtained approval of any selected message and materials for mass campaign in Q1, Y4.*

MCCs at NCC, RpCC and GCC have received approval of messages and materials for mass campaign from respective Mayor in Q2, Y4. *Rest MCCs at two targeted City Corporations have not obtained approval of any selected messages and materials for mass campaign in the quarter.*

MCCs at CuCC (for the first time), RpCC and ChCC have obtained approval of messages and materials for mass campaign from respective Mayor on 18.3.18, 18.3.18 & 22.3.18 in Q3, Y4.

None of the MCCs at targeted five City Corporations have required approval of selected messages and materials for mass campaign in Q4, Y4.

In **FY 2018-19**, MCCs at NCC, RpCC have obtained approval selected messages and materials on the same day 20.8.18 in Q1, Y5. *Rest MCCs at three targeted City Corporations have not obtained approval of any selected messages and materials for mass campaign in the quarter.*

MCCs at ChCC and GCC each have obtained approval of message and materials for one campaign on 19.8.18 & 27.9.18 respectively in Q2, Y5. While, MCC at NCC has obtained 2nd approval of message and materials in the quarter. *MCCs at RpCC and GCC have not obtained any approval of message and materials in the quarter.*

MCCs at RpCC and GCC have not obtained any approval of message and materials in Q3, Y5.

1.2.6 Registered citizens for message dissemination through SMS, in **FY 2014-15, *none of the MCCs registered citizens for message dissemination through SMS in the year.***

In **FY 2015-16**, *none of the MCCs registered citizens for message dissemination through SMS in the year.*

In **FY 2016-17**, *none of the MCCs registered citizens for message dissemination through SMS in the year.*

In **FY 2017-18**, MCC's at all targeted five City Corporations have registered 10,000 holding taxpayer citizens and disseminated special information to them through SMS in Q1, Y4.

None of the MCCs registered citizens for message dissemination through SMS in Q2, Y4.

None of the MCCs registered citizens for message dissemination through SMS in Q3, Y4.

None of the MCCs registered citizens for message dissemination through SMS in Q4, Y4.

In **FY 2018-19**, *none of the MCCs registered citizens for message dissemination through SMS in Q1, Y5.*

None of the MCCs registered citizens for message dissemination through SMS in Q2, Y5

MCCs at RpCC and GCC have registered additional 600 & 500 citizens respectively for message dissemination in Q3, Y5.

1.2.7 Disseminated messages to citizens at least twice a year through different medias including SMS, in FY 2014-15, *none of the MCCs disseminated messages to citizens through any medias including SMS in the year.*

In **FY 2015-16**, *none of the MCCs disseminated messages to citizens through any medias including SMS in the year.*

In **FY 2016-17**, *none of the MCCs disseminated messages to citizens through any medias including SMS in the year.*

In **FY 2017-18**, MCCs at five targeted CCs have disseminated greeting in different festivals to citizens through local medias including SMS in Q1, Y4.

MCCs at all targeted five CCs have disseminated messages twice for public information on different aspects i.e. trade license renew, mass public meeting, victory day greetings, maintain law & discipline etc. through SMS; announcement; local TV cable network; newspaper and rally in Q2, Y4.

MCCs at GCC has disseminated 2nd message through SMS on 28.3.18 in Q3, Y4.

MCCs at NCC, CuCC and ChCC disseminated messages to citizens on different aspects i.e. trade license renew, mass public meeting, victory day greetings, maintain law & discipline etc. through SMS; announcement; local TV cable network; newspaper and rally in Q4, Y4. *MCCs at RpCC and GCC did not require to send any messages in the quarter.*

In **FY 2018-19**, MCCs at all targeted five CCs have disseminated information through SMS to citizens on safe dispose of animal waste during Eid in Q1, Y5.

MCCs at NCC, CuCC and ChCC have disseminated victory day greetings through SMS to citizens in Q2, Y5.

MCCs at ChCC has disseminated messages on "regular tax payment in due time" to citizens in Q3, Y5. *Rest MCCs in four targeted City Corporations have not sent any message to citizens in the quarter.*

1.2.8 Held quarterly MCC meetings, out of total targeted 19 quarterly meetings each CC until Q3, Y5,

In **FY 2014-15**, *none of MCCs at five targeted City Corporation has held quarterly meeting in the year.*

In **FY 2015-16**, *none of MCCs at five targeted City Corporation has held quarterly meeting Q1, Y2.*

MCC at NCC has held two meeting (one of previous quarter) and MCCs at CuCC, RpCC, and ChCC has held 1 quarterly meeting in Q2, Y2. *GCC has not held quarterly meeting during the quarter.*

MCCs at all targeted five City Corporations have 1 quarterly meeting each in Q3, Y2.

MCC at ChCC has held 1 quarterly meeting in Q4, Y2. *MCCs at rest four targeted City Corporations has not held quarterly meeting during the quarter.*

In **FY 2016-17**, MCCs at NCC, RpCC, GCC and ChCC has held one quarterly meeting each in Q1, Y3. *MCC at CuCC has not held quarterly meeting during the quarter.*

MCC at NCC has held 1 quarterly meeting, at CuCC 1, RpCC 2 and GCC has held 1 quarterly meeting in Q2, Y3. *MCC at ChCC has not held any meeting during the quarter.*

MCC at NCC, CuCC, RpCC and GCC each has held 1 quarterly meeting and MCC at ChCC has held 2 quarterly meetings in Q2, Y3.

MCCs at all targeted five City Corporations have held 1 quarterly meeting each in Q3, Y3.

In **FY 2017-18**, MCC at NCC, RpCC, GCC and ChCC each has held 1 quarterly meeting and MCC at CuCC has held 2 quarterly meetings in Q1, Y4.

MCCs at all targeted five City Corporations have held 1 quarterly meeting each in Q2, Y4.

MCCs at all targeted five City Corporations have held 1 quarterly meeting each in Q3, Y4.

MCCs at all targeted five City Corporations have held 1 quarterly meeting each in Q4, Y4.

In **FY 2018-19**, MCCs at NCC, CuCC, RpCC and ChCC has held 1 quarterly meeting each in Q1, Y5. *MCC at GCC has not held any meeting during the quarter.*

MCCs at all targeted five City Corporations have held 1 quarterly meeting each in Q2, Y5.

MCC at NCC has held 1 quarterly meeting on 19.2.19, at CuCC 1 meeting on 16.1.19, RpCC 1 meeting on 4.2.19, at GCC 1 meeting on 17.1.19 and MCC at ChCC has held 1 quarterly meeting on 3.3.19 in Q3, Y5.

1.2.9 Established and maintained SMS information dissemination record keeping system each year, in **FY 2014-15, MCCs at all targeted five CCs have introduced and maintained both digital and manual SMS record keeping system.**

In **FY 2015-16**, MCCs at all targeted five CCs have continued and maintained both digital and manual SMS record keeping system.

In **FY 2016-17**, MCCs at all targeted five CCs have continued and maintained both digital and manual SMS record keeping system.

In **FY 2017-18**, MCCs at all targeted five CCs have continued and maintained both digital and manual SMS record keeping system.

In **FY 2018-19**, MCCs at all targeted five CCs have continued and maintained both digital and manual SMS record keeping system in Q1, Y5.

MCCs at all targeted five CCs have continued and maintained both digital and manual SMS record keeping system in Q2, Y5.

MCCs at all targeted five CCs have continued and maintained both digital and manual SMS record keeping system in Q3, Y5.

1.2.10 Conducted annual impact survey on disseminated SMS information by MCC, in FY 2014-15, *none of the MCCs at targeted five City Corporations have conducted SMS dissemination impact survey.*

In FY 2015-16, *none of the MCCs at targeted five City Corporations have conducted SMS dissemination impact survey.*

In FY 2016-17, *none of the MCCs at targeted five City Corporations have conducted SMS dissemination impact survey.*

In FY 2017-18, *none of the MCCs at targeted five City Corporations have conducted SMS dissemination impact survey in Q1, Y4.*

None of the MCCs at targeted five City Corporations have conducted SMS dissemination impact survey in Q2, Y4.

MCC at RpCC has conducted SMS dissemination impact survey between 4-25.2.18 in Q3, Y4. *Rest MCCs at four targeted City Corporations have conducted SMS dissemination impact survey during the quarter.*

MCCs at NCC, CuCC and GCC have conducted partial impact survey on (CC meeting & Mass public meeting) disseminated SMS information in Q4, Y4. *Rest MCCs at two targeted City Corporations have conducted SMS dissemination impact survey during the quarter.*

In FY 2018-19, *none of the MCCs at targeted five City Corporations have conducted SMS dissemination impact survey in Q1, Y5.*

None of the MCCs at targeted five City Corporations have conducted SMS dissemination impact survey in Q2, Y5.

None of the MCCs at targeted five City Corporations have conducted SMS dissemination impact survey in Q3, Y5.

1.2.11 Prepared annual report for City Corporation by MCC, for FY 2016-17, MCC at all targeted five CCs have prepared annual report for City Corporation in Q2, Y4.

In FY 2017-18, MCCs at NCC CuCC, RpCC and ChCC have prepared annual progress reports for City Corporation in Q4, Y4.

In FY 2018-19, MCC at GCC has prepared annual progress report for City Corporation of FY 2017-18 in Q1, Y5.

No further development required in Q2, Y5.

No further development required in Q3, Y5.

Further detail in 1.2 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 1.2 of annex 1(e) for ChCC.

Activity 1.3: City information Service Center (CISC) established

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
1.3.1 Established CISC ⁸	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
1.3.2 Assigned officer/staff in charge for CISC	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
1.3.3 Provided necessary logistics to CISC	3/CC	3	N/A	3	N/A	3	N/A	3	N/A	3	N/A
1.3.4 Organized Training ⁹ course for CC relevant officials on e-governance	1/CC	2	N/A	1	N/A	1	N/A	1	N/A	2	N/A
1.3.5 Operated CISC in accordance with annual operation plan	3/CC	2	0	2	0	1	1	1	0	2	0
1.3.6 Provided necessary information to citizen about CC & govt. service ¹⁰ from CISC	As. Req.	2	2	2	2	2	2	2	2	2	2
1.3.7 Prepared annual progress report	3/CC	2	N/A	2	N/A	1	N/A	1	N/A	2	N/A

N/A= Not applicable

Analysis:

1.3.1 Established CISC, in FY 2014-15, *none of the five City Corporations have established CISC in the year.*

In FY 2015-16, NCC and CuCC have established CISC in Q2, Y2; RpCC and GCC have established CISC in Q3, and ChCC has established CISC in Q4, Y2.

In FY 2016-17, *none of the targeted five City Corporations have required to establish CISC in the year.*

In FY 2017-18, *none of the targeted five City Corporations have required to establish CISC in the year.*

In FY 2018-19, *none of the targeted five City Corporations have required to establish CISC in Q1, Y5.*

None of the targeted five City Corporations have required to establish CISC in Q2, Y5.

None of the targeted five City Corporations have required to establish CISC in Q3, Y5.

⁸ An electronic based ICT facilitated one-stop service center at each City Corporation to provide basic services for citizens, such as issue certificates, licenses, uphold citizens’ rights etc.

⁹ CC officials & staffs who are involved in CISC operation and Communication Standing Committee members on e-governance orientation meeting, ICT basic skills and ongoing e-governance activities

¹⁰ **CC Services-** tax assessment, tax collection, water supply and collection, trade license issue & renewal, non-motorized vehicle license issue & renewal, birth & death registration, tender, building plan permission, road cutting, drain cutting, market & hat lease, street light, waste management, dog control, mosquito control, city clean, and virus influence. **Government Services-**public examination results, online university admission, government forms, birth & death registration, citizenship certificate, VGD/VGF list, government circulars and notices, agriculture and health consultancy, govt. life insurance, services of CC office, development (VGD, VGF, TR, minority welfare, sports & cultural activities, development of educational institutions), revenue (tax assessment, trade license, building plan permission, land acquisition money, requisition, certificate suit, hat & bazaar, vested property, exchange property, stamp vendor license, land survey), license (C.I sheet, cement, poison, food grain), complain & remedy (pension, land, family affairs, law & orders), relief & rehabilitation (donation, grant, GR), certification (marriage, NGO) and miscellaneous (different committee approval, different appointments, dramatically performance, expatriate welfare, examination matters)

1.3.2 Assigned officer/staff in charge for CISC, in FY 2016-17, NCC, CuCC, RpCC, and GCC have assigned officer/staff in-charge for CISC operation before Q2, Y3. *ChCC has not assigned officer/staff in-charge for CISC operation during the quarter.*

ChCC has assigned officer/staff in-charge for CISC operation before Q3, Y3

None of the targeted five City Corporations required to assignee officer/staff in-charge for CISC operation in Q4, Y3.

In FY 2017-18, *none of the targeted five City Corporations required to assignee officer/staff in-charge for CISC operation in the year.*

In FY 2018-19, *none of the targeted five City Corporations required to assignee officer/staff in-charge for CISC operation in Q1, Y5.*

None of the targeted five City Corporations required to assignee officer/staff in-charge for CISC operation in Q2, Y5.

None of the targeted five City Corporations required to assignee officer/staff in-charge for CISC operation in Q3, Y5.

1.3.3 Provided necessary logistics to CISC, in FY 2016-17, PCO has supplied furniture (chairs, tables, file cabinets) computer, printers cum photocopiers to all targeted City Corporations for CISC use before Q2, Y3 and are in uses.

In FY 2017-18, *no further development required regarding logistic support to CISC in the year.*

In FY 2018-19, *no further development required regarding logistic support to CISC in Q1, Y5.*

No further development required regarding logistic support to CISC in Q2, Y5.

No further development required regarding logistic support to CISC in Q3, Y5.

1.3.4 Organized Training¹¹ course for CC relevant officials on e-governance, in FY 2016-17, Training on “Basic Computer” has been provided to one staff member (involved in CISC operation) from each targeted City Corporation before Q2, Y3. *Communication Standing Committee members and relevant CC officials have not received e-governance orientation, ongoing e-governance activities and ICT basic skills as recommended project guideline.*

In FY 2017-18, *no further development observed regarding e-governance training of CC relevant officials in the year.*

In FY 2018-19, *no further development observed regarding e-governance training of CC relevant officials in Q1, Y5.*

No further development observed regarding e-governance training of CC relevant officials in Q2, Y5.

No further development observed regarding e-governance training of CC relevant officials in Q3, Y5.

¹¹ CC officials & staffs who are involved in CISC operation and Communication Standing Committee members on e-governance orientation meeting, ICT basic skills and ongoing e-governance activities

1.3.5 Operated CISC in accordance with annual operation plan, in FY 2017-18, CISCs at targeted five City Corporations have operated in accordance with prepared annual operation plan in the year.

FY 2018-19 annual operation plan. CISCs at NCC & CuCC have operated in accordance with prepared annual operation plan for the year in Q1, Y5. *CISCs at RpCC, GCC and ChCC have not operated in accordance with annual operation plan for the year during quarter.*

CISCs at RpCC & ChCC have operated in accordance with prepared annual operation plan for the year in Q2, Y5. *CISC at GCC has not operated in accordance with annual operation plan for the year during quarter.*

CISC at GCC has not operated in accordance with annual operation plan for the year in Q3, Y5.

1.3.6 Provided necessary information to citizen about CC & govt. service¹² from CISC, in FY 2016-17, CISCs at targeted five City Corporations have provided information to citizens regarding available CC and government service (i.e. issuing certificates & licenses, health, engineering, administrative, education, Tax/Fees/Rates services of City Corporation and admission forms of colleges/schools, exam results, NID correction, passport application form, driving license renewal application form, social safety allowance application form etc.) in the year.

In **FY 2017-18**, CISCs in targeted five City Corporations have continued to provide information to citizens regarding available CC and government service in the year.

In **FY 2018-19**, CISCs in targeted five City Corporations have continued to provide information to citizens regarding available CC and government service in Q1, Y5.

CISCs in targeted five City Corporations have continued to provide information to citizens regarding available CC and government service in Q2, Y5.

CISCs in targeted five City Corporations have continued to provide information to citizens regarding available CC and government service in Q3, Y5.

1.3.7 Prepared annual progress report, CISC at NCC has prepared **FY 2016-17 annual progress report in Q4, Y3; at CuCC and ChCC in Q1, Y4 and CISCs at RpCC and GCC have prepared annual progress report in Q2, Y4.**

CISCs at RpCC and GCC has prepared **FY 2017-18** annual progress report in Q4, Y4; at NCC, CuCC and ChCC have prepared annual progress report in Q1, Y5.

*Preparation of **FY 2018-19** annual progress reports are not due till Q3, Y5.*

Further detail in 1.3 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 1.3 of annex 1(e) for ChCC.

¹² **CC Services-** tax assessment, tax collection, water supply and collection, trade license issue & renewal, non-motorized vehicle license issue & renewal, birth & death registration, tender, building plan permission, road cutting, drain cutting, market & hat lease, street light, waste management, dog control, mosquito control, city clean, and virus influence. **Government Services-**public examination results, online university admission, government forms, birth & death registration, citizenship certificate, VGD/VGF list, government circulars and notices, agriculture and health consultancy, govt. life insurance, services of CC office, development (VGD, VGF, TR, minority welfare, sports & cultural activities, development of educational institutions), revenue (tax assessment, trade license, building plan permission, land acquisition money, requisition, certificate suit, hat & bazaar, vested property, exchange property, stamp vendor license, land survey), license (C.I sheet, cement, poison, food grain), complain & remedy (pension, land, family affairs, law & orders), relief & rehabilitation (donation, grant, GR), certification (marriage, NGO) and miscellaneous (different committee approval, different appointments, dramatically performance, expatriate welfare, examination matters)

Activity 1.4: Meet with Mass public of City Corporation

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
1.4.1 Selected issues for two mass public meetings in a year by MCC	10/CC	7	N/A	4	N/A	6	1	2	0	7	N/A
1.4.2 Examined selected issues for two mass public meetings in each year by Communication Standing Committee	10/CC	7	N/A	5	N/A	3	1	0	0	4	1
1.4.3 Approved selected two mass public meeting issues by CSCC & City Council in each year	10/CC	5	N/A	2	2	4	1	3	0	2	1
1.4.4 Declared ¹³ mass public meeting dates by MCC	10/CC	7	N/A	2	1	8	1	2	0	5	N/A
1.4.5 Informed selected mass public meeting issues to the citizens at least a month before the meeting date by MCC	10/CC	2	N/A	0	1	4	1	1	0	2	1
1.4.6 Held at least two Mass Public Meeting ¹⁴ in each year	10/CC	6	1	2	1	5	1	2	0	6	1
1.4.7 Prepared report for each mass public meeting (at least two per year) by MCC	10/CC	6	1	2	1	5	1	2	0	6	1
1.4.8 Prepared next year plans and specific budget for mass public meeting by MCC	5/CC	1	N/A	0	0	1	N/A	0	0	1	0
1.4.9 Displayed each mass public meeting reports (at least two per year) through e-governance system by MCC	10/CC	4	1	2	1	2	2	2	0	3	1

N/A= Not Applicable

Analysis:

1.4.1 Selected issues for two mass public meetings in a year by MCC, in FY 2014-15, none of the MCCs at targeted City Corporation have selected issues for mass public meeting in the year.

In FY 2015-16, MCC at RpCC has selected issue for one mass public meeting in Q2, Y2; and MCC at NCC, GCC & ChCC each has selected issue for one mass public meeting in Q3, Y2. *None of the MCCs have selected two issues and MCC at CuCC has not selected any issue for mass public meeting in the year.*

In FY 2016-17, MCC at NCC has selected issues for one mass public meeting issue in Q1, Y3;

MCC at RpCC has selected one mass public meeting issue and ChCC has selected issues for two mass public meeting in Q2, Y3.

MCC at GCC has selected one mass public meeting issue in Q3, Y3.

MCC at NCC has selected another mass public meeting issue in Q4, Y4. *MCC at CuCC has not selected any mass public issue for mass public meeting in the year.*

In FY 2017-18, MCC at ChCC has selected one mass public meeting issue in Q1, Y4.

¹³ Declared date for public meeting through notice board, SMS delivery, radio, TV, social media, website, announcement, microphone, poster and banner hanging in significant places etc.

¹⁴ At least twice a year

MCC at NCC and RpCC have each selected one mass public meeting issue and at ChCC has selected another mass public meeting issue in Q2, Y4.

MCC at CuCC has selected one mass public meeting issue in Q3, Y4.

MCC at NCC, CuCC and RpCC each have selected another mass public meeting issue in Q4, Y4. *MCC at GCC has not selected any issues for mass public meeting in the year.*

In **FY 2018-19**, MCC at NCC, CuCC and ChCC have selected issues for two mass public meeting and at RpCC for one mass public meeting in Q1, Y5. *MCC at GCC has not selected any issues for mass public meeting in Q1, Y5.*

MCC at RpCC has selected issues for one mass public meeting in Q2, Y5. *MCC at GCC has not selected any issues for mass public meeting in Q2, Y5.*

MCC at RpCC has selected issues for another mass public meeting in Q2, Y5. *MCC at GCC has not selected any issues for mass public meeting in Q3, Y5.*

1.4.2 Examined selected issues for two mass public meetings in each year by Communication Standing Committee, in **FY 2014-15, none of the Communication Standing Committee at five targeted City Corporations have examined any MCC selected mass public meeting issue in the year.**

In **FY 2015-16**, Communication Standing Committee at NCC has examined MCC selected issue for one mass public meeting in Q3, Y2. *Rest Communication Standing Committee at four targeted City Corporations have not examined any mass public meeting issue.*

In **FY 2016-17**, *none of the Communication Standing Committee at five targeted City Corporations have not examined any mass public meeting issue in Q1, Y3.*

Communication Standing Committee at NCC has examined MCC selected issue for one mass public meeting in Q2, Y3. *Communication Standing Committee at CuCC, RpCC, GCC and ChCC have not examined any mass public meeting issue during quarter.*

Communication Standing Committee at RpCC has examined MCC selected issue for one mass public meeting in Q3, Y3. *Communication Standing Committee at CuCC, GCC and ChCC have not examined any mass public meeting issue during quarter.*

Communication Standing Committee at NCC has examined MCC selected issue for another mass public in Q4, Y3. *Communication Standing Committee at CuCC, RpCC, GCC and ChCC have not examined any mass public meeting issue during quarter.*

In **FY 2017-18**, Communication Standing Committee at ChCC has examined MCC selected issue for one mass public meeting in Q1, Y4. *Communication Standing Committee at rest four City Corporations have not examined any mass public meeting issue during quarter.*

Communication Standing Committee at NCC has examined issue for one mass public meeting and at ChCC has examined MCC selected issues for another mass public meeting in Q2, Y4. *Communication Standing Committee at CuCC, RpCC, and GCC have not examined any mass public meeting issue during quarter.*

Communication Standing Committee at CuCC has examined MCC selected issues for two mass public meeting in Q3 & Y4. *Communication Standing Committee at RpCC and GCC have not examined any mass public meeting issue during quarter.*

Communication Standing Committee at NCC and CuCC have examined MCC selected issue for other meetings in Q4; and Communication Standing Committee at RpCC has examined MCC selected

issues for one mass public meeting in Q4, Y4. *Communication Standing Committee at GCC has not examined any issues for mass public meeting during the quarter.*

In **FY 2018-19**, Communication Standing Committee at NCC has examined MCC selected issue for one mass public meeting in Q1, Y5. *Communication Standing Committee at rest four City Corporations have not examined any issues for mass public meeting during the quarter.*

Communication Standing Committee at CuCC has MCC selected for two mass public meetings and at RpCC has examined issue for one mass public meeting in Q2, Y5. *Communication Standing Committee at GCC and ChCC have not examined any issues for mass public meeting during the quarter.*

Communication Standing Committee at ChCC has examined MCC selected issue for two mass public meetings on 10.2.2019 and at RpCC has examined issue for one mass public meeting on 18.1.2019 in Q3, Y5. *Communication Standing Committee at GCC has not examined any issues for mass public meeting during the quarter.*

1.4.3 Approved selected two mass public meeting issues by CSCC & City Council in each year, in FY 2014-15, none of the CSCC & City Council meetings at targeted City Corporation have approved any issues for mass public meeting in the year.

In **FY 2015-16**, none of the CSCC & City Council meetings at targeted City Corporation have approved any issues for mass public meeting in Q1, Y2.

None of the CSCC & City Council meetings at targeted City Corporation have approved any issues for mass public meeting in Q2, Y2.

CSCC & City Council meetings at NCC have approved issues for mass public meeting and City Council meetings at GCC has approved issues for mass public meeting in Q3, Y2. *CSCCs & City Council meetings in remaining three City Corporations have not approved issues for mass public meeting.*

None of the CSCC & City Council meetings at targeted City Corporation have approved any issues for mass public meeting in Q4, Y2

In **FY 2016-17**, none of the CSCC & City Council meetings at targeted City Corporation have approved any issues for mass public meeting in Q1, Y3.

None of the CSCC & City Council meetings at targeted City Corporation have approved any issues for mass public meeting in Q2, Y3.

CSCC & City Council meetings at RpCC and GCC have approved 1st mass public meeting issues in Q3, Y3. While, at NCC and ChCC the Mayors directly approved mass public meeting issues. *CSCC & City Council meetings at CuCC has not approved any mass public meeting issue in this quarter.*

None of the CSCC & City Council meetings at targeted City Corporation have approved any issues for mass public meeting in Q4, Y3.

In **FY 2017-18**, The Mayor at ChCC directly has approved for one mass public meeting issues in Q1, Y4. *Rest CSCCs & City Council meetings at targeted four City Corporations have not approved any issues for mass public meeting during the quarter.*

CSCC & City Council meetings at NCC have approved issues for one mass public meeting; while, the Mayor ChCC had directly approved mass public meeting issues in Q2, Y4. *CSCCs & City Council meetings at CuCC, RpCC and GCC have not approved any issues for mass public meeting during the quarter.*

CSCC & City Council meetings at CuCC, RpCC and GCC each have approved issues for one mass public meeting in Q3, Y4. *CSCCs & City Council meetings at NCC and ChCC have not approved any issues for mass public meeting during the quarter.*

CSCCs & City Council meetings at NCC, CuCC and RpCC each have approved issues for another mass public meeting in Q4, Y4. *CSCCs & City Council meetings at GCC have not approved any issues for mass public meeting during the quarter.*

In **FY 2018-19**, CSCC & City Council meeting at NCC has approved one mass public meeting issue in Q1, Y5. *CSCCs & City Council meetings at rest four have not approved any issues for mass public meeting during the quarter.*

CSCC & City Council meetings at RpCC has approved one mass public meeting issue in Q2, Y5 *CSCCs & City Council meetings at rest four have not approved any issues for mass public meeting during the quarter.*

CSCC & City Council meeting at CuCC has approved issues for two mass public meeting, at RpCC approved issues for another mass public meeting issue and City Council meetings at ChCC has approved issues for two mass public meeting in Q3, Y5. *CSCC & City Council meeting at GCC has not approved any issues for mass public meeting during the quarter.*

1.4.4 Declared¹⁵ mass public meeting dates by MCC, in **FY 2014-15, none of the MCCs at five targeted City Corporations have declared mass public meeting dates in the year.**

In **FY 2015-16**, none of the MCCs at five targeted City Corporations have declared mass public meeting dates in Q1, Y2.

MCC at RpCC has declared mass public meeting date for one mass public meeting in Q2, Y2. *MCCs at remaining four targeted City Corporations have not declared mass public meeting during the quarter.*

MCCs at NCC and GCC each have declared one mass public meeting dates in Q3, Y2. *MCCs at remaining three targeted City Corporations have not declared mass public meeting during the quarter*

None of the MCCs at five targeted City Corporations have declared mass public meeting dates in Q4, Y2.

In **FY 2016-17**, MCC at NCC has declared one mass public meeting date in Q1, Y3. *MCCs at remaining four targeted City Corporations have not declared mass public meeting during the quarter.*

None of the MCCs at five targeted City Corporations have declared mass public meeting dates in Q2, Y3.

MCC at GCC has declared one mass public meeting date in Q3, Y3. *MCCs at remaining four targeted City Corporations have not declared mass public meeting during the quarter.*

MCCs at NCC and ChCC each have declared one mass public meeting date in Q4, Y3. *MCCs at remaining three targeted City Corporations have not declared mass public meeting during the quarter.*

In **FY 2017-18**, none of the MCCs at five targeted City Corporations have declared mass public meeting dates in Q1, Y4.

¹⁵ Declared date for public meeting through notice board, SMS delivery, radio, TV, social media, website, announcement, microphone, poster and banner hanging in significant places etc.

MCCs at NCC and RpCC each have declared one mass public meeting date in Q2, Y4. *MCCs at remaining three targeted City Corporations have not declared mass public meeting during the quarter.*

MCCs at CuCC, GCC and ChCC each have declared one mass public meeting date in Q3, Y4. *MCCs at remaining two targeted City Corporations have not declared mass public meeting during the quarter.*

MCCs at NCC, CuCC, RpCC each have declared one mass public meeting date in Q4, Y4. *MCCs at remaining two targeted City Corporations have not declared mass public meeting during the quarter.*

In **FY 2018-19**, MCC at NCC and ChCC have declared 1st mass public meeting dates on 5.7.18 and 16.9.18 respectively in Q1, Y5. *MCC at CuCC, RpCC and GCC have not declared any mass public meeting dates during the quarter.*

MCC at NCC have declared 2nd mass public meeting date on 9.12.18 and RpCC has declared 1st mass public date on 27.11.18 in Q2, Y5. *MCCs at remaining four City Corporations have not declared any mass public meeting dates during the quarter.*

MCC at RpCC has declared 2nd mass public meeting date on 19.2.19 in Q3, Y5. *MCCs at remaining four City Corporations have not declared any mass public meeting dates during the quarter.*

1.4.5 Informed selected mass public meeting issues to the citizens at least a month before the meeting date by MCC, in **FY 2014-15, *none of the MCCs in targeted five City Corporations have informed selected mass public meeting issues to the citizens a month before in the year.***

In **FY 2015-16**, *none of the MCCs in targeted five City Corporations have informed selected mass public meeting issues to the citizens a month before in the year.*

In **FY 2016-17**, *none of the MCCs in targeted five City Corporations have informed selected mass public meeting issues to the citizens a month before in Q1, Y3.*

None of the MCCs in targeted five City Corporations have informed selected mass public meeting issues to the citizens a month before in Q2, Y3.

None of the MCCs in targeted five City Corporations have informed selected mass public meeting issues to the citizens a month before in Q3, Y3.

MCC at RpCC has informed selected 1st mass public meeting issues; While, at NCC and ChCC have informed 2nd mass public meeting issues to the citizens a month before in Q4, Y3.

In **FY 2017-18**, *none of the MCCs in targeted five City Corporations have informed selected mass public meeting issues to the citizens a month before in Q1, Y4.*

MCC at GCC has informed one mass public meeting issue to the citizens a month before meeting in Q2, Y4. *MCCs at remaining four targeted City Corporations have not informed mass public meeting issues to the citizens a month before.*

MCC at ChCC has informed 2nd mass public meeting issue to the citizens a month before meeting in Q3, Y4. *MCCs at remaining four City Corporations have not informed selected mass public meeting issues to the citizens a month before.*

MCC at RpCC has informed 1st & 2nd mass public meeting issues to the citizens a month before meeting dates in Q4, Y4. *MCCs at remaining four City Corporations have not informed selected mass public meeting issues to the citizens a month before.*

In **FY 2018-19**, *none of the MCC in targeted five City Corporations have informed selected mass public meeting issues to the citizens a month before the meeting date Q1, Y5.*

MCCs at NCC and RpCC have informed selected 1st and 2nd mass public meeting issues respectively to the citizens a month before in Q2, Y5. *MCCs at remaining three City Corporations have not informed selected mass public meeting issues to the citizens a month before.*

MCCs at CuCC, RpCC and ChCC have informed 1st mass public meeting issues to the citizens a month before in Q3, Y5. *MCCs at remaining two City Corporations have not informed selected mass public meeting issues to the citizens a month before.*

1.4.6 Held at least two Mass Public Meeting¹⁶ in each year, in **FY 2014-15, *none of the MCCs at five targeted City Corporations have organized mass public meeting in the year.***

In **FY 2015-16**, *none of the MCCs at five targeted City Corporations have organized mass public meeting in Q1, Y2.*

MCC at RpCC has organized one mass public meeting in Q2, Y2. *MCCs at remaining four CCs have not organized mass public meeting in the quarter.*

MCCs at NCC, GCC and ChCC each have organized one mass public meeting in Q3, Y2. *MCCs at remaining two CCs have not organized mass public meeting in the quarter.*

None of the MCCs at five targeted City Corporations have organized mass public meeting in Q4, Y2.

In **FY 2016-17**, MCCs at NCC and ChCC each have organized one mass public meeting in Q1, Y3. *MCCs at remaining three CCs have not organized mass public meeting in the quarter.*

None of the MCCs at five targeted City Corporations have organized mass public meeting in Q2, Y3.

None of the MCCs at five targeted City Corporations have organized mass public meeting in Q3, Y3.

MCCs at RpCC and GCC each have organized one mass public meeting in Q4, Y3. *MCCs at remaining three CCs have not organized mass public meeting in the quarter.*

In **FY 2017-18**, MCCs at NCC and ChCC each have organized one mass public meeting in Q1, Q4. *MCCs at remaining three CCs have not organized mass public meeting in the quarter.*

MCC at RpCC has organized one mass public meeting in Q2, Y4. *MCCs at remaining four CCs have not organized mass public meeting in the quarter.*

MCCs at NCC, CuCC, GCC and ChCC each have organized one mass public meeting in Q3, Y4. *MCC at RpCC has not organized mass public meeting in the quarter.*

MCCs at NCC, CuCC, RpCC and ChCC each have organized one mass public meeting in Q4, Y4. *MCC at GCC has not organized mass public meeting in the quarter.*

In **FY 2018-19**, MCC at NCC and ChCC each have organized one mass public meeting on 18.7.18 and 30. 7.18 respectively in Q1, Y5. *MCCs at remaining three CCs have not organized mass public meeting in the quarter.*

MCC at RpCC has organized one mass public meeting on 24.12.18 in Q2, Y5. *MCCs at remaining four CCs have not organized any mass public meeting in the quarter.*

¹⁶ At least twice a year

MCCs at NCC, CuCC, RpCC and ChCC each have organized one mass public meeting on 9.1.19, 7.3.19, 19.2.19 and 24.3.19 in Q3, Y5. *MCC at GCC has not organized mass public meeting in the quarter.*

1.4.7 Prepared report for each mass public meeting (at least two per year) by MCC, in FY 2014-15, none of the MCCs at five targeted City Corporations have prepared mass public meeting report in the year.

In FY 2015-16, none of the MCCs at five targeted City Corporations have prepared mass public meeting report in Q1, Y2.

MCC at RpCC has prepared one mass public meeting report in Q2, Y2. *MCCs at remaining four CCs have not prepared mass public meeting report in the quarter.*

MCCs at NCC, GCC and ChCC each have prepared one mass public meeting report in Q3, Y2. *MCCs at remaining two CCs have not prepared mass public meeting report in the quarter.*

None of the MCCs at five targeted City Corporations have prepared mass public meeting report in Q4, Y2.

In FY 2016-17, MCCs at NCC and ChCC each have prepared one mass public meeting report in Q1, Y3. *MCCs at remaining three CCs have not prepared mass public meeting report in the quarter.*

None of the MCCs at five targeted City Corporations have prepared mass public meeting report in Q2, Y3.

None of the MCCs at five targeted City Corporations have prepared mass public meeting report in Q3, Y3.

MCCs at RpCC and GCC each have prepared one mass public meeting report in Q4, Y3. *MCCs at remaining three CCs have not prepared mass public meeting report in the quarter.*

In FY 2017-18, MCCs at NCC and ChCC each have prepared one mass public meeting report in Q1, Q4. *MCCs at remaining three CCs have not prepared mass public meeting report in the quarter.*

MCC at RpCC has prepared one mass public meeting report in Q2, Y4. *MCCs at remaining four CCs have not prepared mass public meeting report in the quarter.*

MCCs at NCC, CuCC, GCC and ChCC each have prepared one mass public meeting report in Q3, Y4. *MCC at RpCC has not prepared mass public meeting report in the quarter.*

MCCs at NCC, CuCC, RpCC and ChCC each have prepared one mass public meeting report in Q4, Y4. *MCC at GCC has not prepared mass public meeting report in the quarter.*

In FY 2018-19, MCC at NCC and ChCC each have prepared one mass public meeting report on 18.7.18 and 30. 7.18 respectively in Q1, Y5. *MCCs at remaining three CCs have not prepared mass public meeting report in the quarter.*

MCC at RpCC has prepared one mass public meeting report on 24.12.18 in Q2, Y5. *MCCs at remaining four CCs have not prepared any mass public meeting report in the quarter.*

MCCs at NCC, CuCC, RpCC and ChCC each have prepared one mass public meeting report on 9.1.19, 7.3.19, 6.3.19 and 24.3.19 in Q3, Y5. *MCC at GCC has not prepared mass public meeting report in the quarter.*

1.4.8 Prepared next year plans and specific budget for mass public meeting by MCC, in FY 2014-15, *none of the MCCs at five targeted City Corporations have prepared plans and specific budget for mass public meeting in the year.*

In FY 2015-16, *none of the MCCs at five targeted City Corporations have prepared plans and specific budget for mass public meeting in the year.*

In FY 2016-17, *none of the MCCs at five targeted City Corporations have prepared plans and specific budget for mass public meeting in Q1, Y3.*

None of the MCCs at five targeted City Corporations have prepared plans and specific budget for mass public meeting in Q2, Y3.

None of the MCCs at five targeted City Corporations have prepared plans and specific budget for mass public meeting in Q3, Y3.

MCC at ChCC has prepared plans and specific budget for mass public meeting for FY 2017-18 in Q4, Y3. *MCCs in rest targeted four City Corporations have not prepared plans and specific budget in this quarter.*

In FY 2017-18, *none of the MCCs at five targeted City Corporations have prepared plans and specific budget for mass public meeting in Q1, Y4.*

None of the MCCs at five targeted City Corporations have prepared plans and specific budget for mass public meeting in Q2, Y4.

None of the MCCs at five targeted City Corporations have prepared plans and specific budget for mass public meeting in Q3, Y4.

MCC at RpCC has prepared plans and specific budget for mass public meeting for FY 2018-19 on 24.4.18 in Q4, Y4. *MCCs in rest targeted four City Corporations have not prepared plans and specific budget in this quarter.*

In FY 2018-19, MCC at NCC has prepared plans and specific budget for mass public meeting for FY 2018-19 on 5.7.18 in Q1, Y5. *MCCs in rest targeted three City Corporations have not prepared plans and specific budget in this quarter.*

MCCs at CuCC, GCC and ChCC have not prepared plans and specific budget for mass public meeting for FY 2018-19 in Q2, Y5.

MCCs at CuCC, GCC and ChCC have not prepared plans and specific budget for mass public meeting for FY 2018-19 in Q3, Y5.

1.4.9 Displayed each mass public meeting reports (at least two per year) through e-governance system by MCC, in FY 2014-15, *none of the MCCs at five targeted City Corporations have displayed any mass public meeting reports through e-governance system in the year.*

In FY 2015-16, *none of the MCCs at five targeted City Corporations have displayed any mass public meeting reports through e-governance system in the year.*

In FY 2016-17, *none of the MCCs at five targeted City Corporations have displayed any mass public meeting reports through e-governance system in the year.*

In FY 2017-18, *none of the MCCs at five targeted City Corporations have displayed any mass public meeting reports through e-governance system in Q1, Y4.*

None of the MCCs at five targeted City Corporations have displayed any mass public meeting reports through e-governance system in Q2, Y4.

MCCs at NCC has displayed one mass public meeting report of FY 2015-16 in their website, at CuCC has displayed one of FY 2016-17, at GCC one of FY 2016-17 and MCC at ChCC has displayed two of FY 2016-17 and one mass public meeting report of FY 2017-18 in Q3, Y4. *MCC at RpCC has not displayed any mass public meeting reports in this quarter.*

MCCs at NCC has displayed two mass public meeting reports of FY 2016-17 and one of FY 2017-18 in their website; at CuCC one report of FY 27-18; at RpCC two reports of 2016-17 and two reports of FY 2017-18; at GCC another report of FY 2016-17 and MCC at ChCC has displayed one mass public meeting report of FY 2017-18 in their website in Q4, Y4.

In **FY 2018-19**, MCC at NCC has displayed one mass public in their website in Q1, Y5. *MCCs at remaining CCs have not displayed any mass public meeting reports in their website during the quarter.*

None of the MCCs at five targeted City Corporations have displayed any mass public meeting reports through e-governance system in Q2, Y5.

MCCs at NCC has displayed one mass public meeting report in their website, CuCC one report, RpCC two reports and ChCC has displayed one mass public meeting report in their website of FY 2018-19 in Q3, Y5. *MCCs at GCC has not displayed any mass public meeting reports in their website during the quarter.*

Further detail in 1.4 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 1.4 of annex 1(e) for ChCC.

Area-2: Administrative Reform

Activity 2.1: City Development Coordination Committee (CDCC) established (T3)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
2.1.1 Established/re-established CDCC ¹⁷ in accordance with specific ToR,	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
2.1.2 Assigned/re-assigned officer in charge for CDCC	1/CC	2	N/A	2	N/A	1	N/A	1	0	1	N/A
2.1.3 Organized annual general workshop of CDCC by City Corporation	5/CC	1	0	2	N/A	1	1	1	1	1	1
2.1.4 Held CDCC quarterly meeting	19 /CC	14	0	14	1	11	1	12	1	13	1
2.1.5 Distributed meeting minutes to the members	19 /CC	14	0	14	1	11	1	12	1	13	1

N/A= Not Applicable

Analysis:

2.1.1 Established/re-established CDCC in accordance with specific ToR, in **FY 2014-15, *none of the five City Corporations have established CDCC in accordance with the specific ToR in Q1, Y1.***

NCC, CuCC and GCC have established CDCC in accordance with the specific ToR in Q2, Y1. *RpCC and ChCC have not established CDCC in the quarter.*

¹⁷ Comprises of Mayor, head of Standing Committees, CEO, representative of Private Sector and representatives of National agencies

RpCC has established CDCC in accordance with the specific ToR before in Q3, Y1. *ChCC have not established CDCC in the quarter.*

ChCC have not established CDCC in Q4, Y1.

In **FY 2015-16**, *ChCC have not established CDCC in Q1, Y2. Remaining targeted four City Corporations do not require CDCC establishment.*

ChCC has established CDCC in Q2, Y2. *Remaining targeted four City Corporations do not require CDCC establishment.*

None of the targeted five City Corporations required CDCC establishment in Q3, Y2.

None of the targeted five City Corporations required CDCC establishment in Q4, Y2.

In **FY 2016-17**, *none of the targeted five City Corporations required CDCC establishment in Q1, Y3.*

NCC has re-established CDCC in Q3 after sitting newly elected City Council.

CuCC has re-established CDCC in Q4, Y3 after sitting newly elected City Council.

None of the targeted five City Corporations do not require CDCC establishment/re-establishment in Q4, Y3.

In **FY 2017-18**, *none of the targeted five City Corporations do not require CDCC establishment/re-establishment in Q1, Y4.*

None of the targeted five City Corporations required CDCC establishment/re-establishment in Q2, Y4.

RpCC has re-established CDCC after sitting newly elected City Council on 27.3.18 in Q3, Y4. *GCC has not re-established CDCC, after sitting newly elected city council in Q1, Y5.*

In **FY 2018-19**, GCC has re-established CDCC, after sitting newly elected city council on 4.12.18 in Q2, Y5.

Remaining targeted four City Corporations do not require CDCC establishment in Q2, Y5.

None of the targeted five City Corporations required CDCC establishment/re-establishment in Q3, Y5.

2.1.2 Assigned/re-assigned officer in-charge for CDCC, in **FY 2014-15, *none of the five City Corporations have Assigned/re-assigned officer in-charge for CDCC in Q1, Y1.***

NCC, CuCC and GCC have assigned/re-assigned officer in-charge in Q2, Y1. *RpCC and ChCC have not Assigned/re-assigned officer in-charge in the quarter.*

RpCC has assigned/re-assigned officer in-charge in Q3, Y1. *ChCC have not assigned/re-assigned officer in-charge in the quarter.*

ChCC has not assigned/re-assigned officer in-charge in Q4, Y1.

In **FY 2015-16**, *ChCC has not assigned/re-assigned officer in-charge in Q1, Y2. Remaining targeted four City Corporations do not require assign/re-assign officer in-charge.*

ChCC has Assigned/re-assigned officer in-charge in Q2, Y2. *Remaining targeted four City Corporations do not require assigned/re-assigned officer in-charge.*

None of the targeted five City Corporations required assign/re-assign officer in-charge in Q3, Y2.

None of the targeted five City Corporations required assign/re-assign officer in-charge in Q4, Y2.

In **FY 2016-17**, *none of the targeted five City Corporations required assign/re-assign officer in-charge in Q1, Y3.*

NCC has assigned/re-assigned officer in-charge in Q3 after sitting newly elected City Council.

CuCC has assigned/re-assigned officer in-charge in Q4, Y3 after sitting newly elected City Council.

None of the targeted five City Corporations do not require assign/re-assign officer in-charge in Q4, Y3.

In **FY 2017-18**, *none of the targeted five City Corporations do not require assign/re-assign officer in-charge in Q1, Y4.*

None of the targeted five City Corporations required assign/re-assign officer in-charge in Q2, Y4.

RpCC has assign/re-assign officer in-charge after sitting newly elected City Council on 27.3.18 in Q3, Y4. *GCC has not assigned/re-assigned officer in-charge, after sitting newly elected city council in Q1, Y5.*

In **FY 2018-19**, GCC has assigned/re-assigned officer in-charge, after sitting newly elected city council on 4.12.18 in Q2, Y5.

Remaining targeted four City Corporations do not require assign/re-assign officer in-charge in Q2, Y5.

None of the targeted five City Corporations required assign/re-assign officer in-charge in Q3, Y5.

2.1.3 Organized annual general workshop of CDCC by City Corporation, in **FY 2014-15, *none of the targeted five City Corporations have organized operation of CDCC and annual general workshop of CDCC in the year 1.***

In **FY 2015-16**, *none of the targeted five City Corporations have organized operation of CDCC and annual general workshop of CDCC in the year 2.*

In **FY 2016-17**, *none of the targeted five City Corporations have organized operation of CDCC and annual general workshop of CDCC in the year 3.*

In **FY 2017-18**, *none of the targeted five City Corporations have organized operation of CDCC and annual general workshop of CDCC in Q1, Y4.*

CuCC has organized annual general workshop of CDCC in Q2, Y4 *excluding operation of CDCC and remaining four City Corporations have not organized annual general workshop during the quarter.*

ChCC has organized annual general workshops of CDCC in Q3, Y4 *excluding operation of CDCC and remaining three City Corporations have not organized annual general workshop during the quarter.*

NCC, RpCC and GCC have organized annual general workshops of CDCC in Q4, Y4 *excluding operation of CDCC.*

In **FY 2018-19**, *none of the targeted five City Corporations have organized operation of CDCC and annual general workshop of CDCC in Q1, Y5.*

CuCC has organized annual general workshop of CDCC on 20.12.18 in Q2, Y5 *excluding operation of CDCC and rest four targeted CCs have not organized annual general workshop of CDCC.*

RpCC, GCC and ChCC have organized annual general workshop of CDCC on 27.3.19, 14.3.19 and 28.3.19 respectively in Q3, Y5 *excluding operation of CDCC and NCC has not organized annual general workshop of CDCC during the quarter.*

2.1.4 Held CDCC quarterly meeting, out of targeted 19 quarterly meetings until Q3, Y5

In **FY 2014-15**, *none of the targeted five City Corporations have organized CDCC quarterly meeting in Q1, Y1.*

None of the targeted five City Corporations have organized CDCC quarterly meeting in Q2, Y1.

None of the targeted five City Corporations have organized CDCC quarterly meeting in Q3, Y1.

GCC has organized CDCC quarterly meeting on 23.4.15 in Q4, Y1. *Remaining targeted four City Corporations have not organized CDCC quarterly meeting during the quarter.*

In **FY 2015-16**, NCC, CuCC, RpCC and ChCC have organized CDCC quarterly meeting in Q1, Y2. *GCC has not organized CDCC quarterly meeting during the quarter.*

All targeted five City Corporations have organized CDCC quarterly meeting in Q2, Y2.

CuCC, RpCC, GCC and ChCC have organized CDCC quarterly meeting in Q3, Y2. *NCC has not organized CDCC meeting during the quarter.*

NCC, CuCC, RpCC, GCC and ChCC have organized CDCC quarterly meeting in Q4, Y2 including NCC and RpCC one extra meeting each.

In **FY 2016-17**, CuCC, GCC and ChCC have organized CDCC quarterly meeting in Q1, Y3. *Rest targeted two City Corporations have not organized CDCC meeting during the quarter.*

NCC, CuCC, RpCC and GCC have organized CDCC quarterly meeting in Q2, Y3. *ChCC has not organized CDCC meeting during the quarter.*

NCC, RpCC, GCC and ChCC have organized CDCC quarterly meeting in Q3, Y3. *CuCC has not organized CDCC meeting during the quarter.*

All targeted five City Corporations have organized CDCC quarterly meeting in Q4, Y3.

In **FY 2017-18**, all targeted five City Corporations have organized CDCC quarterly meeting in Q1, Y4.

NCC, CuCC, GCC and ChCC have organized CDCC quarterly meeting in Q2, Y4 including NCC and CuCC one extra meeting each. *RpCC has not organized CDCC meeting during the quarter.*

NCC, CuCC, GCC and ChCC have organized CDCC quarterly meeting in Q3, Y4. *RpCC has not organized CDCC meeting during the quarter.*

All targeted five City Corporations have organized CDCC quarterly meeting in Q4, Y4 including RpCC an extra meeting.

In **FY 2018-19**, NCC, CuCC and ChCC have organized CDCC quarterly meeting in Q1, Y5. *RpCC and GCC have not organized meeting during the quarter.*

NCC, CuCC and ChCC have organized CDCC quarterly meeting in Q2, Y5. *RpCC and GCC have not organized meeting during the quarter.*

CuCC, RpCC, GCC and ChCC have organized CDCC quarterly meeting on 30.1.19, 27.3.19, 14.3.19 and 27.3.19 respectively in Q3, Y5. *NCC has not organized meeting during the quarter*

2.1.5 Distributed meeting minutes to the members, In **FY 2014-15**, *none of the targeted five City Corporations have prepared and distributed quarterly meeting minutes in Q1, Y1.*

None of the targeted five City Corporations have prepared and distributed quarterly meeting minutes in Q2, Y1.

None of the targeted five City Corporations have prepared and distributed quarterly meeting minutes in Q3, Y1.

GCC has prepared and distributed quarterly meeting minutes in Q4, Y1. *Remaining targeted four City Corporations have not prepared and distributed quarterly meeting minutes during the quarter.*

In **FY 2015-16**, NCC, CuCC, RpCC and ChCC have prepared and distributed quarterly meeting minutes in Q1, Y2. *GCC has not prepared and distributed quarterly meeting minutes during the quarter.*

All targeted five City Corporations have prepared and distributed quarterly meeting minutes in Q2, Y2.

CuCC, RpCC, GCC and ChCC have prepared and distributed quarterly meeting minutes in Q3, Y2. *NCC has not prepared and distributed quarterly meeting minutes during the quarter.*

NCC, CuCC, RpCC, GCC and ChCC have prepared and distributed quarterly meeting minutes in Q4, Y2 including NCC and RpCC one extra meeting minutes each.

In **FY 2016-17**, CuCC, GCC and ChCC have prepared and distributed quarterly meeting minutes in Q1, Y3. *Rest targeted two City Corporations have not prepared and distributed quarterly meeting minutes during the quarter.*

NCC, CuCC, RpCC and GCC have prepared and distributed quarterly meeting minutes in Q2, Y3. *ChCC has not prepared and distributed quarterly meeting minutes during the quarter.*

NCC, RpCC, GCC and ChCC have prepared and distributed quarterly meeting minutes in Q3, Y3. *CuCC has not prepared and distributed quarterly meeting minutes during the quarter.*

All targeted five City Corporations have prepared and distributed quarterly meeting minutes in Q4, Y3.

In **FY 2017-18**, all targeted five City Corporations have prepared and distributed quarterly meeting minutes in Q1, Y4.

NCC, CuCC, GCC and ChCC have prepared and distributed quarterly meeting minutes in Q2, Y4 including NCC and CuCC one extra meeting minutes each. *RpCC has not prepared and distributed quarterly meeting minutes during the quarter.*

NCC, CuCC, GCC and ChCC have prepared and distributed quarterly meeting minutes in Q3, Y4. *RpCC has not prepared and distributed quarterly meeting minutes during the quarter.*

All targeted five City Corporations have prepared and distributed quarterly meeting minutes in Q4, Y4 including RpCC an extra meeting minute.

In **FY 2018-19**, NCC, CuCC and ChCC have prepared and distributed quarterly meeting minutes in Q1, Y5. *RpCC and GCC have not prepared and distributed quarterly meeting minutes during the quarter.*

NCC, CuCC and ChCC have prepared and distributed quarterly meeting minutes in Q2, Y5. *RpCC and GCC have not prepared and distributed quarterly meeting minutes during the quarter.*

CuCC, RpCC, GCC and ChCC have prepared and distributed quarterly meeting minutes in Q3, Y5. *NCC has not prepared and distributed quarterly meeting minutes during the quarter.*

Further detail in 2.1 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 2.1 of annex 1(e) for ChCC.

Activity 2.2: Administrative Reform Committee (ARC) established

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
2.2.1 Established/re-established Administrative Reform Committee ¹⁸ (ARC)	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
2.2.2 Organized one workshop ¹⁹ for ARC members on composition and function of ARC	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
2.2.3 Conducted ARC quarterly meeting	19/CC	11	1	8	1	7	1	8	1	11	1
2.2.4 Drafted 5 years ARSP for each issue	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
2.2.5 Reviewed draft ARSP of each issue in CSCC meeting	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
2.2.6 Approved ARSP of each issue in City Council meeting	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
2.2.7 Promoted implementation of ARSP of each department	1/Dpt./CC	6/10	0	0	7	1	1	1	1	1	1
2.2.8 Monitored ARSP implementation progress quarterly by ARC	15/CC	2	0	1	1	1	1	0	0	2	1
2.2.9 Produced final annual progress report by ARC	4/CC	0	0	0	0	0	0	0	0	0	0
2.2.10 Formulated training program by CDU with request from ARC in accordance with ARSP	1/CC	1	N/A	1	N/A	1	N/A	0	0	1	N/A

N/A= Not Applicable, Dpt. = Department

Analysis:

2.2.1 Established/re-established Administrative Reform Committee ²⁰ (ARC), in FY 2014-15, none of the targeted five City Corporations have established/re-established Administrative Reform Committee in Q1, Y1.

CuCC has established Administrative Reform Committee in Q2, Y1. *Rest targeted four City Corporations have not established Administrative Reform Committee during the quarter.*

RpCC has established Administrative Reform Committee in Q3, Y1. *Rest targeted three City Corporations have not established Administrative Reform Committee during the quarter. NCC, GCC and ChCC have not established Administrative Reform Committee in Q4, Y1.*

¹⁸ Comprises of Mayor, CEO, Secretary, and head of departments

¹⁹ Orientation workshop for ARC members according contents described in guideline

²⁰ Comprises of Mayor, CEO, Secretary, and head of departments

In **FY 2015-16**, *NCC, GCC and ChCC have not established Administrative Reform Committee in Q1, Y2.*

NCC, GCC and ChCC have established Administrative Reform Committee in Q2, Y2.

No further development required in Q3, Y2.

No further development required in Q4, Y2.

In **FY 2016-17**, no further development required in Q1, Y3.

No further development required in Q2, Y3.

NCC has re-established ARC after sitting newly elected City Council in Q3, Y3.

No further development required in Q4, Y3.

In **FY 2017-18**, no further development required in Q1, Y4.

CuCC has re-established Administrative Reform Committee after sitting newly elected City Council in Q2, Y4. *RpCC has not re-established ARC after sitting newly elected City Council during the quarter.*

RpCC has re-established Administrative Reform Committee after sitting newly elected City Council in Q3, Y4.

In **FY 2018-19**, *GCC has not re-established ARC after sitting newly elected City Council in Q1, Y5.*

GCC has re-established ARC after sitting newly elected City Council on 5.12.18 in Q2, Y5.

No further development required in Q3, Y5.

2.2.2 Organized one workshop²¹ for ARC members on composition and function of ARC, in **FY 2014-15, *none of the targeted five City Corporations have organized workshop for ARC members on composition and function of ARC in the year.***

In **FY 2015-16**, *none of the targeted five City Corporations have organized workshop for ARC members on composition and function of ARC in Q1, Y2.*

None of the targeted five City Corporations have organized workshop for ARC members on composition and function of ARC in Q2, Y2.

RpCC and GCC have organized workshop for ARC members on composition and function of ARC in Q3, Y2. *NCC, CuCC and ChCC have not organized workshop for ARC members on composition and function of ARC during the quarter.*

NCC and ChCC have organized workshop for ARC members on composition and function of ARC in Q4, Y2. *CuCC has not organized workshop for ARC members on composition and function of ARC during the quarter*

In **FY 2016-17**, *CuCC has not organized workshop for ARC members on composition and function of ARC in Q1, Y3.*

CuCC has not organized workshop for ARC members on composition and function of ARC in Q2, Y3.

²¹ Orientation workshop for ARC members according contents described in guideline

CuCC has not organized workshop for ARC members on composition and function of ARC in Q3, Y3.

CuCC has not organized workshop for ARC members on composition and function of ARC in Q4, Y3.

In **FY 2017-18**, *CuCC has not organized workshop for ARC members on composition and function of ARC in Q1, Y4.*

CuCC has not organized workshop for ARC members on composition and function of ARC in Q2, Y4.

CuCC has organized workshop for ARC members on composition and function of ARC in Q3, Y4.

No further development required in Q4, Y4.

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.2.3 Conducted ARC quarterly meeting, out of targeted 19 quarterly meetings until Q3, Y5

In **FY 2014-15**, *none of the targeted five City Corporations have organized ARC quarterly meeting in the year.*

In **FY 2015-16**, *none of the targeted five City Corporations have organized ARC meeting in Q1, Y2.*

NCC and ChCC have organized ARC meeting in Q2, Y2 including extra one meeting each. *Rest targeted three City Corporations have not organized ARC meeting during the quarter.*

RpCC and ChCC have organized ARC meeting in Q3, Y2. *Rest targeted three City Corporations have not organized ARC meeting during the quarter.*

NCC has organized ARC meeting in Q4, Y2. *Rest targeted four City Corporations have not organized ARC meeting during the quarter.*

In **FY 2016-17**, GCC has organized ARC meeting in Q1, Y3. *Rest targeted four City Corporations have not organized ARC meeting during the quarter.*

NCC and GCC have organized ARC meeting in Q2, Y3. *Rest targeted three City Corporations have not organized ARC meeting during the quarter.*

All targeted five City Corporations have organized ARC meeting in Q3, Y3.

All targeted five City Corporations have organized ARC meeting in Q4, Y3.

In **FY 2017-18**, all targeted five City Corporations have organized ARC meeting in Q1, Y4.

CuCC, RpCC, GCC and ChCC have organized ARC meeting in Q2, Y4. *NCC has not organized ARC meeting during the quarter.*

NCC, CuCC, GCC and ChCC have organized ARC meeting in Q3, Y4. *RpCC has not organized ARC meeting during the quarter.*

All targeted five City Corporations have organized ARC meeting in Q4, Y4.

In **FY 2018-19**, NCC, CuCC and ChCC have organized ARC meeting in Q1, Y5. *RpCC and GCC have not organized ARC meeting during the quarter.*

NCC, CuCC, RpCC and ChCC have organized ARC meeting in Q2, Y5. *GCC has not organized ARC meeting during the quarter.*

All targeted five (NCC, CuCC, RpCC, GCC and ChCC) City Corporations have organized ARC meeting on 3.3.19, 22.1.19, 5.3.19, 21.3.19, 27.3.19 respectively in Q3, Y5.

2.2.4 Drafted 5 years ARSP for each issue, in FY 2015-16, none of the ARC at targeted five City Corporations have drafted Administrative Reform Strategic Plan (ARSP) during the year.

In **FY 2016-17**, *none of the ARC at targeted five City Corporations have drafted ARSP during the year.*

In **FY 2017-18**, *none of the ARC at targeted five City Corporations have drafted ARSP in Q1, Y5.*

None of the ARC at targeted five City Corporations have drafted ARSP in Q2, Y5.

ARC at NCC has drafted ARSP (FY 2017-18 to 2022-23) for each department in Q3, Y4. *Rest ARCs at targeted four City Corporations have not drafted ARSP during the quarter.*

ARCs at CuCC, RpCC, GCC and ChCC have drafted ARSP (FY 2017-18 to 2022-23) for each department in Q4, Y4.

In **FY 2017-18**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.2.5 Reviewed draft ARSP of each issue in CSCC meeting, in FY 2015-16, none of the ARC at targeted five City Corporations have reviewed ARSP by CSCC during the year.

In **FY 2016-17**, *none of the ARC at targeted five City Corporations have reviewed ARSP by CSCC during the year.*

In **FY 2017-18**, *none of the ARC at targeted five City Corporations have reviewed ARSP by CSCC in Q1, Y4.*

None of the ARC at targeted five City Corporations have reviewed ARSP by CSCC in Q2, Y4.

ARC at NCC has presented ARSP to CSCC for review in Q3, Y4. *Rest ARCs at targeted four City Corporations have reviewed ARSP by CSCC during the quarter.*

ARCs at CuCC, RpCC, GCC and ChCC have presented ARSP to CSCC for review in Q4, Y4.

In **FY 2017-18**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q2, Y5.

2.2.6 Approved ARSP of each issue in City Council meeting, in FY 2015-16, none of the ARSP at targeted five City Corporations have approved by City Council meeting during the year.

In **FY 2016-17**, *none of the ARSP at targeted five City Corporations have approved by City Council meeting during the year.*

In **FY 2017-18**, *none of the ARSP at targeted five City Corporations have approved by City Council meeting in Q1, Y5.*

None of the ARSP at targeted five City Corporations have approved by City Council meeting in Q2, Y5. ARSP of NCC has approved by City Council meeting in Q3, Y4. Rest ARSPs at targeted four City Corporations have approved by City Council meeting during the quarter.

ARSP of CuCC, RpCC, GCC and ChCC have approved by respective City Council Meeting Q4, Y4.

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.2.7 Promoted implementation of ARSP of each department, in FY 2015-16, none of the departments at targeted five City Corporations have implemented ARSP in the year.

In **FY 2016-17**, *none of the departments at targeted five City Corporations have implemented ARSP in the year.*

In **FY 2017-18**, *none of the departments at targeted five City Corporations have implemented ARSP in Q1, Y4.*

None of the departments at targeted five City Corporations have implemented ARSP in Q2, Y4.

Only in conservancy section out of 10 at NCC has started implementation of ARSP in Q3, Y4. *Rest departments at targeted five City Corporations have not started ARSP implementation during the quarter.*

Only conservancy department out of 7 in ChCC has started implementation of ARSP in Q4, Y4. *Rest departments at targeted five City Corporations have not started ARSP implementation during the quarter.*

In **FY 2018-19**, *rest departments at targeted five City Corporations have not started ARSP implementation in Q1, Y5.*

Only conservancy department out of 9 in RpCC has started implementation of ARSP in Q2, Y5. *Rest departments at NCC, RpCC & ChCC and none of the departments at CuCC and GCC have started implementation of ARSP during the quarter.*

No further development observed in Q3, Y5.

2.2.8 Monitored ARSP implementation progress quarterly by ARC, in FY 2015-16, none of the ARCs in targeted five City Corporations monitored quarterly implementation progress of ARSP during the year.

In **FY 2016-17**, *none of the ARCs in targeted five City Corporations monitored quarterly implementation progress of ARSP during the year.*

In **FY 2017-18**, *none of the ARCs in targeted five City Corporations monitored quarterly implementation progress of ARSP in Q1, Y4.*

None of the ARCs in targeted five City Corporations monitored quarterly implementation progress of ARSP in Q2, Y4.

None of the ARCs in targeted five City Corporations monitored quarterly implementation progress of ARSP in Q3, Y4.

ARCs at NCC & ChCC have started monitoring quarterly implementation progress of ARSP of conservancy departments/sections in Q4, Y4. *ARCs in remaining targeted four City Corporations have not started monitoring quarterly implementation progress of ARSP during the quarter.*

In **FY 2018-19**, *None of the ARCs in targeted five City Corporations monitored quarterly implementation progress of ARSP in Q1, Y5.*

ARCs at NCC, CuCC, RpCC and ChCC have produced ARSP implementation quarterly progress report in Q2, Y5. *ARC at GCC has not produced any ARSP quarterly implementation progress report during the quarter.*

ARCs at CuCC, RpCC and ChCC have produced ARSP implementation quarterly progress report in Q3, Y5. *ARCs at NCC and GCC have not produced any ARSP quarterly implementation progress report during the quarter.*

2.2.9 Produced final annual progress report by ARC, in FY 2014-15, *none of the ARCs at targeted five City Corporations have produced annual progress report during the year.*

In **FY 2015-16**, *none of the ARCs at targeted five City Corporations have produced annual progress report during the year.*

In **FY 2016-17**, *none of the ARCs at targeted five City Corporations have produced annual progress report during the year.*

In **FY 2017-18**, *none of the ARCs at targeted five City Corporations have produced annual progress report during the year.*

In **FY 2018-19**, *none of the ARCs at targeted five City Corporations have produced annual progress report during in Q1, Y5.*

None of the ARCs at targeted five City Corporations have produced annual progress report during in Q2, Y5.

None of the ARCs at targeted five City Corporations have produced annual progress report during in Q3, Y5.

2.2.10 Formulated training program by CDU with request from ARC in accordance with ARSP, in FY 2015-16, *none of the CDU at targeted five City Corporations have formulated training program with request from ARC in accordance with ARSP during the year.*

In **FY 2016-17**, *none of the CDU at targeted five City Corporations have formulated training program with request from ARC in accordance with ARSP during the year.*

In **FY 2017-18**, *none of the CDU at targeted five City Corporations have formulated training program with request from ARC in accordance with ARSP in Q1, Y4.*

None of the CDU at targeted five City Corporations have formulated training program with request from ARC in accordance with ARSP in Q2, Y4.

None of the CDU at targeted five City Corporations have formulated training program with request from ARC in accordance with ARSP in Q3, Y4.

CDU at NCC, CuCC and ChCC have formulated training schedule instead of program with request from ARC in accordance with ARSP in Q4, Y4. *CDU at RpCC and GCC have not formulated training program with request from ARC in accordance with ARSP during the quarter.*

In **FY 2018-19**, *CDU at RpCC & GCC have not formulated such training schedule/program until Q1, Y5.*

CDU at RpCC have formulated training schedule instead of program in accordance with request from ARC in accordance with ARSP in Q2, Y5. *GCC has not formulated such training schedule/program during the quarter.*

CDU at GCC has not formulated training schedule/program with request from ARC in accordance with ARSP in Q3, Y5.

Further detail in 2.2 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 2.2 of annex 1(e) for ChCC.

Activity 2.3: Vision and mission set in each Dept.

Sub-activity/Task	Target Till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
2.3.1 Assigned/ re-assigned officer in charge from each dept.	1/Dep./CC	10	0	7	0	9	N/A	6	0	7	N/A
2.3.2 Organized one workshop ²² with assigned officer in charge from each dept. on preparing vision and mission,	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
2.3.3 Presented draft vision and mission by departments to relevant standing committee meeting for examination	Each dept./CC	10	N/A	7	N/A	9	N/A	6	N/A	7	N/A
2.3.4 Approved vision and mission of City Corporation and departments in City Council meeting	Each dept./CC	1 10	N/A N/A	1 7	N/A N/A	1 9	N/A N/A	1 6	N/A N/A	1 7	N/A N/A
2.3.5 Reflected vision and mission of City Corporation and departments in Citizen Charter and displayed CC website	Each dept./CC	1 1	N/A N/A	1 1	N/A N/A	1 1	N/A N/A	1 1	N/A N/A	1 1	N/A N/A
2.3.6 Reviewed vision and mission of City Corporation and departments	Each dept./CC	1 10	N/A N/A	1 7	N/A N/A	1 9	N/A N/A	1 6	N/A N/A	1 7	N/A N/A

N/A= Not Applicable

Analysis:

2.3.1 Assigned/ re-assigned officer in charge from each dept., in **FY 2014-15, *none of the targeted five City Corporations have assigned officer in charge from each dept for preparing vision and mission for their own department during the year.***

In **FY 2015-16**, *none of the targeted five City Corporations have assigned officer in charge from each dept for preparing vision and mission for their own department during the year.*

²² Workshop participants (32) are assigned officer, 25 officials/staffs from relevant departments, 5 CGP staffs, and 2 support staff from relevant departments

In **FY 2016-17**, *none of the targeted five City Corporations have assigned officer in charge from each dept for preparing vision and mission for their own department in Q1, Y3.*

Reported that all targeted five City Corporations have assigned each department head long ago (immediate after establishment of City Corporation) for preparing their own department's vision & mission in Q2, Y3.

None further development observed in Q3, Y3.

None further development observed in Q4, Y3.

In **FY 2017-18**, *none further development observed in Q1, Y4.*

RpCC has re-assigned each department head for preparing their own department's vision & mission after sitting newly elected City Council in Q2, Y4. *NCC, CuCC and GCC have not re-assigned officer in-charge, after sitting newly elected City Council during the quarter.*

NCC, CuCC and GCC have not re-assigned officer in-charge, after sitting newly elected City Council during in Q2, Y4.

NCC, CuCC and GCC have not re-assigned officer in-charge, after sitting newly elected City Council during in Q3, Y4.

NCC, CuCC and GCC have not re-assigned officer in-charge, after sitting newly elected City Council during in Q4, Y4.

In **FY 2018-19**, *NCC, CuCC and GCC have not re-assigned officer in-charge, after sitting newly elected City Council during in Q1, Y5.*

NCC, CuCC and GCC have not re-assigned officer in-charge, after sitting newly elected City Council during in Q2, Y5.

NCC, CuCC and GCC have not re-assigned officer in-charge, after sitting newly elected City Council during in Q3, Y5.

2.3.2 Organized one workshop²³ with assigned officer in charge from each dept. on preparing vision and mission, in FY 2014-15, none of the targeted five City Corporations have organized workshop with assigned office in charge of preparing vision and mission of their own department during the year.

In **FY 2015-16**, *none of the targeted five City Corporations have organized workshop with assigned office in charge of preparing vision and mission of their own department in Q1, Y2.*

None of the targeted five City Corporations have organized workshop with assigned office in charge of preparing vision and mission of their own department in Q2, Y2.

None of the targeted five City Corporations have organized workshop with assigned office in charge of preparing vision and mission of their own department in Q3, Y2.

All targeted five City Corporations have organized workshop (NCC 13.4.16, CuCC 5.4.16, RpCC 19.4.16, GCC 11.4.16, and ChCC 7.4.16) on "Preparation of Vision and Mission" with assigned officer in-charge and relevant staff members of each department in Q4, Y2, *but none has produced workshop report.*

²³ Workshop participants (32) are assigned officer, 25 officials/staffs from relevant departments, 5 CGP staffs, and 2 support staff from relevant departments

In **FY 2016-17**, *no further development required in the year.*

In **FY 2017-18**, *no further development required in the year.*

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required during Q2, Y5.

No further development required in the year Q3, Y5.

2.3.3 Presented draft vision and mission by departments to relevant standing committee meeting for examination, in **FY 2014-15, *none of the departments of targeted five City Corporations have presented draft vision and mission to relevant Standing Committee meeting for examination during the year.***

In **FY 2015-16**, *none of the departments of targeted five City Corporations have presented draft vision and mission to relevant Standing Committee meeting for examination during the year.*

In **FY 2016-17**, *none of the departments of targeted five City Corporations have presented draft vision and mission to relevant Standing Committee meeting for examination during the year.*

In **FY 2017-18**, *none of the departments of targeted five City Corporations have presented draft vision and mission to relevant Standing Committee meeting for examination in Q1, Y4.*

Nine departments of RpCC and seven departments of ChCC have presented draft vision and mission to relevant Standing Committee meeting for second time examination in Q2, Y4. *Rest departments of remaining targeted three City Corporations have not presented draft vision and mission to relevant Standing Committee meeting for examination during the quarter.*

Ten departments of NCC and seven departments of CuCC have presented draft vision and mission to relevant Standing Committee meeting for second time examination in Q3, Y4. *Rest departments of GCC have not presented draft vision and mission to relevant Standing Committee meeting for examination during the quarter.*

Six departments of GCC have presented draft vision and mission to relevant Standing Committee meeting for second time examination in Q4, Y4.

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.3.4 Approved vision and mission of City Corporation and departments in City Council meeting, in **FY 2014-15, *none of the City Council meeting at targeted five City Corporations have approved department's and City Corporation's vision and mission during the year.***

in **FY 2015-16**, *none of the City Council meeting at targeted five City Corporations have approved department's and City Corporation's vision and mission in Q1, Y2.*

None of the City Council meeting at targeted five City Corporations have approved department's and City Corporation's vision and mission in Q2, Y2.

None of the City Council meeting at targeted five City Corporations have approved department's and City Corporation's vision and mission in Q3, Y2.

City Council meetings at NCC, GCC and ChCC have approved department's and City Corporation's vision and mission in Q4, Y2. *Rest City Council meeting at remaining targeted two City Corporations have not approved department's and City Corporation's vision and mission during the quarter.*

In **FY 2016-17**, *City Council meeting at CuCC and RpCC have not approved department's and City Corporation's vision and mission in Q1, Y3.*

City Council meeting at CuCC and RpCC have not approved department's and City Corporation's vision and mission in Q2, Y3.

City Council meeting at CuCC and RpCC have not approved department's and City Corporation's vision and mission in Q3, Y3.

City Council meeting at RpCC has not approved department's and City Corporation's vision and mission in Q4, Y3. *City Council meeting at CuCC has not approved department's and City Corporation's vision and mission during the quarter.*

In **FY 2017-18**, *City Council meeting at CuCC has not approved department's and City Corporation's vision and mission during in Q1, Y4.*

City Council meeting at CuCC has not approved department's and City Corporation's vision and mission in Q2, Y4.

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.3.5 Reflected vision and mission of City Corporation and departments in Citizen Charter and displayed CC website, in **FY 2014-15**, *the mission and vision of City Corporation and departments have not reflected in Citizen's Charter and displayed CC website in any targeted five City Corporations during the year.*

In **FY 2015-16**, *the mission and vision of City Corporation and departments have not reflected in Citizen's Charter and displayed CC website in any targeted five City Corporations during the year.*

In **FY 2016-17**, *the mission and vision of City Corporation and departments have not reflected in Citizen's Charter and displayed CC website in any targeted five City Corporations in Q1, Y3.*

The mission and vision of City Corporation and departments have reflected in Citizen's Charter and displayed CC website at NCC in Q2, Y3. *Rest targeted four City Corporations have not reflected and displayed in website during the quarter.*

The mission and vision of City Corporation and departments have not reflected in Citizen's Charter and displayed CC website in remaining targeted four City Corporations in Q3, Y3.

The mission and vision of City Corporation and departments have reflected in Citizen's Charter and displayed CC website at RpCC, GCC and ChCC in Q4, Y3. *The mission and vision of City Corporation and departments have not reflected in Citizen's Charter and displayed CC website of CuCC during the quarter.*

In **FY 2017-18**, *The mission and vision of City Corporation and departments have not reflected in Citizen's Charter and displayed CC website of CuCC in Q1, Y4.*

The revised mission and vision of City Corporation and departments have reflected in Citizen’s Charter and displayed CC website at CuCC in Q2, Y4.

No further development required during Q3, Y4.

No further development required during Q3, Y4.

In **FY 2018-19**, *no further development required during Q1, Y5.*

No further development required during Q2, Y5.

No further development required during Q3, Y5.

2.3.6 Reviewed vision and mission of City Corporation and departments, in **FY 2017-18, *none of the City Corporations have reviewed vision & missions of City Corporation and departments in Q1, Y4.***

CuCC has reviewed vision & missions of City Corporation and departments in Q2, Y4. *Rest targeted four City Corporations have not reviewed vision & missions of City Corporation and departments during the quarter.*

NCC and RpCC have reviewed vision & missions of City Corporation and departments in Q3, Y4. *Rest targeted two City Corporations have not reviewed vision & missions of City Corporation and departments during the quarter.*

GCC and ChCC have reviewed vision & missions of City Corporation and departments in Q4, Y4.

In **FY 2018-19**, *no further development required during Q1, Y5.*

No further development required during Q2, Y5.

No further development required during Q3, Y5.

Further detail in 2.3 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 2.3 of annex 1(e) for ChCC.

Activity 2.4: CDU established, and formulate training program (T4)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
2.4.1 Established/re-established CDU ²⁴	1/CC	1	N/A	1	N/A	1	N/A	1	0	1	N/A
2.4.2 Formulated program ²⁵ for technical training and kaizen activities with plans and budget	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	2	N/A
2.4.3 Selected training service provider ²⁶ by CDU and arranged training courses from CC fund	As req.	2	N/A	5	N/A	4	N/A	0	0	5	N/A
2.4.4 Organized technical training courses according to schedule of CDU	As Scdl.	1	No	1	1	10	2	1	0	1	1

²⁴Comprises of CEO, Secretary and heads of all departments

²⁵Training program formulation steps are 1) review of ARP, 2) proposal for training, installation of equipment and Increase of manpower, 3) selection and formulation of Capacity Development Program, and 4) Kaizen Training

²⁶Potential training Providers are: **GOB-** NILG, LGED, UMU, DPHE, BARD, RDA, DoSW, CCs, DoE; **Academic Institutions-** IoGS, BRAC University, BUET/CUET/Other universities and **NGOs/International Organizations-** IUCN Bangladesh; IEB, BIM, BIAM

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
2.4.5 Monitored quarterly implementation of kaizen activities and technical trainings quarterly by CDU	15/CC 15/CC	7 0	1 0	2 0	1 0	7 0	1 0	6 0	0 0	7 0	1 1
2.4.6 Prepared quarterly and annual progress reports on Capacity Development activities	15/CC 3/CC	3 1	0 0	4 1	1 0	1 1	1 0	1 1	0 0	10 2	1 0
2.4.7 Arranged one workshop for CDU members on CDU operation	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A

N/A= Not Applicable

Analysis:

2.4.1 Established/re-established CDU²⁷, in **FY 2014-15**, *none of the targeted five City Corporations have established CDU in Q1, Y1.*

CuCC, GCC and ChCC have established CDU in Q2, Y1. *NCC and RpCC have not established CDU during the quarter.*

In **FY 2015-16**, *NCC and RpCC have not established CDU in Q1, Y2.*

NCC has established CDU in Q2, Y2. *RpCC has not established CDU in Q2, Y2.*

RpCC has established CDU in Q3, Y2.

No further development required during in Q4, Y2.

In **FY 2016-17**, *no further development required during the year.*

In **FY 2017-18**, *no further development required in Q1, Y4.*

NCC, CuCC and RpCC have not re-established CDU after sitting newly elected City Council in Q1, Y4.

RpCC has re-established CDU after sitting newly elected City Council in Q3, Y3. *NCC and CuCC have not re-established CDU after sitting newly elected City Council during the quarter.*

NCC and CuCC have not re-established CDU after sitting newly elected City Council in Q4, Y4.

In **FY 2018-19**, *NCC, CuCC and GCC have not re-established their CDUs after sitting newly elected City Council until Q1, Y5.*

NCC, CuCC and GCC have not re-established their CDUs after sitting newly elected City Council until Q2, Y5.

NCC, CuCC and GCC have not re-established their CDUs after sitting newly elected City Council until Q3, Y5.

2.4.2 Formulated program²⁸ for technical training and kaizen activities with plans and budget, in **FY 2014-15**, *none of the Capacity Development Units (CDUs) at targeted five City Corporations have*

²⁷Comprises of CEO, Secretary and heads of all departments

²⁸Training program formulation steps are 1) review of ARP, 2) proposal for training, installation of equipment and Increase of manpower, 3) selection and formulation of Capacity Development Program, and 4) Kaizen Training

formulated program for technical training and kaizen activities with plans and budget during the year.

In **FY 2015-16**, *none of the CDUs at targeted five City Corporations have formulated program for technical training and kaizen activities with plans and budget during the year.*

In **FY 2016-17**, *none of the CDUs at targeted five City Corporations have formulated program for technical training and kaizen activities with plans and budget in Q1, Y3.*

CDUs at NCC, RpCC, GCC and ChCC have formulated program for technical training and kaizen activities only with plans *without budget* in Q2, Y3. *CuCC has formulated program for technical training and kaizen activities with plans and budget during the quarter.*

CuCC has formulated program for technical training and kaizen activities with plans and budget in Q3, Y3.

CuCC has formulated program for technical training and kaizen activities with plans and budget in Q4, Y3.

In **FY 2017-18**, CDUs RpCC and GCC have formulated program for technical training and kaizen activities with plans and budget in Q1, Y4. *CDUs at NCC, CuCC and ChCC have not formulated program for technical training and kaizen activities only with plans and budget during the quarter.*

CDUs NCC, CuCC and ChCC have formulated program for technical training and kaizen activities with plans and budget in Q2, Y4.

No further development required in Q3, Y4.

No further development required in Q4, Y4.

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in in Q3, Y5.

2.4.3 Selected training service provider²⁹ by CDU and arranged training courses from CC fund, in **FY 2014-15, *none of the CDUs at targeted five City Corporations have selected training service provider and arranged training course from CC fund in the year.***

In **FY 2015-16**, *none of the CDUs at targeted five City Corporations have selected training service provider and arranged training course from CC fund in the year.*

In **FY 2016-17**, *none of the CDUs at targeted five City Corporations have selected training service provider and arranged training course from CC fund in the year.*

In **FY 2017-18**, *none of the CDUs at targeted five City Corporations have selected training service provider and arranged training course from CC fund in Q1, Y4.*

None of the CDUs at targeted five City Corporations have selected training service provider and arranged training course from CC fund in Q2, Y4.

Reported that CDUs at NCC, CuCC and ChCC have selected few training service providers (NILG, LGED, Local NGO, BARD, RDA etc.) in Q3, Y4; *but none has arranged any training course from CC*

²⁹Potential training Providers are: **GOB-** NILG, LGED, UMU, DPHE, BARD, RDA, DoSW, CCs, DoE; **Academic Institutions-** IoGS, BRAC University, BUET/CUET/Other universities and **NGOs/International Organizations-** IUCN Bangladesh; IEB, BIM, BIAM

fund during the quarter. CDUs at RpCC and GCC have neither selected training service providers nor arranger any training from CC fund.

None of the CDUs at targeted five City Corporations have arranged any training course from CC fund and CDUs at RpCC and GCC have not selected training service providers in Q4, Y4.

*In **FY 2018-19**, none of the CDUs at targeted five City Corporations have arranged any training course from CC fund and CDUs at RpCC and GCC have not selected training service providers in Q1, Y5.*

None of the CDUs at targeted five City Corporations have arranged any training course from CC fund and CDUs at RpCC and GCC have not selected training service providers in Q2, Y5.

Reported that CDU at RpCC has selected training service providers (NILG, LGED, Local NGO, BARD, RDA etc.) in Q3, Y5; but not arranged any training course from CC fund during the quarter. CDUs at GCC has neither selected training service providers nor arranger any training from CC fund.

2.4.4 Organized technical training courses according to schedule of CDU, in FY 2014-15, none of the CDUs at targeted five City Corporation have organized technical training courses according to their schedule during the year.

*In **FY 2015-16**, none of the CDUs at targeted five City Corporation have organized technical training courses according to their schedule during the year.*

*In **FY 2016-17**, none of the CDUs at targeted five City Corporation have organized technical training courses according to their schedule in Q1, Y3.*

None of the CDUs at targeted five City Corporation have organized technical training courses according to their schedule in Q2, Y3.

CDUs at targeted five City Corporations have organized only Basic Computer Training according to their schedule in Q3, Y3.

None of the CDUs at targeted five City Corporation have organized technical training courses according to their schedule in Q4, Y3.

*In **FY 2017-18**, none of the CDUs at targeted five City Corporation have organized technical training courses according to their schedule in Q1, Y4.*

None of the CDUs at targeted five City Corporation have organized technical training courses according to their schedule in Q2, Y4.

CDU at RpCC has organized “Basic Waste Management” and “Saving & Micro Credit Management” training courses according to their schedule in Q3, Y4 and claimed as technical training. Rest CDUs at targeted four City Corporation have not organized technical training courses according to their schedule during the quarter.

CDU at NCC has organized “Saving & Micro Credit Management,” “Waste Management Planning, Supervision & Documentation” and “EPI Management” training courses according to their schedule; at CuCC “EPI Management” training course and CDU at ChCC has organized “Account Automation”, “EPI Management”, “Holding Tax Management”, and “Holding Tax Management System Software” training courses in Q4, Y4. CDUs at GCC has not organized any technical training courses according to their schedule during the quarter.

*In **FY 2018-19**, CDUs at GCC has not organized any technical training courses according to their schedule during the quarter.*

CDU at RpCC has organized a day long “O&M plans and budget preparation” training course according to their schedule for engineers and accounts personnel on 14.11.18 in Q2, Y5. *Rest CDUs at targeted four City Corporation have not organized technical training courses according to their schedule during the quarter.*

CDU at CuCC has organized “Group Management” training course according to their schedule for primary user group members, at RpCC organized “e-filing management” and “Medical Technologies EDL” for Engineering Department staffs and Health & Family Planning Department staffs and CDU at ChCC has organized “Basic Computer”, “Budget Preparation” and “Digital Survey” training courses for ----- & ----- according to their schedule in Q3, Y5. *CDUs at NCC and GCC have not organized technical training courses according to their schedule during the quarter.*

2.4.5 Monitored quarterly implementation of kaizen activities and technical trainings by CDU, in FY 2014-15, none of the CDUs at targeted five City Corporations have monitored quarterly implementation of kaizen activities and technical training during the year.

In **FY 2015-16**, *none of the CDUs at targeted five City Corporations have monitored quarterly implementation of kaizen activities and technical training during the year.*

In **FY 2016-17**, *none of the CDUs at targeted five City Corporations have monitored quarterly implementation of kaizen activities and technical training in Q1, Y3.*

None of the CDUs at targeted five City Corporations have monitored quarterly implementation of kaizen activities and technical training in Q2, Y3.

CDU at NCC, RpCC, GCC and ChCC have only monitored implementation of Kaizen activities in Q3, Y3; *none of them have monitored implementation of technical training and CDU at CuCC has not monitored implementation of either kaizen activities or technical training.*

CDU at NCC, RpCC, GCC and ChCC have only monitored implementation of Kaizen activities in Q4, Y3; *none of them have monitored implementation of technical training and CDU at CuCC has not monitored implementation of either kaizen activities or technical training.*

In **FY 2017-18**, CDU at NCC, RpCC, GCC and ChCC have only monitored implementation of Kaizen activities in Q1, Y4; *none of them have monitored implementation of technical training and CDU at CuCC has not monitored implementation of either kaizen activities or technical training.*

CDU at NCC, RpCC, GCC and ChCC have only monitored implementation of Kaizen activities in Q2, Y4; *none of them have monitored implementation of technical training and CDU at CuCC has not monitored implementation of either kaizen activities or technical training.*

CDUs at targeted five City Corporations have only monitored implementation of Kaizen activities in Q3, Y4; *none of them have monitored implementation of technical training during the quarter.*

CDU at NCC, RpCC, GCC and ChCC have only monitored implementation of Kaizen activities in Q4, Y4; *none of them have monitored implementation of technical training and CDU at CuCC has not monitored implementation of either kaizen activities or technical training.*

In **FY 2018-19**, CDUs at NCC, CuCC and ChCC have only monitored implementation of Kaizen activities in Q1, Y5. *CDUs at RpCC and GCC have not monitored implementation of either kaizen activities and/or technical training.*

CDUs at NCC, CuCC, RpCC and ChCC have only monitored implementation of Kaizen activities in Q2, Y5. *CDUs at GCC have not monitored implementation of either kaizen activities and/or technical training.*

CDUs at NCC, CuCC, RpCC and ChCC have only monitored implementation of Kaizen activities in Q3, Y5. *CDUs at GCC have not monitored implementation of either kaizen activities and/or technical training.*

2.4.6 Prepared quarterly and annual progress reports on capacity development activities, in FY 2014-15, none of the CDUs at targeted five City Corporations have prepared quarterly and annual progress reports on capacity development activities during the year.

In FY 2015-16, none of the CDUs at targeted five City Corporations have prepared quarterly and annual progress reports on capacity development activities during the year.

In FY 2016-17, none of the CDUs at targeted five City Corporations have prepared quarterly and annual progress reports on capacity development activities during the year.

In FY 2017-18, CDU at ChCC has prepared Q1, Y4 and FY 2016-17 annual progress report of capacity development activities in Q1, Y4. *Rest CDUs at remaining targeted four City Corporations have not prepared any capacity development activity report during the quarter.*

None of the CDUs at targeted five City Corporations have prepared quarterly progress reports on capacity development activities in Q2, Y4.

CDUs at NCC, CuCC and ChCC have prepared quarterly progress reports of capacity development activities in Q3, Y4. *CDU at RpCC and GCC have not prepared quarterly progress reports on capacity development activities in Q2, Y4.*

CDUs at targeted five City Corporations have prepared Q4, Y4 and FY 2017-18 annual progress reports of Capacity Development in Q4, Y4.

In FY 2018-19 CDUs at NCC, CuCC and ChCC have prepared quarterly progress reports of capacity development activities in Q1, Y5. *CDUs at RpCC and GCC have not prepared quarterly progress reports during the quarter.*

CDUs at NCC, CuCC and ChCC have prepared quarterly progress reports of capacity development activities in Q2, Y5. *CDUs at RpCC and GCC have not prepared quarterly progress reports during the quarter.*

CDUs at CuCC, RpCC and ChCC have prepared quarterly progress reports of capacity development activities in Q3, Y5. *CDUs at NCC and GCC have not prepared quarterly progress reports during the quarter.*

2.4.7 Arranged one workshop for CDU members on CDU operation, in FY 2014-15, none of the targeted five City Corporations have arranged workshop for CDU members of CDU operation during the year.

In FY 2015-16, none of the targeted five City Corporations have arranged workshop for CDU members of CDU operation during the year.

In FY 2016-17, NCC, RpCC, GCC and ChCC have arranged workshop for CDU members on CDU operation in Q1, Y3. *CuCC has not arranged workshop during the quarter.*

CuCC has not arranged workshop for CDU members on CDU operation in Q2, Y3.

CuCC has not arranged workshop for CDU members on CDU operation in Q3, Y3.

CuCC has not arranged workshop for CDU members on CDU operation in Q4, Y3

In **FY 2017-18**, *CuCC has not arranged workshop for CDU members on CDU operation in Q1, Y4.*

CuCC has not arranged workshop for CDU members on CDU operation in Q2, Y4.

CuCC has arranged workshop for CDU members on CDU operation in Q3, Y4.

No further development required in Q4, Y4

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

Further detail in 2.4 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 2.4 of annex 1(e) for ChCC.

Activity 2.5: Job descriptions revised

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
2.5.1 Prepared revise job description for all staff	All staff/CC	94	N/A	??	N/A	275	N/A	1570	N/A	??	N/A
2.5.2 Approved revise staff job descriptions in City Council meeting	All staff /CC	94	N/A	??	N/A	275	N/A	1570	N/A	??	N/A
<i>2.5.3 Circulated revised job descriptions to all staff</i>	<i>All staff/CC</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>2.5.4 Reviewed staff Job descriptions by CDU</i>	<i>All positions</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>

N/A= Not Applicable

Analysis:

2.5.1 Prepared revise job description for all staff, in **FY 2014-15**, *none of the targeted five City Corporations have revised job description for all staff during the year.*

In **FY 2015-16**, *none of the targeted five City Corporations have revised job description for all staff in Q1, Y2.*

None of the targeted five City Corporations have revised job description for all staff in Q2, Y2.

NCC RpCC and ChCC have revised staff job descriptions for all staff Q3, Y2. *CuCC and GCC have not revised staff job description during the quarter.*

CuCC and GCC have not revised staff job description for all staff in Q4, Y2.

In **FY 2016-17**, *CuCC and GCC have not revised staff job description for all staff in Q1, Y3.*

CuCC and GCC have not revised staff job description for all staff in Q2, Y3.

CuCC and GCC have not revised staff job description for all staff in Q3, Y3.

CuCC and GCC have not revised staff job description for all staff in Q4, Y3.

In **FY 2017-18**, *CuCC and GCC have not revised staff job description for all staff in Q1, Y4.*

CuCC has revised staff job description for all staff in Q2, Y4. *GCC has not revised staff job description for all staff during the quarter.*

GCC has not revised staff job description for all staff in Q2, Y4.

GCC has not revised staff job description for all staff in Q3, Y4.

GCC has revised staff job description for all staff in Q4, Y4.

In **FY 2018-19**, *no further revision required in Q1, Y5.*

No further revision required in Q2, Y5.

No further revision required Q3, Y5.

2.5.2 Approved revise staff job descriptions in City Council meeting, in **FY 2014-15, none of the City Council meeting have approved revised staff job description during the year.**

In **FY 2015-16**, *none of the City Council meeting have approved revised staff job description in Q1, Y2.*

None of the City Council meeting have approved revised staff job description in Q2, Y2.

The City Council meeting of NCC, RpCC and ChCC have approved revised staff job description in Q3, Y2. *City Council meeting of CuCC and GCC have not approved revised staff job description during the quarter.*

City Council meeting of CuCC and GCC have not approved revised staff job description in Q4, Y2.

In **FY 2016-17**, *City Council meeting of CuCC and GCC have not approved revised staff job description during the year.*

In **FY 2017-18**, *City Council meeting of CuCC and GCC have not approved revised staff job description in Q1, Y4.*

City Council meeting of CuCC has approved revised staff job description in Q2, Y4. *City Council meeting and GCC has not approved revised staff job description during the quarter.*

City Council meeting of GCC has not approved revised staff job description in Q3, Y4.

City Council meeting of GCC has approved revised staff job description in Q4, Y4.

All targeted five City Corporations have submitted revised staff job descriptions to the Local Government Division under MoLGRD & Cooperatives for concurrence.

In **FY 2018-19**, *no further progress required in Q1, Y5.*

No further progress required in Q2, Y5.

No further progress required in Q3, Y5.

2.5.3 Circulated revised job descriptions to all staff, in **FY 2014-15, none of the Mayor of targeted five City Corporations have circulated revised job description to all staff during the year.**

In **FY 2015-16**, *none of the Mayor of targeted five City Corporations have circulated revised job description to all staff in Q1, Y2.*

None of the Mayor of targeted five City Corporations have circulated revised job description to all staff in Q2, Y2.

The Mayor of ChCC has circulated revised job description to all staff in Q3, Y2. *The Mayor of remaining targeted four City Corporations have not circulated revised job description to all staff during the quarter.*

The Mayor of NCC, RpCC and ChCC have circulated provisional staff job descriptions to their staff immediate after Council approval in Q2, Y3. *The Mayor of CuCC and GCC have not circulated revised job description to all staff during the quarter.*

In **FY 2016-17**, *The Mayor of CuCC and GCC have not circulated revised job description to all staff during the year.*

In **FY 2017-18**, *The Mayor of CuCC and GCC have not circulated revised job description to all staff in Q1, Y4.*

The mayor of CuCC has circulated revise staff job descriptions to their staff immediate after Council approval in Q2, Y4. *The Mayor of GCC has not circulated revised job description to all staff during the quarter.*

The Mayor of GCC has not circulated revised job description to all staff in Q3, Y4.

The Mayor of GCC has circulated revised job description to all staff in Q4, Y4.

In **FY 2018-19**, *no further improvement required in Q1, Y5.*

No further improvement required in Q2, Y5.

No further improvement required in Q3, Y5.

2.5.4 Reviewed staff Job descriptions by CDU, in **FY 2014-15, *staff job descriptions review is not due during the year.***

In **FY 2015-16**, *staff job descriptions review is not due during the year.*

In **FY 2016-17**, *staff job descriptions review is not due during the year.*

In **FY 2017-18**, *staff job descriptions review is not due in Q1, Y3.*

Staff job descriptions review is not due in Q2, Y3.

Staff job descriptions review is not due in Q3, Y3.

CDU at all targeted five City Corporations have reviewed staff job description in Q4, Y4.

In **FY 2018-19**, *no further improvement required in Q1, Y5.*

No further improvement required in Q2, Y5.

No further improvement required in Q3, Y5.

Further detail in 2.5 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 2.5 of annex 1(e) for ChCC.

Activity 2.6: Initiate Kaizen Activity

Sub-activity/Task	Target till Q-1, Y-4	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
2.6.1 Selected one focal person ³⁰ from each department by CDU for kaizen activity implementation	1/Dept./CC	10	N/A	7	N/A	9	N/A	6	6	7	N/A
2.6.2 Formed work improvement team ³¹ (WIT) in each department for planning and implementing kaizen activity in own department	1/Dept./CC	10	N/A	7	N/A	9	N/A	6	6	7	N/A
2.6.3 Developed annual kaizen activity implementation action plan by each department's WIT	5/Dept./CC	10	N/A	7	7	45	N/A	24	6	24	N/A
2.6.4 Trained one nominated staff from each department on kaizen activity	1/Dept./CC	10	N/A	7	N/A	9	N/A	6	N/A	7	N/A
2.6.5 Introduced kaizen activity in each department	5/Dept./CC	40	N/A	28	6	36	9	30	N/A	28	N/A
2.6.6 Made annual allocation in CC's budget for implementing kaizen activities	3/CC	2	N/A	2	N/A	2	N/A	2	N/A	2	N/A
2.6.7 Compiled annual progress report of kaizen activities by CDU	3/CC	2	N/A	2	N/A	2	N/A	2	N/A	2	N/A
2.6.8 Submitted final report to Mayor, and best practice prize given to one department	3/CC	2	N/A	2	N/A	1	N/A	2	N/A	2	N/A
2.6.9 Conducted quarterly monitoring of kaizen activities by CDU based on progress report and field visit	10/CC	3	0	3	1	2	1	2	0	4	1
2.6.10 Published final annual progress report of kaizen activity on CC's website	3/CC	2	N/A	2	N/A	2	N/A	2	N/A	2	N/A

N/A= Not Applicable

Analysis:

2.6.1 Selected one focal person³² from each department by CDU for kaizen activity implementation, in FY 2014-15, none of the CDUs at targeted five City Corporations have selected one focal person from each department for kaizen activity implementation during the year.

In FY 2015-16, none of the CDUs at targeted five City Corporations have selected one focal person from each department for kaizen activity implementation during the year.

In FY 2016-17, CDU at ChCC has selected one focal person from each department (preferably head of the department) to perform Kaizen activities in own department in Q1, Y3. CDUs at remaining targeted four City Corporations have not selected focal person to perform Kaizen activities during the quarter.

CDUs at remaining targeted four City Corporations have not selected focal person to perform Kaizen activities in Q2, Y3.

³⁰ Member of CDU are namely head of departments

³¹ Comprises of 3-5 members from each department and chaired by head of the department

³² Member of CDU are namely head of departments

CDUs at remaining targeted four City Corporations have not selected focal person to perform Kaizen activities in Q3, Y3.

CDU at NCC, RpCC and GCC have selected one focal person from each department (preferably head of the department) to perform Kaizen activities in own department in Q4, Y3. *CDU at CuCC has not selected focal person to perform Kaizen activities during the quarter.*

In **FY 2017-18**, *CDU at CuCC has not selected focal person to perform Kaizen activities in Q1, Y4.*

CDU at CuCC has not selected focal person to perform Kaizen activities in Q2, Y4.

CDU at CuCC has selected one focal person from each department to perform Kaizen activities in own department in Q3, Y4.

No further development required in Q4, Y4.

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.6.2 Formed Work Improvement Team³³ (WIT) in each department for planning and implementing kaizen activity in own department, in **FY 2014-15, *none of the CDU at targeted five City Corporations formed Work Improvement Team (WIT) in each department for planning and implementing kaizen activity in own department during the year.***

In **FY 2015-16**, *none of the CDU at targeted five City Corporations formed Work Improvement Team (WIT) in each department for planning and implementing kaizen activity in own department during the year.*

In **FY 2016-17**, *none of the CDU at targeted five City Corporations formed Work Improvement Team (WIT) in each department for planning and implementing kaizen activity in own department in Q1, Y3.*

None of the CDU at targeted five City Corporations formed Work Improvement Team (WIT) in each department for planning and implementing kaizen activity in own department in Q2, Y3.

None of the CDU at targeted five City Corporations formed Work Improvement Team (WIT) in each department for planning and implementing kaizen activity in own department in Q3, Y3.

CDU at NCC has formed one WITs in 10 departments; at RpCC formed in 9 departments, and CDU at ChCC has formed one WIT in 7 departments during Q4, Y3. *CDU and CuCC and GCC have not formed WIT during the quarter.*

In **FY 2017-18**, CDU at CuCC has formed one WIT in 7 departments in Q1, Y4. *CDU at GCC has not formed WIT during the quarter.*

CDU at GCC has formed one WIT in 6 departments in Q2, Y4.

No further development required in Q3, Y4.

No further development required in Q4, Y4.

³³ Comprises of 3-5 members from each department and chaired by head of the department

In **FY 2018-19**, no further development required in Q1, Y5.

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.6.3 Developed annual kaizen activity implementation action plan by each department's WIT, in FY 2014-15, none of the departments/WITs of targeted five City Corporations have developed annual kaizen activity implementation action plan during the year.

In **FY 2015-16**, none of the departments/WITs of targeted five City Corporations have developed annual kaizen activity implementation action plan during the year.

In **FY 2016-17**, none of the departments/WITs of targeted five City Corporations have developed annual kaizen activity implementation action plan in Q1, Y3.

None of the departments/WITs of targeted five City Corporations have developed annual kaizen activity implementation action plan in Q2, Y3.

None of the departments/WITs of targeted five City Corporations have developed annual kaizen activity implementation action plan in Q3, Y3.

Four departments/WITs at RpCC and five departments/WITs at GCC have developed annual kaizen activity implementation action plan in Q4, Y3. *Rest departments/WITs at targeted three City Corporations have not developed annual Kaizen activity plan during the quarter.*

In **FY 2017-18**, seven departments/WITs at CuCC, and seven departments/WITs at ChCC have developed annual Kaizen activity implementation action plan in Q1, Y4. *Rest departments/WITs of targeted three City Corporations have not developed annual kaizen activity implementation action plan during the quarter.*

Ten departments/WITs at NCC, nine departments/WITs at RpCC and six departments/WITs at GCC have developed annual activity implementation action plan in Q2, Y4.

No further development required in Q3, Y4.

No further development required in Q4, Y4.

In **FY 2018-19**, none of the departments/WITs of targeted five City Corporations have developed annual kaizen activity implementation action plan in Q1, Y5.

Nine departments/WITs at RpCC has developed annual Kaizen activity implementation plan in Q2, Y5. *Rest departments/WITs of targeted four City Corporations have not developed annual Kaizen activity action plan during the quarter.*

Six departments/WITs at CuCC and six departments/WITs at GCC have developed annual Kaizen activity implementation plan in Q3, Y5. *Rest departments/WITs of targeted two City Corporations have not developed annual Kaizen activity action plan during the quarter.*

2.6.4 Trained one nominated staff from each department on kaizen activity, in FY 2014-15, GICD has not provided any training to nominated staff of targeted five City Corporations on Kaizen activity in the year.

In **FY 2015-16**, GICD has not provided any training to nominated staff of targeted five City Corporations on Kaizen activity in Q1, Y2.

GICD provided a daylong training on “Kaizen activity” to 20 nominated staff from 6 departments of GCC and to 24 nominated staff from 7 departments of ChCC in Q2, Y2. *No nominated staff from remaining targeted three City Corporations have received training on Kaizen activity during the quarter.*

GICD provided a daylong training on “Kaizen activity” to 19 staff from 10 departments of NCC, 18 staff from 7 departments of CuCC, 4 staff from 9 departments of RpCC Q3, Y2,

In **FY 2016-17**, *no further development required in the year.*

In **FY 2017-18**, *no further development required in the year.*

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q3, Y5.

2.6.5 Introduced kaizen activity in each department, in FY 2014-15, *none of the targeted five City Corporations have introduced kaizen activity during the year.*

In **FY 2015-16**, NCC has introduced 1 Kaizen activity in each 10 departments, CuCC has introduced 1 Kaizen activity in each 7 departments, RpCC has introduced 1 Kaizen activity in all 4 departments, GCC has introduced 1 Kaizen activity in all 5 departments, and ChCC has introduced 1 Kaizen activity in each 7 departments during the year.

In **FY 2016-17**, *none of the targeted five City Corporations have added any Kaizen activity in any department in Q1, Y3.*

None of the targeted five City Corporations have added any Kaizen activity in any department in Q2, Y3.

ChCC has added 1 kaizen activity in all 7 departments in Q3, Y3. *Rest targeted four City Corporations have not added any Kaizen activity in any department during the quarter.*

NCC has added 1 Kaizen activity in all 10 departments, RpCC has added 1 kaizen activity in all 4 departments and GCC has added 1 kaizen activity in all 5 departments in Q4, Y3 and ChCC has added 1 activity in 7 departments. *CuCC has not added any kaizen activity in any department during the quarter.*

In **FY 2017-18**, NCC has added 1 activity in 10 departments, CuCC has added 1 Kaizen activity in 7 departments, RpCC added 1 Kaizen activity in all 4 departments and ChCC have added 1 kaizen activity in all 7 departments in Q1, Y4. *GCC has not added any Kaizen activities to their departments during the quarter.*

NCC has added 1 Kaizen activity in 10 departments, CuCC has added 1 Kaizen activity in 7 departments, RpCC added 12 Kaizen activities (3 activities in two new departments, 2 activities in two new departments, 1 activity in one new department and 1 activity in one old department) in additional 5 departments, and GCC added 2 Kaizen activities in 1 additional department in Q2, Y4. *ChCC does not required to add any new Kaizen activity during the quarter.*

RpCC has added 13 (1 activity in two old departments, 2 activities in an old department, 2 activities in two new departments, 1 activity in two new departments, 1 activity in a new department) Kaizen activities in 9 departments in Q3, Y4. GCC has added 6 (1 activity in a new department, 1 activity in each five old departments) Kaizen activities in 6 departments in Q3, Y4. *CuCC has not added any Kaizen activities to their departments during the quarter.*

CuCC has added 1 Kaizen activity in each 7 departments and GCC has added 1 Kaizen activity in each 6 departments in Q4, Y4.

In **FY 2018-19**, all departments of targeted five City Corporations have practiced 4 Kaizen activities each in Q1, Y5.

All departments of targeted five City Corporations have practiced 4 Kaizen activities each in Q2, Y5.

CuCC has added 1 Kaizen activity in 6 departments out of 7, RpCC has added 1 Kaizen activity in 9 departments in Q3, Y5.

2.6.6 Made annual allocation in CC's budget for implementing Kaizen activities, in FY 2014-15, *none of the targeted five City Corporations have made annual allocation in CC's budget for implementing Kaizen activities.*

in **FY 2015-16**, *none of the targeted five City Corporations have made annual allocation in CC's budget for implementing Kaizen activities.*

In **FY 2016-17**, *none of the targeted five City Corporations have made annual allocation in CC's budget for implementing Kaizen activities.*

In **FY 2017-18**, all targeted five CCs made annual allocation in CC budget for implementing Kaizen activity under ICGIAP implementation cost head for FY 2017-18 in Q1, Y4.

No further development required in Q2, Y5.

no further development required in Q3, Y5.

All targeted five CCs made annual allocation in CC budget for implementing Kaizen activity under ICGIAP implementation cost head for FY 2018-19 in Q4, Y4

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.6.7 Compiled annual progress report of kaizen activities by CDU, in FY 2014-15, *none of the CDUs at targeted five City Corporations have compiled annual progress report of Kaizen activities in the year.*

In **FY 2015-16**, *none of the CDUs at targeted five City Corporations have compiled annual progress report of Kaizen activities in the year.*

In **FY 2016-17**, *none of the CDUs at targeted five City Corporations have compiled annual progress report of Kaizen activities in the year.*

In **FY 2017-18**, CDU at ChCC has compiled annual progress report FY 2016-17 of Kaizen activity in Q1, Y4. *Rest CDUs at targeted four City Corporations have not compiled annual progress report of Kaizen activity during the quarter.*

CDUs at NCC & CuCC compiled annual progress report FY 2016-17 of Kaizen activity in Q2, Y4. *Rest CDUs at targeted two City Corporations have not compiled annual progress report of Kaizen activity during the quarter.*

CDU at RpCC has compiled annual progress report FY 2016-17 of Kaizen activity in Q3, Y4. *CDU at*

GCC has not compiled annual progress report of Kaizen activity during the quarter in Q3, Y4.

CDU at GCC has compiled annual progress report FY 2016-17 of Kaizen activity in Q4, Y4.

CDUs at all targeted five City Corporations have compiled annual progress report FY 2017-18 of Kaizen activity in Q4, Y4.

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.6.8 Submitted final report to Mayor, and best practice prize given to one department, in FY 2014-15, *none of the CDUs at targeted five City corporations have submitted final annual report of Kaizen activity in the year.*

In **FY 2015-16**, *none of the CDUs at targeted five City corporations have submitted final annual report of Kaizen activity in the year.*

In **FY 2016-17**, *none of the CDUs at targeted five City corporations have submitted final annual report of Kaizen activity in the year.*

In **FY 2017-18**, CDU at ChCC has submitted final report FY 2016-17 of Kaizen activities to the Mayor and given best practiced prize to Engineering department in Q2, Y4. *Rest CDUs at targeted four City Corporations have not submitted final report of Kaizen activity during the quarter.*

CDU at NCC has submitted final report FY 2016-17 of Kaizen activities to the Mayor and given best practiced prize to Administration department in Q3, Y4. *Rest CDUs at targeted three City Corporations have not submitted final report of Kaizen activity during the quarter.*

CDUs at CuCC and GCC have submitted final report FY 2016-17 of Kaizen activities to the Mayor and given best practiced prize to Administration and Revenue department respectively in Q4, Y4. *RpCC has not submitted final report of Kaizen activity during the quarter.*

CDU at NCC, CuCC, RpCC, GCC and ChCC have submitted final report FY 2017-18 of Kaizen activities to the respective Mayor and given best practiced prize to Social Welfare department, License department, Urban Planning department, Health department and Accounts department respectively in Q4, Y4. *It appears that all targeted five City Corporations have given prize of both FY 2016-17 & 2017-18 to best practiced department in Q4, Y4.*

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.6.9 Conducted quarterly monitoring of kaizen activities by CDU based on progress report and field visit, in FY 2014-15, *none of the CDUs at targeted five City Corporations have conducted quarterly monitoring of Kaizen activity based on progress report and field visit in the year.*

In **FY 2015-16**, *none of the CDUs at targeted five City Corporations have conducted quarterly monitoring of Kaizen activity based on progress report and field visit in the year.*

In **FY 2016-17**, *none of the CDUs at targeted five City Corporations have conducted quarterly monitoring of Kaizen activity based on progress report and field visit in the year.*

In **FY 2017-18**, CDU at ChCC has conducted quarterly monitoring of Kaizen activities based on progress report and field visit in Q1, Y4. *Rest CDUs at targeted four City Corporations have not conducted monitoring during the quarter.*

CDU at NCC, CuCC and ChCC have conducted quarterly monitoring of Kaizen activity based on progress report and field visit in Q2, Y4. *Rest CDUs at targeted three City Corporations have not conducted monitoring during the quarter.*

CDUs at all targeted five City Corporations conducted quarterly monitoring of Kaizen activities based on progress report and field visit in Q3, Y4.

CDUs at all targeted five City Corporations conducted quarterly monitoring of Kaizen activities based on progress report and field visit in Q4, Y4.

In **FY 2018-19**, *none of the CDUs at targeted five City Corporations have conducted quarterly monitoring of Kaizen activities in Q1, Y5.*

None of the CDUs at targeted five City Corporations have conducted quarterly monitoring of Kaizen activities in Q2, Y5.

CDUs at CuCC, RpCC and ChCC have conducted quarterly monitoring of Kaizen activities in Q3, Y5. *CDUs at NCC and GCC have not conducted quarterly monitoring of Kaizen activities during the quarter.*

2.6.10 Published final annual progress report of kaizen activity on CC's website, in FY 2014-15, *none of the targeted five City Corporations have published annual progress report of kaizen activity on their website in the year.*

In **FY 2015-16**, *none of the targeted five City Corporations have published annual progress report of kaizen activity on their website in the year.*

In **FY 2016-17**, *none of the targeted five City Corporations have published annual progress report of kaizen activity on their website in the year.*

In **FY 2017-18**, *none of the targeted five City Corporations have not published annual progress report FY 2016-17 Kaizen activity report in their website in Q1, Y4.*

NCC, CuCC and ChCC have published annual progress report FY 2016-17 of Kaizen activity in their website in Q2, Y4. *RpCC and GCC City Corporations have not published Kaizen activity annual progress report in their website during the quarter.*

RpCC City Corporations has published annual progress report FY 2016-17 of Kaizen activity in their website in Q3, Y4. *GCC City Corporations has not published Kaizen activity annual progress report in their website during the quarter.*

GCC City Corporations has published annual progress report FY 2016-17 of Kaizen activity in their website in Q4, Y4.

Besides, all targeted five City Corporations has published annual progress report FY 2017-18 of Kaizen activity in their website in Q4, Y4.

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

Further detail in 2.6 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 2.6 of annex 1(e) for ChCC.

Activity 2.7: Comprehensive Planning Unit (CPU)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
2.7.1 Established/ re-established CPU ³⁴	1/CC	2	N/A	2	N/A	1	N/A	1	0	1	N/A
2.7.2 Established task force ³⁵ for infrastructure development component	1/CC	2	N/A	2	Yes	1	N/A	1	0	1	N/A
2.7.3 Established task force ³⁶ for governance improvement component	1/CC	2	N/A	1	N/A	1	N/A	1	0	1	N/A
2.7.4 Drafted short and long-term infrastructure development plans in accordance with IDPCC guideline	4/CC & 1/CC	3 2	N/A	2 1	0 0	2 1	0 0	2 1	0 0	2 1	1 1
2.7.5 Prepared annual rolling plan for infrastructure development in accordance with IDPCC guideline	4/CC	2	N/A	2	0	2	0	3	0	3	N/A
2.7.6 Conducted monthly CPU meeting	39/CC	31	3	16	3	17	1	34	3	22	3
2.7.7 Conducted CPU monthly meeting with urban planning & development standing committee	39/CC	4	3	1	0	3	0	0	0	7	1
2.7.8 Presented infrastructure development activity progress report in City Council monthly meetings by CPU	39/CC	Data not available	Data not available	Data not available	Data not available	Data not available	Data not available	Data not available	Data not available	Data not available	Data not available
2.7.9 Prepared annual progress report of infrastructure development activity by CPU	4/CC	1	0	0	0	1	0	0	0	0	0

N/A= Not Applicable

Analysis:

2.7.1 Established/re-established CPU³⁷, in FY 2014-15, none of the targeted five City Corporations have established CPU in Q1, Y1.

NCC, CuCC, GCC and ChCC have established CPU in Q2, Y1. *RpCC has not established CPU during the quarter.*

RpCC has established CPU in Q3, Y1.

No further development required in Q4, Y1.

In FY 2015-16, *no further development required in the year.*

In FY 2016-17, *no further development required in Q1, Y3.*

No further development required in Q2, Y3.

³⁴Comprises of head engineering department, town planner and head of relevant departments

³⁵Comprises of 16 officials from relevant departments, 1 facilitator, and 2 officials

³⁶Comprises of 16 officials from relevant departments, 1 facilitator, and 2 officials

³⁷Comprises of head engineering department, town planner and head of relevant departments

NCC and CuCC have re-established CPU after sitting newly elected City Council in Q3, Y3.

No further development required in Q2, Y3.

In **FY 2017-18**, *no further development required in Q1, Y4.*

No further development required in Q2, Y4.

RpCC has re-established CPU after sitting newly elected City Council in Q3, Y4.

No further development required in Q4, Y4.

In **FY 2018-19**, *no further development required until Q1, Y5.*

GCC has re-established CPU after sitting newly elected City Council in Q2, Y5.

No further development required until Q3, Y5.

2.7.2 Established task force³⁸ for infrastructure development component, in **FY 2014-15, *none of the targeted five City Corporations have established task force for infrastructure development component in Q1, Y1.***

RpCC and ChCC have established task force for infrastructure development component in Q2, Y1. *Remaining targeted three City Corporations have not established task force for infrastructure development component during the quarter.*

GCC has established task force for infrastructure development component in Q3, Y1. *Remaining targeted two City Corporations have not established task force for infrastructure development component during the quarter.*

In **FY 2015-16**, *NCC and CuCC have not established task force for infrastructure development component in Q1, Y2.*

NCC has established task force³⁹ for infrastructure development component in Q4, Y2. *CuCC has not established task force for infrastructure development component during the quarter.*

In **FY 2016-17**, *CuCC has not established task force for infrastructure development component in Q1, Y3.*

CuCC has not established task force for infrastructure development component in Q2, Y3.

CuCC has not established task force for infrastructure development component in Q3, Y3

CuCC has not established task force for infrastructure development component in Q4, Y3

In **FY 2017-18**, *CuCC has not established task force for infrastructure development component in Q1, Y4.*

CuCC has not established task force for infrastructure development component in Q2, Y4.

CuCC has not established task force for infrastructure development component in Q3, Y4.

CuCC has established task force infrastructure development component in Q4, Y4.

³⁸Comprises of 16 officials from relevant departments, 1 facilitator, and 2 officials

³⁹Comprises of 16 officials from relevant departments, 1 facilitator, and 2 officials

In **FY 2018-19**, *NCC, RpCC and GCC have not re-established task forces for infrastructure development component after sitting newly elected City Council until Q1, Y5.*

NCC has re-established task force for infrastructure development component after sitting newly elected city council and CuCC has established for the first time on 22.10.18 and 7.10.18 respectively in Q2, Y5. *RpCC and GCC have not re-established task forces for infrastructure development component after sitting newly elected City Council during the council.*

RpCC and GCC have not re-established task forces for infrastructure development component after sitting newly elected City Council during the council in Q3, Y5.

2.7.3 Established task force⁴⁰ for governance improvement component, none of the targeted five City Corporations have established task force for governance improvement component in Q1, Y1.

RpCC GCC and ChCC have established task force for governance improvement component in Q2, Y1. *NCC and CuCC have not established task force for infrastructure development component during the quarter.*

NCC and CuCC have not established task force for infrastructure development component Q3, Y1.

NCC has established task force for infrastructure development component in Q4, Y1. *CuCC has not established task force for infrastructure development component during the quarter.*

In **FY 2016-17**, *CuCC has not established task force for infrastructure development component during the year.*

In **FY 2017-18**, *CuCC has not established task force for infrastructure development component during the year.*

In **FY 2018-19**, *NCC, RpCC and GCC have not re-established and CuCC has not established task force for governance after sitting newly elected City Councils and until Q1, Y5.*

NCC has re-established task force for governance after sitting newly elected city council and CuCC has established task force on 22.10.18 and 7.10.18 respectively in Q2, Y5. *RpCC and GCC have not re-established task force for governance during the quarter.*

RpCC and GCC have not re-established task force for governance after sitting newly elected city council in Q3, Y5.

2.7.4 Drafted short and long-term infrastructure development plans in accordance with IDPCC guideline, in **FY 2015-16, none of the CPU at targeted five City Corporations have drafted short and long-term infrastructure development plans in Q1, Y2.**

None of the CPU at targeted five City Corporations have drafted short and long-term infrastructure development plans in Q2, Y2.

None of the CPU at targeted five City Corporations have drafted short and long-term infrastructure development plans in Q3, Y2.

CPUs at targeted five City corporations have drafted one long term infrastructure development plans each of different time period (ranges from 5 to 20 years) in Q4, Y2, *but not in accordance with IDPCC. None of the CPU have prepared short term infrastructure development plans for FY 2016-17 during the quarter.*

⁴⁰Comprises of 16 officials from relevant departments, 1 facilitator, and 2 officials

In **FY 2016-17**, *no further development observed in Q1, Y3.*

No further development observed in Q2, Y3

No further development observed in Q2, Y3

CPUs at targeted five City corporations have drafted FY 2017-18 short term infrastructure development plans in Q4, Y3.

In **FY 2017-18**, *no further development observed during the year.*

In **FY 2018-19**, *none of the CPUs at targeted five City Corporations have prepared short term infrastructure development plan in Q1, Y5.*

CPU at NCC has drafted FY 2018-19 short term infrastructure development plan in Q2, Y5. *Rest four CPUs at targeted four City Corporations have not drafted such short plan in Q2, Y5.*

No further development observed in Q3, Y5.

2.7.5 Prepared annual rolling plan for infrastructure development in accordance with IDPCC guideline, in **FY 2015-16**, none of the CPUs at targeted City Corporations have prepared annual rolling plan for infrastructure development in accordance with IDPCC guideline in the year.

In **FY 2016-17**, CPUs at targeted five City Corporations have prepared IDP rolling plans and included in CC budget in Q1, Y3, *but not in accordance with IDPCC guideline.*

In **FY 2017-18**, CPUs at targeted five City Corporations have prepared IDP rolling plans and included in CC budget in Q1, Y4, *but not in accordance with IDPCC guideline.*

In **FY 2018-19**, CPUs at targeted five City Corporations have prepared IDP rolling plans and included in CC budget in Q1, Y5, *but not in accordance with IDPCC guideline.*

2.7.6 Conducted monthly CPU meeting, out of targeted 39 CPU meetings up to Q3, Y5 for each CC;

In **FY 2014-15**, *none of the CPUs at targeted five City Corporations have conducted monthly meeting in Q1, Y1.*

None of the CPUs at targeted five City Corporations have conducted monthly meeting in Q2, Y1.

CPUs at NCC conducted 1 monthly meeting in Q3, Y1. *Rest CPUs at targeted four City Corporations have not conducted monthly meeting during the quarter.*

CPU at CuCC, RpCC and GCC have conducted 2, 1 and 1 monthly meetings respectively in Q4, Y1. *CPU at NCC and ChCC have not conducted any monthly meeting and even CPU at CuCC, RpCC and GCC have not conducted 3 monthly meetings.*

CPU at RpCC and GCC have conducted 1 & 1 monthly meetings in Q4, Y1 *CPUs at NCC, CuCC ChCC have not conducted monthly meeting and even RpCC and GCC have not conducted 3 meetings during the quarter.*

In **FY 2015-16**, CPUs at NCC and CuCC have conducted 2 and 1 monthly meeting respectively in Q1, Y2. *CPUs at CuCC, RpCC and ChCC have not conducted any monthly meeting, even CPU at NCC has not conducted 1 and CPU at CuCC has not conducted 2 monthly meetings during the quarter.*

CPUs at NCC, RpCC, GCC and ChCC have conducted 3, 1, 1 and 1 monthly meeting respectively in Q2, Y2. *CPU at CuCC has not conducted any monthly meeting and remaining and CPUs at remaining four targeted City Corporations have not conducted 3 monthly meetings during the quarter.*

CPUs at NCC, CuCC, RpCC, GCC and ChCC have conducted 2, 1, 1, 1 and 1 monthly meeting respectively in Q3, Y2. *None of the CPUs at targeted five City Corporations have conducted 3 monthly meeting during the quarter.*

CPUs at NCC and ChCC have conducted 2 and 1 monthly meeting respectively in Q4, Y2. *CPUs at CuCC, RpCC, and GCC have not conducted any monthly meeting and even CPU at NCC and ChCC have not conducted 3 monthly meetings during the quarter.*

In **FY 2016-17**, CPUs at RpCC and GCC have conducted 1 and 3 monthly meeting respectively in Q1, Y3. *CPUs at NCC, CuCC, and ChCC have not conducted any monthly meeting and even CPU at RpCC have not conducted 3 monthly meetings during the quarter.*

CPUs at CuCC, RpCC, and GCC have conducted 1, 1, and 3 monthly meeting respectively in Q2, Y3. *CPUs at NCC, and ChCC have not conducted any monthly meeting and even CPU at CuCC and RpCC have not conducted 3 monthly meetings during the quarter.*

CPUs at CuCC, RpCC and GCC have conducted 2, 1 and 3 monthly meeting respectively in Q3, Y3. *CPUs at NCC, and ChCC have not conducted any monthly meeting and even CPU at CuCC and GCC have not conducted 3 monthly meetings during the quarter.*

CPUs at NCC, CuCC, RpCC, GCC and ChCC have conducted 3, 1, 1, 3, 1 monthly meeting respectively in Q4, Y3. *CPU at CuCC, RpCC and ChCC have not conducted 3 monthly meetings during the quarter.*

In **FY 2017-18**, CPUs at NCC, RpCC, GCC and ChCC have conducted 3, 1, 3 and 3 monthly meeting respectively in Q1, Y4. *CPU at CuCC has not conducted any monthly meeting and even at RpCC has not conducted 3 monthly meetings during the quarter.*

CPUs at NCC, RpCC, GCC and ChCC have conducted 3, 1, 3 and 3 monthly meeting respectively in Q2, Y4. *CPU at CuCC has not conducted any monthly meeting and even at RpCC has not conducted 3 monthly meetings during the quarter.*

CPUs at NCC, CuCC, RpCC, GCC and ChCC have conducted 3, 1, 3, 3 and 3 monthly meeting respectively in Q3, Y4. *CPU at CuCC has not conducted 3 monthly meetings during the quarter.*

CPUs at NCC, CuCC, RpCC, GCC and ChCC have conducted 3, 1, 3, 3 and 3 monthly meeting respectively in Q4, Y4. *CPU at RpCC has not conducted 3 monthly meetings during the quarter.*

In **FY 2018-19**, CPU at NCC, CuCC, RpCC, GCC and ChCC has conducted 3, 3, 1, 3 and 3 monthly meetings respectively in Q1, Y5. *CPU at RpCC has not conducted 3 meetings during the quarter.*

CPU at NCC, CuCC, GCC and ChCC has conducted 3, 3, 3 and 3 monthly meetings in Q2, Y5. *CPU at RpCC has not conducted any meeting during the quarter.*

CPU at NCC has conducted 3 monthly meetings on 3.1.19, 27.2.19 & 27.3.19; at CuCC 3 meetings on 29.1.19, 18.2.19 & 24.3.19; at RpCC 1 meeting on 1.3.19; at GCC 3 meetings on 27.1.19, 28.2.19, & 31.3.19; and CPU at ChCC has conducted 3 monthly meetings on 7.1.19, 6.2.19 & 5.3.19 in Q3, Y5. *CPU at RpCC has not conducted 3 monthly meetings during the quarter.*

2.7.7 Conducted CPU monthly meeting with urban planning & development standing committee, out of targeted 39 monthly meetings meeting between CPU and urban planning & development standing committee until Q3, Y5;

In **FY 2015-16**, *none of the CPU in targeted five City Corporations have held monthly meeting with urban planning & development standing committee in the year.*

In FY **2016-17**, *none of the CPU in targeted five City Corporations have held monthly meeting with urban planning & development standing committee in Q1, Y3.*

None of the CPU in targeted five City Corporations have held monthly meeting with urban planning & development standing committee in Q2, Y3.

None of the CPU in targeted City Corporations have held monthly meeting with urban planning & development standing committee in Q3, Y3.

CPU at ChCC has held 1 monthly meeting with urban planning & development standing committee in Q4, Y3. *Rest CPUs at targeted four City Corporations have not held monthly meeting with urban planning & development standing committee during the quarter.*

In **FY 2017-18**, CPU at RpCC and ChCC has held 1 and 2 monthly meetings with urban planning & development standing committee in Q1, Y4. *Rest CPUs at targeted three City Corporations have not held monthly meeting with urban planning & development standing committee during the quarter.*

CPU at RpCC and ChCC has held 1 and 3 monthly meetings with urban planning & development standing committee in Q2, Y4. *Rest CPUs at targeted three City Corporations have not held monthly meeting with urban planning & development standing committee during the quarter.*

CPU at ChCC has held 1 monthly meeting with urban planning & development standing committee in Q3, Y4. *Rest CPUs at targeted four City Corporations have not held monthly meeting with urban planning & development standing committee during the quarter.*

CPU at NCC and RpCC has held 3 and 1 monthly meetings with urban planning & development standing committee in Q4, Y4. *Rest CPUs at targeted three City Corporations have not held monthly meeting with urban planning & development standing committee during the quarter.*

In **FY 2018-19**, *none of the CPU at targeted five City Corporations have held monthly meeting with urban planning & development standing committee in Q1, Y5.*

CPU at NCC and CuCC have held 1 and 1 meetings with urban planning & development standing committee in Q2, Y5. *Rest CPUs at targeted three City Corporations have not held monthly meeting with urban planning & development standing committee during the quarter.*

CPU at NCC and ChCC have held 3 (on 30.1.19, 27.2.19 & 27.3.19) and 1 (on 12.3.19) meetings with urban planning & development standing committee in Q3, Y5. *Rest CPUs at targeted three City Corporations have not held monthly meeting with urban planning & development standing committee during the quarter.*

2.7.8 Presented infrastructure development activity progress report in City Council monthly meetings by CPU, in **FY 2015-16**, reported that CPUs at targeted five City Corporations have occasionally presented infrastructure development activity progress in City Council monthly meetings in the year. *Discussion and decision points are not adequately reflected in City Council Meeting minutes.*

In **FY 2016-17**, reported that CPUs at targeted five City Corporations have occasionally presented infrastructure development activity progress in City Council monthly meetings in the year. *Discussion and decision points are not adequately reflected in City Council Meeting minutes.*

In **FY 2017-18**, reported that CPUs at targeted five City Corporations have occasionally presented infrastructure development activity progress in City Council monthly meetings in the year. *Discussion and decision points are not adequately reflected in City Council Meeting minutes.*

In **FY 2018-19**, none of the CPU at targeted five City Corporations have presented infrastructure development activity progress in City Council meetings in Q1, Y5.

None of the CPU at targeted five City Corporations have presented infrastructure development activity progress in City Council meetings in Q2, Y5.

Reported that CPUs at targeted five City Corporations have occasionally presented infrastructure development activity progress in City Council monthly meetings in Q3, Y5. *Discussion and decision points are not adequately reflected in City Council Meeting minutes.*

2.7.9 Prepared annual progress report of infrastructure development activity by CPU, out of targeted 5 annual progress reports each,

In **FY 2015-16**, none of the CPUs at targeted five City Corporations have prepared FY 2014-15 annual progress report of infrastructure development activity in the year.

In **FY 2016-17**, none of the CPUs at targeted five City Corporations have prepared FY 2015-16 annual progress report of infrastructure development activity in the year.

In **FY 2017-18**, CPU at RpCC has prepared FY 2016-17 annual progress report of infrastructure development activity in Q1, Y4. *Rest CPUs at targeted four City Corporations have not prepared annual progress report during the quarter.*

CPUs at NCC, CuCC, GCC and ChCC have not prepared FY 2016-17 annual progress report of infrastructure development activity in Q2, Y4.

CPUs at NCC, CuCC, GCC and ChCC have not prepared FY 2016-17 annual progress report of infrastructure development activity in Q3, Y4.

CPUs at NCC, CuCC, GCC and ChCC have not prepared FY 2016-17 annual progress report of infrastructure development activity in Q4, Y4.

In **FY 2018-19**, CPU at NCC has prepared FY 2017-18 annual progress report of infrastructure development activity in Q1, Y5. *Rest CPUs at in four targeted five City Corporations have not prepared annual report during the quarter.*

CPUs at CuCC, GCC and ChCC have not prepared FY 2017-18 annual progress report of infrastructure development activity in Q2, Y5.

CPUs at CuCC, GCC and ChCC have not prepared FY 2017-18 annual progress report of infrastructure development activity in Q3, Y5.

Further detail in 2.7 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 2.7 of annex 1(e) for ChCC.

Activity 2.8: Activate Standing Committees

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
2.8.1 Assigned/ re-assigned officer for each established Standing Committees ⁴¹	18/CC	18	N/A	18	N/A	18	N/A	18	N/A	18	N/A

⁴¹ One high/responsible officer in each CC

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
2.8.2 Approved ToR of each standing committee by City Council	18/CC	18	N/A	18	N/A	18	N/A	18	N/A	18	N/A
2.8.3 Proposed project recommended Standing Committee's (4) ToR to ministry for concurrence	4/CC	4	No	4	No	4	0	4	0	4	0
2.8.4 Held monthly meeting of each standing committee	785/CC	301	37	147	17	65	5	17	3	406	39
2.8.5 Prepared annual progress report by each standing committee	72/CC	36	N/A	36	N/A	18	N/A	0	0	36	N/A

N/A= Not Applicable

Analysis:

2.8.1 Assigned/re-assigned officer for each established Standing Committees⁴², in **FY 2014-15**, *none of the targeted five City Corporations assigned officer for each Standing Committee in Q1, Y1.*

NCC has assigned one officer for each established twenty Standing Committee in Q2, Y1. *Rest targeted five targeted four City Corporations have not assigned officer for established Standing Committees during the quarter.*

CuCC, RpCC, GCC and ChCC have not have not assigned officer for established Standing Committees in Q3, Y1.

CuCC, RpCC, GCC and ChCC have not have not assigned officer for established Standing Committees in Q4, Y1.

In **FY 2015-16**, RpCC has assigned one officer for each established eighteen Standing Committee in Q1, Y2. *CuCC, GCC and ChCC have not have not assigned officer for established Standing Committees during the quarter.*

CuCC has assigned one officer for each established eighteen Standing Committee in Q2, Y2. *GCC and ChCC have not have not assigned officer for established Standing Committees during the quarter.*

GCC and ChCC have not have not assigned officer for established Standing Committees in Q3, Y2.

GCC and ChCC have not have not assigned officer for established eighteen Standing Committees each in Q4, Y2.

In **FY 2016-17**, no further development required in Q1, Y3.

No further development required in Q2, Y3.

No further development required in Q3, Y3.

CuCC has re-assigned officer for eighteen Standing Committees after sitting newly elected City Council in Q4, Y3.

In **FY 2017-18**, NCC has re-assigned officer for eighteen Standing Committees after sitting newly elected City Council in Q1, Y4.

⁴² One high/responsible officer in each CC

No further development required in Q2, Y4.

No further development required in Q3, Y4.

RpCC has re-assigned officer for eighteen Standing Committees in Q3, Y4.

In **FY 2018-19**, *GCC has not re-assigned officer for each Standing Committee after sitting newly elected City Council after sitting new elected City Council until Q1, Y5.*

GCC has re-assigned officer for eighteen Standing Committee after sitting newly elected City Council in Q2, Y5.

No further development required in Q3, Y5.

2.8.2 Approved ToR of each standing committee by City Council, in **FY 2014-15, *none of the City Councils of targeted five City Corporations have approved ToR of each established Standing Committees in the year.***

In **FY 2015-16**, *none of the City Councils of targeted five City Corporations have approved ToR of each established Standing Committees in Q1, Y2.*

City Council of NCC has approved ToR of each established Standing Committees in Q2, Y2. *Rest City Councils of targeted four City Corporations have not approved ToR of each established Standing Committees in Q2, Y2.*

City Councils of CuCC, RpCC, GCC and ChCC have not approved ToR of each established Standing Committees in Q3, Y2.

City Councils of CuCC, RpCC, GCC and ChCC have approved ToR of each established Standing Committees in Q4, Y2.

In **FY 2016-17**, *no further development required in the year.*

In **FY 2017-18**, *no further development required in the year.*

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.8.3 Proposed project recommended Standing Committees (4) ToR to ministry for concurrence, in **FY 2014-15, *none of the targeted five City Corporations have forwarded Proposed project recommended Standing Committees (4) ToR to ministry for concurrence in the year.***

In **FY 2015-16**, *none of the targeted five City Corporations have forwarded project recommended Standing Committees (4) ToR to ministry for concurrence in Q1, Y2.*

All targeted five City Corporations have forwarded project recommended Standing Committees (4) ToR to ministry for concurrence in Q2, Y2.

No further development required in Q3, Y2.

No further development required in Q4, Y4.

In **FY 2016-17**, *no further development required in the year.*

In **FY 2017-18**, *no further development required in the year.*

In **FY 2018-19**, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.8.4 Held monthly meeting of each standing committee, out of total 785 targeted Standing Committee meetings in each CC until Q3, Y5,

between **FY 2014-15 and FY 2017-18**, at NCC has held total 227 Standing Committee meetings; at CuCC held total 113 meetings; RpCC held 62 meetings; GCC held 17 meetings; and at ChCC has held 330 Standing Committee meetings against (672 + 64) 736 until Q4, Y4.

In **FY 2017-18**, the Standing Committees at NCC have held 4 monthly meetings, at CuCC 16 meetings, at RpCC 6 meetings, GCC 3 meetings and Standing Committees at ChCC have held 44 monthly meetings against 46 meetings in Q1, Y4.

The Standing Committees at NCC have held 59 monthly meetings, at CuCC 18 meetings, at RpCC 18 meetings, GCC 1 meetings and Standing Committees at ChCC have held 42 monthly meetings against 46 meetings in Q2, Y4.

The Standing Committees at NCC have held 33 monthly meetings, at CuCC 27 meetings, at RpCC 18 meetings, GCC 7 meetings and Standing Committees at ChCC have held 112 monthly meetings against 46 meetings in Q3, Y4.

The Standing Committees at NCC have held 59 monthly meetings, at CuCC 18 meetings, at RpCC 18 meetings, GCC 1 meetings and Standing Committees at ChCC have held 42 monthly meetings against 46 meetings in Q4, Y4.

In **FY 2018-19**, at NCC has held 37 Standing Committee meetings; at CuCC has held 17 meetings; at RpCC held 2 meetings; and at ChCC has held 37 Standing Committee meetings in Q1, Y5. *GCC held no Standing Committee meeting due to City Council election in the quarter.*

At NCC has held 37 Standing Committee meetings; at CuCC has held 17 meetings; at RpCC held 3 meetings; at GCC held 1 meeting and at ChCC has held 39 Standing Committee meetings in Q2, Y5.

At NCC has held 37 Standing Committee meetings; at CuCC has held 17 meetings; at RpCC held 5 meetings; at GCC held 3 meeting and at ChCC has held 39 Standing Committee meetings in Q3, Y5.

The Standing Committee meeting performances are far below the target of total 785 until Q3, Y5.

2.8.5 Prepared annual progress report by each standing committee, in **FY 2015-16**, *none of the Standing Committees at targeted five City Corporations have prepared FY 2014-15 annual progress report in the year.*

In **FY 2016-17**, *none of the Standing Committees at targeted five City Corporations have prepared FY 2015-16 annual progress report in the year.*

In **FY 2017-18**, *none of the Standing Committees at targeted five City Corporations have prepared FY 2015-16 annual progress report in Q1, Y3.*

None of the Standing Committees at targeted five City Corporations have prepared FY 2015-16 annual progress report in Q2, Y3.

The established Standing Committees (18) at ChCC have prepared FY 2016-17 annual progress reports in Q3, Y4. *Standing Committees at remaining targeted four City Corporations have not prepared annual progress report.*

The established Standing Committees (18+18) at NCC and CuCC have prepared FY 2016-17 annual progress reports in Q4, Y4. *Standing Committees at RpCC and GCC not prepared annual progress report.*

In **FY 2018-19**, *none of the Standing Committees at targeted five City Corporations have prepared FY 2017-18 annual progress report in Q1, Y5.*

None of the Standing Committees at targeted five City Corporations have prepared FY 2017-18 annual progress report in Q2, Y5.

None of the Standing Committees at targeted five City Corporations have prepared FY 2017-18 annual progress report in Q3, Y5.

The Standing Committees at NCC, CuCC, RpCC and ChCC (18+18+18+18) have prepared FY 2017-18 annual progress report in Q4, Y5. *Standing Committees at GCC have not prepared annual progress reports.*

Further detail in 2.8 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 2.8 of annex 1(e) for ChCC.

Activity 2.9: Annual administrative report prepared and published

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
2.9.1 Prepared draft annual administrative report by Secretary in consultation with CEO/Mayor	5/CC	4	N/A	4	N/A	4	N/A	4	N/A	4	N/A
2.9.2 Approved annual administrative report in city council meeting	5/CC	4	N/A	4	N/A	4	N/A	4	N/A	4	N/A
2.9.3 Published and circulated approve annual administrative report to ministry concern departments by secretary	5/CC	4	N/A	4	N/A	4	N/A	4	N/A	4	N/A

N/A= Not Applicable

Analysis:

2.9.1 Prepared draft annual administrative report by Secretary in consultation with CEO/Mayor, in **FY 2014-15**, all Secretaries of targeted five City have prepared FY 2014-15 draft annual administrative report in consultation with CEO/Mayor in the year.

In **FY 2015-16**, all Secretaries of targeted five City have prepared FY 2015-16 draft annual administrative report in consultation with CEO/Mayor in the year.

In **FY 2016-17**, Secretary of NCC, CuCC, GCC and ChCC have prepared FY 2016-17 draft annual administrative reports in the year. *Secretary of RpCC has not prepared FY 2016-17 draft annual administrative reports in the year.*

In **FY 2017-18**, the Secretary of RpCC has prepared FY 2016-17 draft annual administrative reports in Q1, and Secretaries of NCC, CuCC and ChCC have prepared FY 2017-18 draft annual

administrative reports in Q4 in the year. *Secretary of RpCC has not prepared FY 2017-18 draft annual administrative reports in the year.*

In **FY 2018-19**, the Secretary of RpCC has prepared FY 2017-18 draft annual administrative reports in Q1, Y5. *No further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.9.2 Approved annual administrative report in city council meeting, in **FY 2014-15**, City Councils of targeted five City Corporations have approved FY 2014-15 annual administrative report in the year.

In **FY 2015-16**, City Councils of targeted five City Corporations have approved FY 2015-16 annual administrative report in the year.

In **FY 2016-17**, City Councils of NCC, CuCC, GCC and ChCC have approved FY 2016-17 annual administrative reports in Q4, Y3. *City Council of RpCC has not approved FY 2016-17 annual administrative reports in the year.*

In **FY 2017-18**, City Council of RpCC has approved FY 2016-17 annual administrative report in Q1, Y4 and City Councils of NCC, CuCC and ChCC have approved FY 2017-18 annual administrative reports in Q4, Y4. *City Council of RpCC has not approved FY 2017-18 annual administrative reports in the year.*

In **FY 2018-19**, City Council of RpCC and GCC have approved FY 2017-18 annual administrative reports in Q1, Y5.

No further development required in Q1, Y5.

No further development required in Q2, Y5.

No further development required in Q3, Y5.

2.9.3 Published and circulated approve annual administrative report to ministry and concern departments by secretary, in **FY 2014-15**, secretaries of all targeted five City Corporations have published and circulated approved FY 2014-15 annual administrative reports to ministry and concern departments in the year.

In **FY 2015-16**, Secretaries of all targeted five City Corporations have published and circulated approved FY 2015-16 annual administrative reports to ministry and concern departments in the year.

In **FY 2016-17**, Secretaries of NCC, CuCC, GCC and ChCC have published and circulated approved FY 2016-17 annual administrative reports to ministry and concern departments in Q4, Y3. *Secretary of RpCC has not published and circulated approved FY 2016-17 annual administrative report in the year.*

In **FY 2017-18**, Secretary of RpCC has published and circulated approved FY 2017-18 annual administrative reports to ministry and concern departments in Q1, Y4 and Secretaries of NCC, CuCC and ChCC have published and circulated approved FY 2017-18 annual administrative reports to ministry and concern departments in Q4, Y4. *Secretary of RpCC and GCC have not published and circulated approved FY 2017-18 annual administrative report in the year.*

In **FY 2018-19**, Secretaries of RpCC and GCC have published and circulated approved FY 2017-18 annual administrative reports to ministry and concern departments on 26.7.18 & 23.7.18 respectively in Q1, Y5. *No further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

Further detail in 2.9 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 2.9 of annex 1(e) for ChCC.

Area-3: Tax Reform

Activity 3.1: Improve capability/efficiency of tax assessment

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
3.1.1 Deployed senior tax assessor	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
3.1.2 Deployed tax assessors and collectors (one/1000 holdings)	As req.	41	N/A	44	N/A	33	N/A	75	N/A	127	N/A
3.1.3 Introduced and practiced PCO supplied tax assessment manual/guideline	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
3.1.4 Organized a training course for deployed staff of tax section on tax assessment/collection	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
<i>3.1.5 Conducted re-assessment at 5 years interval, when and where ever applicable</i>	<i>1/CC</i>	<i>1s</i>	<i>N/A</i>	<i>1</i>	<i>N/A</i>	<i>1</i>	<i>N/A</i>	<i>1</i>	<i>N/A</i>	<i>1</i>	<i>N/A</i>
<i>3.1.6 Introduced software for tax assessment database</i>	<i>1/CC</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>N/A</i>
3.1.7 Created link system between "holding tax ID number" and "construction registration"	As avl.	1	N/A	1	N/A	526	239	0	0	1	N/A
3.1.8 Prepared quarterly progress report	15/CC	14	1	14	1	14	1	14	1	14	1

N/A= Not Applicable

Analysis:

3.1.1 Deployed senior tax assessor, in **FY 2014-15**, ChCC has employed and/or deployed Senior Tax Assessor a long ago. *Remaining targeted four City Corporations have not employed and/or deployed Senior Tax Assessor in the year.*

In **FY 2015-16**, NCC, CuCC, RpCC and GCC have not employed and/or deployed senior Tax Assessor in Q1, Y2.

RpCC has employed and/or deployed senior Tax Assessor in Q2, Y2. *NCC, CuCC and GCC have not employed and/or deployed senior Tax Assessor during the quarter.*

GCC has not employed and/or deployed senior Tax Assessor in Q3, Y2. *NCC and CuCC have not employed and/or deployed senior Tax Assessor during the quarter.*

NCC and CuCC have not employed and/or deployed senior Tax Assessor in Q3, Y2.

In **FY 2016-17**, NCC and CuCC have not employed and/or deployed senior Tax Assessor in Q1, Y3.

NCC and CuCC have not employed and/or deployed senior Tax Assessor in Q2, Y3.

NCC and CuCC have employed and/or deployed senior Tax Assessor in Q3, Y3.

No further development required in Q4, Y3.

In **FY 2017-18**, *no further development required in Q1, Y4.*

No further development required in Q2, Y4.

RpCC has shifted senior Tax Assessor responsibility to Secretary in Q3, Y4 after sitting new elected City Council. *No further development required in Q3, Y4.*

No further development required in Q4, Y4.

In **FY 2018-19**, *No further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

3.1.2 Deployed tax assessors and collectors (one/1000 holdings), in **FY 2014-15, *none of the targeted five city corporations have deployed tax assessors and collectors in Q1, Y1.***

RpCC has deployed total 33 (tax officer-1, tax assessors-3 and collectors-29) staff against 41,701 holdings in Q2, Y1. *NCC, CuCC, GCC and ChCC have not deployed tax assessors and collectors during the quarter.*

NCC, CuCC, GCC and ChCC have not deployed tax assessors and collectors in Q3, Y1.

NCC has deployed total 41 (tax assessors-2 and collectors-39) staff against 52,063 holdings and GCC has deployed total 75 (tax officer-6, tax assessors-10 and collectors-59) staff against 1,61,055 holdings have Deployed tax assessors and collectors in Q4, Y1. *CuCC, and ChCC have not deployed tax assessors and collectors during the quarter.*

In **FY 2015-16**, *CuCC, and ChCC have not deployed tax assessors and collectors in Q1, Y2.*

CuCC, and ChCC have not deployed tax assessors and collectors in Q2, Y2.

CuCC has deployed total 44 (tax assessors-1 and collectors-43) staff against 41,907 holdings and ChCC has deployed total 127 (tax assessors-49 and collectors-78) staff against 1,57,622 holdings in Q3, Y2.

No further development observed in Q4, Y2.

In **FY 2016-17**, *no further development observed during the year.*

In **FY 2017-18**, *no further development observed during the year.*

In **FY 2018-19**, *no further development observed in Q1, Y5.*

No further development observed in Q2, Y5.

No further development observed in Q3, Y5.

3.1.3 Introduced and practiced PCO supplied tax assessment manual/guideline, in FY 2014-15 none of the targeted five City Corporations have introduced and practiced PCO supplied tax assessment manual/guideline during the year.

In FY 2015-16, none of the targeted five city corporations have introduced and practiced PCO supplied tax assessment manual/guideline in Q1, Y2.

None of the targeted five city corporations have introduced and practiced PCO supplied tax assessment manual/guideline in Q2, Y2.

All targeted five city corporations have introduced and practiced PCO supplied tax assessment manual/guideline in Q3, Y2.

No further development observed in Q4, Y2.

In FY 2016-17, no further development observed during the year.

In FY 2017-18, no further development observed during the year.

In FY 2018-19, no further development observed in Q1, Y5.

No further development observed in Q2, Y5.

No further development observed in Q3, Y5.

3.1.4 Organized a training course for deployed staff of tax section on tax assessment/collection, in FY 2014-15, none of the deployed staff of tax section of targeted five City Corporations have received training on tax assessment/collection during the year.

In FY 2015-16, none of the deployed staff of tax section of targeted five City Corporations have received training on tax assessment/collection in Q1, Y2.

None of the deployed staff of tax section of targeted five City Corporations have received training on tax assessment/collection in Q2, Y2.

None of the deployed staff of tax section of targeted five City Corporations have received training on tax assessment/collection in Q3, Y2.

Deployed staff of tax section of all targeted five City Corporations have received three days long skill up training on "Financial Management Software" instead of "Tax Assessment/Collection" from PCO in Q4, Y2.

In FY 2016-17, no further development observed in the year.

In FY 2017-18, no further development observed in the year.

In FY 2018-19, no further development observed in Q1, Y5.

No further development observed in Q2, Y5.

No further development observed in Q3, Y5.

3.1.5 Conducted re-assessment at 5 years interval, when and where ever applicable, in FY 2014-15, none of the targeted five City Corporations have required to conduct 5 years interval tax re-assessment in the year.

In **FY 2015-16**, *none of the targeted five City Corporations have required to conduct 5 years interval tax re-assessment in the year.*

In **FY 2016-17**, NCC, CuCC and ChCC have started to conduct 5 years interval tax re-assessment in Q1, Y3. *RpCC and GCC have not required to conduct 5 years interval tax re-assessment.*

NCC, CuCC and ChCC have continued 5 years interval tax re-assessment in Q2, Y3. *RpCC and GCC have not required to conduct 5 years interval tax re-assessment during the quarter.*

NCC and CuCC have continued 5 years interval tax re-assessment, where ChCC has completed tax re-assessment in Q4, Y3. *RpCC and GCC have not required to conduct 5 years interval tax re-assessment during the quarter.*

In **FY 2017-18**, Local Government Division of Ministry of LGRD vide circular no. 46.00.0000.071.11.001.12.825 dated 10.12.2017 have stopped tax re-assessment survey of NCC, CuCC, RpCC & GCC until online automation system is introduced.

In **FY 2018-19**, *no further development observed in Q1, Y5.*

No further development observed until Q2, Y5.

No further development observed until Q3, Y5.

3.1.6 Introduced software for tax assessment database, in FY 2014-15, none of the targeted five City Corporations have introduced software for tax assessment database in the year.

In **FY 2015-16**, ChCC has introduced UPEHSDP supplied tax assessment software database in the year. *NCC, CuCC, RpCC & GCC have not introduced software for tax assessment database.*

In **FY 2016-17**, *NCC, CuCC, RpCC & GCC have not introduced software for tax assessment database in the year.*

In **FY 2017-18**, *NCC, CuCC, RpCC & GCC have not introduced software for tax assessment database in Q1, Y4.*

NCC, CuCC, RpCC & GCC have not introduced software for tax assessment database in Q2, Y4.

NCC, CuCC, RpCC & GCC have not introduced software for tax assessment database in Q3, Y4.

NCC, CuCC, RpCC & GCC have developed and introduced non-automated tax database in Q4, Y4.

In **FY 2018-19**, *no development observed until Q1, Y5.*

No change observed until Q2, Y5.

No change observed until Q3, Y5.

3.1.7 Created link system between “holding tax ID number” and “construction registration”, in FY 2014-15, *creating link system between “holding tax ID number” and “construction registration” was not required in the year.*

In **FY 2015-16**, *creating link system between “holding tax ID number” and “construction registration” was not required in the year.*

In **FY 2016-17**, *creating link system between “holding tax ID number” and “construction registration” was not required in Q1, Y3.*

Creating link system between “holding tax ID number” and “construction registration” was not required in the year in Q2, Y3.

RpCC has created link system between “holding tax ID number” and “construction registration” in Q3, Y3. *NCC, CuCC, GCC and ChCC have not created link system between “holding tax ID number” and “construction registration” during the quarter.*

NCC, CuCC, GCC and ChCC have not created link system between “holding tax ID number” and “construction registration” in Q4, Y3.

In **FY 2017-18**, CuCC has created link system between “holding tax ID number” and “construction registration” in Q1, Y4. *NCC, GCC and ChCC have not created link system between “holding tax ID number” and “construction registration” during the quarter.*

ChCC has created link system between “holding tax ID number” and “construction registration” in Q2, Y4. *NCC and GCC have not created link system between “holding tax ID number” and “construction registration” during the quarter.*

NCC and GCC have not created link system between “holding tax ID number” and “construction registration” in Q3 Y4.

NCC has created link system between “holding tax ID number” and “construction registration” in Q4, Y4. *GCC has not created link system between “holding tax ID number” and “construction registration” during the quarter.*

In **FY 2018-19**, *GCC has not created link system between “holding tax ID number” and “construction registration” during in Q1, Y5.*

GCC has not created link system between “holding tax ID number” and “construction registration” during in Q2, Y5.

GCC has not created link system between “holding tax ID number” and “construction registration” during in Q5, Y5.

3.1.8 Prepared quarterly progress report, in **FY 2014-15, *none of the tax departments/sections of targeted five City Corporations have prepared tax collection quarterly progress reports in the year, because reports were not demanded by CGP.***

In **FY 2015-16**, tax departments/sections of all targeted five CCs have prepared 4 tax collection quarterly progress reports each during the year.

In **FY 2016-17**, tax departments/sections of all targeted five CCs have prepared 4 tax collection quarterly progress reports each during the year.

In **FY 2017-18**, tax departments/sections of all targeted five CCs have prepared 4 tax collection quarterly progress reports each during the year.

In **FY 2018-19**, tax departments/sections of all targeted five CCs have prepared 1 tax collection quarterly progress report each in Q1, Y5.

Tax departments/sections of all targeted five CCs have prepared 1 tax collection quarterly progress report each in Q2, Y5.

Tax departments/sections of all targeted five CCs have prepared 1 tax collection quarterly progress reports each in Q3, Y5.

Further detail in 3.1 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 3.1 of annex 1(e) for ChCC.

Activity 3.2: Interim tax assessment carried out throughout the year and collection increased

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
3.2.1 Identified and included missing holdings in tax assessment register	As avl.	819	19	2170	0	341	9	8796	2739	1988	632
3.2.2 Prepared quarterly progress report and presented in City Council meetings	18	14	1	12	0	14	1	14	1	14	1
3.2.3 Reviewed progress of interim assessment linking with Finance & Establishment Standing Committee and place the report to City Council monthly meetings	As avl.	17	1	10	0	18	1	16	1	13	1
3.2.4 Prepared tax collection quarterly progress reports and copies submitted to PCO	18/CC	11	1	11	1	14	1	14	1	12	1
3.2.5 Prepared plan to increase holding tax collection up to 85%	1/CC	1	N/A	1	N/A	1	0	0	0	1	N/A
3.2.6 Increased tax collection efficiency up to 85% within project period	85%/CC	85	13	85	12	73	13	23.05	31.95	85	9

N/A= Not Applicable, P/I= Process Initiated

Analysis:

3.2.1 Identified and included missing holdings in tax assessment register, in **FY 2014-15**, reported that all targeted five City Corporations have identified and included missing holdings in tax assessment register during the year, *but figures are not available*.

In **FY 2015-16**, reported that all targeted five City Corporations have identified and included missing holdings in tax assessment register during the year, *but figures are not available*.

In **FY 2016-17**, reported that all targeted five City Corporations have identified and included missing holdings in tax assessment register in the year, *but figures are not available*.

In **FY 2017-18**, the tax department/section at RpCC has identified 24 missing holdings & included them on to their tax register and the tax department/section at GCC has identified 119 missing holdings & included them on to their tax register in Q1, Y4. *The ongoing tax re-assessment survey at NCC, CuCC and ChCC have covered identification and inclusion of missing holdings on to their tax register, but figures are not calculated separately.*

The tax department/section at NCC has identified 5 missing holdings and included them on to their tax register and at CuCC identified 1802 missing holdings and included on to tax register, at RpCC identified 11 missing holdings and included on to tax register and the tax department/section at ChCC has identified 17 missing holding and included them on to their tax register in Q2, Y4. *The tax department/section at GCC has not identified missing holdings during the quarter.*

The tax department/section at NCC has identified 4 missing holdings and included them on to their tax register, at RpCC identified 4 missing holdings and included on to tax register and the tax department/section at ChCC has identified 516 missing holding and included them on to their tax register in Q3, Y4. *The tax departments/sections at CuCC and GCC have not identified missing holdings during the quarter.*

The tax department/section at NCC has identified 5 missing holdings and included them on to their tax register, at RpCC identified 165 missing holdings and included on to tax register and the tax

department/section at ChCC has identified 53 missing holding & included them on to their respective tax register in Q4, Y4. *The tax departments/sections at CuCC and GCC have not identified missing holdings during the quarter*

In **FY 2018-19**, the tax department/section at NCC has identified 749 missing holdings and included them on to their tax register, at CuCC identified 2170 missing holdings and included on to tax register, at RpCC identified 171 missing holdings and included on to tax register, at GCC identified 1645 missing holdings and included on to tax register and the tax department/section at ChCC has identified 569 missing holdings & included them on to their respective tax register in Q1, Y5.

The tax department/section at NCC has identified 34 missing holdings, and included them on to the tax register, at RpCC identified 164 missing holdings and included on to tax register, and the tax department/section at GCC identified 5320 missing holdings & included them on to their respective tax register in Q2, Y5. *The tax departments/sections at CuCC and ChCC have not identified missing holdings during the quarter.*

The tax department/section at NCC has identified 20 missing holdings and included them on to their tax register, at RpCC identified 9 missing holdings and included on to tax register, and the tax department/section at GCC identified 2739 missing holdings & included them on to their respective tax register in Q3, Y5. *The tax departments/sections at CuCC and ChCC have not identified missing holdings during the quarter.*

3.2.2 Prepared quarterly progress report and presented in City Council meetings, out of targeted 19 quarterly progress reports each until Q3, Y5.

In **FY 2014-15**, reported that tax departments/sections of targeted five City Corporations each have prepared 4 quarterly interim tax assessment & collection progress reports and presented to their respective City Council meeting in the year.

In **FY 2015-16**, reported that tax departments/sections of targeted five City Corporations each have prepared 4 quarterly interim tax assessment & collection progress reports and presented to their respective City Council meeting in the year.

In **FY 2016-17**, reported that tax departments/sections of targeted five City Corporations each have prepared 4 quarterly interim tax assessment & collection progress reports and presented to their respective City Council meeting in the year.

In **FY 2017-18**, the tax departments/sections at NCC, RpCC, GCC and ChCC each have prepared 1 quarterly interim tax assessment & collection progress reports and presented to their respective City Council meeting in Q1, Y4. *The tax departments/sections of CuCC has not prepared and presented interim tax assessment & collection progress reports during the quarter.*

The tax departments/sections at NCC, RpCC, GCC and ChCC each have prepared 1 quarterly interim tax assessment collection progress reports and presented to their respective City Council meeting in Q2, Y4. *The tax department/section at CuCC has not prepared and presented interim tax assessment & collection progress reports during the quarter.*

The tax departments/sections at NCC, RpCC GCC and ChCC have prepared quarterly interim tax assessment and collection progress reports each and presented to their respective City Council meeting in Q3, Y4. *The tax department/section at CuCC has not prepared and presented interim tax assessment and collection progress reports during the quarter.*

The tax departments/sections at NCC, RpCC and ChCC have prepared quarterly interim tax assessment and collection progress reports each and presented to their respective City Council

meeting in Q4, Y4. *The tax department/section at CuCC and GCC have not prepared and presented interim tax assessment and collection progress reports during the quarter.*

In **FY 2018-19**, the tax departments/sections at NCC, RpCC, GCC and ChCC have prepared quarterly interim tax assessment and collection progress reports each and presented to their respective City Council meeting in Q1, Y5. *The tax department/section at CuCC has not prepared and presented interim tax assessment and collection progress reports during the quarter.*

The tax departments/sections at NCC, RpCC and GCC have prepared quarterly interim tax assessment and collection progress reports each and presented to their respective City Council meeting in Q1, Y5. *The tax department/section at CuCC and ChCC have not prepared and presented interim tax assessment and collection progress reports during the quarter.*

The tax departments/sections at NCC, RpCC, GCC and ChCC have prepared quarterly interim tax assessment and collection progress reports each and presented to their respective City Council meeting in Q3, Y5. *The tax department/section at CuCC has not prepared and presented interim tax assessment and collection progress reports during the quarter.*

3.2.3 Reviewed progress of interim assessment linking with Finance & Establishment Standing Committee and place the report to City Council monthly meetings, in FY 2014-15, reported that tax departments/sections at targeted five City Corporations have reviewed quarterly progress of interim assessment linking with F&E Standing Committee and eventually placed to City Council monthly meetings in the year.

In **FY 2015-16**, reported that tax departments/sections at targeted five City Corporations have reviewed quarterly interim assessment progress linking with F&E Standing Committee and eventually placed to City Council monthly meetings in the year.

In **FY 2016-17**, reported that tax departments/sections at targeted five City Corporations have reviewed quarterly interim assessment progress linking with F&E Standing Committee and eventually placed to City Council monthly meetings in Q1, Y3.

Reported that tax departments/sections at targeted five City Corporations have reviewed quarterly interim assessment progress linking with F&E Standing Committee and eventually placed to City Council monthly meetings in Q2, Y3.

The tax departments/sections at NCC, RpCC and GCC have reviewed quarterly interim assessment progress linking with F&E Standing Committee and eventually placed to City Council monthly meetings in Q3, Y3. *Tax departments/sections at CuCC and ChCC have not reviewed progress during the quarter.*

The tax departments/sections at NCC, RpCC and GCC have reviewed quarterly interim assessment progress linking with F&E Standing Committee and eventually placed to City Council monthly meetings in Q4, Y3. *Tax departments/sections at CuCC and ChCC have not reviewed progress during the quarter.*

In **FY 2017-18**, the tax departments/sections at RpCC and GCC have reviewed quarterly interim assessment progress linking with F&E Standing Committee and eventually placed to City Council monthly meetings in Q1, Y4. *Tax departments/sections at NCC, CuCC and ChCC have not reviewed progress during the quarter, because their tax re-assessment was continuing during the quarter.*

The tax departments/sections at NCC, RpCC and GCC have reviewed interim assessment quarterly progress linking with F&E Standing Committee and eventually placed to City Council monthly meetings in Q2, Y4. *Tax departments/sections at CuCC and ChCC have not reviewed progress during the quarter, because their tax re-assessment was continuing during the quarter.*

The tax departments/sections at NCC, RpCC, GCC and ChCC have reviewed quarterly interim assessment progress linking with F&E Standing Committee and eventually placed to City Council monthly meetings in Q3, Y4. *Tax departments/sections at CuCC has not reviewed progress during the quarter, because their tax re-assessment was continuing during the quarter.*

The tax departments/sections at NCC, RpCC, and ChCC have reviewed quarterly interim assessment progress linking with F&E Standing Committee and eventually placed to City Council monthly meetings in Q4, Y4. *Tax departments/sections at CuCC and GCC have not reviewed progress during the quarter, because their tax re-assessment was continuing during the quarter.*

In **FY 2018-19**, the tax departments/sections at NCC, RpCC and ChCC have reviewed quarterly interim assessment progress linking with F&E Standing Committee and eventually placed to City Council monthly meetings in Q1, Y5. *The tax departments/sections at CuCC and GCC not reviewed interim assessment progress during the quarter.*

The tax departments/sections at NCC, RpCC and GCC have reviewed quarterly interim assessment progress linking with F&E Standing Committee and eventually placed to City Council monthly meetings in Q2, Y5. *The tax departments/sections at CuCC and ChCC have not reviewed interim assessment progress during the quarter.*

The tax departments/sections at NCC, RpCC, GCC and ChCC have reviewed quarterly interim assessment progress linking with F&E Standing Committee and eventually placed to City Council monthly meetings in Q3, Y5. *The tax departments/sections at CuCC has not reviewed interim assessment progress during the quarter.*

3.2.4 Prepared tax collection quarterly progress reports and copies submitted to PCO, in FY 2014-15, reported that tax departments/sections at targeted five City Corporations have prepared tax collection quarterly progress reports, *but not submitted copies to PCO in the year.*

in **FY 2015-16**, reported that tax departments/sections at targeted five City Corporations have prepared tax collection quarterly progress reports, *but not submitted copies to PCO in the year.*

In **FY 2016-17**, tax departments/sections at all targeted five City Corporations have prepared tax collection quarterly progress reports and submitted to PCO in Q1, Y3.

Tax departments/sections at all targeted five City Corporations have prepared tax collection quarterly progress reports and submitted to PCO in Q2, Y3.

Tax departments/sections at RpCC and GCC have prepared tax collection quarterly progress reports and submitted to PCO in Q3, Y3. Tax departments/sections of NCC, CuCC and ChCC also have prepared quarterly progress reports, *but not submitted to PCO during the quarter.*

Tax departments/sections at NCC, RpCC and GCC have prepared tax collection quarterly progress reports and submitted to PCO in Q4, Y3. Tax departments/sections of CuCC and ChCC also have prepared quarterly progress reports, *but not submitted to PCO during the quarter.*

In **FY 2017-18**, tax departments/sections at RpCC, GCC and ChCC Corporations have prepared tax collection quarterly progress reports and submitted to PCO in Q1, Y4. Tax departments/sections at NCC have prepared quarterly progress reports, *but not submitted to PCO and CuCC have neither prepared nor submitted tax collection quarterly progress report to PCO during the quarter.*

Tax departments/sections at NCC, RpCC and GCC have prepared tax collection quarterly progress reports and submitted to PCO in Q2, Y4. *Tax departments/sections at CuCC has not prepared and submitted tax collection quarterly progress report to PCO and ChCC has prepare but not submitted PCO during the quarter.*

Tax departments/sections at NCC, RpCC, GCC and ChCC City Corporations have prepared tax collection quarterly progress reports and submitted to PCO in Q3, Y4. *CuCC has not either prepared or submitted tax collection progress report during the quarter.*

Tax departments/sections at NCC, RpCC and ChCC have prepared tax collection quarterly progress reports and submitted to PCO in Q4, Y4. *Tax departments/sections at CuCC and GCC have not prepared and submitted tax collection quarterly progress report to PCO during the quarter.*

In **FY 2018-19**, NCC, RpCC and ChCC have prepared & submitted tax collection quarterly progress reports and submitted to PCO in Q1, Y5. *CuCC and GCC have not prepared and submitted progress report to PCO during the quarter.*

NCC, RpCC and GCC have prepared & submitted tax collection quarterly progress report to PCO in Q2, Y5. *CuCC and ChCC have not prepared and submitted progress report to PCO during the quarter.*

NCC, RpCC, GCC and ChCC have prepared & submitted tax collection quarterly progress report to PCO in Q3, Y5. *CuCC has not prepared and submitted progress report to PCO during the quarter.*

3.2.5 Prepared plan to increase holding tax collection up to 85% by project year-4, in **FY 2014-15, none of the targeted five City Corporations have prepared plan for increasing holding tax collection up to 85% during the year.**

In **FY 2015-16**, *none of the targeted five City Corporations have prepared plan for increasing holding tax collection up to 85% during the year.*

In **FY 2016-17**, *none of the targeted five City Corporations have prepared plan for increasing holding tax collection up to 85% in Q1, Y3.*

RpCC has prepared plan for increasing holding tax collection up to 85% in Q2, Y3. *Rest targeted four City Corporations have not prepared plan for increasing holding tax collection up to 85% during the quarter.*

NCC has prepared plan for increasing holding tax collection up to 85% in Q3, Y3. *CuCC, GCC and ChCC have not prepared plan for increasing holding tax collection up to 85% during the quarter.*

CuCC, GCC and ChCC have not prepared plan for increasing holding tax collection up to 85% in Q4, Y3.

In **FY 2017-18**, CuCC and ChCC have prepared plan for increasing holding tax collection up to 85% in Q1, Y4. *GCC has not prepared plan for increasing holding tax collection up to 85% during the quarter.*

GCC has not prepared plan for increasing holding tax collection up to 85% in Q2, Y4.

GCC has not prepared plan for increasing holding tax collection up to 85% in Q3, Y4.

GCC has not prepared plan for increasing holding tax collection up to 85% in Q4, Y4.

In **FY 2018-19**, *GCC has not prepared plan for increasing holding tax collection up to 85% in Q1, Y5.*

GCC has not prepared plan for increasing holding tax collection up to 85% in Q2, Y5.

GCC has not prepared plan for increasing holding tax collection up to 85% in Q3, Y5.

3.2.6 Increased tax collection efficiency up to 85% within project period, in **FY 2014-15, BME does not have information of the year.**

In **FY 2015-16**, *BME does not have information of the year.*

In **FY 2016-17**, NCC has increased tax collection efficiency to 85% of their annual demand, CuCC has increase to 53%, RpCC increase to 86%, GCC has increased to 96% and ChCC has increased tax collection efficiency to 30% their annual demand during the year.

In **FY 2017-18**, NCC has increased tax collection efficiency to 85% of their annual demand of BDT 249,233,089/=; CuCC increased to 85% of their annual demand of BDT 42,191,645/=; RpCC increased to 85% of annual demand of BDT 92,613,667/=; GCC increased to 85% of their annual demand of BDT 1,154,700,698/=; and ChCC has increased tax collection efficiency to 85% of their annual demand of BDT 3,115,722,190/ during the year.

In **FY 2018-19**, NCC has collected 38% of their annual demand BDT 2558.13 lac; CuCC 24% of annual demand BDT 3514.15 lac; RpCC 59% of their annual demand BDT 980.00 lac, GCC 21.05% of their annual demand 10080.00 lac, and ChCC has collected 11% of their annual demand BDT 33619.80 lac (revised in Q2, Y5) in Q1, Y5. *Note that tax collection efficiency of ChCC has calculated excluding dues with govt. departments.*

NCC has collected 11% of their annual demand BDT 2558.13 lac; CuCC 33% of their annual demand BDT 3514.15 lac, RpCC 14% of their annual demand BDT 980.00 lac, GCC 2% of their annual demand 10080.00 lac, and ChCC has collected 11% of their annual revised demand BDT 33619.80 lac in Q2, Y5. *Note that tax collection efficiency of ChCC has calculated excluding dues with govt. departments.*

NCC has collected 13% of their annual demand BDT 2558.13 lac; CuCC 12% of their annual demand BDT 3514.15 lac, RpCC 13% of their annual demand BDT 982.39 lac, GCC 32% of their annual demand 11332.52 lac, and ChCC has collected 9% of their annual revised demand BDT 33619.80 lac in Q2, Y5. *Note that tax collection efficiency of ChCC has calculated excluding dues with govt. departments.*

Further detail in 3.2 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 3.2 of annex 1(e) for ChCC.

Activity 3.3: Re-identification of tax source

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
3.3.1 Examined re-identification of new tax sources once a year by F&E standing committee	5/ CC	4	N/A	4	N/A	1	1	1	0	4	N/A
3.3.2 Prepared proposal for new tax sources by F&E standing committee and submitted to City Corporation	5/CC	N/A	N/A	1	N/A	1	N/A	2	N/A	2	N/A
3.3.3 Held F&E standing committee quarterly meetings	18/CC	18	1	12	1	14	1	12	1	36	2

N/A= Not Applicable

Analysis:

3.3.1 Examined re-identification of new tax sources once a year by F&E standing committee, in **FY 2014-15, the F&E Standing Committees at five targeted City Corporations have examined re-identification of new tax sources in the year, but it appears that they could not find any new tax source as already covered all sources mentioned in model tax schedule.**

In **FY 2015-16**, the F&E Standing Committees at five targeted City Corporations have examined re-identification of new tax sources in the year, but it appears that they could not find any new tax source as already covered all sources mentioned in model tax schedule.

In **FY 2016-17**, the F&E Standing Committees at five targeted City Corporations have examined re-identification of new tax sources in the year, but it appears that they could not find any new tax source as already covered all sources mentioned in model tax schedule.

In **FY 2017-18**, the F&E Standing Committees at five targeted City Corporations have examined re-identification of new tax sources in the year, but it appears that they could not find any new tax source as already covered all sources mentioned in model tax schedule.

In **FY 2018-19**, the F&E Standing Committees at five targeted City Corporations have examined re-identification of new tax sources in Q1, Y5, but it appears that they could not find any new tax source as already covered all sources mentioned in model tax schedule.

The F&E Standing Committees at five targeted City Corporations have examined re-identification of new tax sources in Q2, Y5, but it appears that they could not find any new tax source as already covered all sources mentioned in model tax schedule.

The F&E Standing Committees at five targeted City Corporations have examined re-identification of new tax sources in Q3, Y5, but it appears that they could not find any new tax source as already covered all sources mentioned in model tax schedule.

3.3.2 Prepared proposal for new tax sources by F&E standing committee and submitted to City Corporation, in FY 2014-15, none of the F&E Standing Committee at targeted five City Corporations have prepared and submitted proposal for new tax source to City Corporation in the year; because, no source is available.

In **FY 2015-16**, none of the F&E Standing Committee at targeted five City Corporations have prepared and submitted proposal for new tax source to City Corporation in Q1, Y2; because, no source is available.

In **FY 2016-17**, the F&E Standing Committee at RpCC has prepared & submitted one proposal (registration of easy bike) for new tax source to City Corporation on 28.12.16; and the F&E Standing Committee at GCC has prepared & submitted one proposal (Community Center & Layers Chamber) for new tax source to City Corporation on 14.12.16 in Q2, Y3. *F&E Standing Committee at NCC, CuCC and ChCC could not prepare and submit proposal for new tax sources in the year.*

In **FY 2017-18**, the F&E Standing Committee at ChCC has prepared and submitted one proposal (boding tax on five-star hotels) for new tax sources to City Corporation on --/--/-- and the F&E Standing Committee at GCC has prepared and submitted one proposal (Trade Fare Tickets) for new tax source to City Corporation on 31.12.17 in Q3, Y4. *F&E Standing Committee at NCC, CuCC and RpCC could not prepare and submit proposal for tax sources in the year.*

In **FY 2018-19**, none of the F&E Standing Committee at targeted five City Corporations have prepared and submitted proposal for new tax source to City Corporation in Q1, Y5; because, no source is available.

None of the F&E Standing Committee at targeted five City Corporations have prepared and submitted proposal for new tax source to City Corporation in Q2, Y; because, no source is available.

None of the F&E Standing Committee at targeted five City Corporations have prepared and submitted proposal for new tax source to City Corporation in Q2, Y; because, no source is available.

3.3.3 Held F&E standing committee quarterly meetings, out of targeted 19 quarterly meetings until Q3, Y5 in each CC,

In **FY 2014-15**, *BME does not have information of the year.*

In **FY 2015-16**, F&E Standing Committee at NCC has held total 2 quarterly meetings, at CuCC 1, at RpCC 1, at GCC 1 and F&E Standing Committee at ChCC has held 2 quarterly meetings in Q1, Y2.

F&E Standing Committee at NCC has held total 1 quarterly meeting, at RpCC 1, at GCC 1 and F&E Standing Committee at ChCC has held 3 quarterly meetings in Q2, Y2. *F&E Standing Committee at CuCC has not held meeting during the quarter.*

F&E Standing Committee at NCC has held total 1 quarterly meeting, at CuCC 2, at RpCC 1, at GCC 1 and F&E Standing Committee at ChCC has held 2 quarterly meetings in Q3, Y2.

F&E Standing Committee at NCC has held total 1 quarterly meeting, at CuCC 1, at RpCC 1, at GCC 1 and F&E Standing Committee at ChCC has held 2 quarterly meetings in Q4, Y2.

In **FY 2016-17**, F&E Standing Committee at NCC has held total 1 quarterly meeting, at RpCC 1, at GCC 1 and F&E Standing Committee at ChCC has held 3 quarterly meetings in Q1, Y3. *F&E Standing Committee at CuCC has not held meeting during the quarter.*

F&E Standing Committee at CuCC has held total 1 quarterly meeting, at RpCC 1, at GCC 1 and F&E Standing Committee at ChCC has held 3 quarterly meetings in Q2, Y3. *F&E Standing Committee at NCC has not held meeting during the quarter.*

F&E Standing Committee at NCC has held total 1 quarterly meeting, at RpCC 1, at GCC 1 and F&E Standing Committee at ChCC has held 3 quarterly meetings in Q3, Y3. *F&E Standing Committee at CuCC has not held meeting during the quarter.*

F&E Standing Committee at NCC has held total 1 quarterly meeting, at CuCC 1, at RpCC 1, at GCC 1 and F&E Standing Committee at ChCC has held 3 quarterly meetings in Q4, Y3.

In **FY 2017-18**, F&E Standing Committee at NCC has held total 1 quarterly meeting, at CuCC 1, at RpCC 1, at GCC 1 and F&E Standing Committee at ChCC has held 3 quarterly meetings in Q1, Y4.

F&E Standing Committee at NCC has held total 1 quarterly meeting, at CuCC 1, at RpCC 1, at GCC 1 and F&E Standing Committee at ChCC has held 3 quarterly meetings in Q2, Y4.

F&E Standing Committee at NCC has held total 3 quarterly meetings, at CuCC 2, at RpCC 1, at GCC 1 and F&E Standing Committee at ChCC has held 2 quarterly meetings in Q3, Y4.

F&E Standing Committee at NCC has held total 3 quarterly meetings, at CuCC 1, at RpCC 1, at GCC 1 and F&E Standing Committee at ChCC has held 2 quarterly meetings in Q4, Y4.

In **FY 2018-19**, F&E Standing Committee at NCC has held 1 quarterly meeting; at RpCC 1; at ChCC has held 2 quarterly meetings in Q1, Y5. *The F&E Standing Committee at CuCC and GCC have not held quarterly meeting during the quarter.*

F&E Standing Committee at NCC has held 1 quarterly meeting; at CuCC 1 meeting; at RpCC 1; at ChCC has held 3 quarterly meetings in Q2, Y5. *The F&E Standing Committee at GCC has not held quarterly meeting during the quarter.*

F&E Standing Committee at NCC has held 1 quarterly meeting on 13.3.19; at CuCC 1 meeting on 31.3.19; at RpCC 1 meeting on 28.3.19; at GCC 1 meeting on 13.3.19 and at ChCC has held 2 quarterly meetings on 13.2.19 & 14.3.19 in Q3, Y5.

Further detail in 3.3 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 3.3 of annex 1(e) for ChCC.

Area-4: Financial Reform

Activity 4.1: Introduce “financially independent accounting system” in water supply and waste management sector(T5)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.1.1 Created independent bank account for water supply and waste management	2/CC	1	N/A	2	N/A	2	N/A	2	N/A	1	N/A
4.1.2 Introduced computerize accounting system for water supply and waste management	2/CC	1	N/A	2	N/A	2	N/A	2	N/A	1	N/A
4.1.3 <i>Maintained independent loss and profit account of water supply and waste management</i>	2/CC	0	0	0	0	0	0	0	0	0	0
4.1.4 <i>Made proper adjustment of water tariff and conservancy rates to recover O&M cost</i>	As app.	0	0	0	0	0	0	0	0	0	0

N/A= Not Applicable

Analysis:

4.1.1 Created independent bank account for water supply and waste management, in FY 2014-15, WASA at NCC and ChCC maintains independent bank accounts for water supply since beginning and GCC maintains independent bank accounts for water supply by their own since beginning of City Corporation. *None of the targeted five City Corporations have created independent bank account for waste management, including RpCC & CuCC for both water supply and/or waste management bank account during the year.*

In FY 2015-16, WASAS at NCC and ChCC maintains independent bank accounts for water supply since beginning and GCC maintains independent bank accounts for water supply by their own since beginning of City Corporation. *None of the targeted five City Corporations have created independent bank account for waste management and RpCC & CuCC for water supply bank account Q1, Y2.*

NCC, GCC and ChCC have created independent bank account for waste management, while CuCC and RpCC created independent bank account for both water supply and waste management in Q2, Y2.

All targeted five City Corporations have maintained independent bank account for water supply and waste management in Q3, Y2.

All targeted five City Corporations have maintained independent bank account for water supply and waste management in Q4, Y2.

In FY 2016-17, all targeted five City Corporations have maintained independent bank account for water supply and waste management during the year.

In FY 2017-18, *all targeted five City Corporations have maintained independent bank account for water supply and waste management during the year.*

In FY 2018-19, *all targeted five City Corporations have maintained independent bank account for water supply and waste management in Q1, Y5.*

All targeted five City Corporations have maintained independent bank account for water supply and waste management in Q2, Y5.

All targeted five City Corporations have maintained independent bank account for water supply and waste management in Q3, Y5.

4.1.2 Introduced computerize accounting system for water supply and waste management, in FY 2014-15, WASAs at NCC and ChCC have introduced computerized accounting system for water supply since beginning and GCC has introduced computerized accounting system for water supply by their own since beginning of City Corporation. *None of the targeted five City Corporations have introduced computerized accounting system for waste management and RpCC & CuCC have not introduced computerized accounting system both for water supply and/or waste management during the year.*

In **FY 2015-16**, WASAs at NCC and ChCC maintained computerized accounting system for water supply since beginning and GCC maintained computerized accounting system for water supply by their own since beginning of City Corporation. *None of the targeted five City Corporations have maintained computerized accounting system for waste management and RpCC & CuCC have not maintained computerized accounting system for water supply in Q1, Y2.*

NCC, GCC and ChCC have introduced computerized accounting system for waste management, while CuCC, and RpCC have introduced computerized accounting system for both water supply and waste management in Q2, Y2.

All targeted five City Corporations have maintained computerized accounting system for water supply and waste management in Q3, Y2.

All targeted five City Corporations have maintained computerized accounting system for water supply and waste management in Q4, Y2.

In **FY 2016-17**, *all targeted five City Corporations have maintained computerized accounting system for water supply and waste management during the year.*

In **FY 2017-18**, *all targeted five City Corporations have maintained computerized accounting system for water supply and waste management during the year.*

In **FY 2018-19**, *all targeted five City Corporations have maintained computerized accounting system for water supply and waste management in Q1, Y5.*

All targeted five City Corporations have maintained computerized accounting system for water supply and waste management in Q2, Y5.

All targeted five City Corporations have maintained computerized accounting system for water supply and waste management in Q3, Y5.

4.1.3 Maintained independent loss and profit account of water supply and waste management, in FY 2014-15, *none of the water supply and conservancy departments at targeted five City Corporations have maintained loss profit accounts, they maintained income and expenditure accounts during the year.*

In **FY 2015-16**, *none of the water supply and conservancy departments at targeted five City Corporations have maintained loss profit accounts, they maintained income and expenditure accounts during the year.*

In **FY 2016-17**, none of the water supply and conservancy departments at targeted five City Corporations have maintained loss profit accounts, they maintained income and expenditure accounts during the year.

In **FY 2017-18**, none of the water supply and conservancy departments at targeted five City Corporations have maintained loss profit accounts, they maintained income and expenditure accounts during the year.

In **FY 2018-19**, none of the water supply and conservancy departments at targeted five City Corporations have maintained loss profit accounts, they maintained income and expenditure accounts during the year.
d in Q1, Y5.

None of the water supply and conservancy departments at targeted five City Corporations have maintained loss profit accounts, they maintained income and expenditure accounts in Q2, Y5.

None of the water supply and conservancy departments at targeted five City Corporations have maintained loss profit accounts, they maintained income and expenditure accounts in Q3, Y5.

4.1.4 Made proper adjustment of water tariff and conservancy rates to recover O&M cost, in FY 2014-15, none of the water supply and conservancy departments at targeted five City Corporations have made proper adjustment of water tariff and conservancy rates to recover O&M cost during the year.

In **FY 2015-16**, none of the water supply and conservancy departments at targeted five City Corporations have made proper adjustment of water tariff and conservancy rates to recover O&M cost during the year.

In **FY 2016-17**, observed that all targeted five City Corporations have increased water tariff and conservancy rates in different occasions, *but none made proper adjustment to recover O&M cost in the year.*

In **FY 2017-18**, no further development observed in the year.

In **FY 2018-19**, no further development observed in Q1, Y5.

No further development observed in Q2, Y5.

No further development observed in Q2, Y5.

Further detail in 4.1 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 4.1 of annex 1(e) for ChCC

Activity 4.2: Diversify earnings from Business Operated by CCs (T6)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.2.1 Examined diversification of business operated by CCs (including PPP) at Finance and Establishment standing committee once a year	5/CC	8	0	2	N/A	3	0	3	0	4	N/A
4.2.2 Prepared business proposals for new income source by F&E Standing Committee	3/CC	8	0	2	N/A	3	0	3	0	4	N/A

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.2.3 Submitted new business proposals in City Council quarterly meetings by F&E Standing Committee for action according to CC Act 2009	5/CC	8	0	2	N/A	3	0	3	0	4	N/A

N/A= Not Applicable

Analysis:

4.2.1 Examined diversification of business operated by CCs (including PPP) at Finance and Establishment standing committee once a year, in FY 2014-15, *none of the Finance and Establishment Standing Committees at targeted five City Corporations have examined diversification of business operated by CCs (including PPP) to increase earnings and seek out new business in the city territory during the year.*

In FY 2015-16, reported that Finance and Establishment Standing Committees at targeted five City Corporations have examined diversification of business operated by CCs (including PPP) to increase earnings and seek out new business in the city territory as their routine work during the year.

In FY 2016-17, reported that Finance and Establishment Standing Committees at targeted five City Corporations have examined diversification of business operated by CCs (including PPP) to increase earnings and seek out new business in the city territory as their routine work during the year.

In FY 2017-18, reported that Finance and Establishment Standing Committees at targeted five City Corporations have examined diversification of business operated by CCs (including PPP) to increase earnings and seek out new business in the city territory as their routine work during the year.

In FY 2018-19, Finance and Establishment Standing Committees at ChCC has examined diversification of one business proposal to increase earnings and seek out new business in the CC territory 15.7.18 in Q1, Y5, *but rest F&Es in four City Corporations have not examined any business proposal in Q1, Y5.*

Finance and Establishment Standing Committees at NCC, CuCC, RpCC and GCC have not examined diversification of one business proposal to increase earnings and seek out new business in the CC territory in Q2, Y5.

Finance and Establishment Standing Committees at NCC, CuCC, RpCC and GCC have not examined diversification of one business proposal to increase earnings and seek out new business in the CC territory in Q3, Y5.

4.2.2 Prepared business proposals for new income source by F&E Standing Committee, in FY 2014-15, *BME does not have information.*

In FY 2015-16, *BME does not have information.*

In FY 2016-17, F&E Standing Committee at NCC has prepared seven (*i. Ghonokunda, ii. Pan Bazar, iii. Chasara, iv. ACIZ, v. Dehovog Pascha vi. Masdaie Bazar Road Real Estate Development and vii. Panchoboti Recreation Park*) business proposals for new income source; at RpCC prepared three (*i. Construction Material Quality Test Laboratory, ii. Recreation Park and iii. Joint Venture CRP Hospital*) business proposals for new income source; at GCC prepared one (*Three Storied Shopping Complex*) business proposal; and the F&E Standing Committee at ChCC has prepared one (*Multi Storied*

Market Development & Possession Sale) business proposal for new income source in Y3. *F&E Standing Committee at CuCC has not prepared any business proposal for new income source during the year.*

In **FY 2017-18**, F&E Standing Committee at NCC has prepared one (*Shitalakkha Hat lease*) business proposal for new income source; at CuCC prepared two (*Market Development*) business proposals; at RpCC prepared one (*Small Scale Bottled Water Plant*) business proposal; at GCC prepared one (*Construction of Multistoried Office cum Commercial Building*) business proposal, and F&E Standing Committee at ChCC has prepared two (*i. Kazirhat Retail Market Construction & ii. Bibirhat Commercial Market construction*) business proposals for new income sources in Y4.

In **FY 2018-19**, *none of the F&E Standing Committees at targeted five City Corporations have prepared any business proposal for new income source in Q1, Y5.*

F&E Standing Committee at ChCC has prepared business two proposals (*i. electricity generation from waste and ii. location is TG center Hali shahor*) in Q2, Y5. *Rest F&E Standing Committees in targeted four City Corporations have not prepared business any proposal for new income source during the quarter.*

F&E Standing Committees at NCC, CuCC, RpCC and GCC have not prepared any business proposals for new income source in Q3, Y5.

4.2.3 Submitted new business proposals in City Council quarterly meetings by F&E Standing Committee for action according to CC Act 2009, in **FY 2014-15 *none of the F&E Standing Committees at targeted five City Corporations have submitted new business proposal in City Council meeting for action according to CC Act 2009 during the year.***

In **FY 2015-16**, *none of the F&E Standing Committees at targeted five City Corporations have submitted new business proposal in City Council meeting for action according to CC Act 2009 during the year.*

In **FY 2016-17**, *none of the F&E Standing Committees at targeted five City Corporations have submitted new business proposal in City Council meeting for action according to CC Act 2009 in Q1, Y5.*

F&E Standing Committee at NCC has submitted seven business proposals in City Council quarterly meeting for action according to CC Act 2009; at RpCC submitted three proposals, at GCC submitted one proposal; and F&E Standing Committee at ChCC has submitted one business proposal in City Council quarterly meeting for action according to CC act 2009 in Q2, Y5. *F&E Standing Committee at CuCC has not submitted any business proposal in City Council during the quarter.*

F&E Standing Committee at CuCC has not submitted any business proposal in City Council quarterly meeting in Q3, Y5.

F&E Standing Committee at CuCC has not submitted any business proposal in City Council quarterly meeting in Q4, Y5.

In **FY 2017-18**, *none of the F&E Standing Committees at targeted five City Corporations have submitted any business proposal in City Council quarterly meeting for action according to CC Act 2009 in Q1, Y4.*

F&E Standing Committee at ChCC has submitted one business proposal in City Council quarterly meeting for action according to CC Act 2009 in Q2, Y4. *F&E Standing Committees at CuCC, RpCC, GCC and ChCC have not submitted any business proposal in City Council quarterly meeting for action during the quarter.*

F&E Standing Committee at NCC has submitted one business proposal in City Council quarterly meeting for action according to CC Act 2009 in Q3, Y4. *F&E Standing Committees at CuCC, RpCC and GCC have not submitted any business proposal in City Council quarterly meeting for action during the quarter.*

F&E Standing Committee at CuCC has submitted two business proposals, at RpCC one business proposal, at GCC one business proposal and ChCC has submitted two business proposals in City Council quarterly meeting for action according to CC Act 2009 in Q4, Y4.

In **FY 2018-19**, F&E Standing Committee at ChCC has submitted one business proposal in City Council quarterly meeting for action according to CC Act 2009 on 19.7.18 in Q1, Y5. *F&E Standing Committees at NCC, CuCC RpCC and GCC have not submitted any new business proposal to City Council quarterly meetings for action during the quarter.*

F&E Standing Committees at NCC, CuCC, RpCC and GCC have not submitted any new business proposal to City Council quarterly meetings for action in Q2, Y5.

F&E Standing Committees at NCC, CuCC, RpCC and GCC have not submitted any new business proposal to City Council quarterly meetings for action in Q3, Y5.

Further detail in 4.2 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 4.2 of annex 1(e) for ChCC.

Activity 4.3: Establish integrated computer systems

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.3.1 Installed integrated financial management software (IFMs) and linked to accounting, tax database, reserve fund for rehabilitation and budget	1/CC	0	0	0	0	0	0	0	0	0	0
4.3.2 Provided staff training on operation of IFM software	1/CC	0	0	0	0	0	0	0	0	0	0

N/A= Not Applicable

Analysis:

4.3.1 Installed integrated financial management software (IFMs) and linked to accounting, tax database, reserve fund for rehabilitation and budget, in FY 2015-16, none of the targeted five City Corporations have installed Integrated Financial Management Software (IFMS,) and linked to accounting, tax database, reserve fund for rehabilitation and budget in the year; because, the software was not ready.

In **FY 2016-17**, none of the targeted five City Corporations have installed Integrated Financial Management Software (IFMS,) and linked to accounting, tax database, reserve fund for rehabilitation and budget in the year; because, the software was not ready.

In **FY 2017-18**, none of the targeted five City Corporations have installed Integrated Financial Management Software (IFMS,) and linked to accounting, tax database, reserve fund for rehabilitation and budget in the year; because, the software was not ready.

In **FY-2018-19**, none of the targeted five City Corporations have installed Integrated Financial Management Software (IFMS,) and linked to accounting, tax database, reserve fund for rehabilitation and budget in Q1, Y5; because, the software was not ready.

None of the targeted five City Corporations have installed Integrated Financial Management Software (IFMS,) and linked to accounting, tax database, reserve fund for rehabilitation and budget in Q2, Y5; because, the software was not ready.

None of the targeted five City Corporations have installed Integrated Financial Management Software (IFMS,) and linked to accounting, tax database, reserve fund for rehabilitation and budget in Q3, Y5; because, the software was not ready.

4.3.2 Provided staff training on operation of IFM software, in FY 2016-17, none of the management level users and specific operational users at targeted five City Corporations have received training on “operation of IFM software” in the year; because, the system was not installed.

In FY 2017-18, none of the management level users and specific operational users at targeted five City Corporations have received training on “operation of IFM software” in the year; because, the system was not installed.

In FY 2018-19, none of the management level users and specific operational users at targeted five City Corporations have received training on “operation of IFM software” in Q1, Y5; because, the system was not installed.

None of the management level users and specific operational users at targeted five City Corporations have received training on “operation of IFM software” in Q2, Y5; because, the system was not installed.

None of the management level users and specific operational users at targeted five City Corporations have received training on “operation of IFM software” in Q3, Y5; because, the system was not installed.

Further detail in 4.3 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 4.3 of annex 1(e) for ChCC

Activity 4.4: Financial statement prepared, and internal audit department carryout audit within 3 months after the closure of fiscal year

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.4.1 Prepared financial statement within the flowing month of financial year closing	5/CC	4	N/A	4	N/A	5	N/A	5	N/A	4	N/A
4.4.2 Disclosed financial statement at CC notice board	5/CC	3	N/A	3	N/A	3	N/A	0	0	2	N/A
4.4.3 Conducted internal financial audit within three months of closing each financial year	5/CC	3	N/A	2	1	3	N/A	0	0	3	N/A
4.4.4 Presented internal financial audit reports to City Council meetings and copies to PCO	5/CC	1	1	2	1	3	N/A	0	0	2	1

N/A= Not Applicable

Analysis:

4.4.1 Prepared financial statement within the flowing month of financial year closing, in FY 2014-15, accounts departments of all targeted five City Corporations have prepared financial statements of FY 2013-14 within a month of closing fiscal year.

In **FY 2015-16**, accounts departments of all targeted five City Corporations have prepared financial statements of FY 2014-15 within a month of closing fiscal year.

In **FY 2016-17**, accounts departments of all targeted five City Corporations have prepared financial statements of FY 2015-16 within a month of closing fiscal year.

In **FY 2017-18**, accounts department at ChCC has prepared financial statement of FY 2017-18 in Q4, Y4.

In **FY 2018-19**, accounts departments at NCC, CuCC, RpCC and GCC has prepared financial statements of FY 2017-18 in Q1, Y5.

None of the accounts department at targeted five City Corporations have required to prepare financial statements of FY 2017-18 in Q2, Y5.

None of the accounts department at targeted five City Corporations have required to prepare financial statements of FY 2017-18 in Q3, Y5.

4.4.2 Disclosed financial statement at CC notice board, in FY 2014-15, NCC, CuCC, RpCC and ChCC have disclosed their financial statements of FY 2013-14 on to their respective websites/notice boards in the year. *GCC has not disclosed either on their website or notice board during the year.*

In **FY 2015-16**, NCC, CuCC, RpCC and ChCC have disclosed their financial statements of FY 2014-15 on to their respective websites/notice boards in the year. *GCC has not disclosed either on their website or notice board during the year.*

In **FY 2016-17**, NCC, CuCC, RpCC and ChCC have disclosed their financial statements of FY 2015-16 on to their respective websites/notice boards in the year. *GCC has not disclosed either on their website or notice board during the year.*

In **FY 2017-18**, NCC, CuCC, RpCC and ChCC have disclosed their financial statements of FY 2016-17 on to their respective websites/notice boards in the year. *GCC has not disclosed either on their website or notice board during the year.*

In **FY 2018-19**, NCC and RpCC have disclosed their financial statements of FY 2017-18 on to their respective websites/notice boards in Q1, Y5. *CuCC, GCC and ChCC have not disclosed either on their website or notice board during the quarter.*

ChCC have disclosed their financial statements of FY 2017-18 on to their respective websites/notice boards in Q2, Y5. *CuCC and GCC have not disclosed either on their website or notice board during the quarter.*

CuCC has disclosed their financial statements of FY 2016-17 on to their website/notice board in Q3, Y5. *GCC has not disclosed their financial statements either on their website or notice board during the quarter.*

4.4.3 Conducted internal financial audit within three months of closing each financial year, in FY 2014-15, all targeted five City Corporations have conducted their internal financial audit of previous Financial Year within three months of closing the year.

In **FY 2015-16**, reported that NCC, RpCC & ChCC have started internal financial audit of previous fiscal year but none could complete in Q1, Y2. *CuCC and GCC have not started internal audit of previous fiscal year during the quarter.*

Reported that NCC, RpCC & ChCC have continued internal financial audit of previous fiscal year but none could complete in Q2, Y2. *CuCC and GCC have not started internal audit of previous fiscal year during the quarter.*

Reported that NCC, RpCC & ChCC have continued internal financial audit of previous fiscal year but none could complete in Q3, Y2. *CuCC and GCC have not started internal audit of previous fiscal year during the quarter.*

Reported that NCC, RpCC & ChCC have completed internal financial audit of previous fiscal year but none could complete in Q4, Y2. *NCC, RpCC & ChCC could not complete internal financial audit and CuCC & GCC have not started internal audit of previous fiscal year during the quarter.*

In **FY 2016-17**, reported that NCC, RpCC & ChCC have started internal financial audit of previous fiscal year, but none could complete in Q1, Y3. *CuCC and GCC has not started internal audit of previous fiscal year during the quarter.*

Reported that NCC, RpCC & ChCC have continued internal financial audit of previous fiscal year, but none could complete in Q2, Y3. *CuCC and GCC has not started internal audit of previous fiscal year during the quarter.*

Reported that NCC, RpCC & ChCC have continued internal financial audit of previous fiscal year, but none could complete in Q3, Y3. *CuCC and GCC has not started internal audit of previous fiscal year during the quarter.*

RpCC have completed internal financial audit of previous fiscal year, but none could complete in Q4, Y3. *NCC & ChCC could not complete internal audit and CuCC & GCC has not started internal audit of previous fiscal year during the quarter.*

In **FY 2017-18**, *none of the targeted five City Corporations have conducted internal audit of previous fiscal year in Q1, Y4.*

None of the targeted five City Corporations have conducted internal audit of previous fiscal year in Q2, Y4.

None of the targeted five City Corporations have conducted internal audit of previous fiscal year in Q3, Y4.

None of the targeted five City Corporations have conducted internal audit of previous fiscal year in Q4, Y4.

In **FY 2018-19**, NCC RpCC and ChCC have conducted internal financial audit of FY 2017-18 in Q1, Y5. *CuCC and GCC have not started internal financial audit during the quarter.*

NCC RpCC and ChCC have continued internal financial audit of FY 2017-18 in Q2, Y5. *CuCC and GCC have not started internal financial audit during the quarter.*

NCC, CuCC and ChCC have completed internal financial audit of FY 2017-18 in in Q3, Y5. *RpCC could not complete and GCC have not started internal financial audit during the quarter.*

4.4.4 Presented internal financial audit reports to City Council meetings and copies to PCO, in FY 2015-16, the audit departments of RpCC & ChCC have presented FY 2014-15 internal audit reports to their respective City Council meeting and copied to PCO. *Audit departments at NCC, CuCC and GCC have neither presented internal audit report in City Council meeting nor copied to PCO during the year.*

In **FY 2016-17**, the audit departments of NCC, RpCC and ChCC have presented FY 2015-16 internal audit reports to respective City Council meeting and copied to PCO in the year. **Audit department at CuCC and GCC has neither presented internal audit report in City Council meeting nor copied to PCO during the year.**

In **FY 2017-18**, **none of the audit departments of targeted five City Corporations have presented their FY 2016-17 internal audit reports to respective City Council meeting and copied to PCO in the year.**

In **FY 2018-19**, **none of the audit departments of targeted five City Corporations have presented their FY 2017-18 internal audit reports to respective City Council meeting and copied to PCO in the year.**

The audit department of RpCC has presented their FY 2017-18 internal financial audit report to City Council meeting on 29.11.18 in Q2, Y5, **but not copied to PCO. The audit departments of NCC, CuCC, GCC and ChCC have neither presented internal audit report in City Council meeting nor copied to PCO during the quarter.**

The audit departments of NCC, CuCC, and ChCC have presented their internal audit report in respective City Council meeting, **but not copied to PCO in Q3, Y5. RpCC and GCC have neither presented internal audit report in City Council meeting nor copied to PCO during the quarter.**

Further detail in 4.4 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 4.4 of annex 1(e) for ChCC.

Activity 4.5: Non-tax own revenue source increased at least by inflation rate in each year

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.5.1 Updated annual plan for non-tax revenue (fees, lease, rent, etc.) collection	5/CC	4	N/A	5	N/A	5	N/A	5	N/A	4	N/A
4.5.2 Monitored implementation progress of non-tax revenue plan in every month, by CEO/Secretary	54/CC	54	3	54	3	54	3	54	3	54	3
4.5.3 Reviewed fees, lease, rent, etc. collection progress in every month by CEO/Secretary	54/CC	54	3	54	3	54	3	54	3	54	3
4.5.4 Reviewed collection progress of non-tax revenue ⁴³ in City Council monthly meetings	54/CC	54	3	54	3	54	3	54	3	54	3

N/A= Not Applicable

Analysis:

4.5.1 Updated annual plan for non-tax revenue (fees, lease, rent, etc.) collection, in FY 2014-15, all targeted five City Corporations have updated their 2015-16 non-tax revenue collection plan in the year.

In **FY 2015-16**, all targeted five City Corporations have updated their 2016-17 non-tax revenue collection plan in the year.

In **FY 2016-17**, all targeted five City Corporations have updated their 2017-18 non-tax revenue collection plan in the year.

⁴³ Other non-tax revenues are lease, fees for markets; concession fees for bus/truck terminal, water tariff etc.

In **FY 2017-18**, all targeted five City Corporations have updated their FY 2018-19 non-tax revenue collection plan in Q4, Y4.

In **FY 2018-19**, *none of the targeted five City Corporations have not required to update their FY 2019-20 non-tax revenue collection plan in Q1, Y5.*

None of the targeted five City Corporations have not required to update their FY 2019-20 non-tax revenue collection plan in Q2, Y5.

None of the targeted five City Corporations have required to update their FY 2019-20 non-tax revenue collection plan in Q3, Y5.

4.5.2 Monitored implementation progress of non-tax revenue plan in every month, by CEO/Secretary, in FY 2014-15, the CEOs/Secretaries of all targeted five City Corporations have monitored implementation progress of non-tax revenue collection plan every month in the year.

In **FY 2015-16**, the CEOs/Secretaries of all targeted five City Corporations have monitored implementation progress of non-tax revenue collection plan every month in the year.

In **FY 2016-17**, the CEOs/Secretaries of all targeted five City Corporations have monitored implementation progress of non-tax revenue collection plan every month in the year.

In **FY 2017-18**, the CEOs/Secretaries of all targeted five City Corporations have monitored implementation progress of non-tax revenue collection plan every month in the year.

In **FY 2018-19**, the CEOs/Secretaries of all targeted five City Corporations have monitored implementation progress of non-tax revenue collection plan every month in Q1, Y5.

The CEOs/Secretaries of all targeted five City Corporations have monitored implementation progress of non-tax revenue collection plan every month in Q2, Y5.

The CEOs/Secretaries of all targeted five City Corporations have monitored implementation progress of non-tax revenue collection plan every month in Q3, Y5.

4.5.3 Reviewed fees, lease, rent, etc. collection progress in every month by CEO/Secretary, in FY 2014-15, the CEOs/Secretaries of all targeted five City Corporations have reviewed non-tax revenue collection status every month in the year.

In **FY 2015-16**, the CEOs/Secretaries of all targeted five City Corporations have reviewed non-tax revenue collection status every month in the year.

In **FY 2016-17**, the CEOs/Secretaries of all targeted five City Corporations have reviewed non-tax revenue collection status every month in the year.

In **FY 2017-18**, the CEOs/Secretaries of all targeted five City Corporations have reviewed non-tax revenue collection status every month in the year.

In **FY 2018-19**, the CEOs/Secretaries of all targeted five City Corporations have reviewed non-tax revenue collection status every month in Q1, Y5.

The CEOs/Secretaries of all targeted five City Corporations have reviewed non-tax revenue collection status every month in Q2, Y5.

The CEOs/Secretaries of all targeted five City Corporations have reviewed non-tax revenue collection status every month in Q3, Y5.

4.5.4 Reviewed collection progress of non-tax revenue⁴⁴ in City Council monthly meetings, in FY 2014-15, reported that City Councils of all targeted five City Corporations have reviewed progress of non-tax revenue collection status in their monthly meetings in the year.

In FY 2015-16, reported that City Councils of all targeted five City Corporations have reviewed progress of non-tax revenue collection status in their monthly meetings in the year.

In FY 2016-17, reported that City Councils of all targeted five City Corporations have reviewed progress of non-tax revenue collection status in their monthly meetings in the year.

In FY 2017-18, City Councils of all targeted five City Corporations have reviewed progress of non-tax revenue collection status in their monthly meetings in the year.

In FY 2018-19, City Councils of all targeted five City Corporations have reviewed progress of non-tax revenue collection status in their monthly meetings in Q1, Y5.

City Councils of all targeted five City Corporations have reviewed progress of non-tax revenue collection status in their monthly meetings in Q2, Y5.

City Councils of all targeted five City Corporations have reviewed progress of non-tax revenue collection status in their monthly meetings in Q3, Y5.

Further detail in 4.5 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 4.5 of annex 1(e) for ChCC.

Activity 4.6: All due debts to GOB and other entities fully repaid according the schedule

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.6.1 Reviewed documents of due debts to GoB and others once a year by City Council	5/CC	5	N/A	N/A	N/A	5	N/A	5	N/A	5	N/A
4.6.2 Kept necessary allocation in CC budget for full repayment of due debts	5/CC	5	N/A	N/A	N/A	3	N/A	5	N/A	5	N/A
4.6.3 Prepared quarterly repayment statements on all due debt and send copies to PCO	19/CC	18	1	N/A	N/A	18	1	17	1	19	N/A

N/A= Not Applicable

Analysis:

4.6.1 Reviewed documents of due debts to GoB and others once a year by City Council, in FY 2014-15, reported that City Councils of NCC, RpCC, GCC and ChCC have reviewed documents of due debts to BMDf once in the year. *CuCC does not have any due debt to GoB and other entities.*

In FY 2015-16, reported that City Councils of NCC, RpCC, GCC and ChCC have reviewed documents of due debts to BMDf once in the year. *CuCC does not have any due debt to GoB and other entities.*

In FY 2016-17, reported that City Councils of NCC, RpCC, GCC and ChCC have reviewed documents of due debts to BMDf once in the year. *CuCC does not have any due debt to GoB and other entities.*

⁴⁴ Other non-tax revenues are lease, fees for markets; concession fees for bus/truck terminal, water tariff etc.

In **FY 2017-18**, City Councils of NCC, RpCC, GCC and ChCC have reviewed documents of due debts to BMDF once in the year. *CuCC does not have any due debt to GoB and other entities.*

In **FY 2018-19**, City Councils of NCC, RpCC, GCC and ChCC have not reviewed documents of due debts to BMDF once in Q1, Y5. *CuCC does not have any due debt to GoB and other entities.*

City Councils of NCC, RpCC, GCC and ChCC have not required to review documents of due debts to BMDF once in Q2, Y5. CuCC does not have any due debt to GoB and other entities.

City Councils of NCC, RpCC, GCC and ChCC have not required to review documents of due debts to BMDF once in Q3, Y5. CuCC does not have any due debt to GoB and other entities.

4.6.2 Kept necessary allocation in CC budget for full repayment of due debts, in FY 2014-15. reported that NCC, GCC and ChCC have kept necessary allocation in CC budget for full repayment of BMDF due debts in the year. *RpCC have not kept necessary budget allocation. CuCC has not required allocation in CC budget, since they not have any due debt to GoB and other entities.*

In **FY 2015-16**, reported that NCC, GCC and ChCC have kept necessary allocation in CC budget for full repayment of BMDF due debts in the year. *RpCC have not kept necessary budget allocation. CuCC has not required allocation in CC budget, since they not have any due debt to GoB and other entities.*

In **FY 2016-17**, reported that NCC, RpCC, GCC and ChCC have kept necessary allocation in CC budget for full repayment of BMDF due debts in the year. *CuCC has not required allocation in CC budget, since they not have any due debt to GoB and other entities.*

In **FY 2017-18**, NCC, RpCC, GCC and ChCC have kept necessary allocation in CC budget for full repayment of BMDF due debts in the year. *CuCC has not required allocation in CC budget, since they not have any due debt to GoB and other entities.*

In **FY 2018-19**, NCC, RpCC, GCC and ChCC have kept necessary allocation in CC budget for full repayment of BMDF due debts in the year. *CuCC has not required allocation in CC budget, since they not have any due debt to GoB and other entities.*

4.6.3 Prepared quarterly repayment statements on all due debt and send copies to PCO, in FY 2014-15, reported that NCC, GCC and ChCC have prepared quarterly repayment statements on all due debt and have sent copies to PCO in the year. *RpCC has not prepared quarterly repayment statements.*

In **FY 2015-16**, reported that NCC, GCC and ChCC have prepared quarterly repayment statements on all due debt and have sent copies to PCO in the year. *RpCC has not prepared quarterly repayment statements.*

In **FY 2016-17**, reported that NCC, RpCC, GCC and ChCC have prepared quarterly repayment statements on all due debt and have sent copies to PCO in the year.

In **FY 2017-18**, NCC, RpCC, GCC and ChCC have prepared quarterly repayment statements on all due debt and have sent copies to PCO in the year.

In **FY 2018-19**, NCC, RpCC, GCC and ChCC have prepared quarterly repayment statements on all due debt and have sent copies to PCO in Q1, Y5.

NCC and RpCC have prepared quarterly repayment statements on all due debt and have sent copies to PCO; while ChCC has made payment of whole year and prepared report accordingly in Q2, Y5. *GCC has not prepared quarterly repayment statements.*

NCC, RpCC and GCC have prepared quarterly repayment statements on all due debt and have sent copies to PCO in Q3, Y5. *ChCC has not require preparing and sending quarterly repayment statement to PCO; because thy did it in Q2, Y5 for whole year.*

Further detail in 4.6 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 4.6 of annex 1(e) for ChCC.

Activity 4.7: Outstanding bills older than 3 months, including: I. electricity and II. Telephone, paid in time

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.7.1 Ensured regular receipt of monthly electricity and telephone bills	54/CC 54/CC	54	3	54	3	54 54	3 3	54 54	3 3	54	3
4.7.2 Settled dispute over arrear electricity and telephone bills (no arrear)	As required	N/A	N/A	1	N/A	0	0	N/A	N/A	2	0
4.7.3 Kept necessary allocation in CC annual budget for electricity and telephone bill payment	5/CC	5	N/A	5	N/A	5	N/A	Yes	N/A	5	N/A
4.7.4 Paid monthly electricity and telephone bill regularly	54/CC 54/CC	54 54	3 3	54 54	3 3	54 54	3 3	54 54	3 3	54 54	3 3
4.7.5 Reviewed electricity and telephone bill payment progress status by CEO/Secretary and in City Council monthly meetings	54/CC 54/CC	54 54	3 3	54 54	3 3	54 54	3 3	54 54	3 3	54 54	3 3

N/A= Not Applicable

Analysis:

4.7.1 Ensured regular receipt of monthly electricity and telephone bills, in FY 2014-15. all five targeted five City Corporations have ensured regular receipt of (12+12) 24 monthly electricity and telephone bills in the year.

In FY 2015-16, all five targeted five City Corporations have ensured regular receipt of (12+12) 24 monthly electricity and telephone bills in the year.

In FY 2016-17, all five targeted five City Corporations have ensured regular receipt of (12+12) 24 monthly electricity and telephone bills in the year.

In FY 2017-18, all five targeted five City Corporations have ensured regular receipt of (12+12) 24 monthly electricity and telephone bills in the year.

In FY 2018-19, all five targeted five City Corporations have ensured regular receipt of (3+3) 6 monthly electricity and telephone bills in Q1, Y5.

All five targeted five City Corporations have ensured regular receipt of (3+3) 6 monthly electricity and telephone bills in Q2, Y5.

All five targeted five City Corporations have ensured regular receipt of (3+3) 6 monthly electricity and telephone bills in Q3, Y5.

4.7.2 Settled dispute over arrear electricity and telephone bills, in FY 2014-15. *reported that CuCC,*

RpCC, GCC and ChCC have not settled disputes over arrear electricity and telephone bills in the year. NCC and GCC has no dispute over arrear electricity and telephone bills.

In **FY 2015-16**, *reported that CuCC, RpCC, GCC and ChCC have not settled disputes over arrear electricity and telephone bills in the year. NCC has no dispute over electricity and telephone bills.*

In **FY 2016-17**, *CuCC, RpCC, GCC and ChCC have not settled disputes over arrear electricity and telephone bills Q1, Y3. NCC and GCC has no dispute over arrear electricity and telephone bills.*

CuCC, RpCC, GCC and ChCC have not settled disputes over arrear electricity and telephone bills Q2, Y3. NCC and GCC has no dispute over arrear electricity and telephone bills.

ChCC has settled dispute over arrear electricity bills and made partial payment of BDT 12,311,294/= (4.57) on 22.6.17 in Q2, Y3. *NCC, CuCC and RpCC have not settled dispute over arrear electricity bills and made any payment during the quarter. GCC has no dispute over arrear electricity and telephone bills.*

NCC, CuCC and RpCC have not settled dispute over arrear electricity bills and made any payment in Q3, Y3. GCC has no dispute over arrear electricity and telephone bills.

NCC, CuCC and RpCC have not settled dispute over arrear electricity bills and made any payment in Q3, Y3. GCC has no dispute over arrear electricity and telephone bills.

In **FY 2017-18**, *NCC, CuCC and RpCC have not settled dispute over arrear electricity bills and made any payment in Q1, Y4. GCC has no dispute over arrear electricity and telephone bills.*

NCC, CuCC and RpCC have not settled dispute over arrear electricity bills and made any payment in Q2, Y4. GCC has no dispute over arrear electricity and telephone bills.

NCC, CuCC and RpCC have not settled dispute over arrear electricity bills and made any payment in Q3, Y4. GCC has no dispute over arrear electricity and telephone bills.

CuCC has settled dispute over arrear electricity bills and made partial payment of BDT 6,492,389/= (22.54%) and ChCC has made partial payment of BDT 19,590,313/= (7.72%) in Q4, Y4. NCC has no dispute over arrear electricity and telephone bills. *GCC have no dispute over arrear electricity and telephone bills. NCC and RpCC has not settled dispute over arrear electricity bills (Pourashava period) of water supply and street light BDT 17,223,295/= and 80,000,000/= until Q4 Y4.*

In **FY 2018-19**, *no further progress observed in Q1, Y5.*

No further progress observed in Q2, Y5.

No further progress observed in Q3, Y5.

4.7.3 Kept necessary allocation in CC annual budget for electricity and telephone bill payment, in FY 2014-15, all targeted five City Corporations have kept allocation in CC's annual budget for electricity and telephone bill payment in the year.

In **FY 2015-16**, all targeted five City Corporations have kept allocation in CC's annual budget for electricity and telephone bill payment in the year.

In **FY 2016-17**, all targeted five City Corporations have kept allocation in CC's annual budget for electricity and telephone bill payment in the year.

In **FY 2017-18**, all targeted five City Corporations have kept allocation in CC's annual budget for electricity and telephone bill payment in the year. CuCC & ChCC have added arrear bill amount in

their annual budget allocation. *RpCC has not added arrear bill amount in their annual budget allocation.*

In **FY 2018-19**, *none of the targeted five City Corporations have kept allocation in CC's annual budget for electricity and telephone bill payment in Q1, Y5.*

All targeted five City Corporations have kept necessary allocation in CC's annual budget for payment of regular electricity and telephone bills in Q2, Y5; CuCC & ChCC have added arrear bill amount in their annual budget allocation. *RpCC has not added arrear bill amount in their annual budget allocation.*

No further development required in Q3, Y5.

4.7.4 Paid monthly electricity and telephone bill regularly, in FY 2014-15, all targeted five City Corporations have paid regular monthly electricity and telephone bills in the year.

In **FY 2015-16**, all targeted five City Corporations have paid regular monthly electricity and telephone bills in the year.

In **FY 2016-17**, all targeted five City Corporations have paid regular monthly electricity and telephone bills in the year.

In **FY 2017-18**, all targeted five City Corporations have paid regular monthly electricity and telephone bills in the year.

In **FY 2018-19**, all targeted five City Corporations have paid regular monthly electricity and telephone bills in Q1, Y5.

All targeted five City Corporations have paid regular monthly electricity and telephone bills in Q2, Y5.

All targeted five City Corporations have paid regular monthly electricity and telephone bills in Q3, Y5.

4.7.5 Reviewed electricity and telephone bill payment progress status by CEO/Secretary and in City Council monthly meetings, in FY 2014-15, the CEOs/Secretaries of all targeted five City Corporations have reviewed monthly electricity and telephone bill payment progress in City Council monthly meetings in the year.

In **FY 2015-16**, the CEOs/Secretaries of all targeted five City Corporations have reviewed monthly electricity and telephone bill payment progress in City Council monthly meetings in the year.

In **FY 2016-17**, the CEOs/Secretaries of all targeted five City Corporations have reviewed monthly electricity and telephone bill payment progress in City Council monthly meetings in the year.

In **FY 2017-18**, the CEOs/Secretaries of all targeted five City Corporations have reviewed monthly electricity and telephone bill payment progress in City Council monthly meetings in the year.

In **FY 2018-19**, the CEOs/Secretaries of all targeted five City Corporations have reviewed monthly electricity and telephone bill payment progress in City Council monthly meetings in Q1, Y5.

The CEOs/Secretaries of all targeted five City Corporations have reviewed monthly electricity and telephone bill payment progress in City Council monthly meetings in Q2, Y5.

The CEOs/Secretaries of all targeted five City Corporations have reviewed monthly electricity and telephone bill payment progress in City Council monthly meetings in Q3, Y5.

Further detail in 4.7 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 4.7 of annex 1(e) for ChCC.

Activity 4.8: Budget proposal is compared with the budget and actual outlays in the previous year, displayed at the CC office

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.8.1 Prepared draft budgets compared with the budget and actual outlays in the previous year	5/CC	5	N/A	5	N/A	5	N/A	5	N/A	5	N/A
4.8.2 Obtained comments/suggestions on draft budget (disclosed and displayed) from citizens and CSCCs	5/CC	5	N/A	5	N/A	5	N/A	4	0	5	N/A
4.8.3 Finalized and approved annual budget in City Council meetings	5/CC	5	N/A	Yes	N/A	5	N/A	5	N/A	5	N/A

N/A= Not Applicable

Analysis:

4.8.1 Prepared draft budgets compared with the budget and actual outlays of previous year, in FY 2014-15, reported that all targeted five City Corporations have prepared draft 2015-16 annual budget compared with the budget and actual outlays of previous year.

In FY 2015-16, reported that all targeted five City Corporations have prepared draft 2016-17 annual budget compared with the budget and actual outlays of previous year.

In FY 2016-17, all targeted five City Corporations have prepared draft 2017-18 annual budget compared with the budget and actual outlays of previous year.

In FY 2017-18, NCC, CuCC, RpCC & ChCC have prepared draft 2018-19 annual budget compared with the budget and actual outlays of previous year in Q4, Y4. *GCC has not prepared draft budget during the quarter.*

In FY 2018-19, GCC has prepared draft 2018-19 annual budget compared with the budget and actual outlays of previous year until Q1, Y5.

GCC has prepared draft 2018-19 annual budget compared with the budget and actual outlays of previous year until Q2, Y5.

GCC has prepared draft 2018-19 annual budget compared with the budget and actual outlays of previous year until Q3, Y5.

4.8.2 Obtained comments/suggestions on draft budget (disclosed and displayed) from citizens and CSCCs, in FY 2014-15, reported that all targeted five City Corporations have obtained comments/suggestions on draft 2015-16 annual budget from citizens in the year.

In FY 2015-16, reported that all targeted five City Corporations have obtained comments/suggestions on draft 2016-17 annual budget from citizens in the year.

In FY 2016-17, all targeted five City Corporations have obtained comments/suggestions on draft 2017-18 annual budget from citizens in the year.

In FY 2017-18, *none of the targeted five City Corporations have obtained comments/suggestions on draft 2018-19 annual budget from citizens and CSCCs in the year.*

In FY 2018-19, NCC, CuCC, RpCC & ChCC have obtained comments/suggestions on annual draft

2018-19 annual budget from citizens and CSCCs on 4.6.18, 28.6.18, 12.6.18 & 19.6.18 in Q1, Y5. *GCC has not obtained comments/suggestions on annual draft 2018-19 annual budget from citizens and CSCCs in Q1, Y5.*

GCC has not obtained comments/suggestions on annual draft 2018-19 annual budget from citizens and CSCCs in Q2, Y5.

GCC has not obtained comments/suggestions on annual draft 2018-19 annual budget from citizens and CSCCs in Q3, Y5.

4.8.3 Finalized and approved annual budget in City Council meetings, in FY 2014-15, reported that City Council meetings of all targeted five City Corporations have finalized and approved 2015-16 annual budget in the year.

In **FY 2015-16,** reported that City Council meetings of all targeted five City Corporations have finalized and approved 2016-17 annual budget in the year.

In **FY 2016-17,** City Council meetings of all targeted five City Corporations have finalized and approved 2017-18 annual budget in the year.

In **FY 2017-18,** *none of the City Council meetings at targeted five City Corporations have finalized and approved 2018-19 annual budget in the year.*

In **FY 2018-19,** City Council meetings at, NCC, CuCC, RpCC & ChCC have finalized and approved 2018-19 annual budgets on 15.6.18, 28.6.18 & 10.7.18, 26.7.18 in Q1, Y5; *City Council at GCC has not finalized and approved annual budgets in Q1, Y5.*

City Council at GCC have finalized and approved 2018-19 annual budgets on 12.12.18 in Q2, Y5.

No further development required in Q3, Y5.

Further detail in 4.8 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 4.8 of annex 1(e) for ChCC.

Area-5: Citizen’s Awareness and Participation

Activity 5.1: Civil Society Coordination Committee (CSCC) (T7)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
5.1.1 Established/re-established CSCC ⁴⁵ in accordance with ToR,	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
5.1.2 Assisted, supervised and monitored implementation progress of CCIDP in accordance with the IDPCC guideline by CSCC	18/CC	10	1	10	1	10	1	10	1	10	1
5.1.3 Facilitated sector-wise need identification and prioritization by working groups	When req.	0	0	0	0	0	0	0	0	0	1
5.1.4 Obtained approval of CAP from City Council	1/CC	1	N/A	0	0	0	0	1	N/A	1	N/A

⁴⁵ Comprises of Mayor, CEO, CC officials who are in-charge of the topic of the specific CSCC meeting, representative of relevant Standing Committees, professional groups, civil societies/NGOs, private sectors (agriculture, processing and commercial industries), women, urban poor/CBO representatives, and additional member(s) or guest by Mayor’s appointment.

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
5.1.5 Held CSCC quarterly meetings	18/CC	13	1	12	1	13	1	13	1	14	1
5.1.6 Identified role of citizens in solving the problem/issue including women citizen's specific in CSCC	5/CC	0	0	0	0	0	0	0	0	0	0
5.1.7 Took appropriate & effective decisions for increasing revenue income	5/CC	4	0	5	1	5	N/A	5	N/A	5	N/A
5.1.8 Discussed problems & suggestions in CSCC that are identified in WLCCs and find ways & means to mitigate those	9/CC	5	0	5	1	13	1	8	3	4	1
5.1.9 Prepared proposals for urban policy reform advocacy by CSCC	5/CC	0	0	0	0	0	0	0	0	0	0
5.1.10 Provided necessary recommendations on City Corporation's proposed budget for next year by CSCC	5/CC	4	N/A	4	N/A	4	N/A	3	0	3	N/A
5.1.11 Minute CSCC's quarterly meeting decisions and follow-up action/status of implementation	18/CC	13	1	12	1	13	1	13	1	14	1
5.1.12 Introduced CSCC Phase-2 TOR	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	0	0

N/A= Not Applicable

Analysis:

5.1.1 Established/re-established CSCC⁴⁶ in accordance with ToR, in FY 2014-15, CuCC has established/re-established CSCCs in accordance with ToR in Q2, Y1. *Rest targeted four City Corporations have not established/re-established CSCCs during the quarter.*

NCC, RpCC, GCC and ChCC have not established/re-established CSCCs during the year.

In FY 2015-16, NCC has established/re-established CSCCs in accordance with ToR in Q1, Y2. *RpCC, GCC and ChCC have not established/re-established CSCCs in accordance with ToR during the quarter.*

GCC and ChCC have established/re-established CSCCs in accordance with ToR in Q2, Y2. *RpCC has established/re-established CSCCs in accordance with ToR during the quarter.*

RpCC has established/re-established CSCCs in accordance with ToR in Q3, Y2.

No further development required in Q4, Y2.

In FY 2016-17, *no further development required in Q1, Y3.*

No further development required in Q2, Y3.

NCC & CuCC have re-established CSCCs after sitting newly elected City Council in Q3, Y3.

No further development required in Q4, Y3.

⁴⁶ Comprises of Mayor, CEO, CC officials who are in-charge of the topic of the specific CSCC meeting, representative of relevant Standing Committees, professional groups, civil societies/NGOs, private sectors (agriculture, processing and commercial industries), women, urban poor/CBO representatives, and additional member(s) or guest by Mayor's appointment.

In **FY 2017-18**, *no further development required in Q1, Y4.*

No further development required in Q2, Y4.

RpCC has re-established CSCC after sitting newly elected City Council on 19.3.18 in Q3, Y4. *GCC has not re-established CSCC during the quarter.*

GCC has not re-established CSCC in Q4, Y4.

In **FY 2018-19**, *GCC has not re-established CSCC during in Q1, Y5.*

GCC has re-established CSCC on 4.12.18 after sitting newly elected City Council on in Q2, Y5.

No further development required in Q3, Y5.

5.1.2 Assisted, supervised and monitored implementation progress of CCIDP in accordance with the IDPCC guideline by CSCC, in **FY 2014-15, *none of the CSCCs at target five City Corporations have assisted, supervised and monitored implementation progress monitoring of CCIDP in accordance with the IDPCC in the year. Because, CCIPs are not prepared during the year.***

In **FY 2015-16**, *none of the CSCCs at target five City Corporations have assisted, supervised and monitored implementation progress monitoring of CCIDP in accordance with the IDPCC in the year. Because, CCIPs are not prepared during the year.*

In **FY 2016-17**, CSCCs at target five City Corporations have assisted, supervised and monitored implementation progress monitoring of CCIDP during the year, *not in accordance with IDPCC guideline.*

In **FY 2017-18**, CSCCs at target five City Corporations have assisted, supervised and monitored implementation progress monitoring of CCIDP during the year, *not in accordance with IDPCC guideline.*

In **FY 2018-19**, CSCCs at target five City Corporations have assisted, supervised and monitored implementation progress monitoring of CCIDP in Q1, Y5, *not in accordance with IDPCC guideline. CSCC at GCC has not functioned during the quarter, since not re-established after sitting newly elected City Council.*

CSCCs at target five City Corporations have assisted, supervised and monitored implementation progress monitoring of CCIDP in Q2, Y5, *not in accordance with IDPCC guideline.*

CSCCs at target five City Corporations have assisted, supervised and monitored implementation progress monitoring of CCIDP in Q3, Y5, *not in accordance with IDPCC guideline.*

5.1.3 Facilitated sector-wise need identification and prioritization by working groups, in **FY 2014-15, *none of the infrastructure Working Groups at targeted five City Corporations have facilitated sector-wise need identification and prioritization of physical works during the year. Because, working groups are not established.***

In **FY 2015-16**, *none of the infrastructure Working Groups at targeted five City Corporations have facilitated sector-wise need identification and prioritization of physical works during the year. Because, working groups are not established.*

In **FY 2016-17**, *none of the infrastructure Working Groups at targeted five City Corporations have facilitated sector-wise need identification and prioritization of physical works during the year. Because, working groups are not established.*

In **FY 2017-18**, *none of the infrastructure Working Groups at targeted five City Corporations have facilitated sector-wise need identification and prioritization of physical works during the year. Because, working groups are not established.*

In **FY 2018-19**, *none of the infrastructure Working Groups at targeted five City Corporations have facilitated sector-wise need identification and prioritization of physical works in Q1, Y5. Because, working groups are not established.*

None of the infrastructure Working Groups at targeted five City Corporations have facilitated sector-wise need identification and prioritization of physical works in Q2, Y5. Because, working groups are not established.

none of the infrastructure Working Groups at targeted five City Corporations have facilitated sector-wise need identification and prioritization of physical works in Q3, Y5. Because, working groups are not established.

5.1.4 Obtained approval of CAP from City Council, in FY 2014-15, *none of the CSCCs at targeted five City Corporations have obtained CAP approval from City Council during the year.*

In **FY 2015-16**, *none of the CSCCs at targeted five City Corporations have obtained CAP approval from City Council during the year.*

In **FY 2016-17**, *none of the CSCCs at targeted five City Corporations have obtained CAP approval from City Council in Q1, Y3.*

CSCC at GCC has obtained approval of 10 CAP from City Council in Q2, Y3. *CSCCs at NCC, CuCC, RpCC and ChCC have not obtained CAP approval from City Council during the quarter.*

CSCCs at NCC, CuCC, RpCC and ChCC have not obtained CAP approval from City Council in Q3, Y3.

CSCCs at NCC, CuCC, RpCC and ChCC have not obtained CAP approval from City Council in Q4, Y3.

In **FY 2017-18**, *CSCCs at NCC, CuCC, RpCC and ChCC have not obtained CAP approval from City Council in Q1, Y4.*

CSCCs at NCC, CuCC, RpCC and ChCC have not obtained CAP approval from City Council in Q2, Y4.

CSCCs at NCC, CuCC, RpCC and ChCC have not obtained CAP approval from City Council in Q3, Y4.

CSCC at NCC, RpCC and ChCC each have obtained 10 CAP approval from City Council and Mayor directly on in Q4, Y4. *CSCCs at CuCC has not obtained CAP approval from City Council during the quarter.*

In **FY 2018-19**, *CSCCs at CuCC has not obtained CAP approval from City Council on Q1, Y5.*

CSCCs at CuCC has not obtained CAP approval from City Council in Q2, Y5.

CSCCs at CuCC has not obtained CAP approval from City Council in Q3, Y5.

5.1.5 Held CSCC quarterly meetings, out of targeted 19 CSCC quarterly meetings each until Q3, Y5,

In **FY 2014-15**, *none of the CSCCs at targeted five City Corporation have held quarterly meeting in the year.*

In **FY 2015-16**, *CSCCs at NCC, CuCC and RpCC have held 1 quarterly meeting each in Q1, Y2. CSCCs at GCC and ChCC have not held quarterly meeting during the quarter.*

CSCCs at NCC, CuCC, RpCC and ChCC has held 1 quarterly meeting each and CSCC at GCC has held 2 quarterly meetings in Q2, Y2.

CSCCs at all targeted five City Corporations has held 1 quarterly meeting each in Q3, Y2.

CSCCs at NCC, CuCC, RpCC and GCC has held 1 quarterly meeting each and CSCC at ChCC has held 2 quarterly meetings in Q4, Y2.

In **FY 2016-17**, CSCCs at RpCC, GCC and ChCC have held 1 quarterly meeting each in Q1, Y3. *CSCCs at NCC and CuCC have not held quarterly meeting during the quarter.*

CSCCs at RpCC and GCC have held 1 quarterly each in Q2, Y3. *CSCCs at NCC, CuCC and ChCC have not held quarterly meeting during the quarter.*

CSCC at NCC has held 2 quarterly meetings, at RpCC 1 meeting, at GCC 1 meeting and at ChCC held 2 quarterly meeting in Q3, Y3. *CSCC at CuCC has not held quarterly meeting during the quarter.*

CSCCs at all targeted five City Corporations have held 1 quarterly meeting each in Q4, Y3.

In **FY 2017-18**, CSCCs at all targeted five City Corporations have held 1 quarterly meeting each in Q1, Y4.

CSCCs at NCC, CuCC, GCC and ChCC have held 1 quarterly meeting each in Q2, Y4. *CSCC at RpCC has not held quarterly meeting during the quarter.*

CSCCs at NCC, CuCC, GCC and ChCC have held 1 quarterly meeting each in Q3, Y4. *CSCC at RpCC has not held quarterly meeting during the quarter.*

CSCCs at NCC, CuCC, GCC and ChCC have held 1 quarterly meeting each and CSCC at RpCC has held 3 quarterly meetings in Q4, Y4.

In **FY 2018-19**, CSCCs at NCC, CuCC and ChCC have held 1 quarterly meeting each in Q1, Y5. *CSCC at RpCC and GCC have not held any quarterly meeting during the quarter.*

CSCCs at all targeted five City Corporations have held 1 quarterly meeting each in Q2, Y5.

CSCC at NCC has 1 quarterly meeting on 20.3.19; at CuCC has held 1 meeting on 30.1.19; at RpCC has held 1 meeting on 31.3.19; at GCC has held 1 meeting on 14.3.19 and CSCC at ChCC has held 1 quarterly meeting on 22.2.19 in Q3, Y5.

5.1.6 Identified role of citizens in solving the problem/issue including women citizen's specific in CSCC, in **FY 2014-15, *none of the CSCCs at targeted five City Corporations have identified role of citizens in solving the problems/issues including women citizen's specific in the year.***

In **FY 2015-16**, *none of the CSCCs at targeted five City Corporations have identified role of citizens in solving the problems/issues including women citizen's specific in the year.*

In **FY 2016-17**, *none of the CSCCs at targeted five City Corporations have identified role of citizens in solving the problems/issues including women citizen's specific in the year.*

In **FY 2017-18**, *none of the CSCCs at targeted five City Corporations have identified role of citizens in solving the problems/issues including women citizen's specific in Q1, Y4.*

None of the CSCCs at targeted five City Corporations have identified role of citizens in solving the problems/issues including women citizen's specific in Q2, Y4.

CSCCs at NCC, CuCC, GCC & ChCC have identify role of citizens in solving the problems/issues including women citizen's specific in Q3, Y4. *CSCC at RpCC has not identified citizens role in solving the problems/issues including women citizen's specific during the quarter.*

CSCCs at NCC, CuCC, GCC & ChCC have identified role of citizens in solving problems/issues including women citizen's specific in Q4, Y4. *CSCC at RpCC has not identified citizens role in solving problems/issues including women citizen's specific during the quarter.*

In **FY 2018-19**, CSCC at ChCC has identified role of citizens in solving problems/issues including women citizen's specific in Q1, Y5. *CSCCs at NCC, CuCC, RpCC and GCC have not identified citizens role in solving problems/issues including women citizen's specific during the quarter.*

None of the CSCCs at targeted five City Corporations have not identified citizens role in solving problems/issues including women citizen's specific in Q2, Y5.

None of the CSCCs at targeted five City Corporations have not identified citizens role in solving problems/issues including women citizen's specific in Q3, Y5.

5.1.7 Took appropriate & effective decisions for increasing revenue income, in **FY 2014-15, *none of the CSCCs at targeted five City Corporations have taken appropriate and effective decisions for increasing revenue income in the year.***

In **FY 2015-16**, *none of the CSCCs at targeted five City Corporations have taken appropriate and effective decisions for increasing revenue income in the year.*

In **FY 2016-17**, *none of the CSCCs at targeted five City Corporations have taken appropriate and effective decisions for increasing revenue income in the year.*

In **FY 2017-18**, CSCCs at all targeted five City Corporations have taken decisions (*i.e. inclusion of BSIC under holding tax in CuCC, organize tax fair, introduce tax rebate to regular tax payer, continue computer base tax accounting system, provide skill development training to tax section staff, tax re-assessment, identify missing holdings, due holding tax collection etc.*) for increasing revenue income and tax collection efficiency up to 85% in the year.

In **FY 2018-19**, CSCCs at NCC and CuCC have taken decisions to identify missing holdings and collect due holding taxes in Q1, Y5. *Rest four CSCCs in targeted City Corporation have not taken any decision for increasing revenue income during the quarter.*

CSCC at RpCC has taken decision to rebate tax to regular tax payer & identify missing holdings and CSCC at GCC has taken decision to organize tax fair & identify missing holdings for increasing revenue income in Q2, Y5. *Rest three CSCCs in targeted City Corporation have not taken any decision during the quarter.*

None of the CSCCs at targeted five City Corporations have taken appropriate and effective decisions for increasing revenue income in Q3, Y5.

5.1.8 Discussed problems & suggestions in CSCC that are identified in WLCCs and find ways & means to mitigate those, in **FY 2014-15, *none of the CSCCs at targeted five City Corporations have discussed problems & suggestions that are identified in WLCCs and find ways & means to mitigate problems in the year.***

In **FY 2015-16**, CSCCs at targeted five City Corporations have discussed problems & suggestions that are identified in WLCCs and find ways & means to mitigate problems in the year.

In **FY 2016-17**, CSCCs at targeted five City Corporations have discussed problems & suggestions that are identified in WLCCs and find ways & means to mitigate problems in the year.

In **FY 2017-18**, CSCCs at targeted five City Corporations have discussed problems & suggestions that are identified in WLCCs and find ways & means to mitigate problems in the year.

In **FY 2018-19**, CSCCs at NCC, CuCC and ChCC have discussed problems & suggestions are identified in WLCCs and find ways & means to mitigate problems on casual basis in Q1, Y5. *CSCCs at RpCC & GCC have not discussed any problems & suggestions that are identified in WLCCs and find ways & means to mitigate problems during the quarter.*

None of the CSCCs at targeted five City Corporations have discussed problems & suggestions that are identified in WLCCs and find ways & means to mitigate problems in Q2, Y5.

None of the CSCCs at targeted five City Corporations have discussed problems & suggestions that are identified in WLCCs and find ways & means to mitigate problems in Q3, Y5.

5.1.9 Prepared proposals for urban policy reform advocacy by CSCC, in FY 2014-15, none of the CSCCs at targeted five City Corporations have prepared proposal for urban policy reform advocacy in the year.

In **FY 2015-16**, *none of the CSCCs at targeted five City Corporations have prepared proposal for urban policy reform advocacy in the year.*

In **FY 2016-17**, *none of the CSCCs at targeted five City Corporations have prepared proposal for urban policy reform advocacy in the year.*

In **FY 2017-18**, *none of the CSCCs at targeted five City Corporations have prepared proposal for urban policy reform advocacy in the year.*

In **FY 2018-19**, *none of the CSCCs at targeted five City Corporations have prepared proposal for urban policy reform advocacy in Q1, Y5.*

None of the CSCCs at targeted five City Corporations have prepared proposal for urban policy reform advocacy in Q2, Y5.

None of the CSCCs at targeted five City Corporations have prepared proposal for urban policy reform advocacy in Q3, Y5.

5.1.10 Provided necessary recommendations on City Corporation's proposed budget for next year by CSCC, in FY 2014-15, none of the CSCCs at targeted five City Corporation have provided necessary recommendations on CC's proposed FY 1015-16 annual budget in the year.

In **FY 2015-16**, *none of the CSCCs at targeted five City Corporation have provided necessary recommendations on CC's proposed FY 1015-16 annual budget in the year.*

In **FY 2016-17**, CSCCs at targeted five City Corporations have provided necessary recommendations on CC's proposed FY 2017-18 annual budgets in Q4, Y3.

In **FY 2017-18**, CSCCs at NCC, CuCC, RpCC & ChCC have provided necessary recommendations on CC's proposed FY 2018-19 CC's annual budgets on 4.6.18, 27.6.18, 24.6.18 & 19.6.18 in Q4, Y4. *CSCC at GCC has not proven such recommendation during the quarter.*

In **FY 2018-19**, *CSCC at GCC has not provided necessary recommendation on proposed FY 2018-19 CC's annual budget until Q1, Y5.*

CSCC at GCC has not provided necessary recommendation on proposed FY 2018-19 CC's annual budget until Q2, Y5.

CSCC at GCC has not provided necessary recommendation on proposed FY 2018-19 CC's annual budget until in Q3, Y5.

5.1.11 Minute CSCC's quarterly meeting decisions and follow-up action/status of implementation, in FY 2014-15, *none of the CSCCs at targeted five City Corporations have recorded quarterly meeting decisions and follow-up action/status of implementation in the year.*

In FY 2015-16, *none of the CSCCs at targeted five City Corporations have recorded quarterly meeting decisions and follow-up action/status of implementation in the year.*

In FY 2016-17, *none of the CSCCs at targeted five City Corporations have recorded quarterly meeting decisions and follow-up action/status of implementation in the year.*

In FY 2017-18, CSCCs at targeted five City Corporations have recorded quarterly meeting decisions & followed-up action/status of implementation in the year.

In FY 2018-19, CSCCs at NCC, CuCC and ChCC have recorded quarterly meeting decisions & followed-up action/status of implementation in Q1, Y5. *CSCC at RpCC and GCC have not recorded quarterly meeting decisions and follow-up action/status of implementation during the year.*

CSCCs at targeted five City Corporations have recorded quarterly meeting decisions & followed-up action/status of implementation in Q2, Y5.

CSCCs at targeted five City Corporations have recorded quarterly meeting decisions & followed-up action/status of implementation in Q3, Y5.

5.1.12 Introduced CSCC Phase-2 TOR, in FY 2014-15, *none of the targeted five City Corporations have required to introduce CSCC phase-2 ToR in the year.*

In FY 2014-15, *none of the targeted five City Corporations have required to introduce CSCC phase-2 ToR in the year.*

In FY 2016-17, *none of the targeted five City Corporations have introduced CSCC phase-2 ToR in Q1, Y3.*

None of the targeted five City Corporations have introduced CSCC phase-2 ToR in Q2, Y3.

NCC has introduced CSCC phase-2 ToR in Q3, Y3. *Rest targeted four City Corporations have not introduced CSCC phase-2 ToR during the quarter.*

CuCC has introduced CSCC phase-2 ToR in Q4, Y3. *Rest targeted three City Corporations have not introduced CSCC phase-2 ToR during the quarter.*

In FY 2017-18, *RpCC, GCC and ChCC have not introduced CSCC phase-2 ToR in Q1, Y4.*

RpCC, GCC and ChCC have not introduced CSCC phase-2 ToR in Q2, Y4.

RpCC has introduced CSCC phase-2 ToR in Q3, Y4. *GCC and ChCC have not introduced CSCC phase-2 ToR during the quarter.*

GCC has introduced CSCC 2nd phase ToR in Q4, Y4. *ChCC has not introduced CSCC phase-2 ToR during the quarter.*

In FY 2018-19, *ChCC has not introduced CSCC phase-2 ToR in Q1, Y5.*

ChCC has not introduced CSCC phase-2 ToR in Q2, Y5.

ChCC has not introduced CSCC phase-2 ToR in Q3, Y5.

Further detail in 5.1 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 5.1 of annex 1(e) for ChCC.

Activity 5.2: Establishment of Ward Level Coordination Committee (WLCC) (T8)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
5.2.1 Established/re-established WLCC	1/ Ward	27	N/A	27	N/A	33	N/A	57	24	41	N/A
5.2.2 Arranged WLCC meeting at least twice a year	9/ Ward	324	27	351	27	396	33	513	40	430	41
5.2.3 Reviewed progress (quality and problems) of civil works by WLCC of respective ward	As Appl.	4	0	3	5	0	4	3	3	5	1
5.2.4 Presented progress of civil works in CSCC meeting by respective WLCC	18/CC	6	0	9	0	0	4	1	0	5	3
5.2.5 Conducted awareness campaign by WLCCs for payment of tax and user charges in respective ward	As req.	6	0	0	0	0	0	1	0	0	0
5.2.6 Involved implementation and management of WASH, SW, street light	18/ Ward	27	27	27	27	33	33	57	57	41	41
5.2.7 Arranged open discussion at ward levels, once a quarter, on overall activities inviting at least 150 citizens and sent people demand to CC	18/ Ward	27	0	12	0	0	0	0	0	12	8

N/A= Not Applicable

Analysis:

5.2.1 Established/re-established WLCC, in FY 2014-15, none of the targeted five City Corporations have established WLCC in each ward in the year.

In FY 2015-16, all targeted five City Corporations have established WLCCs in each ward in the year.

In FY 2016-17, NCC has re-established WLCCs in each ward after sitting newly elected City Council in Q3, Y3.

In FY 2017-18, CuCC has re-established WLCCs in each ward after sitting newly elected City Council in Q1, Y4.

RpCC has re-established WLCCs in 11 wards after sitting newly elected City Council in Q3, Y4. *WLCCs are not re-established in remaining 22 wards during the quarter.*

RpCC has re-established WLCCs in remaining 22 wards after newly elected City Council in Q4, Y4. *GCC has not re-established WLCCs in any ward after sitting new elected City Council during the quarter.*

In FY 2018-19, *GCC has not re-established WLCCs in any ward after sitting new elected City Council until Q1, Y5.*

GCC has re-established WLCCs in 33 wards out of 57 after sitting new elected City Council in Q2, Y5.

GCC has re-established WLCCs in 57 wards after sitting new elected City Council in Q3, Y5.

5.2.2 Arranged WLCC meeting at least twice a year, in FY 2014-15, each WLCC of all 27 wards at NCC has arranged two meetings, each WLCC of all 33 wards at RpCC arranged two meetings and each WLCC of all 41 wards at ChCC has arranged two meetings during the year. WLCCs at *CuCC and GCC have not arrange any meeting in their 27 and 57 wards during the year.*

In FY 2015-16, each WLCC of all 27 wards at NCC has arranged two WLCC meetings, each WLCC of all 27 wards at CuCC has arranged two meetings, each WLCC of all 33 wards at RpCC has arranged two meetings, each WLCC of all 57 wards at GCC has arranged two meetings and each WLCC of all 41 wards at ChCC has arranged two meetings during the year.

In FY 2016-17, each WLCC of all 27 wards at NCC has arranged four meetings, each WLCC of all 27 wards at CuCC has arranged four meetings, each WLCC of all 33 wards at RpCC has arranged three meetings, each WLCC of all 57 wards at GCC has arranged four meetings and each WLCC of all 41 wards at ChCC has arranged four meetings during the year.

In FY 2017-18, each WLCC of all 27 wards at NCC has arranged four meetings, each WLCC of all 27 wards at CuCC has arranged four meetings, each WLCC of all 33 wards at RpCC has arranged four meetings, each WLCC of all 57 wards at GCC has arranged four meetings and each WLCC of all 41 wards at ChCC has arranged four meetings during the year.

Note that during 2nd performance review period WLCCs at RpCC could not arrange one meeting in each 33 wards due to City Council election in Q3, Y4.

In FY 2018-19, NCC has arranged 1 WLCC meeting in each 27 wards, CuCC has arranged 1 meeting in each 27 wards, RpCC has arranged 1 meeting in each 33 wards, GCC has arranged 1 meeting in 44 wards out of 57 immediate before dissolve City Council for election and ChCC has arranged 1 meeting in each 57 wards, while in Q1, Y5. *GCC could not arrange WLCC meeting in remaining 13 wards during the quarter.*

NCC has arranged 1 meeting in each 27 wards, CuCC has arranged 1 meeting in each 27 wards, RpCC has arranged 1 meeting in each 33 wards, GCC has arranged 1 meeting in 29 wards out of 57, and ChCC has arranged 1 meeting in each 41 wards in Q2, Y5. *GCC could not arrange WLCC meeting in remaining 28 wards during the quarter.*

NCC has arranged 1 meeting in each 27 wards, CuCC has arranged 1 meeting in each 27 wards, RpCC has arranged 1 meeting in each 33 wards, GCC has arranged 1 meeting in 40 wards out of 57, and ChCC has arranged 1 meeting in each 41 wards in Q3, Y5. *GCC could not arrange WLCC meeting in remaining 17 wards during the quarter.*

5.2.3 Reviewed progress (quality and problems) of civil works by WLCC of respective ward, in FY 2014-15, *none of the WLCCs of targeted five City Corporations have reviewed progress of civil works during the year.*

In FY 2015-16, *none of the WLCCs of targeted five City Corporations have reviewed progress of civil works during the year.*

In FY 2016-17, *none of the WLCCs of targeted five City Corporations have reviewed progress of civil works during the year.*

In FY 2017-18, WLCC of ward-1 at CuCC; WLCCs of ward- 1, 28 & 31 at RpCC and WLCC of ward-9 at ChCC reviewed civil works progress Q1, Y4. *WLCCs at NCC and GCC have not reviewed progress of civil works during the quarter.*

None of the WLCCs of targeted five City Corporations have reviewed progress of civil works in Q2, Y4.

None of the WLCCs of targeted five City Corporations have reviewed progress of civil works in Q3, Y4.

WLCC of ward-2 at NCC; WLCC of ward-13 at CuCC; WLCCs of ward-4, 6, 19 & 31 at GCC and WLCCs of ward-2 & 22 at ChCC have reviewed civil works progress in Q4, Y4. *WLCCs at RpCC have not reviewed progress of civil works progress during the quarter.*

In **FY 2018-19**, WLCC of ward-18 at NCC; WLCCs of ward-2 & 26 at CuCC; WLCCs of ward-1, 6, 14 & 22 at GCC and WLCC of ward-7 at ChCC have reviewed civil works progress in Q1, Y5. *WLCCs at RpCC have not reviewed civil works progress during the quarter.*

WLCC of ward-18 at NCC; WLCCs of ward-2, 26 at CuCC; WLCCs of ward-54 & 56 at GCC and WLCCs of ward-1, 2, 7, 13, 14, 16 & 17 at ChCC have reviewed civil works progress in Q2, Y5. *WLCCs at RpCC have not reviewed civil works progress during the quarter.*

WLCC of ward-18 at NCC; WLCCs of ward-2, 26 at CuCC; WLCCs of ward-1, 2, 4, 13, 14, 15, 16 & 17, at RpCC; WLCCs of ward-11, 23, 24 & 25 at GCC and WLCCs of ward-5, 7 & 24, at ChCC of ward- 1, 36, & 40 have reviewed civil works progress in Q3, Y5. *WLCCs at NCC have not reviewed civil works progress during the quarter.*

5.2.4 Presented progress of civil works in CSCC meeting by respective WLCC, in FY 2014-15, none of the WLCCs at targeted five City Corporations have presented civil works progress in CSCC meeting during the year.

In **FY 2015-16**, *none of the WLCCs at targeted five City Corporations have presented civil works progress in CSCC meeting during the year.*

In **FY 2016-17**, *none of the WLCCs at targeted five City Corporations have presented civil works progress in CSCC meeting in Q1, Y3.*

None of the WLCCs at targeted five City Corporations have presented civil works progress in CSCC meeting Q2, Y3.

WLCCs of ward-13, 15 & 16 at NCCC, WLCC of ward-26 at CuCC and WLCC of ward-37 at ChCC have presented civil works progress in CSCC meetings in Q3, Y3. *WLCCs at RpCC and GCC have not presented progress of civil works in CSCC meeting during the year.*

In **FY 2017-18**, WLCC of ward-9 at ChCC has presented civil works progress in CSCC meeting in Q1, Y4. *Rest WLCCs at targeted four City Corporations have presented civil works progress in CSCC meetings during the quarter.*

None of the WLCCs at targeted five City Corporations have presented civil works progress in CSCC meeting during Q2, Y4.

None of the WLCCs at targeted five City Corporations have presented civil works progress in CSCC meeting during Q3, Y4.

WLCC of ward-2 at NCC; WLCCs of ward-13, 15, 17, 18 & 22 at CuCC; WLCCs of ward-4, 6, 19 & 31 at GCC and WLCCs of ward-2 & 22 at ChCC have presented civil works progress in CSCC meeting during Q4, Y4. *WLCCs of RpCC have not presented civil works progress during the quarter as well as in the year.*

In **FY 2018-19**, WLCC of ward-18 at NCC; WLCCs of ward-2 & 26 at CuCC; WLCCs of ward-1, 6, 14 & 22 at GCC and WLCC of ward-7 at ChCC have presented civil works progress in CSCC meeting in Q1, Y5. *WLCCs of RpCC and GCC have not presented civil works progress in CSCC meeting during the quarter.*

WLCC of ward-18 at NCC and WLCCs of ward-2 & 26 at CuCC have presented civil works progress in CSCC meetings in Q2, Y5. *WLCCs of RpCC, GCC and ChCC have not presented civil works progress in CSCC meeting during the quarter.*

WLCCs of ward-1, 2, 4 & 13 at RpCC and WLCCs of ward-1, 36 & 40 at ChCC have presented civil works progress in CSCC meetings in Q3, Y5. *WLCCs of NCC, CuCC, and GCC have not presented civil works progress in CSCC meeting during the quarter.*

5.2.5 Conducted awareness campaign by WLCCs for payment of tax and user charges in respective ward, in FY 2014-15, *none of the WLCCs in targeted five City Corporations have conducted awareness campaign for payment of tax and user charges in their respective wards during the year.*

In FY 2015-16, *none of the WLCCs in targeted five City Corporations have conducted awareness campaign for payment of tax and user charges in their respective wards during the year.*

In FY 2016-17, *none of the WLCCs in targeted five City Corporations have conducted awareness campaign for payment of tax and user charges in their respective wards during the year.*

In FY 2017-18 WLCCs of all targeted five City Corporations have casually conducted awareness campaign for payment of tax and user charges in their respective ward in Q1, Y4.

None of the WLCCs in targeted five City Corporations have conducted awareness campaign for payment of tax and user charges in their respective wards during in Q2, Y4.

None of the WLCCs in targeted five City Corporations have conducted awareness campaign for payment of tax and user charges in their respective wards during the year.

WLCC of ward-2 at NCC , WLCCs of ward-2,3,6,9,11 & 12 at GCC and WLCC of ward-4 at ChCC have conducted awareness campaign for payment of tax and user charges in their respective wards in Q4, Y4. *WLCCs at CuCC and RpCC have not conducted awareness campaign for payment of tax and user charges in their respective wards during the quarter.*

In FY 2018-19, *none of the WLCCs in targeted five City Corporations have conducted awareness campaign for payment of tax and user charges in Q1, Y5.*

None of the WLCCs in targeted five City Corporations have conducted awareness campaign for payment of tax and user charges in Q2, Y5.

None of the WLCCs in targeted five City Corporations have conducted awareness campaign for payment of tax and user charges in Q3, Y5.

5.2.6 Involved implementation and management of WASH, SWM, street light, in FY 2014-15, *none of the WLCCs at targeted five City Corporations have involved in implementation and management of WASH, SWM and street light services during the year.*

In FY 2015-16, *none of the WLCCs at targeted five City Corporations have involved in implementation and management of WASH, SWM and street light services during the year.*

In FY 2016-17, WLCCs of all targeted five City Corporations have involved in implementation and management of WASH, SWM and Street Light services as their tradition during the year, *not as per project guidelines.*

In FY 2017-18, WLCCs of all targeted five City Corporations have involved in implementation and management of WASH, SWM and street light services as their tradition during the year, *not as per project guidelines.*

In **FY 2018-19**, WLCCs of all targeted five City Corporations have involved in implementation and management of WASH, SWM and street light services as their tradition in Q1, Y5, *not as per project guidelines*.

WLCCs of all targeted five City Corporations have involved in implementation and management of WASH, SWM and street light services as their tradition in Q2, Y5, *not as per project guidelines*.

WLCCs of all targeted five City Corporations have involved in implementation and management of WASH, SWM and street light services as their tradition in Q3, Y5, *not as per project guidelines*.

5.2.7 Arranged open discussion at ward levels, once a quarter, on overall activities inviting at least 150 citizens and sent people demand to CC, in FY 2014-15, *none of the WLCCs at targeted five City Corporations have arranged quarterly open discussion on overall CC's activities inviting at least 150 citizens and sent people's demand to City Corporations during the year.*

In **FY 2015-16**, *none of the WLCCs at targeted five City Corporations have arranged quarterly open discussion on overall CC's activities inviting at least 150 citizens and sent people's demand to City Corporations during the year.*

in **FY 2016-17**, *none of the WLCCs at targeted five City Corporations have arranged quarterly open discussion on overall CC's activities inviting at least 150 citizens and sent people's demand to City Corporations during the year.*

In **FY 2017-18**, *none of the WLCCs at targeted five City Corporations have arranged quarterly open discussion on overall CC's activities inviting at least 150 citizens and sent people's demand to City Corporations in Q1, Y4.*

All 27 WLCCs at NCC have arranged quarterly open discussion on overall CC's activities inviting at least 150 citizens and sent people's demand to City Corporations in Q2, Y4. *Rest WLCCs at targeted four City Corporations have not arranged quarterly open discussion during the quarter.*

WLCC of ward-26 at CuCC; and WLCCs of ward-5, 6, 19, 21, 25, 29, 33, 40 & 41 at ChCC, have arranged quarterly open discussion on overall CC's activities inviting at least 150 citizens and sent people's demand to City Corporations in Q3, Y4; *Rest WLCCs at targeted three City Corporations have not arranged quarterly open discussion during the quarter.*

WLCCs of ward-2, 14 & 21 at ChCC have arranged quarterly open discussion on overall CC's activities inviting at least 150 citizens and sent people's demand to City Corporations in Q4, Y4. *Rest WLCCs at target four City Corporations have not arranged quarterly open discussion during the quarter.*

In **FY 2018-19**, WLCCs of ward-2, 26 & 27 at CuCC have arranged quarterly open discussion on overall CC's activities inviting at least 150 citizens and sent people's demand to City Corporations in Q1, Y5. *Rest WLCCs at targeted four City Corporations have not arranged quarterly open discussion during the quarter.*

None of the WLCCs at targeted five City Corporations have arranged quarterly open discussion on overall CC's activities inviting at least 150 citizens and sent people's demand to City Corporations in Q2, Y5.

WLCCs of ward-4, 10, 13, 16, 22, 31, 37, & 39 at ChCC have arranged quarterly open discussion on overall CC's activities inviting at least 150 citizens and sent people's demand to City Corporations in Q3, Y5. *Rest WLCCs at targeted four City Corporations have not arranged quarterly open discussion during the quarter.*

Further detail in 5.2 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 5.2 of annex 1(e) for ChCC.

Activity 5.3: Integration of Community and Formation of Community Group (CG)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
5.3.1 Organized a workshop ⁴⁷ for community groups on concept and implementation of CG activities by PCO	1/CC	1	N/A	1	N/A	0	0	0	0	0	0
5.3.2 Selected 3-4 target wards for waste collection pilot activity	3-4/CC	1	0	1	0	1	0	2	0	1	0
5.3.3 Formed 5-6 Community Groups in pilot wards for implementing waste collection pilot activities by CC	5-6/CC	1	0	1	0	2	0	4	0	1	0
5.3.4 Organized training course for Community Group members on management & implementation of waste collection pilot activities by PCO	As appl.	0	0	0	0	0	0	0	0	0	0
5.3.5 Reviewed activities of waste collection and other social issues for further improvement by CC	As appl.	0	0	1	0	0	0	0	0	0	0
5.3.6 Organized training courses for Community Groups on 3R	5-6/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
5.3.7 Reviewed 3R activities by Community Groups	As appl.	0	0	0	0	0	0	0	0	0	0
5.3.8 Formed community base organization (CBO) in the core area of pilot wards by CC	5-6/CC	1	0	1	0	1	0	2	0	1	0

N/A= Not Applicable, Cr. = Course

Analysis:

5.3.1 Organized a workshop⁴⁸ for community groups on concept and implementation of CG activities by PCO, in FY 2014-15, PCO has not organized workshop in any targeted five City Corporations for community groups on concept and implementation of CG activities in the year.

In FY 2015-16, PCO has not organized workshop in any targeted five City Corporations for community groups on concept and implementation of CG activities in the year.

In FY 2016-17, PCO has not organized workshop in any targeted five City Corporations for community groups on concept and implementation of CG activities in the year.

In FY 2017-18, PCO has not organized workshop in any targeted five City Corporations for community groups on concept and implementation of CG activities in Q1, Y4.

PCO has not organized workshop in any targeted five City Corporations for community groups on concept and implementation of CG activities in Q2, Y4.

PCO has not organized workshop in any targeted five City Corporations for community groups on concept and implementation of CG activities in Q3, Y4.

⁴⁷participants are (at least 30-35 persons) local leaders, local elites/different professionals, male and female ward councilors, relevant officers of CC and Mayor also may be invited in the workshop.

⁴⁸participants are (at least 30-35 persons) local leaders, local elites/different professionals, male and female ward councilors, relevant officers of CC and Mayor also may be invited in the workshop.

PCO has organized a day long workshop in NCC & CuCC for (30 + 30) community group members on “household waste management” instead of “concept and implementation of CG activities” on 13.5.18 & 25.6.18 in respectively in Q4, Y4. *Similar workshop for community groups have not organized at RpCC, GCC and ChCC during the quarter.*

In **FY 2018-19**, *PCO has not organized workshop in RpCC, GCC and ChCC for community groups on concept and implementation of CG activities in Q1, Y5.*

PCO has not organized workshop in RpCC, GCC and ChCC for community groups on concept and implementation of CG activities in Q2, Y5.

PCO has not organized workshop in RpCC, GCC and ChCC for community groups on concept and implementation of CG activities in Q3, Y5.

5.3.2 Selected 3-4 target wards for waste collection pilot activity, in **FY 2014-15, *none of the targeted five City Corporations have selected 3-4 targeted wards for waste collection pilot activity during the year.***

In **FY 2015-16**, *none of the targeted five City Corporations have selected 3-4 targeted wards for waste collection pilot activity during the year.*

In **FY 2016-17**, *none of the targeted five City Corporations have selected 3-4 targeted wards for waste collection pilot activity in Q1, Y3.*

NCC has selected (ward -15) 1 ward for waste collection pilot activity; CuCC selected (ward-9) 1 ward; RpCC (ward-24) 1 ward; GCC selected (ward-43) 1 ward and ChCC has selected (ward-15) 1 ward for waste collection pilot activity in Q2, Y3. *However, none of the targeted five City Corporations have selected 3-4 pilot wards.*

None of the targeted five City Corporations have selected 3-4 pilot wards for waste collection pilot activity in Q3, Y3.

None of the targeted five City Corporations have selected 3-4 pilot wards for waste collection pilot activity in Q4, Y3.

In **FY 2017-18**, *none of the targeted five City Corporations have selected 3-4 pilot wards for waste collection pilot activity in Q1, Y4.*

GCC has shifted pilot ward (from ward-43 to ward 19 & 37) for waste collection pilot activity in Q2, Y4. *None of the targeted five City Corporations have selected 3-4 pilot wards during the quarter.*

None of the targeted five City Corporations have selected 3-4 pilot wards for waste collection pilot activity in Q3, Y4.

CuCC has shifted pilot (from ward-15 to ward-9) for waste collection pilot activity in Q4, Y4. *None of the targeted five City Corporations have selected 3-4 pilot wards during the quarter.*

In **FY 2018-19**, *none of the targeted five City Corporations have selected 3-4 pilot wards for waste collection pilot activity in Q1, Y5.*

None of the targeted five City Corporations have selected 3-4 pilot wards for waste collection pilot activity in Q2, Y5.

None of the targeted five City Corporations have selected 3-4 pilot wards for waste collection pilot activity in Q3, Y5.

5.3.3 Formed 5-6 Community Groups in pilot wards for implementing waste collection pilot activities by CC, in FY 2014-15, *none of the targeted five City Corporations have formed 5-6 community groups in pilot wards for implementing waste collection pilot activities during the year.*

In FY 2015-16, *none of the targeted five City Corporations have formed 5-6 community groups in pilot wards for implementing waste collection pilot activities during the year.*

In FY 2016-17, *none of the targeted five City Corporations have formed 5-6 community groups in pilot wards for implementing waste collection pilot activities during the year.*

In FY 2017-18, *none of the targeted five City Corporations have formed 5-6 community groups in pilot wards for implementing waste collection pilot activities in Q1, Y4.*

None of the targeted five City Corporations have formed 5-6 community groups in pilot wards for implementing waste collection pilot activities in Q2, Y4.

NCC, CuCC and ChCC have formed *only one community group each instead of 5-6 groups* in pilot ward for implementing waste collection activities in Q3, Y4. *RpCC and GCC have not formed community group in pilot wards during the quarter.*

RpCC has formed *one community group instead of 5-6 groups* in pilot ward for implementing waste collection activities and GCC has formed *one community group instead of 5-6 groups* in each two pilot wards in Q4, Y4. *None of the targeted five City Corporations have formed 5-6 community groups for implementing waste collection pilot activities until the quarter.*

In FY 2018-19, *none of the targeted five City Corporations have formed 5-6 community groups in pilot wards for implementing waste collection pilot activities until Q1, Y5.*

None of the targeted five City Corporations have formed 5-6 community groups in pilot wards for implementing waste collection pilot activities until Q2, Y5.

None of the targeted five City Corporations have formed 5-6 community groups in pilot wards for implementing waste collection pilot activities until Q3, Y5.

5.3.4 Organized training course for Community Group members on management & implementation of waste collection pilot activities by PCO, in FY 2014-15, *PCO has not organized training course in any targeted five City Corporations for community groups members on implementation of waste collection pilot activity during the year.*

In FY 2015-16, *PCO has not organized training course in any targeted five City Corporations for community groups members on implementation of waste collection pilot activity during the year.*

In FY 2016-17, *PCO has not organized training course in any targeted five City Corporations for community groups members on implementation of waste collection pilot activity during the year.*

In FY 2017-18, *PCO has not organized training course in any targeted five City Corporations for community groups members on implementation of waste collection pilot activity during the year.*

In FY 2018-19, *PCO has not organized training course in any targeted five City Corporations for community groups members on implementation of waste collection pilot activity in Q1, Y5.*

PCO has not organized training course in any targeted five City Corporations for community groups members on implementation of waste collection pilot activity in Q2, Y5.

PCO has not organized training course in any targeted five City Corporations for community groups members on implementation of waste collection pilot activity in Q3, Y5.

5.3.5 Reviewed activities of waste collection and other social issues for further improvement by CC, in FY 2014-15, *none of the targeted five City Corporations have reviewed activities of waste collection and other social issues of pilot wards for further improvement during the year.*

In FY 2015-16, none of the targeted five City Corporations have reviewed activities of waste collection and other social issues of pilot wards for further improvement during the year.

In FY 2016-17, none of the targeted five City Corporations have reviewed activities of waste collection and other social issues of pilot wards for further improvement during the year.

In FY 2017-18, none of the targeted five City Corporations have reviewed activities of waste collection and other social issues of pilot wards for further improvement during the year.

in FY 2018-19, none of the targeted five City Corporations have reviewed activities of waste collection and other social issues of pilot wards for further improvement in Q1, Y5.

CuCC has reviewed activities of waste collection and other social issues of pilot wards for further improvement on 18.12.2018 in Q2, Y5. Rest targeted four City Corporations have not reviewed activities of waste collection and other social issues of pilot ward for further improvement during the quarter.

none of the targeted five City Corporations have reviewed activities of waste collection and other social issues of pilot wards for further improvement in Q3, Y5.

5.3.6 Organized training courses for Community Groups on 3R, in FY 2014-15, *PCO has not organized training course for community groups on 3R in any targeted five City Corporations during the year.*

In FY 2015-16, PCO has not organized training course for community groups on 3R in any targeted five City Corporations during the year.

In FY 2016-17, PCO has not organized training course for community groups on 3R in any targeted five City Corporations during the year.

In FY 2017-18, PCO has not organized training course for community groups on 3R in any targeted five City Corporations in Q1, Y4.

*PCO has organized a day long training course on "Awareness and Management of 3R" for 12 conservancy section staff, 5 local NGO staff and 10 community group representatives of targeted five City Corporations on 27.12.17 in Q2, Y4. **The training was not particularly for Community groups on 3R.***

No training has been organized particularly for Community groups on 3R in Q3, Y4.

No training has been organized particularly for Community groups on 3R in Q3, Y4.

In FY 2018-19, no training has been organized particularly for Community groups on 3R in Q1, Y5.

No training has been organized particularly for Community groups on 3R in Q2, Y5.

No training has been organized particularly for Community groups on 3R in Q3, Y5.

5.3.7 Reviewed 3R activities by Community Groups, in FY 2014-15, *none of the Community groups in any targeted five City Corporations have reviewed 3R activities during the year.*

In **FY 2015-16**, *none of the Community groups in any targeted five City Corporations have reviewed 3R activities during the year.*

In **FY 2016-17**, *none of the Community groups in any targeted five City Corporations have reviewed 3R activities during the year.*

In **FY 2017-18**, *none of the Community groups in any targeted five City Corporations have reviewed 3R activities during the year.*

In **FY 2018-19**, *none of the Community groups in any targeted five City Corporations have reviewed 3R activities in Q1, Y5.*

None of the Community groups in any targeted five City Corporations have reviewed 3R activities in Q2, Y5.

None of the Community groups in any targeted five City Corporations have reviewed 3R activities in Q3, Y5.

5.3.8 Formed community base organization (CBO) in the core area of pilot wards by CC, in FY 2014-15, *none of the targeted five City Corporations have formed community base organization (CBO) in the core area pilot ward during the year.*

In **FY 2015-16**, *none of the targeted five City Corporations have formed community base organization (CBO) in the core area pilot ward during the year.*

In **FY 2016-17**, *none of the targeted five City Corporations have formed community base organization (CBO) in the core area pilot ward in Q1, Y3.*

None of the targeted five City Corporations have formed community base organization (CBO) in the core area pilot ward during in Q2, Y3.

Reported that NCC has formed one CBO in pilot ward-15, CuCC has formed one CBO in pilot ward-9 and ChCC has formed one CBO in pilot ward-15 for performing waste collection activities in Q3, Y3, *but none of CBOs core in core areas of pilot ward. RpCC and GCC have not formed CBO in pilot wards during the quarter.*

RpCC and GCC have not formed CBOs in pilot wards in Q4, Y3.

In **FY 2017-18**, GCC has formed two CBOs in pilot ward-19 & 37 and RpCC has formed one CBO in pilot in pilot ward-24 for performing waste collection activities in Q2, Y4, *but none of CBOs core in core areas of pilot ward.*

In **FY 2018-19**, *no further development observed in connection to CBO formation in Q1, Y5.*

No further development observed in connection to CBO formation in Q2, Y5.

No further development observed in connection to CBO formation in Q3, Y5.

Further detail in 5.3 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 5.3 of annex 1(e) for ChCC.

Activity 5.4: Gender action plan(GAP) prepared

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
5.4.1 Established gender committee at CC by women development standing committee	1/CC	0	0	0	0	1	N/A	1	0	0	0
5.4.2 Hold monthly meeting of gender committee	48/CC	0	0	0	0	0	0	0	0	0	0
5.4.3 Prepared gender action plan by women development standing committee	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
5.4.4 Assigned officer to perform secretarial work to Women Development Standing Committee	1/CC	1	N/A	1	N/A	1	N/A	1	1	1	N/A
5.4.5 Endorsed GAP by CSCC	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
5.4.6 Approved GAP in City Council meeting	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
5.4.7 Allocated fund in CC budget for GAP implementation	5/CC	1	N/A	1	N/A	2	N/A	2	N/A	1	N/A
5.4.8 Prepared quarterly and annual progress reports by Women Development Standing Committee	18/CC 3/CC	3 1	0	3 1	1 0	6 0	1 0	0 0	0 0	5	1 0

N/A= Not Applicable

Analysis:

5.4.1 Established Gender Committee at CC by Women Development Standing Committee, in FY 2014-15, none of the Women Development Standing Committees of targeted five City Corporations have established Gender Committee at CC level during the year.

In **FY 2015-16**, none of the Women Development Standing Committees of targeted five City Corporations have established Gender Committee at CC level in Q1, Y2.

Reported that Women Development Standing Committees of RpCC and GCC have established Gender Committee at CC level in Q2, Y2. *Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee during the quarter.*

Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee at CC level in Q3, Y2.

Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee at CC level in Q4, Y2.

In **FY 2016-17**, Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee at CC level in Q1, Y3.

Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee at CC level in Q2, Y3.

Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee at CC level in Q3, Y3.

Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee at CC level in Q4, Y3.

*In **FY 2017-18**, Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee at CC level in Q1, Y4.*

Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee at CC level in Q2, Y4.

Women Development Standing Committee of RpCC has re-established Gender Committee at CC level after sitting newly elected City Council on 20.3.18 in Q3, Y4. *Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee and GCC has not re-establish Gender Committee at CC level after sitting newly elected City Council during the quarter.*

Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee and GCC has not re-establish Gender Committee at CC level after sitting newly elected City Council in Q4, Y4.

*In **FY 2018-19**, Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee and GCC has not re-establish Gender Committee at CC level after sitting newly elected City Council in Q1 Y2.*

Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee and GCC has not re-establish Gender Committee at CC level after sitting newly elected City Council in Q2, Y5.

Women Development Standing Committees of NCC, CuCC and ChCC have not established Gender Committee and GCC has not re-establish Gender Committee at CC level after sitting newly elected City Council in Q3, Y5.

5.4.2 Hold monthly meeting of Gender Committee, in **FY 2014-15, none of the Gender Committees at targeted five City Corporations have held monthly meeting during the year.**

*In **FY 2015-16**, none of the Gender Committees at targeted five City Corporations have held monthly meeting during the year.*

*In **FY 2016-17**, none of the Gender Committees at targeted five City Corporations have held monthly meeting in Q1, Y3.*

None of the Gender Committees at targeted five City Corporations have held monthly meeting in Q2, Y3.

None of the Gender Committees at targeted five City Corporations have held monthly meeting in Q3, Y3.

Gender Committee at RpCC has held one monthly meeting on 21.4.17 in Q4, Y3. *Rest Gender Committees at four targeted four City Corporations have not held monthly meeting during the quarter.*

*In **FY 2017-18**, none of the Gender Committees at targeted five City Corporations have held monthly meeting in Q1, Y4.*

None of the Gender Committees at targeted five City Corporations have held monthly meeting in Q2, Y4.

Gender Committee at RpCC has held one meeting on 20.3.18 in Q3, Y4. *Rest Gender Committees at four targeted four City Corporations have not held monthly meeting during the quarter.*

None of the Gender Committees at targeted five City Corporations have held monthly meeting in Q4, Y4.

In **FY 2018-19**, *none of the Gender Committees at targeted five City Corporations have held monthly meeting in Q1, Y5.*

None of the Gender Committees at targeted five City Corporations have held monthly meeting in Q2, Y5.

None of the Gender Committees at targeted five City Corporations have held monthly meeting in Q3, Y5.

5.4.3 Prepared gender action plan by Women Development Standing Committee, in **FY 2014-15,** *none of the Women Development Standing Committees at targeted five City Corporations have prepared gender action plan during the year.*

In **FY 2015-16**, *none of the Women Development Standing Committees at targeted five City Corporations have prepared gender action plan during the year.*

In **FY 2016-17**, *none of the Women Development Standing Committees at targeted five City Corporations have prepared gender action plan in Q1, Y3.*

None of the Women Development Standing Committees at targeted five City Corporations have prepared gender action in Q2, Y3.

Women Development Standing Committees of RpCC & GCC have prepared gender action plan in Q3, Y3; *but not in accordance with guideline. Rest of the Women Development Standing Committees at targeted three City Corporations have not prepared gender action plan during the quarter.*

Women Development Standing Committees at NCC, CuCC and ChCC have not prepared gender action plan in Q4, Y3.

In **FY 2017-18**, Women Development Standing Committee at NCC has prepared gender action plan in Q1, Y4; *but not in accordance with guideline. Rest Women Development Standing Committees at CuCC and ChCC have not prepared gender action plan.*

Women Development Standing Committees at CuCC and ChCC have prepared gender action plan in Q2, Y4; *but not in accordance with guideline.*

No further action in relation to prepare gender action plan was required in Q3, Y4.

No further action in relation to prepare gender action plan was required in Q4, Y4.

In **FY 2018-19**, *no further action in relation to prepare gender action plan was required in Q1, Y5.*

No further action in relation to prepare gender action plan was required in Q2, Y5.

No further action in relation to prepare gender action plan was required in Q3, Y5.

5.4.4 Assigned officer to perform secretarial work to Women Development Standing Committee, in **FY 2014-15,** *none of the targeted five City Corporations have assigned officer to perform secretarial work to Women Development Standing Committees during the year.*

In **FY 2015-16**, *none of the targeted five City Corporations have assigned officer to perform secretarial work to Women Development Standing Committees in Q1, Y2.*

All targeted five City Corporations have assigned officer to perform secretarial work to Women Development Standing Committees in Q2, Y2.

No further development required in relation to assigning officer to perform secretarial work to Women Development Standing Committees in Q3, Y2.

No further development required in relation to assigning officer to perform secretarial work to Women Development Standing Committees in Q4, Y2.

In **FY 2016-17**, *no further development required in relation to assigning officer to perform secretarial work to Women Development Standing Committees in Q1, Y3.*

No further development required in relation to assigning officer to perform secretarial work to Women Development Standing Committees in Q2, Y3.

No further development required in relation to assigning officer to perform secretarial work to Women Development Standing Committees in Q3, Y3.

No further development required in relation to assigning officer to perform secretarial work to Women Development Standing Committees in Q4, Y3.

In **FY 2017-18**, *no further development required in relation to assigning officer to perform secretarial work to Women Development Standing Committees in Q1, Y4.*

No further development required in relation to assigning officer to perform secretarial work to Women Development Standing Committees in Q2, Y4.

RpCC has re-assigned officer to perform secretarial work to Women Development Committee after sitting new elected City Council on 20.3.18 in Q3, Y4. *GCC has not re-assigned officer to Women Development Committee after sitting newly elected City Council during the quarter.*

GCC has not re-assigned officer to Women Development Committee after sitting newly elected City Council in Q4, Y4.

In **FY 2018-19**, *GCC has not re-assigned officer to Women Development Committee after sitting newly elected City Council in Q1, Y5.*

GCC has not re-assigned officer to Women Development Committee after sitting newly elected City Council in Q2, Y5.

GCC has not re-assigned officer to Women Development Committee after sitting newly elected City Council in Q3, Y5.

5.4.5 Endorsed GAP by CSCC, in FY 2014-15, none of the CSCCs at targeted five City Corporations have endorsed Gender Action Plan(GAP) during the year.

In **FY 2015-16**, *none of the CSCCs at targeted five City Corporations have endorsed Gender Action Plan (GAP) during the year.*

In **FY 2016-17**, *none of the CSCCs at targeted five City Corporations have endorsed Gender Action Plan (GAP) in Q1, Y3.*

None of the CSCCs at targeted five City Corporations have endorsed Gender Action Plan (GAP) in Q2, Y3.

CSCCs at RpCC and GCC have endorsed Gender Action Plan (GAP) in Q3, Y3. Rest CSCCs at targeted three City Corporations have not endorsed Gender Action Plan (GAP) during the quarter.

CSCCs at NCC, CuCC, and ChCC have not endorsed Gender Action Plan (GAP) in Q4, Y3.

In **FY 2017-18**, *CSCCs at NCC, CuCC, and ChCC have not endorsed Gender Action Plan (GAP) in Q1, Y4.*

CSCC at NCC, CuCC and ChCC have endorsed Gender Action Plan in Q2, Y4.

None of the CSCCs have required to endorse Gender Action Plan in Q3, Y4.

None of the CSCCs have required to endorse Gender Action Plan in Q4, Y4.

In **FY 2018-19**, *none of the CSCCs have required to endorse Gender Action Plan in Q1, Y5.*

None of the CSCCs have required to endorse Gender Action Plan in Q2, Y5.

None of the CSCCs have required to endorse Gender Action Plan in Q3, Y5.

5.4.6 Approved GAP in City Council meeting, in FY 2014-15, *none of the City Councils at targeted five City Corporations have approved Gender Action Plan (GAP) in the year.*

In **FY 2015-16**, *none of the City Councils at targeted five City Corporations have approved Gender Action Plan (GAP) in the year.*

In **FY 2016-17** *none of the City Councils at targeted five City Corporations have approved Gender Action Plan (GAP) in Q1, Y3.*

None of the City Councils at targeted five City Corporations have approved Gender Action Plan (GAP) in Q2, Y3.

None of the City Councils at targeted five City Corporations have approved Gender Action Plan (GAP) in Q3, Y3.

City Council meeting at RpCC has approved Gender Action Plan (GAP) on 1.4.17 in Q4, Y3. Rest City Councils at targeted four City Councils have not approved Gender Action Plan (GAP) during the quarter.

In **FY 2017-18**, *City Council meeting at CuCC and GCC has approved Gender Action Plan (GAP) on 30. 11.17 and 28.12.17 in Q2, Y4. City Councils at NCC, and ChCC have not approved Gender Action Plan (GAP) during the quarter.*

City Councils at NCC, and ChCC have approved Gender Action Plan (GAP) on 12.3.18 and 22.3.18 in Q3, Y4.

None of the City Council meetings at targeted five City Corporations have not required to approve Gender Action Plan (GAP) in Q4, Y4.

In **FY 2018-19**, *none of the City Council meetings at targeted five City Corporations have not required to approve Gender Action Plan (GAP) in Q1, Y5.*

None of the City Council meetings at targeted five City Corporations have not required to approve Gender Action Plan (GAP) in Q2, Y5.

None of the City Council meetings at targeted five City Corporations have not required to approve Gender Action Plan (GAP) in Q3, Y5.

5.4.7 Allocated fund in CC budget for GAP implementation, in FY 2014-15, *none of the targeted five City Corporations have allocated fund in CC annual budget for Gender Action (GAP) Plan implementation in the year.*

In FY 2015-16, CuCC has allocated fund in CC's 2016-17 annual budget for Gender Action Plan (GAP) implementation under ICGIAP implementation cost head in Q4, Y2. *Rest targeted four City Corporations have not allocated fund for Gender Action Plan (GAP) implementation in the year.*

In FY 2016-17, all targeted five City Corporations have allocated fund in CC's FY 2017-18 annual budget for Gender Action Plan (GAP) implementation under ICGIAP implementation cost head in Q4, Y3.

In FY 2017-18, NCC, CuCC, RpCC and ChCC have allocated fund in CC's FY 2018-19 annual budget for Gender Action Plan (GAP) implementation under ICGIAP implementation cost head in Q4, Y4. *GCC has not allocated fund in CC 2018-19 annual budget during the quarter.*

In FY 2018-19, GCC has allocated fund in CC annual budget CC's FY 2018-19 CC's annual budget for Gender Action Plan implementation under ICGIAP implementation cost head in Q1, Y5.

No further action required in Q2, Y5.

No further action required in Q3, Y5.

5.4.8 Prepared quarterly and annual progress reports by Women Development Standing Committee, in FY 2014-15, *none of the Women Development Standing Committees have prepared quarterly and annual reports in the year.*

In FY 2015-16, *none of the Women Development Standing Committees have prepared quarterly and annual reports in the year.*

In FY 2016-17, the Women Development Standing Committee at RpCC has prepared four quarterly progress reports in the year, *but has not prepared annual progress report. Rest Women Development Standing Committees at targeted four City Corporations have not prepared either quarterly or annual progress report during the year.*

In FY 2017-18, the Women Development Standing Committee at NCC and CuCC have prepared three quarterly & an annual progress reports each; at RpCC has prepared three quarterly progress report; and the Women Development Standing Committee at ChCC has prepared three quarterly and an annual progress report. *Women Development Standing Committees at NCC, CuCC & ChCC have not prepared one quarterly report each and RpCC has not prepared an annual progress report. Where, Women Development Standing Committee at GCC has not prepare either quarterly or annual progress report in the year.*

In FY 2018-19, the Women Development Standing Committee at ChCC has prepared Q1 progress report in Q1, Y5. *Rest Women Development Standing Committees in targeted four City Corporations have not prepared Q1 progress report.*

The Women Development Standing Committees at NCC, CuCC, RpCC and ChCC have prepared Q2 progress reports in Q2, Y5; *While, Women Development Standing Committees at GCC has not prepared Q2 progress report.*

The Women Development Standing Committees at CuCC, RpCC and ChCC have prepared Q2 progress reports in Q3, Y5. *Women Development Standing Committees at NCC and GCC have not prepared Q3 progress report.*

Further detail in 5.4 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 5.4 of annex 1(e) for ChCC.

Activity 5.5: Poverty reduction action plan (PRAP) prepared and implemented with inclusion of slum

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
5.5.1 Established/re-established steering committee by CC to guide implementation of PRPA as per composition ⁴⁹	1/CC	1	N/A	1	N/A	1	N/A	1	0	1	N/A
5.5.2 Established Task Team by CC to guide micro credit program	1/CC	1	N/A	1	N/A	1	N/A	1	0	1	N/A
5.5.3 Established Task Team by CC to guide education & health program	1/CC	1	N/A	1	N/A	1	N/A	1	0	1	N/A
5.5.4 Established Task Team by CC to guide small infrastructure development program	1/CC	1	N/A	1	N/A	1	N/A	1	0	1	N/A
5.5.5 Assigned official by CC for facilitating Standing Committee activities	1/CC	1	N/A	1	N/A	1	N/A	1	0	1	N/A
5.5.6 Organized one workshop inviting CC officials and agencies involved in the poverty reduction activities on PRAP guideline	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
5.5.7 Prepared PRAP (plan) by poverty reduction standing committee with budget provision	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
5.5.8 Revised and endorsed PRAP (plan) by CSCC	1/CC	1	N/A	1	N/A	1	N/A	0	0	1	N/A
5.5.9 Selected and approved slums by City Council	10/CC	10	N/A	10	N/A	10	N/A	10	N/A	10	N/A
5.5.10 Formed primary female user groups in approved slums	150/CC	150	N/A	150	N/A	150	N/A	150	N/A	150	N/A
5.5.11 Established mother and child care services in approved slums	10/CC	10	N/A	10	N/A	10	N/A	10	N/A	10	N/A
5.5.12 Established pre-primary school in approved slums	10/CC	10	N/A	10	N/A	10	N/A	10	N/A	10	N/A
5.5.13 Started saving, credit and IGAs activities with primary female user groups	150/CC	150	150	150	150	150	150	150	150	150	150
5.5.14 Provided IGA (tailoring) training to selected female user group members	As req.	55	0	55	0	55	0	55	0	55	0
5.5.15 Provided small infrastructure development services (Shared latrine, Foot path, Drain, Deep hand tube well & Street light) in approved slums	As feas. /CC	Yes	No	Yes	No	Yes	Yes	Yes	No	Yes	Yes
5.5.16 Approved PRAP (Plan) in City Council meeting	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
5.5.17 Prepared annual progress report on poverty reduction action program	3/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A

N/A= Not Applicable, Feas. = Feasible

⁴⁹ Comprises of Mayor, Chairperson of Standing Committee for Poverty Reduction and Slum Development, male and female ward councilors, CEO, Chief Engineer, Health Officer, Accounts Officer, Education Officer/ Officer in Charge, Slum Development Officer/ Officer in Charge, Conservancy Officer, and Secretary.

Analysis:

5.5.1 Established/re-established Steering Committee by CC to guide implementation of PRAP as per composition⁵⁰, in **FY 2014-15**, *none of the targeted five City Corporations have established Steering Committees to guide implementation of PRAP as per composition in the year.*

In **FY 2015-16**, all targeted five City Corporations have established Steering Committees to guide implementation of PRAP as per composition in the year.

In **FY 2016-17**, *none of the targeted five City Corporations have required any further action in relation to establish Steering Committees to guide PRAP implementation in the year.*

In **FY 2017-18**, *none of the targeted five City Corporations have required any further action in relation to establish Steering Committees to guide PRAP implementation in Q1 Y4.*

NCC has re-established Steering Committees to guide PRAP implementation after sitting newly elected City Council on 3.12.17 in Q2, Y4. *CuCC, RpCC and GCC have re-established Steering Committee to guide PRAP implementation after sitting new council during the quarter.*

CuCC has re-established Steering Committees to guide PRAP implementation after sitting newly elected City Council on 31.1.18 in Q3, Y4. *RpCC and GCC have not re-established Steering Committee to guide PRAP implementation after sitting new council during the quarter.*

RpCC has re-established Steering Committees to guide PRAP implementation after sitting newly elected City Council on 18.4.18 in Q4, Y4. *GCC has re-established Steering Committee to guide PRAP implementation after sitting new council during the quarter.*

In **FY 2018-19**, *NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Steering Committee to guide PRAP implementation in Q1, Y5. GCC has not re-established Steering Committee after sitting newly elected City Council during the quarter.*

NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Steering Committee to guide PRAP implementation in Q2, Y5. GCC has not re-established Steering Committee after sitting newly elected City Council during the quarter.

GCC has not re-established Steering Committee after sitting newly elected City Council in Q3, Y5.

Note that, none of the Steering Committees in targeted five City Corporations are involved to guide PRAP implementation.

5.5.2 Established Task Team by CC to guide micro credit program, in **FY 2014-15**, *none of the targeted five City Corporations have established Task Team to guide micro credit program during the year.*

In **FY 2015-16**, all targeted five City Corporations have established Task Team to guide micro credit program under PRAP implementation in the year.

In **FY 2016-17**, *none of the targeted five City Corporations have required any further action in relation to establish Task Team to guide micro credit program under PRAP implementation in the year.*

⁵⁰ Comprises of Mayor, Chairperson of Standing Committee for Poverty Reduction and Slum Development, male and female ward councilors, CEO, Chief Engineer, Health Officer, Accounts Officer, Education Officer/ Officer in Charge, Slum Development Officer/ Officer in Charge, Conservancy Officer, and Secretary.

In **FY 2017-18**, *none of the targeted five City Corporations have required any further action in relation to establish Task Team to guide micro credit program under PRAP implementation in Q1 Y4.*

NCC has re-established Task Team to guide micro credit program under PRAP implementation in Q2, Y4. *CuCC, RpCC and GCC have not re-establish Task Team to guide micro credit program after sitting newly elected City Council during the quarter.*

CuCC has re-established Task Team to guide micro credit program under PRAP implementation after sitting newly elected City Council on 31.1.18 in Q3, Y4. *RpCC and GCC have not re-establish Task Team to guide micro credit program after sitting newly elected City Council during the quarter.*

RpCC has re-established Task Team to guide micro credit program under PRAP implementation after sitting newly elected City Council on 18.4.18 in Q4, Y4. *GCC has not re-establish Task Team to micro credit program after sitting newly elected City Council during the quarter.*

In **FY 2018-19**, *NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Task Team micro credit under PRAP implementation in Q1, Y5. GCC has not re-established Task Team micro credit after sitting newly elected City Council during the quarter.*

NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Task Team micro credit under PRAP implementation in Q2, Y5. GCC has not re-established Task Team micro credit after sitting newly elected City Council during the quarter.

GCC has not re-established Task Team micro credit after sitting newly elected City Council in Q3, Y5.

Note that, none of the Task Teams in targeted five City Corporations are involved to guide micro credit program implementation.

5.5.3 Established Task Team by CC to guide education & health program, in **FY 2014-15, *none of the targeted five City Corporations have established Task Team to guide education and health program during the year.***

In **FY 2015-16**, all targeted five City Corporations have established Task Team to guide education and health program under PRAP implementation in the year.

In **FY 2016-17**, *none of the targeted five City Corporations have required any further action in relation to establish Task Team to guide education and health program under PRAP implementation in the year.*

In **FY 2017-18**, *none of the targeted five City Corporations have required any further action in relation to establish Task Team to education and health program under PRAP implementation in Q1 Y4.*

NCC has re-established Task Team to guide education and health program under PRAP implementation in Q2, Y4. *CuCC, RpCC and GCC have not re-established Task Team to guide education and health program after sitting newly elected City Council during the quarter.*

CuCC has re-established Task Team to guide education and health program under PRAP implementation after sitting newly elected City Council on 31.1.18 in Q3, Y4. *RpCC and GCC have not re-established Task Team to guide education and health program after sitting newly elected City Council during the quarter.*

RpCC has re-established Task Team to guide education and health program under PRAP implementation after sitting newly elected City Council on 18.4.18 in Q4, Y4. *GCC has not re-established Task Team to guide education and health program after sitting newly elected City Council during the quarter.*

In **FY 2018-19**, *NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Task Team education and health under PRAP implementation in Q1, Y5. GCC has not re-established Task Team to guide education and health program after sitting newly elected City Council until the quarter.*

NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Task Team education and health under PRAP implementation in Q2, Y5. GCC has not re-established Task Team education and health after sitting newly elected City Council during the quarter.

GCC has not re-established Task Team education and health after sitting newly elected City Council in Q3, Y5.

Note that, none of the Task Teams in targeted five City Corporations are involved to guide education and health program.

5.5.4 Established Task Team by CC to guide small infrastructure development program, in FY 2014-15, none of the targeted five City Corporations have established Task Team to guide small infrastructure development program during the year.

In **FY 2015-16**, all targeted five City Corporations have established Task Team to guide small infrastructure development program under PRAP implementation in the year.

In **FY 2016-17**, *none of the targeted five City Corporations have required any further action in relation to establish Task Team to guide infrastructure development program under PRAP implementation in the year.*

In **FY 2017-18**, *none of the targeted five City Corporations have required any further action in relation to establish Task Team to guide small infrastructure development program under PRAP implementation in Q1 Y4.*

NCC has re-established Task Team to guide small infrastructure development program under PRAP implementation in Q2, Y4. *CuCC, RpCC and GCC have not re-established Task Team to guide small infrastructure development program after sitting newly elected City Council during the quarter.*

CuCC has re-established Task Team to guide small infrastructure development program under PRAP implementation after sitting newly elected City Council on 31.1.18 in Q3, Y4. *RpCC and GCC have not re-established Task Team to guide small infrastructure development program after sitting newly elected City Council during the quarter.*

RpCC has re-established Task Team to guide small infrastructure development program under PRAP implementation after sitting newly elected City Council on 18.4.18 in Q4, Y4. *GCC has not re-established Task Team to guide small infrastructure development program after sitting newly elected City Council during the quarter.*

In **FY 2018-19**, *NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Task Team small infrastructure development under PRAP implementation in Q1, Y5. GCC has not re-established Task Team to guide small infrastructure development program after sitting newly elected City Council until the quarter.*

NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Task Team small infrastructure development under PRAP implementation in Q2, Y5. GCC has not re-established Task Team small infrastructure development after sitting newly elected City Council during the quarter.

GCC has not re-established Task Team small infrastructure development after sitting newly elected City Council in Q3, Y5.

Note that, none of the Task Teams in targeted five City Corporations are involved to guide small infrastructure development program implementation.

5.5.5 Assigned official by CC for facilitating Standing Committee activities, in FY 2014-15, none of the targeted five City Corporations have assigned officials (Slum Development Officer) for facilitating Poverty Reduction and Slum Development Standing Committee activities during the year.

In FY 2015-16, none of the targeted five City Corporations have assigned officials (Slum Development officer) for facilitating Poverty Reduction and Slum Development Standing Committee activities in Q1, Y2.

NCC, GCC and ChCC have assigned Slum Development officers for facilitating Poverty Reduction and Slum development Standing Committee activities in Q2, Y2. *CuCC and RpCC have not assigned officials for facilitating Poverty Reduction and Slum Development Standing Committee activities during the quarter.*

CuCC and RpCC have assigned Slum Development officers for facilitating Poverty Reduction and Slum development Standing Committee activities in Q3, Y2.

None of the targeted five City Corporations have required any further action in relation to assign officials for facilitating Poverty Reduction Standing Committee activities in Q4, Y2.

In FY 2016-17, none of the targeted five City Corporations have required any further action in relation to assign officials for facilitating Poverty Reduction Standing Committee activities Q1, Y3.

NCC and CuCC have not re-assigned officials for facilitating Poverty Reduction and Slum Development Standing Committee activities after sitting newly elected City Council in Q2, Y3.

NCC has re-assigned official for facilitating Poverty Reduction and Slum Development Standing Committee activities after sitting newly elected City Council in Q3, Y3. *CuCC have not re-assigned official for facilitating Poverty Reduction and Slum Development Standing Committee activities after sitting newly elected City Council during the quarter.*

CuCC has re-assigned official for facilitating Poverty Reduction and Slum Development Standing Committee activities after sitting newly elected City Council in Q4, Y3.

In FY 2017-18, none of the City Corporations need to re-assigned officials for facilitating Poverty Reduction and Slum Development Standing Committee activities in Q1, Y4.

RpCC has not re-assigned official for facilitating Poverty Reduction and Slum Development Standing Committee activities after sitting newly elected City Council in Q2, Y4.

RpCC has not re-assigned official for facilitating Poverty Reduction and Slum Development Standing Committee activities after sitting newly elected City Council in Q3, Y4.

RpCC has re-assigned officials for facilitating Poverty Reduction and Slum Development Standing Committee activities after sitting newly elected City Council in Q4, Y4.

In FY 2018-19, GCC has not re-assigned officials for facilitating Poverty Reduction and Slum Development Standing Committee activities after sitting newly elected City Council in Q1, Y5.

GCC has not re-assigned officials for facilitating Poverty Reduction and Slum Development Standing Committee activities after sitting newly elected City Council in Q2, Y5.

GCC has not re-assigned officials for facilitating Poverty Reduction and Slum Development Standing Committee activities after sitting newly elected City Council in Q3, Y5.

Note that, none of the Poverty Reduction and Slum Development Standing Committees in targeted five City Corporations are involved to guide PRAP activities.

5.5.7 Prepared PRAP (plan) by poverty reduction Standing Committee with budget provision, in FY 2014-15, none of the Poverty Reduction and Slum Development Standing Committees at targeted five City Corporations have prepared Poverty Reduction Action Plan (PRAP) with budget provision in the year.

In **FY 2015-16**, none of the Poverty Reduction and Slum Development Standing Committees at targeted five City Corporations have prepared Poverty Reduction Action Plan (PRAP) with budget provision in the year.

In **FY 2016-17**, none of the Poverty Reduction and Slum Development Standing Committees at targeted five City Corporations have prepared Poverty Reduction Action Plan (PRAP) with budget provision in Q1, Y3.

The Poverty Reduction and Slum Development Standing Committee at GCC have prepared Poverty Reduction Action Plan (PRAP) with budget provision in Q2, Y3. *Poverty Reduction and Slum Development Standing Committees at NCC, CuCC, RpCC and ChCC have not prepared PRAP during the quarter.*

Poverty Reduction and Slum Development Standing Committees at NCC, CuCC, RpCC and ChCC have not prepared PRAP in Q3, Y3.

Poverty Reduction and Slum Development Standing Committees at NCC, CuCC, RpCC and ChCC have not prepared PRAP in Q4, Y3.

In **FY 2017-18**, *Poverty Reduction and Slum Development Standing Committees at NCC, CuCC, RpCC and ChCC have not prepared PRAP in Q1, Y4.*

Poverty Reduction and Slum Development Standing Committee at CuCC has prepared PRAP with budget provision in Q2, Y4. *Poverty Reduction and Slum Development Standing Committees at NCC, RpCC and ChCC have not prepared PRAP during the quarter.*

Poverty Reduction and Slum Development Standing Committees at NCC and ChCC have prepared PRAP with budget provision in Q3, Y4. *Poverty Reduction and Slum Development Standing Committee at RpCC has not prepared PRAP during the quarter.*

Poverty Reduction and Slum Development Standing Committee at RpCC has prepared PRAP with budget provision in Q4, Y4,

In **FY 2018-19**, *none of the Poverty Reduction and Slum Development Standing Committees at targeted five City Corporations have required any further action in relation to prepare PRAP in Q1, Y5.*

None of the Poverty Reduction and Slum Development Standing Committees at targeted five City Corporations have required any further action in relation to prepare PRAP in Q2, Y5.

None of the Poverty Reduction and Slum Development Standing Committees at targeted five City Corporations have required any further action in relation to prepare PRAP in Q3, Y5.

Note that, Poverty Reduction Action Plans are not specified, quantified and timebound.

5.5.6 Organized one workshop inviting CC officials and agencies involved in the poverty reduction activities on PRAP guideline, in FY 2014-15, none of the targeted five City corporations have organized workshop on PRAP guideline inviting CC officials and agencies involved in the poverty reduction activities in the year.

In **FY 2015-16**, *none of the targeted five City corporations have organized workshop on PRAP guideline inviting CC officials and agencies involved in the poverty reduction activities in Q1, Y2.*

None of the targeted five City corporations have organized workshop on PRAP guideline inviting CC officials and agencies involved in the poverty reduction activities in Q2, Y2.

All targeted five City Corporations have organized one workshop each on “PRAP guideline” inviting only CC officials in Q3, Y2. *Representatives from similar agencies and LGED were not invited in the workshop.*

In **FY 2016-17**, *no further development observed in relation to inviting participants from similar agencies and LGED in workshop on “PRAP guideline” in the year.*

In **FY 2017-18**, *no further development observed in relation to inviting participants from similar agencies and LGED in workshop on “PRAP guideline” in the year.*

In **FY 2018-19**, *no further development observed in relation to inviting participants from similar other agencies and LGED in workshop on “PRAP guideline” in Q1, Y5.*

No further development observed in relation to inviting participants from similar agencies and LGED in workshop on “PRAP guideline” in Q2, Y5

No further development observed in relation to inviting participants from similar agencies and LGED in workshop on “PRAP guideline” in Q3, Y5.

5.5.8 Revised and endorsed PRAP (plan) by CSCC, in **FY 2014-15, *none of the CSCCs at targeted five City Corporations have required to revise and endorse Poverty Reduction Action Plan (PRAP) during the year, because it was not prepared.***

In **FY 2015-16**, *none of the CSCCs at targeted five City Corporations have required to revise and endorse Poverty Reduction Action Plan (PRAP) during the year.*

In **FY 2016-17**, *none of the CSCCs at targeted five City Corporations have required to revise and endorse Poverty Reduction Action Plan (PRAP) during the year.*

In **FY 2017-18**, *none of the CSCCs at targeted five City Corporations have required to revise and endorse Poverty Reduction Action Plan (PRAP) in Q1, Y4.*

CSCCs at CuCC, GCC and ChCC have revised and endorsed their Poverty Reduction Action Plan in Q2, Y4. *CSCCs at NCC and RpCC have not revised and endorsed PRAP during the quarter.*

CSCC at NCC has revised and endorsed Poverty Reduction Action Plan in Q3, Y4. *CSCCs at RpCC has not revised and endorsed PRAP during the quarter.*

CSCC at RpCC has revised and endorsed Poverty Reduction Action Plan in Q4, Y4.

In **FY 2018-19**, *none of the CSCCs in targeted five City Corporations have required to revise and endorse PRAP in Q1, Y5.*

None of the CSCCs in targeted five City Corporations have required to revise and endorse PRAP in Q2, Y5.

None of the CSCCs in targeted five City Corporations have required to revise and endorse PRAP in Q3, Y5.

Still revised PRAPs are not specified, quantified and timebound.

5.5.9 Selected and approved slums by City Council, in FY 2014-15, *none of the City Councils at targeted five City Corporations have selected and approved slums for PRAP interventions during the year.*

In FY 2015-16, *none of the City Councils at targeted five City Corporations have selected and approved slums for PRAP interventions in Q1, Y2.*

None of the City Councils at targeted five City Corporations have selected and approved slums for PRAP interventions in Q2, Y2.

City Councils at targeted five City Corporations have selected and approved 10 slums each for PRAP implementation in Q3, Y2.

No further action required selection and approve slums by City Councils in Q4, Y3.

in FY 2016-17, *no further action required selection and approve slums by City Councils in the year.*

In FY 2017-18, *no further action required selection and approve slums by City Councils in the year, but a few slums in CuCC and GCC have been shifted without consent of City Corporations and maintaining procedure.*

In FY 2018-19, *no further action required selection and approve slums by City Councils in the year in Q1, Y5.*

No further action required selection and approve slums by City Councils in Q2, Y5.

No further action required selection and approve slums by City Councils in Q3, Y5.

5.5.10 Formed primary female user groups in approved slums, in FY 2014-15, *none the targeted five City Corporations have formed primary female user group in the year.*

In FY 2015-16, *none the targeted five City Corporations have formed primary female user group in Q1, Y2.*

None the targeted five City Corporations have formed primary female user group in Q2, Y2.

None the targeted five City Corporations have formed primary female user group in Q3, Y2.

Reported that NCC has formed 150 primary female user groups of total 3000 members, CuCC 150 user groups of total 3000 members, RpCC 150 user groups of total 3000 members, GCC 145 members of total 2900 members and ChCC have formed 150 primary female user groups of total 3000 members *None the targeted five City Corporations have formed primary female user group in Q3, Y2.*

The reported figures are confusing.

In FY 2016-17, no further development observed in regards to primary female user group formation in Q1, Y3.

No further development observed in regards to primary female user group formation in Q2, Y3.

No further development observed in regards to primary female user group formation in Q3, Y3. *GCC has not formed primary female user groups during the quarter.*

GCC has reached to 150 primary female user groups and 3000 members in Q4, Y3.

In **FY 2017-18**, no further development observed in regards to primary female user group formation in Q1, Y4.

No further development observed in regards to primary female user group formation in Q2, Y4.

NCC maintained 150 primary female user groups of total 3000 members, CuCC maintained 145 groups of total 2900 members, RpCC maintained 150 groups of total 2671 members, GCC maintained 150 groups of total 3000 members and ChCC has maintained 150 primary female user groups of total 2701 members in Q3, Y4. *Observed group member's turnover (members drop in/out) at CuCC, RpCC and ChCC not maintaining procedure as described in guideline and are not reported during the quarter.*

NCC maintained 150 primary female user groups of total 3000 members, CuCC maintained 150 groups of total 3000 members, RpCC maintained 150 groups of total 2671 members, GCC maintained 150 groups of total 3000 members and ChCC has maintained 150 primary female user groups of total 2766 members in Q4, Y4. *Observed that at CuCC 5 groups and 100 members dropped in and at ChCC 65 members dropped in during the quarter.*

In **FY 2018-19**, NCCC maintained 150 primary female user groups of total 3000 members, CuCC maintained 150 groups of total 3000 members, RpCC maintained 150 groups of total 2671 members, GCC maintained 150 groups of total 3000 members and ChCC has maintained 150 primary female user groups of total 2849 members in Q1, Y5. *Observed that at ChCC 48 members dropped in during the quarter.*

NCC maintained 150 primary female user groups of total 3000 members, CuCC maintained 150 groups of total 2982 members, RpCC maintained 150 groups of total 2769 members, GCC maintained 150 groups of total 2999 members and ChCC has maintained 150 primary female user groups of total 2916 members in Q2, Y5. *Observed that at CuCC 18 members dropped out, at RpCC 98 members dropped in, at GCC 1 member dropped out and at ChCC 67 members dropped in during the quarter.*

NCC maintained 150 primary female user groups of total 3000 members, CuCC maintained 150 groups of total 2983 members, RpCC maintained 150 groups of total 2810 members, GCC maintained 150 groups of total 2999 members and ChCC has maintained 150 primary female user groups of total 2927 members in Q3, Y5. *Observed that at CuCC 1 member, at RpCC 41 members, and at ChCC 11 members dropped in during the quarter.*

5.5.11 Established mother and child care services in approved slums, in **FY 2014-15, *none of the targeted five City corporations have established mother and child care services in approved slums during the year.***

In **FY 2015-16**, *none of the targeted five City corporations have established mother and childcare services in approved slums in Q1, Y2.*

None of the targeted five City corporations have established mother and childcare services in approved slums Q2, Y2.

None of the targeted five City corporations have established mother and childcare services in approved slums in Q3, Y2.

Reported that all five targeted five City Corporations have established mother and child health care services in 10 approved slums each in Q4, Y2, *but services are not planned and uniform.*

In **FY 2016-17**, all targeted five City Corporations have continued mother and childcare services in an unorganized manner in the year.

In **FY 2017-18**, all targeted five City Corporations have continued mother and childcare services in an unorganized manner in the year.

In **FY 2018-19**, all targeted five City Corporations have continued mother and childcare services in an unorganized manner in Q1, Y5.

All targeted five City Corporations have continued mother and childcare services in an unorganized manner in Q2, Y5.

All targeted five City Corporations have continued mother and childcare services in an unorganized manner in Q3, Y5.

Note that, the mother & childcare services are not planned, uniform, recorded, reported properly and supplies are not regular within and between City Corporations.

5.5.12 Established pre-primary school in approved slums, in **FY 2014-15, *none of the targeted five City Corporations have established pre-primary schools in approved slums during the year.***

In **FY 2015-16**, *none of the targeted five City Corporations have established pre-primary schools in approved slums in Q1, Y2.*

None of the targeted five City Corporations have established pre-primary schools in approved slums in Q2, Y2.

None of the targeted five City Corporations have established pre-primary schools in approved slums in Q3, Y2.

Reported that all targeted five City Corporations have established 10 pre-primary school services each in City Council approved slums in Q4, Y2.

In **FY 2016-17**, all targeted five City Corporations have continued 10 pre-primary school services each in Q1, Y3.

All targeted five City Corporations have continued 10 pre-primary school services each in Q2, Y3.

All targeted five City Corporations have established 10 pre-primary school services each in City Council approved slums in Q3, Y3.

All targeted five City Corporations have continued 10 pre-primary school services in Q4, Y3

In **FY 2017-18**, all targeted five City Corporations have continued 10 pre-primary school services in Q1, Y4.

All targeted five City Corporations have continued 10 pre-primary school services each in Q2, Y4.

All targeted five City Corporations have established 10 pre-primary school services each in City Council approved slums in Q3, Y4.

All targeted five City Corporations have continued 10 pre-primary school services each in Q4, Y4.

In **FY 2018-19**, all targeted five City Corporations have continued 10 pre-primary school services each in Q1, Y5.

All targeted five City Corporations have continued 10 pre-primary school services each slum in Q2, Y5.

All targeted five City Corporations have established 10 pre-primary school services in City Council approved slums in Q3, Y5.

Observed that pre-primary school graduate student admission in primary schools are increasing over the years *but retaining rate of students in pre-primary schools are also visible.*

5.5.13 Started saving, credit and IGAs activities with primary female user groups, in FY 2014-15, *none of the primary female user groups at targeted five City Corporations have started saving, credit and IGAs activities in the year.*

In FY 2015-16, *none of the primary female user groups at targeted five City Corporations have started saving, credit and IGAs activities in Q1, Y2.*

None of the primary female user groups at targeted five City Corporations have started saving, credit and IGAs activities in Q2, Y2.

None of the primary female user groups at targeted five City Corporations have started saving, credit and IGAs activities in Q3, Y2.

The established primary female user groups at targeted five City Corporations have started saving in Q4, Y2. *None has started credit and IGAs activities during the quarter.*

In FY 2016-17, the established primary female user groups at targeted five City Corporations have continued saving in Q1, Y3. *None has started credit and IGAs activities during the quarter.*

The established primary female user groups at targeted five City Corporations have continued saving in Q2, Y3. *None has started credit and IGAs activities during the quarter.*

The established primary female user groups at targeted five City Corporations have continued saving in Q3, Y3. *None has started credit and IGAs activities during the quarter.*

The established primary female user groups at targeted five City Corporations have continued saving, received credit support and started IGA activities in limited scale in Q4, Y3.

In FY 2017-18, the group savings status at NCC is BDT 50,28,000; at CuCC 56,07,000; at RpCC 25,93,668; at GCC 51,58,189; and the group savings status at ChCC is BDT 31.41,000 until Q4, Y4

Provided credit support at NCC BDT 82,00,000 to 660 beneficiaries from CGP fund; at CuCC BDT 60,00,00 to 594 beneficiaries; at RpCC BDT 60,00,000 to 607 beneficiaries; at GCC BDT 66,90,000 to 634 beneficiaries and provided credit support at ChCC BDT 66,00,000 to 660 beneficiaries from CGP fund until Q4, Y4.

Provided credit support at NCC BDT 2,08,000 to 14 beneficiaries from group savings fund; at RpCC BDT 6,22,000 to 77 beneficiaries; and provided credit support at GCC BDT 1,40,000 to 14 beneficiaries from group savings fund until Q4, Y4. *CuCC and ChCC have not provided credit support from group savings fund until Q4, Y4.*

In FY 2018-19, the group savings status at NCC is BDT 9,46,000; at CuCC 11,17,000; at RpCC 4,58,33; at GCC 6,08,811; and the group savings status at ChCC BDT is 5,70,000 in Q1, Y5.

Provided credit support at NCC BDT 10,00,000 to 80 beneficiaries from CGP fund; at RpCC BDT 5,00,000 to 44 beneficiaries and provided credit support at GCC BDT 5,00,000 to 25 beneficiaries from CGP fund in Q1, Y5. *CuCC and ChCC have not provided credit support from CGP fund during the quarter.*

Provided credit support at RpCC BDT 1,49,500 to 15 beneficiaries from group savings fund; and provided credit support at GCC BDT 4,25,000 to 23 beneficiaries from group savings fund in Q1, Y5. *NCC, CuCC and ChCC have not provided credit support from group savings fund during the quarter.*

Provided credit support at NCC BDT 39,14,000 to 192 beneficiaries from revolving fund; at CuCC BDT 31,75,000 to 285 beneficiaries; at RpCC 20,05,000 to 187 beneficiaries; and provided credit support at ChCC BDT 42,30,000 to 399 beneficiaries from revolving fund in Q1, Y5. *GCC has not provided credit support from revolving fund during the quarter.*

The group savings status at NCC is BDT 7,88,000; at CuCC 11,32,000; at RpCC 5,62,000; at GCC 8,41,000; and the group savings status at ChCC BDT is 5,76,000 in Q2, Y5.

Provided credit support at ChCC BDT 5,00,000 to 50 beneficiaries from CGP fund in Q2, Y5. *NCC, CuCC, RpCC and GCC have not provided credit support from CGP fund during the quarter.*

Provided credit support at GCC BDT 10,35,000 to 32 beneficiaries from group savings fund in Q2, Y5. *NCC, CuCC RpCC and ChCC have not provided credit support from group savings fund during the quarter.*

Provided credit support at CuCC BDT 34,40,000 to 499 beneficiaries from revolving fund; at GCC 38,40,000 to 128 beneficiaries from revolving fund in Q2, Y5. *NCC, RpCC and ChCC have not provided credit support from revolving fund during the quarter.*

The group savings status at NCC is BDT 9,71,000; at CuCC 10,95,000 at RpCC 10,72,000; at GCC 8,29,000; and the group savings status at ChCC BDT is 5,71,000 in Q3, Y5.

Provided credit support at NCC BDT 5,00,000 to 38 beneficiaries from CGP fund and provided credit support at RpCC BDT 5,00,000 to 38 beneficiaries from CGP fund in Q3, Y5. *NCC, GCC and ChCC have not provided credit support from CGP fund during the quarter.*

Provided credit support at RpCC BDT 32,000 to 3 beneficiaries from group savings fund; and provided credit support at GCC BDT 1,70,000 to 10 beneficiaries from group savings fund in Q3, Y5. *NCC, CuCC and ChCC have not provided credit support from group savings fund during the quarter.*

Provided credit support at RpCC BDT 14,20,000 to 91 beneficiaries from revolving fund; at GCC 20,25,000 to 109 beneficiaries; and provided credit support at ChCC BDT 22,60,000 to 177 beneficiaries from revolving fund in Q3, Y5. *NCC and CuCC, have not provided credit support from revolving fund during the quarter.*

The group savings target and collections differ between groups and City Corporations.

5.5.14 Provided IGA (tailoring) training to selected female user group members, in FY 2014-15, none of the selected female user group members have received IGA training during the year.

In FY 2015-16, none of the selected female user group members have received IGA training during the year.

In FY 2016-17, none of the selected female user group members have received IGA training during the year.

In FY 2017-18, none of the selected female user group members have received IGA training in Q1, Y4.

None of the selected female user group members have received IGA training in Q2, Y4.

Twenty-five selected user group members from each targeted five City Corporations have received month long skill development training on "Tailoring" in Q3, Y4.

None of the selected female user group members have received IGA training in Q4, Y4.

In **FY 2018-19**, *none of the selected female user group members have received IGA training in Q1, Y5.*

Thirty selected user group members from NCC, CuCC and GCC have received 21 days long skill development training on "Tailoring" in Q2, Y5. *None of the selected user group members of GCC and ChCC have received training during the quarter.*

Thirty female user group members of NCC have received 5 days long group/IGA management training in Q2, Y5. *None of the user group members from remaining four targeted five City Corporations have received group/IGA management training during the quarter.*

None of the user group members from CuCC, RpCC, GCC and ChCC have received group/IGA management training in Q3, Y5.

5.5.15 Provided small infrastructure development services (Shared latrine, Foot path, Drain, Deep hand tube well & Street light) in approved slums, in FY 2014-15, *none of the targeted five City Corporations have provided/constructed small infrastructure development services (Shared latrine, Foot path, Drain, Deep hand tube well & Street light) in approved slums during the year.*

In **FY 2015-16**, *none of the targeted five City Corporations have provided/constructed small infrastructure development services (Shared latrine, Foot path, Drain, Deep hand tube well & Street light) in approved slums during the year.*

In **FY 2016-17**, *none of the targeted five City Corporations have provided/constructed small infrastructure development services (Shared latrine, Foot path, Drain, Deep hand tube well & Street light) in approved slums during the year.*

In **FY 2017-18**, reported that NCC has contracted 37 shared latrines, 1524 meter drain & installed 1 submergible tube well; CuCC has constructed 47 shared latrines, 150 meter drain, 823 meter footpath & installed 66 hand deep tube wells; RpCC has constructed 151 shared latrines; GCC has constructed 110 shared latrines, and ChCC has constructed 30 shared latrines & 3 deep hand tube wells in approved slums during the year.

In **FY 2018-19**, NCC has installed 5 submergible tube wells; CuCC has constructed 44 shared latrines, 185 meter footpath & 65 deep hand tube wells; RpCC has constructed 10 shared latrines; GCC has constructed 65 shared latrines and ChCC has constructed 4 shared latrines in selected slums in Q1, Y5.

NCC has contracted 342 meter drain; CuCC has constructed 60 meter drain; and ChCC has constructed 2 shared latrines & 330 meter footpath in approved slums in Q2, Y5.

RpCC constructed 139 shared latrines and ChCC has constructed 3 shared latrines, 670 meter footpaths & 4 deep hand tube wells in selected slums in Q3, Y5.

5.5.16 Approved PRAP (Plan) in City Council meeting, in FY 2014-15, *none of the City Council meeting at targeted five City Corporations have approved Poverty Reduction Action Plan (PRAP) during the year.*

In **FY 2015-16**, *none of the City Council meeting at targeted five City Corporations have approved Poverty Reduction Action Plan (PRAP) in Q1, Y2.*

The City Council meeting at GCC has approved Poverty Reduction Action Plan (PRAP) without endorsement of CSCC in Q2, Y2. *Rest City Council meeting at targeted four City Corporations have not approved PRAP during the quarter.*

The City Council meetings at NCC, CuCC, RpCC and ChCC have not approved PRAP in Q3, Y2.

The City Council meetings at NCC, CuCC, RpCC and ChCC have not approved PRAP in Q4, Y2.

In **FY 2016-17**, *the City Council meetings at NCC, CuCC, RpCC and ChCC have not approved PRAP during the year.*

In **FY 2017-18**, *the City Council meetings at NCC, CuCC, RpCC and ChCC have not approved PRAP in Q1, Y4.*

The City Council meeting at CuCC has approved Poverty Reduction Action Plan (PRAP) without endorsement of CSCC in Q2, Y4. *City Council meetings at NCC, RpCC and ChCC have not approved PRAP during the quarter.*

The City Council meetings at NCC with endorsement of CSCC and ChCC without endorsement of CSCC have approved Poverty Reduction Action Plan (PRAP) in Q3, Y4. *City Council meeting at RpCC has not approved PRAP during the quarter.*

The City Council meeting at RpCC has approved Poverty Reduction Action Plan (PRAP) without endorsement of CSCC in Q4, Y4

In **FY 2018-19**, *no further action required in Q1, Y5.*

No further action required in Q2, Y5.

No further action required in Q3, Y5.

5.5.17 Prepared annual progress report on poverty reduction action program, in **FY 2014-15, *none of the Steering Committee for PRAP implementation at targeted five City Corporations have prepared annual progress report on poverty reduction action program based on quarterly progress reports produced by Task Teams (3) during the year, because program was not initiated.***

In **FY 2015-16**, *none of the Steering Committee for PRAP implementation at targeted five City Corporations have prepared annual progress report on poverty reduction action program based on quarterly progress reports produced by Task Teams (3) during the year.*

In **FY 2016-17**, *none of the Steering Committee for PRAP implementation at targeted five City Corporations have prepared annual progress report on poverty reduction action program based on quarterly progress reports produced by Task Teams (3) during the year.*

In **FY 2017-18**, the Steering Committee for PRAP implementation at targeted five City Corporations have prepared annual progress report on poverty reduction action program in Q4, Y4, *but not based on quarterly progress reports produced by Task Teams (3).*

In **FY 2018-19**, *annual progress reports on poverty reduction action program are not due in Q1, Y5.*

Annual progress reports on poverty reduction action program are not also due in Q2, Y5.

Annual progress reports on poverty reduction action program are not also due in Q3, Y5.

Further detail in 5.5 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 5.5 of annex 1(e) for ChCC.

Activity 5.6: Revision of citizen charter

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
5.6.1 Assigned working group/officer in charge for preparing/revise citizen charters of each department	Each dept./CC	10	N/A	7	N/A	9	N/A	6	N/A	7	N/A
5.6.2 Approved revised CC's citizen charter by CCCC	1/CC	1	0	2	N/A	1	N/A	1	N/A	2	N/A
5.6.3 Revised citizen charter once a year	2/CC	2	0	3	N/A	2	N/A	2	N/A	3	N/A
5.6.4 Displayed approved citizen charter both in notice board and CC website	3/CC	2	0	2	0	2	0	2	0	2	0

N/A= Not Applicable

Analysis:

5.6.1 Assigned working group/officer in-charge for preparing/revising citizen's charters of each department, in FY 2014-15, *none of the targeted five City Corporations have assigned working groups/officer in-charge for preparing/revising citizen's charters of each department during the year.*

In FY 2015-16, all targeted five City Corporations have assigned working groups/officer in-charge for preparing/revising citizen's charters of each department in Q4 during the year.

In FY 2016-17, *none of the targeted five City Corporations have required assign working groups/officer in-charge for preparing/revising citizen's charters of each department during the year.*

In FY 2017-18, RpCC has re-assigned working groups/officer in-charge for preparing/revising citizen's charters of each department after sitting new elected City Council on 1.1.18 in Q3, Y4. *NCC, and CuCC have not re-assigned group/officer in-charge after sitting newly elected City Council during the year.*

In FY 2018-19, *NCC, CuCC & GCC have not re-assigned group/ officer in-charge for preparing/ revising citizen's charters of each department after sitting new elected City Council in Q1, Y5.*

NCC, CuCC & GCC have not re-assigned group/officer in-charge for preparing/revising citizen's charters of each department after sitting new elected City Council in Q2, Y5.

NCC, CuCC & GCC have not re-assigned group/officer in-charge for preparing/revising citizen's charters of each department after sitting new elected City Council in Q3, Y5.

5.6.2 Approved revised CC's citizen's charter by CCCC, in FY 2014-15, *none of the CCCCCs have approved revised CC's citizen's charter during the year.*

In FY 2015-16, *none of the CCCCCs have approved revised CC's citizen's charter in Q1, Y2.*

None of the CCCCCs have approved revised CC's citizen's charter in Q2, Y2.

CCCCCs at NCC and CuCC have approved revised CC's citizen's charter in Q3, Y2. *RpCC, GCC and ChCC have not approved revise Citizen's Charter during the quarter.*

CCCC at ChCC has approved revised CC's citizen's charter in Q4, Y2. *RpCC and GCC have not approved revise Citizen's Charter during the quarter.*

In **FY 2016-17**, CSCC at RpCC has approved revised CC's citizen's charter in Q1, Y3. *NCC, CuCC, GCC and ChCC have not approved revise Citizen's Charter during the quarter.*

CSCC at NCC, CuCC, GCC and ChCC have not approved revise Citizen's Charter in Q2, Y3.

CSCC at NCC, CuCC, GCC and ChCC have not approved revise Citizen's Charter in Q3, Y3.

CSCC at NCC, CuCC, GCC and ChCC have not approved revise Citizen's Charter in Q4, Y3.

In **FY 2017-18**, *none of the CSCCs have approved revised CC's citizen's charter in Q1, Y4.*

CSCCs at NCC, CuCC and ChCC have approved revise Citizen's Charter in Q2 Y4. *RpCC and GCC have not approved revise Citizen's Charter during the quarter.*

CSCCs at RpCC has approved revise Citizen's Charter in Q3, Y4. *GCC has not approved revise Citizen's Charter during the quarter.*

CSCCs at GCC has approved revise Citizen's Charter in Q4, Y4.

In **FY 2018-19**, *none of the CSCCs at targeted five City Corporations have approved revise Citizen's Charter in Q1, Y5.*

CSCCs at CuCC and ChCC have approved revised Citizen's Charter in Q2, Y5. *CSCCs at NCC, RpCC and GCC have not approved revised Citizen's Charter during the quarter.*

CSCCs at NCC and RpCC have approved revised Citizen's Charter in Q3, Y5. *GCC has not approved revised Citizen's Charter during the quarter.*

5.6.3 Revised citizen charter once a year, in **FY 2014-15, *none of the working groups/Officer in-charges at targeted five City Corporations have revised citizen's charter during the year.***

in **FY 2015-16**, *none of the working groups/Officer in-charges at targeted five City Corporations have revised citizen's charter in Q1, Y2.*

None of the working groups/Officer in-charges at targeted five City Corporations have revised citizen's charter in Q2, Y2.

Working groups/Officer in-charges at NCC and CuCC have revised CC's citizen's charter in Q3, Y2. *RpCC, GCC and ChCC have not revised Citizen's Charter during the quarter.*

Working groups/Officer in-charges at ChCC has revised CC's citizen's charter in Q4, Y2. *RpCC and GCC have not revised Citizen's Charter during the quarter.*

In **FY 2016-17**, working groups/Officer in-charges at RpCC has revised CC's citizen's charter in Q1, Y3. *NCC, CuCC, GCC and ChCC have not revised Citizen's Charter during the quarter.*

Working groups/Officer in-charges at NCC, CuCC, GCC and ChCC have not revised Citizen's Charter in Q2, Y3.

Working groups/Officer in-charges at NCC, CuCC, GCC and ChCC have not revised Citizen's Charter in Q3, Y3.

Working groups/Officer in-charges at NCC, CuCC, GCC and ChCC have not revised Citizen's Charter in Q4, Y3.

In **FY 2017-18**, *none of the working groups/officer in-charges at targeted five City Corporations have revised CC's citizen's charter in Q1, Y4.*

Working groups/Officer in-charges at NCC, CuCC and ChCC have revised Citizen's Charter in Q2 Y4. *RpCC and GCC have not revised Citizen's Charter during the quarter.*

Working groups/Officer in-charges at RpCC has revised Citizen's Charter in Q3, Y4. *GCC has not revised Citizen's Charter during the quarter.*

CSCCs at GCC has revised Citizen's Charter in Q4, Y4.

In **FY 2018-19**, *none of the working groups/officer in-charges at targeted five City Corporations have revised Citizen's Charter in Q1, Y5.*

Working groups/Officer in-charges at CuCC and ChCC have revised Citizen's Charter in Q2, Y5. *Working groups/Officer in-charges at NCC, RpCC and GCC have not revised Citizen's Charter during the quarter.*

Working groups/Officer in-charges at NCC and RpCC have revised Citizen's Charter in Q3, Y5. *GCC has not revised Citizen's Charter during the quarter.*

5.6.4 Displayed approved citizen's charter both in notice board and CC website, in FY 2014-15, none of the targeted five City Corporations have displayed approved citizen's charter in their notice board and website during the year.

In **FY 2015-16**, *none of the targeted five City Corporations have displayed approved citizen's charter in their notice board and website during the year.*

In **FY 2016-17**, *none of the targeted five City Corporations have displayed approved citizen's charter in their notice board and website in Q1, Y3.*

NCC, RpCC, and ChCC have displayed their approved Citizen's Charter in notice board and website in Q2, Y3. *CuCC and GCC have not displayed their approved Citizen's Charters either in notice board or website during the quarter.*

CuCC and GCC have not displayed their approved Citizen's Charters either in notice board or website in Q3, Y3.

GCC has displayed their approved Citizen's Charters either in notice board or website in Q4, Y3. *CuCC has not displayed their approved Citizen's Charters either in notice board or website during the quarter.*

In **FY 2017-18**, *none of the targeted five City Corporations have displayed approved citizen's charter in their notice board and website in Q1, Y4.*

NCC, CuCC, and ChCC have displayed their approved Citizen's Charter in notice board and website in Q2, Y4. *RpCC and GCC have not displayed their approved Citizen's Charters either in notice board or website during the quarter.*

RpCC has displayed their approved Citizen's Charter in notice board and website in Q3, Y4. *GCC has not displayed their approved Citizen's Charters either in notice board or website during the quarter.*

GCC has displayed their approved Citizen's Charter in notice board and website in Q4, Y4.

In **FY 2018-19**, *none of the targeted City Corporations have displayed their approved Citizen's Charter in their notice and website in Q1, Y5.*

ChCC has displayed their approved Citizen’s Charter in their website in Q2, Y5, *not in notice board. Rest targeted four City Corporations have not displayed their approved Citizen’s Charters in notice board and website Q2, Y5.*

NCC, CuCC, RpCC and GCC have not displayed their approved Citizen’s Charters in notice board and website Q3, Y5.

Further detail in 5.6 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 5.6 of annex 1(e) for ChCC.

Activity 5.7: Citizen report cards prepared, approved and implemented by CSCC

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
5.7.1 Assigned 3 members task team/working group to organize citizen report card survey	1/CC	1	0	1	0	1	N/A	1	0	1	N/A
5.7.2 Prepared citizen report card by Task Team/WG	5/CC	2	0	2	0	2	0	2	0	2	0
5.7.3 Conducted minimum 500 questionnaire survey each year by Task Team/WG	5/CC	2	0	2	0	2	0	2	0	2	0
5.7.4 Discussed draft CRC survey report/result and obtained recommendations from CSCC for further development and finalization	5/CC	1	0	1	0	1	0	1	0	1	0
5.7.5 Compiled and disclosed CRC survey result at least twice within phase-2	5/CC	1	0	1	0	1	0	1	0	1	0

N/A= Not Applicable

Analysis:

5.7.1 Assigned 3 members task team/working group to organize citizen report card survey, in FY 2014-15, none of the targeted five City Corporations have assigned 3 members task team/working group to organize citizen report card survey during the year.

In FY 2015-16, none of the targeted five City Corporations have assigned 3 members task team/working group to organize citizen report card survey in Q1, Y2.

None of the targeted five City Corporations have assigned 3 members task team/working group to organize citizen report card survey during in Q2, Y2.

None of the targeted five City Corporations have assigned 3 members task team/working group to organize citizen report card survey Q3, Y2.

All targeted five City Corporations have assigned 3 members task team to organize citizen report card survey in Q4, Y2.

In FY 2016-17, no further action required in relation to assign 3 members Task Team to organize citizen report card survey during the year.

In FY 2017-18, no further action required in relation to assign 3 members Task Team to organize citizen report card survey in Q1, Y3.

No further action required in relation to assign 3 members Task Team to organize citizen report card survey in Q2, Y3.

No further action required in relation to assign 3 members Task Team to organize citizen report card survey in Q3, Y3.

RpCC has re-assigned 3 members task team to organize citizen report card survey on 25.3.18 in Q3, Y4 after sitting newly elected City Council. *NCC, CuCC and GCC have not re-assigned after sitting newly elected City Council during the quarter.*

In **FY 2018-19**, *NCC, CuCC and GCC have not re-assigned 3 members task team to organize citizen report card survey after sitting newly elected City Council in Q1, Y5.*

NCC, CuCC and GCC have not re-assigned 3 members task team to organize citizen report card survey after sitting newly elected City Council in Q2, Y5.

NCC, CuCC and GCC have not re-assigned 3 members task team to organize citizen report card survey after sitting newly elected City Council in Q3, Y5.

5.7.2 Prepared citizen report card by Task Team/WG, in **FY 2014-15, none of the Task Teams/WGs at targeted five City Corporations have prepared citizen report card for survey during the year.**

In **FY 2015-16**, *none of the Task Teams/WGs at targeted five City Corporations have prepared citizen report card for survey during the year.*

In **FY 2016-17**, *none of the Task Teams/WGs at targeted five City Corporations have prepared citizen report card for survey in Q1, Y3.*

None of the Task Teams/WGs at targeted five City Corporations have prepared citizen report card for survey in Q2, Y3.

GICD team at HQ on behalf of all targeted five City Corporations have prepared 1st round citizen report card for survey in Q3, Y3, *not the Task Teams/WGs.*

None of the Task Teams/WGs at targeted five City Corporations have prepared citizen report card for survey in Q4, Y3.

In **FY 2017-18**, *none of the Task Teams/WGs at targeted five City Corporations have prepared citizen report card for survey in Q1, Y4.*

GICD team at HQ on behalf of all targeted five City Corporations have prepared 2nd round citizen report card for survey in Q2, Y4, *not the Task Teams/WGs.*

None of the Task Teams/WGs at targeted five City Corporations have prepared citizen report card for survey in Q3, Y4.

None of the Task Teams/WGs at targeted five City Corporations have prepared citizen report card for survey in Q4, Y4.

In **FY 2018-19**, *none of the Task Teams/WGs at targeted five City Corporations have prepared citizen report card for survey in Q1, Y5.*

None of the Task Teams/WGs at targeted five City Corporations have prepared citizen report card for survey in Q2, Y5.

None of the Task Teams/WGs at targeted five City Corporations have prepared citizen report card for survey in Q3, Y5.

5.7.3 Conducted minimum 500 questionnaire survey each year by Task Team/WG, in FY 2014-15, none of the Task Teams/WGs at targeted five City Corporations have conducted minimum 500 citizen report survey during the year.

In FY 2015-16, none of the Task Teams/WGs at targeted five City Corporations have conducted minimum 500 citizen report survey during the year.

In FY 2016-17, none of the Task Teams/WGs at targeted five City Corporations have conducted minimum 500 citizen report survey in Q1, Y3.

None of the Task Teams/WGs at targeted five City Corporations have conducted minimum 500 citizen report survey in Q2, Y3.

GICD team of HQ with assistance of CC staff in all targeted five City Corporations have conducted 1st round 100 holding tax payer citizen report survey in Q3, Y3; *not with minimum 500 citizen survey.*

None of the Task Teams/WGs at targeted five City Corporations have conducted minimum 500 citizen report survey in Q4, Y3.

In FY 2017-18, none of the Task Teams/WGs at targeted five City Corporations have conducted minimum 500 citizen report survey in Q1, Y4.

GICD team of HQ with assistance of CC staff in all targeted five City Corporations have conducted 2nd round 500 holding tax payer citizen report survey between Q2 & Q3, Y4.

Citizen report survey was not required in Q4, Y4.

In FY 2018-19, none of the Task Teams/WGs at targeted five City Corporations have conducted minimum 500 citizen report survey in Q1, Y5.

None of the Task Teams/WGs at targeted five City Corporations have conducted minimum 500 citizen report survey in Q2, Y5.

None of the Task Teams/WGs at targeted five City Corporations have conducted minimum 500 citizen report survey in Q3, Y5.

5.7.4 Discussed draft CRC survey report/result and obtained recommendations from CSCC for further development and finalization, in FY 2014-15, none of the draft CRC survey report/result have discussed and obtained recommendations from CSCC for further development and finalization, because survey was not conducted in the year.

In FY 2015-16, none of the draft CRC survey report/result have discussed and obtained recommendations from CSCC for further development and finalization, because survey was not conducted in the year.

In FY 2016-17, none of the draft CRC survey report/result have discussed and obtained recommendations from CSCC for further development and finalization, because survey was not conducted in the year.

In FY 2017-18, none of the draft CRC survey report/result have discussed and obtained recommendations from CSCC for further development and finalization, because survey was not conducted in Q1, Y4.

None of the draft CRC survey report/result have discussed and obtained recommendations from CSCC for further development and finalization, because survey was not conducted in Q2, Y4.

GICD headquarter team have discussed 2nd round draft CRC survey reports/results at NCC and obtained recommendations from CSCCs for further development and finalization in Q3, Y4, *not by task team/WG. The report was not shared in rest targeted four City Corporations during the year.*

GICD headquarter team have discussed 2nd round draft CRC survey reports/results at CuCC, RpCC, GCC and ChCC and obtained recommendations from CSCCs for further development and finalization in Q4, Y4, *not by task team/WG.*

In **FY 2018-19**, *none of the Task Team/WG at targeted five City Corporations have discussed CRC survey report/result in CSCC meeting at targeted five City Corporations in Q1, Y5.*

None of the Task Team/WG at targeted five City Corporations have discussed CRC survey report/result in CSCC meeting at targeted five City Corporations in Q2, Y5.

None of the Task Team/WG at targeted five City Corporations have discussed CRC survey report/result in CSCC meeting at targeted five City Corporations in Q3, Y5.

5.7.5 Compiled and disclosed CRC survey result at least twice within phase-2, in **FY 2014-15, *none of the targeted five City Corporations have complied and disclosed CRC survey result during the year.***

In **FY 2015-16**, *none of the targeted five City Corporations have complied and disclosed CRC survey result during the year.*

In **FY 2016-17**, *none of the targeted five City Corporations have complied and disclosed CRC survey result during the year.*

In **FY 2017-18**, *none of the targeted five City Corporations have complied and disclosed CRC survey result in Q1, Y4.*

None of the targeted five City Corporations have complied and disclosed CRC survey result in Q2, Y4.

None of the targeted five City Corporations have complied and disclosed CRC survey result in Q3, Y4.

All targeted five City Corporations have compiled and disclosed 2nd round CRC survey results in their website in Q4, Y4 i.e. in phase-2, *instead of twice within phase-2.*

In **FY 2018-19**, *none of the targeted five City Corporations have compiled and disclosed CRC survey results in their website in Q1, Y5.*

None of the targeted five City Corporations have compiled and disclosed CRC survey results in their website in Q2, Y5.

None of the targeted five City Corporations have compiled and disclosed CRC survey results in their website in Q3, Y5.

Further detail in 5.7 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 5.7 of annex 1(e) for ChCC

Activity 5.8: Grievance redress cell (GRC) established with revised terms of reference and functional

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-1, Y-5	Till Q-2, Y-5	In Q-1, Y-5	Till Q-2, Y-5	In Q-1, Y-5	Till Q-2, Y-5	In Q-1, Y-5	Till Q-2, Y-5	In Q-1, Y-5
5.8.1 Assigned official to set the Grievance Redress Cell (GRC)	1/CC	2	N/A	2	N/A	1	N/A	1	N/A	1	N/A
5.8.2 Established Grievance Redress Cell at City Corporation office	1/CC	2	N/A	2	N/A	1	N/A	1	N/A	1	N/A
5.8.3 Held one or more GRC meeting every month together with APs	As nec.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
5.8.4 Held GRC meeting inviting potential complaints, if necessary	As nec.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
5.8.5 Kept record of all Grievances, in a register book	As nec.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
5.8.6 Raised grievance redress agenda in City Council meeting for appropriate action	As nec.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

N/A= Not Applicable

Analysis:

5.8.1 Assigned official to set the Grievance Redress Cell (GRC), in FY 2014-15, none of the targeted five City Corporations have assigned officials to set Grievance Redress Cell in Q1, Y1.

None of the targeted five City Corporations have assigned officials to set Grievance Redress Cell in Q2, Y1.

None of the targeted five City Corporations have assigned officials to set Grievance Redress Cell in Q3, Y1.

NCC has assigned officials to set the GRC in Q4, Y1. *Rest targeted four City Corporations have assigned officials to set the GRC during the quarter.*

In FY 2015-16, *CuCC, RpCC, GCC and ChCC have not assigned officials to set the GRC in Q1, Y2.*

CuCC, RpCC, GCC and ChCC have not assigned officials to set the GRC in Q2, Y2.

CuCC, RpCC, GCC and ChCC have not assigned officials to set the GRC in Q3, Y2.

CuCC, RpCC, GCC and ChCC have assigned officials to set the GRC in Q4, Y2.

In FY 2016-17, *no further development required in the year.*

In FY 2017-18, *no further development required in the year.*

In FY 2018-19, *no further development required in Q1, Y5.*

No further development required in Q2, Y5.

No further development required in Q3, Y5.

5.8.2 Established Grievance Redress Cell at City Corporation office, in FY 2014-15, *none of the targeted five City Corporations have established Grievance Redress Cell in Q1, Y1.*

NCC, CuCC, GCC and ChCC have established Grievance Redress Cell in Q2, Y1, *prior to assign officials to set the GRC in Q2, Y1. RpCC has not established GRC during the quarter.*

RpCC has established Grievance Redress Cell in Q3, Y1, *prior to assign officials to set the GRC.*

No further development required in relation to establish Grievance Redress Cell in Q4, Y1.

In FY 2015-16, no further development required in relation to establish Grievance Redress Cell in the year.

In FY 2016-17, all targeted five City Corporations have established Grievance Redress Cell as per CGP guideline.

In FY 2017-18, no further development required in relation to establish Grievance Redress Cell in the year.

In FY 2018-19, no further development required in relation to establish Grievance Redress Cell in Q1, Y5.

No further development required in relation to establish Grievance Redress Cell in Q2, Y5.

No further development required in relation to establish Grievance Redress Cell in Q3, Y5.

5.8.3 Held one or more GRC meeting every month together with APs, In FY 2016-17, *none of the GRCs in five targeted City Corporations have held one or more meeting together with APs; because the CGP sub-projects are being implemented through right of the way and there is no affected people & no grievance placed to GRC in the year.*

In FY 2015-16, *none of the GRCs in five targeted City Corporations have held one or more meeting together with APs; because the CGP sub-projects are being implemented through right of the way and there is no affected people & no grievance placed to GRC in the year.*

In FY 2016-17, *none of the GRCs in five targeted City Corporations have held one or more meeting together with APs; because the CGP sub-projects are being implemented through right of the way and there is no affected people & no grievance placed to GRC in the year.*

In FY 2017-18, *none of the GRCs in five targeted City Corporations have held one or more meeting together with APs; because the CGP sub-projects are being implemented through right of the way and there is no affected people & no grievance placed to GRC in the year.*

In FY 2018-19, *none of the GRCs in five targeted City Corporations have held one or more meeting together with APs; because the CGP sub-projects are being implemented through right of the way and there is no affected people & no grievance placed to GRC in Q1, Y5.*

None of the GRCs in five targeted City Corporations have held one or more meeting together with APs; because the CGP sub-projects are being implemented through right of the way and there is no affected people & no grievance placed to GRC in Q2, Y5.

None of the GRCs in five targeted City Corporations have held one or more meeting together with APs; because the CGP sub-projects are being implemented through right of the way and there is no affected people & no grievance placed to GRC in Q3, Y5.

5.8.4 Held GRC meeting inviting potential complaints, if necessary, in FY 2014-15, *none of the GRCs at targeted five City Corporations has held meeting inviting potentials complaints as there was no such complaints during the year.*

In FY 2015-16, *none of the GRCs at targeted five City Corporations has held meeting inviting potentials complaints as there was no such complaints during the year.*

In FY 2016-17, *none of the GRCs at targeted five City Corporations has held meeting inviting potentials complaints as there was no such complaints during the year.*

In FY 2017-18, *none of the GRCs at targeted five City Corporations has held meeting inviting potentials complaints as there was no such complaints during the year.*

In FY 2018-19, *none of the GRCs at targeted five City Corporations has held meeting inviting potentials complaints as there was no such complaints in Q1, Y5.*

None of the GRCs at targeted five City Corporations has held meeting inviting potentials complaints as there was no such complaints in Q2, Y5.

None of the GRCs at targeted five City Corporations has held meeting inviting potentials complaints as there was no such complaints in Q3, Y5.

5.8.5 Kept record of all Grievances, in a register book, in FY 2014-15, *none of the targeted five City Corporations have maintained record of grievances in register book in the year.*

In FY 2015-16, *none of the targeted five City Corporations have maintained record of grievances in register book in the year.*

In FY 2016-17, *none of the targeted five City Corporations have maintained record of grievances in register book in the year.*

In FY 2017-18, *none of the targeted five City Corporations have maintained record of grievances in register book in the year.*

In FY 2018-19, *none of the targeted five City Corporations have maintained record of grievances in register book in Q1, Y5.*

None of the targeted five City Corporations have maintained record of grievances in register book in Q2, Y5.

None of the targeted five City Corporations have maintained record of grievances in register book in Q3, Y5.

5.8.6 Raised grievance redress agenda in City Council meeting for appropriate action, in FY 2014-15, *none of the grievance redress agendas have discussed in City Council meeting at any targeted five City Corporations during the year.*

In FY 2015-16, *none of the grievance redress agendas have discussed in City Council meeting at any targeted five City Corporations during the year.*

In FY 2016-17, *none of the grievance redress agendas have discussed in City Council meeting at any targeted five City Corporations during the year.*

In FY 2017-18, *none of the grievance redress agendas have discussed in City Council meeting at any targeted five City Corporations during the year.*

In **FY 2018-19**, none of the grievance redress agendas have discussed in City Council meeting at any targeted five City Corporations in Q1, Y5.

None of the grievance redress agendas have discussed in City Council meeting at any targeted five City Corporations in Q2, Y5.

None of the grievance redress agendas have discussed in City Council meeting at any targeted five City Corporations in Q3, Y5.

Further detail in 5.8 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 5.8 of annex 1(e) for ChCC.

Area-6: Urban Planning and Environment Improvement

Activity 6.1: Initiate/update master plan

Sub-activity/Task	Target till Q3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
6.1.1 Prepared master plan, 1995-2015 including storm water drainage & flood control plan, traffic & transportation, urban development, and structure plan	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
6.1.2 Prepared detailed area plan	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
6.1.3 Prepared action plan for infrastructure and public facilities	1/CC	0	0	0	No	0	0	0	0	0	0
6.1.4 Assigned officer in charge ⁵¹ for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan	1/CC	1	N/A	1	N/A	0	0	1	N/A	1	N/A
6.1.5 Established committee for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan ⁵²	1/CC	0	1	1	N/A	0	0	0	0	0	0

N/A= Not Applicable

Analysis:

6.1.1 Prepared master plan, 1995-2015 including storm water drainage & flood control plan, traffic & transportation, urban development, and structure plan, in FY 2014-15, observed that NCC and GCC has Dhaka Metropolitan Development Plan (DMDP), 1995-2015 and Action Area Plan (AAP), 2016-2021 for extended part; ChCC has Chittagong Metropolitan Master Plan, 1995-2015; CuCC has Cumilla City Corporation Master Plan, 2014-2034; and RpCC has Rangpur City Corporation Master Plan, 2014-2034 including storm water drainage & flood control plan, traffic & transportation, landuse, structure and solid waste management plan. *Among them, NCC and GCC have submitted Action Area Plans (AAPs) and CuCC and RpCC have submitted Master Plans to LGD for approval long ago.*

In **FY 2015-16**, *the situation remained same in the year.*

In **FY 2016-17**, *the situation remained same in the year.*

⁵¹ Officer in charge of CSCC, CDCC, and RAJUK/ CDC only in NCC, GCC & ChCC

⁵² Plans are drainage, traffic & transportation, land use, solid waste management etc.

In **FY 2017-18**, *the situation remained same in the year.*

In **FY 2018-19**, *the situation remained same in Q1, Y5.*

The situation remained same in Q2, Y5.

The situation remained same in Q3, Y5.

6.1.2 Prepared detailed area plan, in **FY 2014-15**, observed that Detail Area Plan (DAP) for Dhaka, 2010-2015 for NCC and GCC areas are under revision by RAJUK; Master Plan for CuCC, RpCC and ChCC have already covered DAP.

In **FY 2015-16**, *the situation remained same in the year.*

In **FY 2016-17**, *the situation remained same in the year.*

In **FY 2017-18**, *the situation remained same in the year.*

In **FY 2018-19**, *the situation remained same in Q1, Y5.*

The situation remained same in Q2, Y5.

The situation remained same in Q3, Y5.

6.1.3 Prepared action plan for infrastructure and public facilities, in **FY 2014-15**, *none of the targeted five Corporations have prepared Action Plan for infrastructure and public facilities based on Master Plan.*

In **FY 2015-16**, *the situation remained same in the year.*

In **FY 2016-17**, *the situation remained same in the year.*

In **FY 2017-18**, *the situation remained same in the year.*

In **FY 2018-19**, *the situation remained same in Q1, Y5.*

The situation remained same in Q2, Y5.

The situation remained same in Q3, Y5.

6.1.4 Assigned officer in charge⁵³ for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan, in **FY 2014-15**, *none of the targeted five City Corporations have assigned officer in charge for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan during the year.*

In **FY 2015-16**, *none of the targeted five City Corporations have assigned officer in charge for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan during the year.*

In **FY 2016-17**, *none of the targeted five City Corporations have assigned officer in charge for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan in Q1, Y3.*

⁵³ Officer in charge of CSCC, CDCC, and RAJUK/ CDC only in NCC, GCC & ChCC

None of the targeted five City Corporations have assigned officer in charge for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan in Q2, Y3.

None of the targeted five City Corporations have assigned officer in charge for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan in Q3, Y3.

NCC has assigned Md. Moinul Islam, Urban Planner for all plans on 30.4.17 in Q4, Y3. *CuCC, RpCC, GCC and ChCC have not assigned for each plan in the year.*

In **FY 2017-18**, CuCC has assigned Md. Abdus Salam for implementation, supervision and monitoring of landuse plan; Md. Moin Uddin Chisti for traffic & transportation plan; Abu Sayem Bhuyian for drainage plan; & Md. Alamgir Hossain for implementation, supervision and monitoring of solid waste management plan with back date on 4.1.18 in Q3, Y4 and GCC has assigned Sanjida Haque, Town Planner for all plans on 16.4.18 in Q4, Y4. *RpCC and ChCC have not assigned for each plan in the year.*

In **FY 2018-19**, ChCC has assigned Chief Town Planner for landuse & drainage plan, Additional Chief Engineer and Chief Town Planner for traffic & transportation plan and Chief Conservancy Officer & Chief Town Planner for solid waste management plan on 3.7.18 in Q1, Y5. *RpCC has not assigned officer in charge during the quarter.*

RpCC and GCC has not re-assigned officer in charge for any plan in Q1, Y5.

RpCC and GCC has not re-assigned officer in charge for any plan in Q2, Y5.

RpCC and GCC has not re-assigned officer in charge for any plan in Q3, Y5.

6.1.5 Established committee for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan⁵⁴, in **FY 2014-15, *none of the targeted five City Corporations have established committee for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan during the year.***

In **FY 2015-16**, *none of the targeted five City Corporations have established committee for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan during the year.*

In **FY 2016-17**, *none of the targeted five City Corporations have established committee for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan during the year.*

In **FY 2017-18**, NCC has given overall responsibility to CPU for implementing each infrastructure and public facilities on 24.8.17 in Q1, Y4, *not established committee for each plan. CuCC, RpCC, GCC & ChCC have not established committee for each plan in the year.*

In **FY 2018-19**, *CuCC, RpCC, GCC & ChCC have not established committee for each plan in Q1, Y5.*

CuCC has established committee for each plan on 28.10.18 in Q2, Y5, *RpCC & GCC have not established committee for each plan during the quarter.*

RpCC & GCC have not established committee for each plan in Q3, Y5.

Further detail in 6.1 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 6.1 of annex 1(e) for ChCC.

⁵⁴ Plans are drainage, traffic & transportation, land use, solid waste management etc.

Activity 6.2: Development control implemented (T9)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
6.2.1 Assigned at least one qualified officer in charge for building permission	1/CC	1	0	1	N/A	1	N/A	1	N/A	1	N/A
6.2.2 Defined signatory for building permission application procedure	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
6.2.3 Identified illegal buildings	As appl.	18	0	265	10	34	0	62	8	2	1
6.2.4 Taken any action against illegal buildings (issued notice to owners)	As appl.	18	0	73	10	1	0	14	8	1	1

N/A= Not Applicable

Analysis:

6.2.1 Assigned at least one qualified officer in charge for building permission, in FY 2014-15, none on the targeted five City Corporations have assigned qualified officer in charge for building permission during the year.

In FY 2015-16, none on the targeted five City Corporations have assigned qualified officer in charge for building permission during the year.

In FY 2016-17, none on the targeted five City Corporations have assigned qualified officer in charge for building permission in Q1, Y3.

All targeted five City Corporations have assigned one qualified officer in-charge for building permission before Q2, Y3.

None on the targeted five City Corporations have required to assign qualified officer in charge for building permission in Q3, Y3.

None on the targeted five City Corporations have required to assign qualified officer in charge for building permission in Q4, Y3.

In FY 2017-18, none on the targeted five City Corporations have required to assign qualified officer in charge for building permission in Q1, Y4.

None on the targeted five City Corporations have required to assign qualified officer in charge for building permission in Q2, Y4.

none on the targeted five City Corporations have required to assign qualified officer in charge for building permission in Q1, Y4.

RpCC has re-assigned Md. Nazrul Islam, Town Planner after sitting newly elected city council on 24.4.18 in Q4, Y4.

In FY 2018-19, NCC, CuCC and GCC have not re-assigned qualified officer in charge for building permission after sitting newly elected city council in Q1, Y5.

CuCC has re-assigned a qualified officer in charge on 28.10.18 and GCC has re-assigned 3 qualified officers in charge in 7 zones for building permission after sitting newly elected city council on

20.12.18 in Q2, Y5. *NCC has not re-assigned qualified officer in charge for building permission after sitting newly elected city council during the quarter.*

NCC has not re-assigned qualified officer in charge for building permission after sitting newly elected city council in Q3, Y5.

6.2.2 Defined signatory for building permission application procedure, in FY 2014-15, *none of the targeted five City Corporations have defined signatory for building permission application procedure during the year.*

In FY 2015-16, *none of the targeted five City Corporations have defined signatory for building permission application procedure during the year.*

In FY 2016-17, *none of the targeted five City Corporations have defined signatory for building permission application procedure in Q1, Y3.*

All targeted five City Corporations have defined signatory for building permission application procedure before Q2, Y3.

None of the targeted five City Corporations required to define signatory for building permission application procedure in Q3, Y3.

None of the targeted five City Corporations required to define signatory for building permission application procedure in Q4, Y3.

In FY 2017-18, CuCC & RpCC have defined signatories for building permission as LGD instruction in Q1, Y4. Ref. a 11 member's committee headed by CEO and head of Engineering Department as member secretary for building permission and ensuring construction quality beyond RAJUK & CDA territory, 16 July 2017.

None of the targeted five City Corporations required to define signatory for building permission application procedure in Q2, Y4.

None of the targeted five City Corporations required to define signatory for building permission application procedure in Q3, Y4.

None of the targeted five City Corporations required to define signatory for building permission application procedure in Q4, Y4.

In FY 2018-19, *none of the targeted five City Corporations required to define signatory for building permission application procedure in Q1, Y5.*

None of the targeted five City Corporations required to define signatory for building permission application procedure in Q2, Y5.

None of the targeted five City Corporations required to define signatory for building permission application procedure in Q3, Y5.

6.2.3 Identified illegal buildings, in FY 2014-15, *none of the targeted five City Corporations have identified illegal buildings during the year.*

In FY 2015-16, *none of the targeted five City Corporations have identified illegal buildings during the year.*

In FY 2016-17, *none of the targeted five City Corporations have identified illegal buildings in Q1, Y3.*

None of the targeted five City Corporations have identified illegal buildings in Q2, Y3.

None of the targeted five City Corporations have identified illegal buildings in Q3, Y3.

NCC has identified 9 illegal buildings (residential and commercial) CuCC 131, RpCC 28, and GCC has identified 41 illegal buildings in Q4, Y3. *ChCC has not identified any illegal buildings during the year.*

In **FY 2017-18**, *none of the targeted five City Corporations have identified illegal buildings in Q1, Y4.*

None of the targeted five City Corporations have identified illegal buildings in Q2, Y4.

CuCC has identified 86 illegal buildings and RpCC has identified 6 illegal buildings in Q3, Y4. *NCC, GCC and ChCC have not identified illegal building during the quarter.*

NCC identified 1 and CuCC has identified 12 illegal buildings in Q4, Y4. *RpCC, GCC and ChCC have not identified any illegal buildings during the quarter.*

In **FY 2018-19**, NCC has identified 6 illegal buildings, CuCC identified 20 and GCC has identified 11 illegal buildings in Q1, Y5. *RpCC and ChCC have not identified any illegal buildings in the quarter.*

NCC has identified 2 illegal buildings, CuCC identified 16 and GCC has identified 10 illegal buildings in Q2, Y5. *RpCC and ChCC have not identified any illegal building during the quarter.*

CuCC has identified 10 illegal buildings and GCC has identified 8 illegal buildings in Q3, Y5. *NCC, RpCC and ChCC have not identified any illegal building during the quarter.*

6.2.4 Taken any action against illegal buildings (issued notice to owners), in **FY 2014-15, *none of the targeted five City Corporations have taken any action against identified illegal buildings during the year.***

In **FY 2015-16**, *none of the targeted five City Corporations have taken any action against identified illegal buildings during the year.*

in **FY 2016-17**, *none of the targeted five City Corporations have taken any action against identified illegal buildings in Q1, Y3.*

None of the targeted five City Corporations have taken any action against identified illegal buildings in Q2, Y3.

None of the targeted five City Corporations have taken any action against identified illegal buildings in Q3, Y3.

CuCC, RpCC and GCC have issued notice to identified building owners to demolish illegal portion of the buildings in Q4, Y3. *NCC and ChCC have not taken any action during the quarter.*

In **FY 2017-18**, *none of the targeted five City Corporations have taken any action against identified illegal buildings in Q1, Y4.*

NCC has informed RAJUK for necessary action against identified illegal buildings; RpCC informed power development board to disconnect electric connection from identified illegal buildings until Q2, Y4. *CuCC, GCC and ChCC have not taken any action during the quarter.*

CuCC issued notices to 25 identified building owners to demolish illegal portion of the buildings in Q3, Y4. *NCC, RpCC, GCC and ChCC have not taken any action during the quarter.*

NCC has issued notice to owner of Tokyo Plaza-1 with copy to Fire Service & Civil Defense department regarding violation of setback rules & firefighting floor plan; CuCC issued notice to 12 identified buildings owners and instructed to follow approved design; and ChCC has requested CDA to provide list of illegal buildings in Q4, Y4. *RpCC and GCC have not taken any action during the quarter.*

In **FY 2018-19**, NCC has issued notice to 6 identified owners, CuCC to 20 owners, and GCC has issued notice to 3 identified owners for constructing their buildings as per building code and setback rules in Q1, Y5. *RpCC and ChCC have not taken any action in Q1, Y5.*

NCC has issued notice to 2 identified owners, CuCC issued notice to 16 identified owners and GCC issued notice to 10 identified owners to demolish illegal portion of their buildings in Q2, Y5. *RpCC and ChCC have not taken any action during the quarter.*

CuCC has issued notice to 10 identified owners and GCC issued notice to 8 identified owners to demolish illegal portion of their buildings in Q3, Y5. *NCC, RpCC and ChCC have not taken any action during the quarter.*

Further detail in 6.2 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 6.2 of annex 1(e) for ChCC.

Activity 6.3: Practical use of City Corporation Infrastructure Development Plan (CCIDP)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
6.3.1 Shared revise IDP in CDCC by 2nd quarter each year for coordination and collaboration	5/CC	2	N/A	3	N/A	2	0	2	0	2	1
6.3.2 Approved revise IDP by City Council	5/CC	3	N/A	2	N/A	2	0	2	0	2	1
6.3.3 Published IDP in CC website or print copy for citizen access	5/CC	3	N/A	1	N/A	2	0	2	0	2	1
6.3.4 Approached to financial supporters to promote IDP	As avl.	6	N/A	5	N/A	4	0	6	0	7	1

N/A= Not Applicable

Analysis:

6.3.1 Shared revise IDP in CDCC by 2nd quarter each year for coordination and collaboration, out of total targeted 5 revised IDP sharing in CDCC for each CC until Y5, in **FY 2014-15**, *none of the revised IDP in targeted five City Corporations have shared in CDCC meeting by 2nd quarter during the year.*

In **FY 2015-16**, the revised IDP of NCC and ChCC have shared CDCC meeting by 2nd quarter during the year. *CuCC, RpCC and GCC have not shared revise IDP in CDCC meeting in the year.*

In **FY 2016-17**, the revised IDP of CuCC (2); RpCC (1) and GCC (1) have shared in CDCC meeting by 2nd quarter during the year. *NCC, ChCC has not shared revise IDP in CDCC meeting in the year.*

In **FY 2017-18**, the revised IDP of RpCC (1), GCC (1) and ChCC (1) have shared in CDCC meeting by 2nd quarter during the year. *NCC and CuCC have not shared revise IDP in CDCC meeting in the year.*

In **FY 2018-19**, *none of the revised IDP in targeted five City Corporations have shared in CDCC meeting in Q1, Y5.*

The revised IDP of NCC (1) and CuCC (1) have shared in CDCC meeting in Q2, Y5. *RpCC, GCC & ChCC have not shared revise IDP in CDCC meeting during the quarter.*

The revised IDP of NCC (1) and ChCC have shared in CDCC meeting in Q3, Y5. *RpCC & GCC have not shared revise IDP in CDCC meeting during the quarter.*

6.3.2 Approved revise IDP by City Council, out of targeted 5 of each CC, in **FY 2014-15**, *none of the City Council at targeted five City Corporations have approved revised IDP during the year.*

In **FY 2015-16**, City Councils at NCC, RpCC and GCC have approved revised IDP in Q4, Y2. *City Councils at CuCC, and ChCC have not approved IDP in the year.*

In **FY 2016-17**, City Councils at CuCC and ChCC have approved revised IDP in Q2, Y3. *City Councils at NCC, RpCC, and GCC have not approved in the year.*

In **FY 2017-18**, City Councils at NCC and RpCC have approved revised IDP in Q1, Y4. *City Councils at CuCC, GCC and ChCC have not approved revise IDP.*

City Council at ChCC has approved revised IDP in Q2, Y4. *City Councils at CuCC and GCC have not approved revise IDP.*

In **FY 2018-19**, City Council at NCC has approved revised IDP in Q1, Y5. *City Councils at CuCC, RpCC, GCC and ChCC have not approved revised IDP during the quarter.*

City Council at CuCC has approved revised IDP in Q2, Y5. *City Councils at RpCC, GCC and ChCC have not approved revised IDP during the quarter.*

City Council at ChCC has approved revised IDP in Q3, Y5. *City Councils at RpCC and GCC have not approved revised IDP during the quarter.*

6.3.3 Published IDP in CC website or print copy for citizen access, out of targeted 5 IDP of each CC until Y5, in **FY 2014-15**, *none of the targeted five City Corporations published IDP CC website or print copy for citizen access during the year.*

In **FY 2015-16**, *none of the targeted five City Corporations published IDP CC website or print copy for citizen access during the year.*

In **FY 2016-17**, *none of the targeted five City Corporations published IDP CC website or print copy for citizen access in Q1, Y3.*

All targeted five City Corporations have published approve IDP on their website for citizen access in in Q2, Y3.

In **FY 2017-18**, GGC and ChCC have published approve IDP on their website for citizen access in Q2, Y4. NCC, *CuCC and RpCC have not published IDP during the quarter.*

NCC & RpCC have published approve IDP on their website for citizen access in Q3, Y4. *CuCC have not published IDP during the quarter.*

In **FY 2018-19**, *none of the targeted five City Corporations have published approved IDP on their website for citizen access in Q1, Y5.*

NCC and CuCC have published approved IDP on their website in Q2, Y5. *RpCC, GCC and ChCC not published approved IDP on their website in Q2, Y5.*

RpCC, GCC and ChCC not published approved IDP on their website for citizen access in Q3, Y5.

6.3.4 Approached to financial supporters to promote IDP, in FY 2014-15, all targeted five City Corporations have approached to different financial supporters to promote IDP in the year, but project titles are not available.

In **FY 2014-15,** all targeted five City Corporations have approached to different financial supporters to promote IDP in the year, but project titles are not available.

In **FY 2016-17,** NCC has approached to ADB, DPP, BMDF, UNDP, WB & GoB; further approached for “house construction for sweepers” to GoB; **CuCC** to ADB, DPP, WB, UNDP & GoB; **RpCC** to DPP, BMDF, WB, UNDP & GoB; **GCC** to ADB, DPP, BMDF, UNICEF, WB & GoB; and **ChCC** has approached to ADB, DPP, BMDF, WB & GoB for financial supporter to promote CCIDP during the year.

In **FY 2017-18,** NCC has approached for “construction of solid waste collection & management plan” to GoB; **CuCC** approached for “improvement of roads, drains and footpaths” to DPP/GoB and **ChCC** approached for “improvement of roads, bridges, equipment and street lights” to DPP/GoB for promoting CCIDP the year. *RpCC and GCC have not approached for financial support to promote CCIDP*

In **FY 2018-19,** NCC and GCC each has approached for financial support to project titled “City Corporation Infrastructure Construction and Improvement” to GoB in Q1, Y5. *CuCC, RpCC and ChCC have not approached for financial support to promote CCIDP*

None of the targeted five City Corporations have approached to financial supporters to promote IDP in Q2, Y5.

None of the targeted five City Corporations have approached to financial supporters to promote IDP in Q3, Y5.

Further detail in 6.3 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 6.3 of annex 1(e) for ChCC.

Activity 6.4: Establish O&M action plan

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
6.4.1 Obtained PCO approval of CC annual O&M action plan	4/CC	1	0	1	0	1	0	1	0	1	0
6.4.2 Implemented PCO approve annual O&M action plan by CC	4/CC	0	0	0	0	0	0	0	0	0	0

N/A= Not Applicable

Analysis:

6.4.1 Obtained PCO approval of CC annual O&M action plan from PCO, in FY 2014-15, *none of the targeted five City Corporations have obtained approval of annual O&M action plan with budget provision from PCO during the year.*

In **FY 2015-16,** all targeted five City Corporations have obtained approval of annual O&M action plan with budget provision from PCO for CGP funded batch-1 sub-projects during the year.

In **FY 2016-17,** *none of the targeted five City Corporations have obtained approval of annual O&M action plan with budget provision from PCO during the year.*

In **FY 2017-18,** NCC has forwarded FY 2018-19 annual O&M action plan with budget provision to PCO for approval on 5.5.18 in Q4, Y4. *CuCC, RpCC, GCC and ChCC have not prepared and forwarded annual O&M plans with budget provision to PCO during the quarter.*

In **FY 2018-19**, NCC has not received approval of FY 2018-19 annual O&M action plan with budget provision from PCO until Q1, Y5 and CuCC, RpCC, GCC and ChCC have not prepared and forwarded annual O&M plans with budget provision to PCO during the quarter.

NCC has not received approval of FY 2018-19 annual O&M action plan with budget provision from PCO until Q2, Y5 and CuCC, RpCC, GCC and ChCC have not prepared and forwarded annual O&M plans with budget provision to PCO during the quarter.

CuCC and ChCC have forwarded FY 2018-19 annual O&M action plan with budget provision to PCO for approval on 24.3.19 and 14.1.19 in Q3, Y5. RpCC and GCC have not prepared and forwarded annual O&M plans with budget provision to PCO during the quarter and NCC has not received approval of FY 2018-19 annual O&M action plan with budget provision from PCO.

6.4.2 Implemented PCO approve annual O&M action plan by CC, in FY 2015-16, all targeted five City Corporations have kept provision for implementation of PCO approved O&M annual action plan for batch-1 subprojects during the year and *will be implemented soon after contractor’s maintenance period is over, wherever applicable.*

In **FY 2016-17**, all targeted five City Corporations have kept provision and implemented O&M annual action plan for sub-projects as their tradition during the year, *but none have PCO approved O&M annual action plan with budget provision.*

In **FY 2017-18**, all targeted five City Corporations have kept provision and implemented O&M annual action plan for sub-projects as their tradition during the year, *but none have PCO approved O&M annual action plan with budget provision.*

In **FY 2018-19** all targeted five City Corporations have kept provision and implemented O&M annual action plan for sub-projects as their tradition in Q1, Y5, *but none have PCO approved O&M annual action plan with budget provision.*

All targeted five City Corporations have kept provision and implemented O&M annual action plan for sub-projects as their tradition in Q2, Y5, *but none have PCO approved O&M annual action plan with budget provision.*

All targeted five City Corporations have kept provision and implemented O&M annual action plan for sub-projects as their tradition in Q3, Y5, *but none have PCO approved O&M annual action plan with budget provision.*

Further detail in 6.4 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 6.4 of annex 1(e) for ChCC

Activity 6.5: Environmental Conservation Act and Environment Framework (T10)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
6.5.1 Assigned officer(s) in charge for environmental conservation	1/CC	1	0	1	0	1	N/A	1	N/A	1	N/A
6.5.2 Complied environmental conservation act and rules in infrastructure development interventions	As allocated /CC	15	N/A	18	N/A	25	N/A	14	N/A	35	N/A
6.5.3 Identified environmentally vulnerable areas and activities/buildings which are against environmental conservation act	As nec.	6 42	0 3	6 1	1 0	1 1	0 0	1 453	0 4	0 188	0 66

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
6.5.4 Taken action to stop the illegal activities (i.e. sand lifting & brick field shifting) which are not relay with environmental conservation act	As req.	46	3	2	0	2	0	453	5	64	0

N/A= Not Applicable

Analysis:

6.5.1 Assigned officer(s) in charge for environmental conservation, in FY 2014-15, none of the targeted five City Corporations have assigned officer in charge for environmental conservation during the year.

In FY 2015-16, none of the targeted five City Corporations have assigned officer in charge for environmental conservation in Q1, Y2.

NCC, CuCC, RpC and ChCC have assigned officer in charge for environmental conservation in Q2, Y2. GCC has not assigned officer in charge for environmental conservation during the quarter.

GCC has assigned officer in charge for environmental conservation Q3, Y2.

None of the targeted five City Corporations have required assign officer in charge for environmental conservation in Q4, Y2.

In FY 2016-17, none of the targeted five City Corporations have required assign officer in charge for environmental conservation during the year

In FY 2017-18, RpCC has re-assigned officer in charge for environmental conservation after sitting newly elected City Council on 24.4.18 in Q4, Y4. NCC and CuCC have not re-assigned officer in charge for environmental conservation in the year.

In FY 2018-19, NCC, CuCC and GCC have not re-assigned officer in-charge for environmental conservation after sitting newly elected City Council in Q1, Y5.

GCC has re-assigned 3 officer in-charges for environmental conservation in 7 Zones after sitting newly elected City Council on 20.12.18 in Q2, Y5. NCC and CuCC have not re-assigned officer in-charge for environmental conservation during the quarter.

NCC and CuCC have not re-assigned officer in-charge for environmental conservation in Q3, Y5.

6.5.2 Complied environmental conservation act and rules in infrastructure development interventions, in FY 2015-16, none of the targeted City Corporations have required complying environmental conservation act and rules in implementing infrastructure development interventions under CGP during the year.

In FY 2016-17, all targeted five City Corporations have complied environmental conservation act and rules in implementing 55 sub-projects of batch-1 and 77 sub-projects of batch-2 under CGP in the year.

In FY 2017-18, none of the targeted City Corporations have required complying environmental conservation act and rules in implementing infrastructure development interventions under CGP during the year.

In **FY 2018-19**, *none of the targeted City Corporations have required complying environmental conservation act and rules in implementing infrastructure development interventions under CGP in Q2, Y5.*

None of the targeted City Corporations have required complying environmental conservation act and rules in implementing infrastructure development interventions under CGP in Q2, Y5.

None of the targeted City Corporations have required complying environmental conservation act and rules in implementing infrastructure development interventions under CGP in Q3, Y5.

6.5.3 Identified environmentally vulnerable areas and activities/buildings which are against environmental conservation act, in **FY 2017-18**, NCC has identified 6 vulnerable areas, a few illegal buildings and two illegal activities; **CuCC** has identified 6 vulnerable areas; **RpCC** identified 1 vulnerable area; **GCC** identified 1 vulnerable area & 453 illegal activities/buildings; and **ChCC** has identified 64 vulnerable buildings & 124 illegal activities/buildings on 57 canals in the year.

In **FY 2018-19**, NCC has identified 4 environmentally vulnerable buildings (industries); **CuCC** identified 1 activity (waste water discharge from district jail); and **GCC** have identified 14 (ward- 6, 11, 18, 20, 21, 23, 24, 25, 42, 43, 45, 52, 55 & 57) vulnerable areas and marked on the map in Q1, Y5. *RpCC and ChCC have not identified any vulnerable areas and buildings during the quarter.*

NCC has identified 7 vulnerable activities/buildings in Q2, Y5. *CuCC, RpCC, GCC and ChCC have not identified any vulnerable areas and activities/buildings during the quarter.*

NCC has identified 3 activities/buildings (river occupation and industrial wastewater discharge), **CuCC** identified (pond filling) 1 vulnerable area, **GCC** identified 4 vulnerable activities/buildings and **ChCC** has identified 66 activities/buildings in Q3, Y5. *RpCC has not identified any vulnerable areas and buildings during the quarter*

6.5.4 Taken action to stop the illegal activities (i.e. sand lifting & brick field shifting) which are not relay with environmental conservation act, in **FY 2016-17**, NCC has issued notice to 42 identified vulnerable building owners to stop use in the year. *Rest four City Corporations have not taken any action.*

In **FY 2017-18**, NCC has prepared an action plan to stop river pollution, clear riverside walkway, issued letter to BIWTA for ensuring judicial use of roads in City Corporation areas and formed two members committee for investigating level of industrial pollution; **RpCC** issued notice to brick field owners for shifting and commissioned mobile court to stop sand lifting from unauthorized places; and **GCC** has requested DoE local office for necessary action against identified 1 area and 453 illegal structures in the year.

Again, NCC suggested DoE Narayanganj office to stop Madanganj Khal siltation & environment pollution by Arabian salt industry and BIWTA to put ceramic clay in proper place & improve road condition near DC office; **CuCC** informed BSCIC and EPZ authorities to stop environmental pollution caused from their industrial liquid waste; and **ChCC** has requested Director, DoE Chattogram to provide list of identified environmentally vulnerable areas and issued two reminder notice to 64 vulnerable/illegal building owners to remove those in 2013.

In **FY 2018-19**, NCC has issued reminder notice to BIWTA on for dumping ceramic clay in proper place & improve road condition near DC office and notice to Sugondha Bakery for stopping waste dumping in CC constructed drain in Q1, Y5. *CuCC, RpCC, GCC and ChCC have not taken any action during the quarter.*

NCC has issued notice to 1 brick field owner for shifting field, 5 cement factory owners for stopping waste drainage into the river and 1 export company owner for stopping release of polluted gas from factory in Q2, Y5. *CuCC, RpCC, GCC and ChCC have not taken any action during the quarter.*

NCC has issued notice to 1 unauthorized river occupants and 2 industry owners to vacate river alignment and to stop wastewater drainage in city area, CuCC has made a decision to stop pond filling in city area and GCC has issued notice to 4 industry owners to stop wastewater drainage in city area and also, formed a 3 members investigation team to check all environmental issues and report back in Q3, Y5. **RpCC, and ChCC have not taken any action during the quarter.**

Further detail in 6.5 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 6.5 of annex 1(e) for ChCC.

Activity 6.6: Sanitary Situation

Sub-activity/Task	Target Till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
6.6.1 Assigned officer in charge for sanitation activity	1/CC	1	0	1	N/A	1	N/A	1	N/A	1	N/A
6.6.2 Carried out situation analysis on overall sanitation condition of CC	As nec.	1	N/A	0	0	0	0	0	0	0	0
6.6.3 Carried out demand analysis and area selection once a year for public and household toilets	As nec.	1	0	1	0	1	0	1	0	1	0
6.6.4 Built public toilets	As demand	0	0	1	0	7	0	0	0	3	4
6.6.5 Maintained and operate existing public toilets	As nec.	13	0	7	0	13	0	30	0	45	4
6.6.6 Facilitated household toilet installation (PRAP)	As fea.	115	0	91	0	151	139	175	0	36	3
6.6.7 Increased number of public toilets, household latrines and wastewater drainage connection by CC's effort	As nec.	2479	0	0	0	0	0	0	0	0	0

N/A= Not Applicable

Analysis:

6.6.1 Assigned officer in charge for sanitation activity, in FY 2014-15, none of the targeted five City Corporations have assigned officer in charge for sanitation activities during the year.

In FY 2015-16, none of the targeted five City Corporations have assigned officer in charge for sanitation activities in Q1, Y2.

NCC, CuCC, RpCC and ChCC have assigned officer in charge for sanitation activities in Q2, Y2. **GCC has not assigned officer in charge for sanitation activities during the quarter.**

GCC has assigned officer in charge for sanitation activities in Q3, Y2.

None of the targeted five City Corporations have required assign officer in charge for sanitation activities in Q4, Y2.

In FY 2016-17, none of the targeted five City Corporations have required assign officer in charge for sanitation activities during the year.

In FY 2017-18, none of the targeted five City Corporations have required assign officer in charge for sanitation activities in Q1, Y4.

None of the targeted five City Corporations have required assign officer in charge for sanitation activities in Q2, Y4.

None of the targeted five City Corporations have required assign officer in charge for sanitation activities in Q3, Y4.

RpCC has re-assigned officer in-charge for sanitation activities after sitting new elected City Council in Q4, Y4. *NCC and CuCC have not re-assigned officer in-charge for sanitation activities after sitting new elected City Council during the quarter.*

In **FY 2018-19**, *NCC, CuCC and GCC have not re-assigned officer in-charge for sanitation activities after sitting new elected City Council in Q1, Y5.*

CuCC and GCC have re-assigned officer in-charge on 28.10.18 and 20.12.18 after sitting new elected City Council in Q2, Y5. *NCC has not re-assigned officer in-charge for sanitation activities after sitting new elected City Council during the quarter.*

NCC has not re-assigned officer in-charge for sanitation activities after sitting new elected City Council in Q3, Y5.

6.6.2 Carried out situation analysis on overall sanitation condition of CC, in FY 2014-15, none of the targeted five City Corporations have carried out situation analysis on overall sanitation condition during the year.

In **FY 2015-16**, *none of the targeted five City Corporations have carried out situation analysis on overall sanitation condition during the year.*

In **FY 2016-17**, *none of the targeted five City Corporations have carried out situation analysis on overall sanitation condition during the year.*

in **FY 2017-18**, *none of the targeted five City Corporations have carried out situation analysis on overall sanitation condition in Q1, Y4.*

None of the targeted five City Corporations have carried out situation analysis on overall sanitation condition in Q2, Y4.

None of the targeted five City Corporations have carried out situation analysis on overall sanitation condition in Q3, Y4.

NCC has carried out sanitation analysis on overall sanitation condition in Q4, Y4. *CuCC, RpCC, GCC and ChCC have not carried out/updated situation analysis on overall sanitation condition during the quarter.*

In **FY 2018-19**, *CuCC, RpCC, GCC and ChCC have not carried out/updated situation analysis on overall sanitation condition in Q1, Y5.*

CuCC, RpCC, GCC and ChCC have not carried out/updated situation analysis on overall sanitation condition in Q2, Y5.

CuCC, RpCC, GCC and ChCC have not carried out/updated situation analysis on overall sanitation condition in Q3, Y5.

6.6.3 Carried out demand analysis and area selection once a year for public and household toilets, in FY 2015-16, none of the targeted five City Corporations have carried out demand analysis and area selection for public and household toilets during the year.

In **FY 2016-17**, *none of the targeted five City Corporations have carried out demand analysis and area selection for public and household toilets during the year.*

in **FY 2017-18**, all targeted five City Corporations have prepared conventional public toilet demand list in Q4, Y4. *None of the City Corporations carried out demand analysis and area selection for public and household toilets during the year.*

In **FY 2018-19**, *none of the targeted five City Corporations have carried out demand analysis and area selection for public and household toilets in Q1, Y5.*

None of the targeted five City Corporations have carried out demand analysis and area selection for public and household toilets in Q2, Y5.

None of the targeted five City Corporations have carried out demand analysis and area selection for public and household toilets in Q3, Y5.

6.6.4 Built public toilets, in **FY 2016-17**, reported that RpCC has built 7 public toilets from own fund in the year. *NCC, CuCC, GCC and ChCC have not built public toilets during the year.*

In **FY 2017-18**, ChCC has built 3 public toilets from WAB fund in the year. *NCC, CuCC, RpCC and GCC have not built public toilets during the year.*

In **FY 2018-19**, CuCC has renovated 1 public toilet from own fund in Q1, Y5. *NCC, RpCC, GCC and ChCC have not built public toilets during the quarter.*

None of the targeted five City Corporations have built public toilets in Q2, Y5.

ChCC has built 4 public toilets from own fund in Q3, Y5. *NCC, CuCC, RpCC and GCC have not built public toilets during the quarter.*

6.6.5 Maintained and operate existing public toilets, in **FY 2016-17**, NCC has given regular operation & maintenance responsibilities of 13 existing public toilets to lease holders; CuCC 6; RpCC 13; GCC 30; and ChCC has given operation & maintenance responsibilities of 38 existing public toilets to lease holders in the year.

In **FY 2017-18**, NCC has given regular operation & maintenance responsibilities of 13 existing public toilets to lease holders; CuCC 6; RpCC 13; GCC 30; and ChCC has given operation & maintenance responsibilities of 45 existing public toilets to lease holders in the year.

In **FY 2018-19**, NCC has given regular operation & maintenance responsibilities of 13 existing public toilets to lease holders; CuCC 7; RpCC 13; GCC 30; and ChCC has given operation & maintenance responsibilities of 45 existing public toilets to lease holders in Q1, Y5.

NCC has given regular operation & maintenance responsibilities of 13 existing public toilets to lease holders; CuCC 7; RpCC 13; GCC 30; and ChCC has given operation & maintenance responsibilities of 45 existing public toilets to lease holders in Q2, Y5.

NCC has given regular operation & maintenance responsibilities of 13 existing public toilets to lease holders; CuCC 7; RpCC 13; GCC 30; and ChCC has given operation & maintenance responsibilities of 49 existing public toilets to lease holders in Q3, Y5.

6.6.6 Facilitated household toilet installation (PRAP), in **FY 2016-17**, *none of the targeted five City Corporations have facilitated construction of household toilet installation under PRAP during the year.*

In **FY 2017-18**, NCC has facilitated construction of (0+0+110+5) 115 shared household latrines in selected slums; CuCC facilitated (0+0+27+20) 47 latrines; and RpCC facilitated (0+0+129+22) 151 latrines, GCC facilitated (0+0+110+0) 110 latrines and ChCC has facilitated construction of (0+0+30+0) 30 shared household latrines in selected slums from CGP fund and user family contribution in the year.

In **FY 2018-19**, *none of the City corporations have facilitated construction of any household shared latrines in selected slums in Q1, Y5.*

CuCC has facilitated construction of 44 shared household latrines in selected slums; and ChCC has facilitated construction of 6 shared household latrines in selected slums from CGP fund and user family contribution in Q1, Y5. *NCC, RpCC and GCC have not facilitated construction of household toilet under PRAP in Q2, Y5.*

RpCC has facilitated construction of 139 shared household latrines in selected slums; and ChCC has facilitated construction of 3 shared household latrines in selected slums from CGP fund and user family contribution. *NCC, CuCC and GCC have not facilitated construction of household toilet under PRAP in Q3, Y5.*

6.6.7 Increased number of public toilets, household latrines and wastewater drainage connection by CC's effort, in FY 2016-17, reported that at NCC 1789 households have established wastewater drainage connections with constructed drains by their own initiatives in the year. *None of the households at CuCC, RpCC, GCC and ChCC have established wastewater drainage connections with constructed drains during the year.*

In **FY 2017-18**, reported that at NCC 690 households have established wastewater drainage connections with constructed drains by their own initiatives in the year. *None of the households at CuCC, RpCC, GCC and ChCC have established wastewater drainage connections with constructed drains during the year.*

In **FY 2018-19**, *none of the households at targeted five City Corporations have established wastewater drainage connections with constructed drains in Q1, Y5.*

None of the households at targeted five City Corporations have established wastewater drainage connections with constructed drains in Q2, Y5.

None of the households at targeted five City Corporations have established wastewater drainage connections with constructed drains in Q3, Y5.

Further detail in 6.6 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 6.6 of annex 1(e) for ChCC.

Activity 6.7: Solid Waste Management (T11)

Sub-activity/Task	Target Till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
6.7.1 Assigned officers in charge for solid waste management	1/CC	1	0	1	N/A	1	N/A	1	N/A	1	N/A
6.7.2 Established solid waste management committee ⁵⁵	1/CC	1	N/A	0	0	1	N/A	0	0	1	N/A

⁵⁵ Comprises of (7 to 9 members) representatives from each community group (CG), male & female ward councilors and one CC official.

Sub-activity/Task	Target Till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
6.7.3 Prepared solid waste management plan	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
6.7.4 Trained staff on solid waste management in Japan	1/CC	0	0	0	0	0	0	0	0	0	0
6.7.5 Signed agreement between CC and WLCC (at least one) concerning operation and management of solid waste deposits	As req.	1	N/A	0	0	1	N/A	1	N/A	0	1
6.7.6 Established primary waste collection system in collaboration with CBO/private sectors/NGO, phase 1	As avl.	14 0 1	N/A	0 0 1	N/A	5 0 2	N/A	21 621 6	N/A	0 0 1	N/A
6.7.7 Located dustbins, solid waste deposits and transfer station in collaboration with community	Dustbin nos.	115 1	N/A	1556 6	N/A	287 0	N/A	0 15	N/A	800 6	N/A
6.7.8 Coordinated cleaning of solid waste from road and drainage by City Corporation	Road & Drain km.	607 229	N/A	??	N/A	1448 149	N/A	?? ??	N/A	2715 1470	N/A
6.7.9 Collected solid waste from wider area and dispose it into a specific dumping site, phase-2	As req.	20 2	N/A	27 1	N/A	23 1	N/A	15 1	N/A	41 2	N/A
6.7.10 Initiated 3R piloting in selected ward	As req.	0	0	0	0	0	0	0	0	0	0

N/A= Not Applicable

Analysis:

6.7.1 Assigned officers in charge for solid waste management, in FY 2014-15, none of the targeted five City Corporations have assigned officer in charge for solid waste management during the year.

In FY 2015-16, none of the targeted five City Corporations have assigned officer in charge for solid waste management in Q1, Y2.

NCC, CuCC, RpCC and ChCC have assigned officer in charge for solid waste management in Q2, Y2. GCC has not assigned officer in charge for solid waste management during the quarter.

GCC has assigned officer in charge for solid waste management in Q3, Y2.

None of the targeted five City Corporations have required to assign officer for solid waste management in Q4, Y2.

In FY 2016-17, None of the targeted five City Corporations have required to assign officer for solid waste management in the year.

In FY 2017-18, NCC and CuCC have not re-assigned officer in-charge for Solid Waste Management after sitting new elected City Council in Q1, Y4.

NCC and CuCC have not re-assigned officer in-charge for Solid Waste Management after sitting new elected City Council in Q2, Y4.

NCC, CuCC and RpCC have not re-assigned officer in-charge for Solid Waste Management after sitting new elected City Council in Q3, Y4.

RpCC has re-assigned officers in-charge for Solid Waste Management after sitting new elected City Council in 24.4.18 on Q4, Y4. *NCC and CuCC have not re-assigned officer in-charge for Solid Waste Management after sitting new elected City Council.*

In **FY 2018-19**, *NCC, CuCC and GCC have not re-assigned officer in-charge for Solid Waste Management after sitting new elected City Council until Q1, Y5.*

CuCC and GCC have re-assigned officer in-charge for Solid Waste Management after sitting new elected City Council on 28.10.18 and 20.12.18 in Q2, Y5. *NCC has not re-assigned officer in-charge for Solid Waste Management.*

NCC has not re-assigned officer in-charge for Solid Waste Management in Q3, Y5.

6.7.2 Established solid waste management committee⁵⁶, in **FY 2017-18, *none of the targeted five City Corporations have established Solid Waste Management Committee in Q1, Y4.***

None of the targeted five City Corporations have established Solid Waste Management Committee in Q2, Y4.

None of the targeted five City Corporations have established Solid Waste Management Committee in Q3, Y4.

NCC, RpCC & ChCC have established 7-9 members Solid Waste Management Committee, with one representative from each Community Group (CG), male & female ward councilors and one CC official on 11.6.18, 31.5.18 & 14.5.18 respectively in Q4, Y4. *CuCC & GCC have not establish Solid Waste Management Committee.*

In **FY 2017-18**, *CuCC & GCC have not establish Solid Waste Management Committee in Q1, Y5.*

CuCC & GCC have not establish Solid Waste Management Committee in Q2, Y5.

CuCC & GCC have not establish Solid Waste Management Committee in Q3, Y5.

6.7.3 Prepared solid waste management plan, in **FY 2017-18, *none of the targeted five City Corporations have prepared solid waste management plan in Q1, Y4.***

None of the targeted five City Corporations have prepared solid waste management plan in Q2, Y4.

None of the targeted five City Corporations have prepared solid waste management plan in Q3, Y4.

All targeted five City Corporations have prepared solid waste management plan in Q4, Y4.

In **FY 2018-19**, *none of the targeted five City Corporations have required to prepare solid waste management plan in Q1, Y5.*

None of the targeted five City Corporations have required to prepare solid waste management plan in Q2, Y5.

none of the targeted five City Corporations have required to prepare solid waste management plan in Q1, Y5.

6.7.4 Trained staff on solid waste management in Japan, In **FY 2018-19, *none of the targeted City Corporations have trained staff on solid waste management in Japan until Q3, Y5.***

⁵⁶ Comprises of (7 to 9 members) representatives from each community group (CG), male & female ward councilors and one CC official.

6.7.5 Signed agreement between CC and WLCC (at least one) concerning operation and management of solid waste deposits, in FY 2015-16, *none of the targeted five City Corporations have not signed agreement with WLCC concerning operation and management of solid waste deposit during the year.*

In FY 2016-17, *none of the targeted five City Corporations have not signed agreement with WLCC concerning operation and management of solid waste deposit during the year.*

In FY 2017-18, *none of the targeted five City Corporations have not signed agreement with WLCC concerning operation and management of solid waste deposit in Q1, Y4.*

None of the targeted five City Corporations have not signed agreement with WLCC concerning operation and management of solid waste deposit in Q2, Y4.

None of the targeted five City Corporations have not signed agreement with WLCC concerning operation and management of solid waste deposit in Q3, Y4.

NCC has signed an agreement with WLCC of ward-15 concerning operation and management of solid waste deposit on 10.4.18 and RpCC has signed an agreement with WLCC of ward-15 on 18.4.18 in Q4, Y4 *CuCC, GCC and ChCC have not signed agreement with WLCC concerning operation and management of solid waste deposit during the quarter.*

In FY 2018-19, GCC has signed agreements with WLCC of ward 3, 19 & 37 concerning operation and management of solid waste deposit on 28.7.18 in Q1, Y5. *CuCC, and ChCC have not signed agreement with WLCC concerning operation and management of solid waste deposit in Q1, Y5.*

CuCC, and ChCC have not signed agreement with WLCC concerning operation and management of solid waste deposit in Q2, Y5.

ChCC has signed agreements with WLCC of ward 15 concerning operation and management of solid waste deposit on 19.3.19 in Q3, Y5. *CuCC, has not signed agreement with WLCC concerning operation and management of solid waste deposit during the quarter.*

6.7.6 Established primary waste collection system in collaboration with CBO/private sectors/NGO, phase1, in FY 2015-16, all targeted five City Corporations have maintained conventional primary waste collection system during the year.

In FY 2016-17, all targeted five City Corporations have maintained conventional primary waste collection system in Q1, Y3.

All targeted five City Corporations have maintained conventional primary waste collection system in Q2, Y3.

NCC has established formal primary waste collection system in collaboration with 14 CBOs & 1 NGO; RpCC with 5 CBOs & 2 (Prottasha & ESDO in ward 18 & 24) NGOs; GCC with 21 CBOs, 621 private individuals & 6 NGOs; and ChCC has established conventional primary waste collection system in collaboration with 1 NGO in Q3, Y4.

None of the targeted five City Corporations have required to established primary waste collection system in collaboration with CBO/private sectors/NGO in Q4, Y4.

In FY 2017-18, *none of the targeted five City Corporations have required to established primary waste collection system in collaboration with CBO/private sectors/NGO in the year.*

In FY 2018-19 *none of the targeted five City Corporations have required to established primary waste collection system in collaboration with CBO/private sectors/NGO in Q1, Y5.*

None of the targeted five City Corporations have required to established primary waste collection system in collaboration with CBO/private sectors/NGO in Q2, Y5.

None of the targeted five City Corporations have required to established primary waste collection system in collaboration with CBO/private sectors/NGO in Q3, Y5.

6.7.7 Located dustbins, solid waste deposits and transfer station in collaboration with community, In FY 2015-16, all targeted five City Corporations have located dustbins, solid waste deposits and transfer station in collaboration with community since long, but figures were not available.

In FY 2016-17, all targeted five City Corporations have located dustbins, solid waste deposits and transfer station in collaboration with community since long, but figures were not available.

In FY 2017-18, NCC has located 115 dustbins, CuCC has located 6 transfer stations and door to door waste collection system, RpCC located 287 dustbins, GCC located 15 transfer stations and ChCC has located 800 dustbins & 6 transfer stations in collaboration with community in the year.

In FY 2018-19, all targeted five City Corporations have continued with systems established in previous year in Q1, Y5.

All targeted five City Corporations have continued with systems established in previous year in Q2, Y5.

All targeted five City Corporations have continued with systems established in previous year in Q3, Y5.

6.7.8 Coordinated cleaning of solid waste from road and drainage by City Corporation, in FY 2015-16, all targeted five City Corporations have coordinated cleaning of solid waste from road and drainage during the year, but figures were not available.

In FY 2015-16, all targeted five City Corporations have coordinated cleaning of solid waste from road and drainage during the year, but figures were not available.

In FY 2017-18, reported that NCC has coordinated cleaning of solid waste from 607 km (712) road and 229 km (198) drain; CuCC --- (---) km road & --- (---) km drain; RpCC 1448 (---) km road & 144.88 (---) km drain; GCC -- (---) km road & (---) km drain; and ChCC has coordinated cleaning of solid waste from 2715(---) km road & 1470 (---) km drain in the year.

In FY 2018-19, all targeted five City Corporations have continued cleaning of solid waste from road and drainage in Q1, Y5.

All targeted five City Corporations have continued cleaning of solid waste from road and drainage in Q2, Y5.

All targeted five City Corporations have continued cleaning of solid waste from road and drainage in Q3, Y5.

6.7.9 Collected solid waste from wider area and dispose it into a specific dumping site, phase-2, in FY 2016-17, reported that all targeted five City Corporations have collected solid waste from wider area and dispose it into a specific dumping site, but particular information was not available.

in FY 2017-18, reported that NCC has increased waste collection from 10 to 20 wards & deposited in to 2 designated (Jalkuri & Ponchobati) dumping sites, CuCC increased 23 to 27 wards & deposited in to 1 undesignated dumping site, RpCC increased from 15 to 23 wards & deposited into a designated (Nasnia) dumping site, GCC increased from 10 to 15 wards & deposited in to 1 undesignated dumping site, and ChCC has increased waste collect in all 41 wards & deposited in to

2 designated (Arefin Nagar, 73 acres & Halishahar, 10 acres) dumping sites as their convention in the year.

In **FY 2018-19**, *no further development reported in Q1, Y5.*

No further development reported in Q2, Y5.

No further development reported in Q3, Y5.

6.7.10 Initiated 3R piloting in selected ward, in **FY 2017-18**, all five targeted City Corporations have selected wards for 3R piloting in the year.

In **FY 2018-19**, *no further development reported in Q1, Y5.*

No further development reported in Q2, Y5.

No further development reported in Q3, Y5.

Further detail in 6.7 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 6.7 of annex 1(e) for ChCC.

Area-7: Coordination System for Law Enforcement

Activity 7.1: Awareness campaign for Rule of Law

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
7.1.1 Assigned Law Officer to initiate law enforcement	1/CC	1	0	1	0	1	N/A	1	1	1	N/A
7.1.2 Prepared annual plans and budget for awareness campaign	5/CC	4	N/A	4	N/A	4	N/A	3	1	4	N/A
7.1.3 Approved annual plans and budget for awareness campaign in City Council meeting	5/CC	4	N/A	3	1	4	N/A	3	0	4	N/A
7.1.4 Implemented planned awareness campaign activity	4/CC	3	1	3	1	3	1	3	0	3	1
7.1.5 Submitted awareness campaign reports to Mayor & CEO	4/CC	3	1	3	1	3	1	3	0	3	1

N/A= Not Applicable

Analysis:

7.1.1 Assigned Law Officer to initiate law enforcement, in **FY 2014-15**, *none of the targeted five City have assigned Law Officer to initiate law enforcement during the year.*

In **FY 2015-16**, *none of the targeted five City have assigned Law Officer to initiate law enforcement in Q1, Y2.*

NCC has assigned Law Officer to initiate law enforcement in Q2, Y2. *Rest targeted four City Corporations have not assigned Law Officer to initiate law enforcement during the quarter.*

None of the targeted City Corporations have assigned Law Officer to initiate law enforcement in Q4, Y2.

In **FY 2016-17**, *none of the targeted City Corporations have assigned Law Officer to initiate law enforcement during the year.*

In **FY 2017-18**, RpCC has re-assigned Abu Sala Musa Md. Jangi, Secretary as Law Officer after sitting new elected council to initiate law enforcement in the year. *NCC, CuCC and GCC have not re-assigned Law Officer.*

In **FY 2018-19**, *NCC, CuCC and GCC have not re-assigned Law Officer after sitting newly elected City Council to initiate law enforcement in Q1, Y5.*

NCC, CuCC and GCC have not re-assigned Law Officer after sitting newly elected City Council to initiate law enforcement in Q2, Y5.

GCC has reassigned Law Officer after sitting newly elected City Council to initiate law enforcement in Q3, Y5. *NCC and CuCC have not re-assigned Law Officer after sitting newly elected City Council during the quarter.*

7.1.2 Prepared annual plans and budget for awareness campaign, in FY 2014-15, *none of the targeted five City Corporations have prepared annual plans and budget for awareness campaign during the year.*

In **FY 2015-16**, *none of the targeted five City Corporations have prepared annual plans and budget for awareness campaign during the year.*

In **FY 2016-17**, all targeted five City Corporations have received fund from CGP for organizing awareness campaign in the year.

In **FY 2017-18**, the Law Officer of all targeted five City Corporations have prepared annual plans and budget for awareness campaign in the year.

In **FY 2018-19**, *none of the Law Officer of targeted five City Corporations have prepared annual plans and budget for awareness campaign in Q1, Y5.*

The Law Officer of NCC, RpCC, and ChCC have prepared annual plans and budget for awareness campaign in Q2, Y5. *The Law Officer of CuCC and GCC have not prepared annual plans and budget.*

The Law Officer of CuCC and GCC have prepared annual plans and budget for awareness campaign in Q3, Y5.

7.1.3 Approved annual plans and budget for awareness campaign in City Council meeting, in FY 2014-15, *none of the City Council meetings at targeted five City Corporations have approved plans and budget for awareness campaign during the year.*

In **FY 2015-16**, *none of the City Council meetings at targeted five City Corporations have approved plans and budget for awareness campaign during the year.*

In **FY 2016-17**, City Council meetings at targeted five City Corporations have approved plans and budget for awareness campaign upon necessary comment/revision from Standing Committee for Law and Discipline on proposed plans and budget in the year.

In **FY 2017-18**, City Council meetings at targeted five City Corporations have approved plans and budget for awareness campaign upon necessary comment/revision from Standing Committee for Law and Discipline on proposed plans and budget in the year.

In **FY 2018-19**, *none of the City Council meetings at targeted five City Corporations have approved annual plans and budget for awareness campaign in Q1, Y5.*

City Council meetings at NCC and RpCC and ChCC have approved plans and budget for awareness campaign upon necessary comment/revision from Standing Committee for Law and Discipline on proposed plans and budget for awareness campaign on -----, 7.1.19 & 3.12.18 in Q2, Y5. *City Council meetings at CuCC and GCC City Councils have not approved annual plans and budget during the quarter.*

The City Council meeting at CuCC has approved annual plans and budget on 19.2.19 in Q3, Y5. *GCC City Councils has not approved annual plans and budget during the quarter.*

7.1.4 Implemented planned awareness campaign activity, in FY 2015-16, *none of the targeted five City Corporations have implemented planned awareness activity during the year.*

In FY 2016-17, under guidance Law Officer's all targeted five City Corporations have organized one rally each in the year.

In FY 2017-18, under guidance Law Officer's all targeted five City Corporations have organized one rally each in the year.

In FY 2018-19, *none of the targeted five City Corporations have organized awareness campaign activity in Q1, Y5.*

None of the five targeted City Corporations have organized awareness campaign activity in Q2, Y5.

Under guidance Law Officer's at NCC, CuCC, RpCC and ChCC have organized one rally each in Q3, Y5. *Law Officer at GCC has not organized awareness campaign activity during the quarter.*

7.1.5 Submitted awareness campaign reports to Mayor & CEO, in FY 2015-16, the Law Officers of all targeted five City Corporations have produced and submitted awareness campaign report to their respective Mayor & CEO in the year.

In FY 2016-17, the Law Officer of all targeted five City Corporations have produced and submitted awareness campaign report to their respective Mayor & CEO in the year.

In FY 2017-18, the Law Officer of all targeted five City Corporations have produced and submitted awareness campaign report to their respective Mayor & CEO in the year.

In FY 2018-19, *none of the Law Officer of targeted five City Corporations have produced and submitted awareness campaign report to their respective Mayor & CEO in Q1, Y5.*

None of the Law Officer of targeted five City Corporations have produced and submitted awareness campaign report to their respective Mayor & CEO in Q2, Y5.

The Law Officers at NCC, CuCC, RpCC and ChCC have produced and submitted awareness campaign report to their respective Mayor & CEO in Q3, Y5. *Law Officer at GCC has not produced and submitted awareness campaign report to their respective Mayor & CEO during the quarter.*

Further detail in 7.1 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 7.1 of annex 1(e) for ChCC.

Activity 7.2: Law Enforcement Unit (LEU) established (T12)

Sub-activity/Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
7.2.1 Established/re-established 3-4 members Law Enforcement Unit (LEU) ⁵⁷	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
7.2.2 Distributed LEU establishment circular (among the members) signed by Mayor	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
7.2.3 Conducted one workshop ⁵⁸ on LEU guideline & activity	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
7.2.4 Prepared annual plans and budget for law enforcement	5/CC	2	N/A	2	N/A	3	N/A	1	1	2	N/A
7.2.5 Organized training on law enforcement once a year	5/CC	2	0	1	1	2	0	2	0	2	1
7.2.6 Implemented law enforcement activity	As req.	10	10	6	6	9	9	6	6	7	1
7.2.7 Prepared annual progress report on law enforcement	3/CC	2	N/A	2	N/A	2	N/A	1	N/A	Yes	N/A
7.2.8 Established trial court	As nec.	??	0	??	No	??	??	??	??	1	0

N/A= Not Applicable

Analysis:

7.2.1 Established/re-established 3-4 members Law Enforcement Unit (LEU)⁵⁹, in FY 2014-15, none of the targeted five City Corporations have established 3-4 members Law Enforcement unit (LEU) in Q2, Y1.

CuCC has established 3-4 members Law Enforcement unit (LEU) in Q2, Y1. *Rest targeted four City Corporations have not established 3-4 members Law Enforcement unit (LEU) during the quarter.*

RpCC has established 3-4 members Law Enforcement unit (LEU) in Q3, Y1. Rest targeted three City Corporations *have not established 3-4 members Law Enforcement unit (LEU) during the quarter.*

NCC, GCC and ChCC have not established 3-4 members Law Enforcement unit (LEU) in Q4, Y1.

In FY 2015-16, NCC, GCC and ChCC have not established 3-4 members Law Enforcement unit (LEU) in Q1, Y2.

NCC, GCC and ChCC have established 3-4 members Law Enforcement unit (LEU) in Q2, Y2.

None of the targeted five City Corporations have required to established 3-4 members Law Enforcement unit (LEU) in Q3, Y2.

⁵⁷LEU comprises of member of the Standing Committee on Law and Discipline, Magistrate (nominated by the Deputy Commissioner if the magistrate is not appointed in the CC), Police Officer (nominated by the Superintendent of Police preferably ASP), and Law Officer.

⁵⁸Participants of the workshop/seminar are elected representatives, members of the Standing Committees, Grievance Redress cell, Community Based Organization, elites of the city, concerned private organizations and journalists.

⁵⁹LEU comprises of member of the Standing Committee on Law and Discipline, Magistrate (nominated by the Deputy Commissioner if the magistrate is not appointed in the CC), Police Officer (nominated by the Superintendent of Police preferably ASP), and Law Officer.

None of the targeted five City Corporations have required to established 3-4 members Law Enforcement unit (LEU) in Q4, Y2.

*In **FY 2016-17**, none of the targeted five City Corporations have required to established 3-4 members Law Enforcement unit (LEU) in Q1, Y3.*

None of the targeted five City Corporations have required to established 3-4 members Law Enforcement unit (LEU) in Q2, Y3.

NCC and CuCC have not re-established 3-4 members Law Enforcement unit (LEU) after sitting newly elected City Council in Q3, Y3.

NCC has re-established 3-4 members Law Enforcement unit (LEU) after sitting newly elected City Council in Q4, Y3. *CuCC has not re-established 3-4 members Law Enforcement unit (LEU) after sitting newly elected City Council during the quarter.*

In **FY 2017-18**, CuCC has re-established 3-4 members Law Enforcement unit (LEU) after sitting newly elected City Council in Q1, Y4.

RpCC has not re-established LEU in the year after sitting new elected City Councils in Q2, Y4.

RpCC has re-established LEU in the year after sitting new elected City Councils in Q3, Y4.

In **FY 2018-19**, *GCC has not re-established LEU in the year after sitting new elected City Councils in Q1, Y5.*

GCC has re-established LEU after sitting new elected City Council on 28.10.18 in Q2, Y5.

None of the targeted five City Corporations have required to re-established LEU during the quarter.

7.2.2 Distributed LEU establishment circular (among the members) signed by Mayor, in **FY 2014-15, *none of the targeted five City Corporations have distributed Law Enforcement unit (LEU) establishment circular in Q2, Y1.***

CuCC has distributed Law Enforcement unit (LEU) establishment circular in Q2, Y1. *Rest targeted four City Corporations have not distributed Law Enforcement unit (LEU) establishment circular during the quarter.*

RpCC has distributed Law Enforcement unit (LEU) establishment circular in Q3, Y1. *Rest targeted three City Corporations have not distributed Law Enforcement unit (LEU) establishment circular during the quarter.*

NCC, GCC and ChCC have not distributed Law Enforcement unit (LEU) establishment circular in Q4, Y1.

In **FY 2015-16**, *NCC, GCC and ChCC have not distributed Law Enforcement unit (LEU) establishment circular in Q1, Y2.*

NCC, GCC and ChCC have distributed Law Enforcement unit (LEU) establishment circular in Q2, Y2.

None of the targeted five City Corporations have required to distribute Law Enforcement unit (LEU) establishment circular in Q3, Y2.

None of the targeted five City Corporations have required to distribute Law Enforcement unit (LEU) establishment circular in Q4, Y2.

In **FY 2016-17**, *none of the targeted five City Corporations have required to distribute Law Enforcement unit (LEU) establishment circular in Q1, Y3.*

None of the targeted five City Corporations have required to distribute Law Enforcement unit (LEU) establishment circular in Q2, Y3.

NCC and CuCC have not distributed Law Enforcement unit (LEU) establishment circular in Q3, Y3

NCC has distributed Law Enforcement unit (LEU) establishment circular in Q4, Y3. *CuCC has not distributed Law Enforcement unit (LEU) establishment circular during the quarter.*

In **FY 2017-18**, CuCC has distributed Law Enforcement unit (LEU) establishment circular in Q1, Y4.

RpCC has not distributed Law Enforcement unit (LEU) establishment circular in Q2, Y4.

RpCC has distributed Law Enforcement unit (LEU) establishment circular in Q3, Y4.

In **FY 2018-19**, *GCC has not distributed Law Enforcement unit (LEU) establishment circular in Q1, Y5.*

GCC has distributed Law Enforcement unit (LEU) establishment circular on 28.10.18 in Q2, Y5.

None of the targeted five City Corporations have required to distributed Law Enforcement unit (LEU) establishment circular in Q3, Y5.

7.2.3 Conducted one workshop⁶⁰ on LEU guideline & activity, in **FY 2014-15, *none of the targeted five City Corporations have conducted workshop on LEU guideline and activity during the year.***

In **FY 2015-16**, *none of the targeted five City Corporations have conducted workshop on LEU guideline and activity during the year.*

In **FY 2016-17**, *none of the targeted five City Corporations have conducted workshop on LEU guideline and activity during the year.*

In **FY 2017-18**, *none of the targeted five City Corporations have conducted workshop on LEU guideline and activity in Q1, Y4.*

None of the targeted five City Corporations have conducted workshop on LEU guideline and activity in Q2, Y4.

CuCC has conducted workshop on LEU guideline and activity in Q3, Y4. *NCC, RpCC, GCC and ChCC have not conducted workshop on on LEU guideline and activity during the quarter.*

NCC, RpCC, GCC and ChCC have conducted workshop on LEU guideline and activity in Q4, Y5.

In **FY 2018-19**, *none of the targeted five City Corporations have required to organize workshop on “formation, objectives, ToR and tasks of LEU” for LEU members in Q1, Y5.*

None of the targeted five City Corporations have required to organize workshop on “formation, objectives, ToR and tasks of LEU” for LEU members in Q2, Y5.

None of the targeted five City Corporations have required to organize workshop on “formation, objectives, ToR and tasks of LEU” for LEU members in Q3, Y5.

⁶⁰Participants of the workshop/seminar are elected representatives, members of the Standing Committees, Grievance Redress cell, Community Based Organization, elites of the city, concerned private organizations and journalists.

7.2.4 Prepared annual plans and budget for law enforcement, in FY 2014-15, *none of the targeted five City Corporations have prepared annual plans and budget for law enforcement during the year.*

In FY 2015-16, *none of the targeted five City Corporations have prepared annual plans and budget for law enforcement during the year.*

In FY 2016-17, *none of the targeted five City Corporations have prepared annual plans and budget for law enforcement during the year.*

In FY 2017-18, all targeted City Corporations have prepared annual plans and budget for law enforcement in Q1, Y4.

In FY 2018-19, ChCC has prepared annual plans and budget for law enforcement in Q1, Y5. *Rest targeted four City Corporations have not prepared.*

NCC, CuCC and RpCC have prepared annual plans and budget for law enforcement in Q2, Y5. *GCC has not prepared.*

GCC has prepared annual plans and budget for law enforcement in Q3, Y5.

7.2.5 Organized training on law enforcement once a year, in FY 2014-15, *none of the targeted five City Corporations have organized training on "Law Enforcement" for Law and Discipline Standing Committee members and concerned CC officials in the year.*

In FY 2015-16, *none of the targeted five City Corporations have organized training on "Law Enforcement" for Law and Discipline Standing Committee members and concerned CC officials in the year.*

In FY 2016-17, NCC, RpCC, GCC and ChCC each have organized one training on "Law Enforcement" for Law and Discipline Standing Committee members and concerned CC officials in Q4, Y3. *CuCC has not organized training course.*

In FY 2017-18, all targeted five City Corporations have organized training course "Law Enforcement" for Law and Discipline Standing Committee members and concerned CC officials in Q3, Y4.

In FY 2018-19, *none of the targeted City Corporations have organized training on "Law Enforcement" in Q1, Y5.*

None of the targeted City Corporations have organized training on "Law Enforcement" in Q2, Y5.

CuCC, and ChCC have organized training on "Law Enforcement" in Q3, Y5. *NCC, RpCC and GCC have not organized training on "Law Enforcement" during the quarter.*

7.2.6 Implemented law enforcement activity, in FY 2015-16, reported that Law Enforcement units of all targeted five City Corporations have implemented need based mobile court to evict illegal occupants from footpaths, canals etc. in the year, *but dates and numbers are not available.*

In FY 2016-17, reported that Law Enforcement units of all targeted five City Corporations have implemented need based mobile court to evict illegal occupants from footpaths, canals etc. in the year, *but dates and numbers are not available.*

In FY 2017-18, reported that Law Enforcement units of all targeted five City Corporations have implemented need based mobile court to evict illegal occupants from footpaths, canals etc. in Q1, Y4.

Reported that Law Enforcement units of all targeted five City Corporations have implemented need based mobile court to evict illegal occupants from footpaths, canals etc. in Q2, Y4.

Reported that Law Enforcement units of all targeted five City Corporations have implemented need based mobile court to evict illegal occupants from footpaths, canals etc. in Q3, Y4.

Reported that Law Enforcement units of all targeted five City Corporations have implemented need based mobile court to evict illegal occupants from footpaths, canals etc. in Q4, Y4. *RpCC & GCC have not implemented mobile court during the quarter.*

In **FY 2018-19**, The Law Enforcement units of ChCC has implemented need based mobile court on 6.8.18 in Q1, Y5. *NCC, RpCC, GCC and ChCC have not implemented mobile court during the quarter.*

The Law Enforcement units of all five targeted five Corporations have implemented need based mobile court in Q2, Y5.

All targeted five City Corporations have implemented need based mobile court in Q3, Y5.

7.2.7 Prepared annual progress report on law enforcement, in FY 2015-16, none of the Law Enforcement Unit of targeted five City Corporations have prepared annual progress reports in the year.

In **FY 2016-17**, Law Enforcement Units of all targeted five City Corporations have prepared annual progress reports in Q4 Y3.

In **FY 2017-18**, Law Enforcement Unit of all targeted five City Corporations have prepared annual progress reports in Q4, Y4.

In **FY 2018-19**, *action not due in Q1, Y5.*

Action not due in Q2, Y5.

Action not due in Q3, Y5.

7.2.8 Established trial court, in FY 2015-16, all targeted five City Corporations with the assistance of deputed magistrates from local DC office have established/commissioned need- based trial court in the year, but dates are not available.

In **FY 2016-17**, all targeted five City Corporations with the assistance of deputed magistrates from local DC office have established/commissioned need-based trial court in the year, *but dates are not available.*

In **FY 2017-18**, all targeted five City Corporations with the assistance of deputed magistrates from local DC office have established/commissioned need-based trial court in the year, *but dates are not available*

In **FY 2018-19**, GCC has commissioned one trial court in Q1, Y5. *Rest targeted four City Corporations have not established/commissioned trial court.*

None of the City Corporations have established/commissioned trial court in Q2, Y5.

GCC with the assistance of deputed magistrates from local DC office have established/commissioned need-based trial court in Q3, Y5. *Rest targeted four City Corporations have established/commissioned trial court during the quarter.*

Further detail in 7.2 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 7.2 of annex 1(e) for ChCC.

Activity 7.3: Capacity development for Standing Committee for Law and Discipline implemented (T13)

Sub-activity/ Task	Target Till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
7.3.1 Organized at least one annual training course on law enforcement	3/CC	2	0	1	1	2	0	2	0	2	1
7.3.2 Examined annual awareness campaign plan on law by Standing Committee for Law and Discipline	4/CC	2	N/A	1	1	2	N/A	1	1	2	N/A
7.3.3 Examined plan of law enforcement activities by LEU	5/CC	2	N/A	2	N/A	1	1	1	0	2	N/A

N/A= Not Applicable

Analysis:

7.3.1 Organized at least one annual training course on law enforcement, in FY 2016-17, NCC, RpCC, GCC and ChCC have organized training on “Law Enforcement” in the year. *CuCC has not organize training on “Law Enforcement” during the year.*

In **FY 2017-18,** all targeted five City Corporations have organized training on “Law Enforcement” in the year.

In **FY 2018-19,** *none of the targeted City Corporations have organized training on “Law Enforcement” in Q1, Y5.*

None of the targeted City Corporations have organized training on “Law Enforcement” in Q2, Y5.

CuCC, and ChCC have organized training on “Law Enforcement” in Q3, Y5. *NCC, RpCC and GCC have not organized training on “Law Enforcement” during the quarter.*

7.3.2 Examined annual awareness campaign plan on law enforcement (prepared by LEU) by Standing Committee for Law and Discipline, in FY 2015-16, *none of the Standing Committee for Law and Discipline in targeted five City Corporations have examined annual awareness campaign plan on law enforcement during the year.*

In **FY 2016-17,** *none of the Standing Committee for Law and Discipline in targeted five City Corporations have examined annual awareness campaign plan on law enforcement during the year.*

In **FY 2017-18,** all Standing Committees for Law and Discipline of targeted five City Corporations have examined annual awareness campaign plan for the first time in the year.

In **FY 2018-19,** *none of the Standing Committees for Law and Discipline in targeted five City Corporations have examined annual awareness campaign plan on law enforcement in Q1, Y5.*

The Standing Committees for Law and Discipline at NCC, RpCC and ChCC have examined annual awareness campaign plan on law enforcement on 26.12.18, 7.1.19 and 18.11.18 in Q2, Y5. *Standing Committee for Law and Discipline at CuCC and GCC have not examined annual awareness campaign plan during the quarter.*

Standing Committee for Law and Discipline at CuCC and GCC has examined annual awareness campaign plan on 19.3.19 and 18.4.19 in Q3, Y5.

7.3.3 Examined law enforcement activity plan (prepared by LEU) by Standing Committee for Law and Discipline, in **FY 2016-17**, *none of the Standing Committees for Law and Discipline of targeted five City Corporation have examined law enforcement activity plan in the year.*

In **FY 2017-18**, all Standing Committees for Law and Discipline of targeted five City Corporation have examined law enforcement activity plan for the first time in the year.

In **FY 2018-19**, Standing Committee for Law and Discipline at ChCC has examined law enforcement plan in Q1, Y5. *Rest four Standing Committees have not examined law enforcement activity plan.*

Standing Committee for Law and Discipline at NCC, and CuCC have examined law enforcement plan on 26.12.18 and 24.12.18 in Q2, Y5. *RpCC and GCC have not examined law enforcement activity plan during the quarter.*

RpCC have examined law enforcement plan on 25.2.2019. *GCC has not examined law enforcement activity plan in Q3, Y5.*

Further detail in 7.3 of annex 1(a) for NCC, annex 1(b) for CuCC, annex 1(c) for RpCC, annex 1(d) for GCC and in 7.3 of annex 1(e) for ChCC.

4.2 Component-2: Poverty Reduction Action Plan (PRAP)

Table 4.2.1: Standing Committee on Poverty Reduction and Slum Development, Steering Committee and Task Teams

Sub-activity/ Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.2.1.1 Held Standing Committee on Poverty Reduction and Slum Development monthly meeting in relation to PRAP	----/CC	??	No	??	Yes	??	Yes	??	No	33	Yes
4.2.1.2 Established Steering Committee to guide PRAP implementation	1/CC	1	N/A	1	N/A	1	N/A	1	N/A	1	N/A
4.2.1.3 Held Steering Committee monthly progress review meeting	----/CC	Yes	No	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes
4.2.1.4 Established/ re-established Micro Credit Task Team	1/CC	1	N/A	1	N/A	1	N/A	No	No	1	N/A
4.2.1.5 Prepared monthly, quarterly and annual progress report and submitted to Steering Committee for review	----/CC ----/CC ----/CC	No No No	No No No	No No No	Yes No No	No No No	Yes No No	No No No	No No No	No No No	Yes No No
4.2.1.6 Established/ re-established Education & Health Task Team	1/CC	1	N/A	1	N/A	1	N/A	No	No	1	N/A
4.2.1.7 Prepared monthly, quarterly and annual progress report and submitted to Steering Committee for review	----/CC ----/CC ----/CC	No No No	No No No	No No No	Yes No No	No No No	Yes No No	No No No	No No No	No No No	Yes No No
4.2.1.8 Established/ re-established Physical Improvement Work Task Team	1/CC	1	N/A	1	N/A	1	N/A	No	No	1	N/A
4.2.1.9 Prepared monthly & quarterly progress report and submitted to Steering Committee for review	----/CC ----/CC ----/CC	No No No	No No No	No No No	Yes No No	No No No	Yes No No	No No No	No No No	No No No	Yes No No

Analysis:

4.2.1.1 Held PRAP related monthly meeting of Standing Committee on Poverty Reduction and Slum Development, in FY 2015-16, none of the Standing Committee on Poverty Reduction and Slum Development held PRAP related monthly meeting during the year.

In **FY 2015-16**, none of the Standing Committee on Poverty Reduction and Slum Development held PRAP related monthly meeting during the year.

In **FY 2016-17**, none of the Standing Committee on Poverty Reduction and Slum Development held PRAP related monthly meeting during the year.

In **FY 2017-18**, none of the Standing Committee on Poverty Reduction and Slum Development held PRAP related monthly meeting during the year.

In **FY 2018-19**, none of the Standing Committee on Poverty Reduction and Slum Development held PRAP related monthly meeting in Q1, Y5.

Standing Committee on Poverty Reduction and Slum Development at NCC has held 1 PRAP related monthly meeting and Standing Committee on Poverty Reduction and Slum Development at ChCC has held 3 PRAP related monthly meetings in Q2, Y5. *Standing Committee on Poverty Reduction and Slum Development CuCC, RpCC and GCC have held no monthly meeting during the quarter.*

Standing Committee on Poverty Reduction and Slum Development at CuCC has held 1 PRAP related monthly meeting, at RpCC has a 1 meeting and Standing Committee on Poverty Reduction and Slum Development at ChCC has held 3 PRAP related monthly meetings in Q3, Y5. *Standing Committee on Poverty Reduction and Slum Development at NCC and GCC have held not monthly meeting during the quarter.*

4.2.1.2 Established Steering Committee to guide PRAP implementation, in FY 2014-15, *none of the targeted five City Corporations have established Steering Committees to guide implementation of PRAP as per composition in the year.*

In FY 2015-16, all targeted five City Corporations have established Steering Committees to guide implementation of PRAP as per composition in the year.

In FY 2016-17, *none of the targeted five City Corporations have required any further action in relation to establish Steering Committees to guide PRAP implementation in the year.*

In FY 2017-18, *none of the targeted five City Corporations have required any further action in relation to establish Steering Committees to guide PRAP implementation in Q1 Y4.*

NCC has re-established Steering Committees to guide PRAP implementation after sitting newly elected City Council on 3.12.17 in Q2, Y4. *CuCC, RpCC and GCC have re-established Steering Committee to guide PRAP implementation after sitting new council during the quarter.*

CuCC has re-established Steering Committees to guide PRAP implementation after sitting newly elected City Council on 31.1.18 in Q3, Y4. *RpCC and GCC have not re-established Steering Committee to guide PRAP implementation after sitting new council during the quarter.*

RpCC has re-established Steering Committees to guide PRAP implementation after sitting newly elected City Council on 18.4.18 in Q4, Y4. *GCC has re-established Steering Committee to guide PRAP implementation after sitting new council during the quarter.*

In FY 2018-19, *NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Steering Committee to guide PRAP implementation in Q1, Y5. GCC has not re-established Steering Committee after sitting newly elected City Council during the quarter.*

NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Steering Committee to guide PRAP implementation in Q2, Y5. GCC has not re-established Steering Committee after sitting newly elected City Council during the quarter.

Note that, none of the Steering Committees in targeted five City Corporations are involved to guide PRAP implementation.

4.2.1.3 Held Steering Committee monthly progress review meeting of PRAP, in FY 2014-15, *none of the Steering Committees have held monthly progress review meeting of PRAP during the year.*

In FY 2015-16, all Steering Committees at all targeted five City Corporations have held one formation meeting each during the year.

In FY 2016-17, *none of the Steering Committees at targeted five City Corporations have held monthly progress review meeting during the year.*

In **FY 2017-18**, *none of the Steering Committees at targeted five City Corporations have held monthly progress review meeting during the year.*

In **FY 2018-19**, *none of the Steering Committees at targeted five City Corporations have held monthly progress review meeting in Q1, Y5.*

Steering Committee at RpCC has held one monthly meeting on 12.12.18 in Q2, Y5. *Steering Committee at RpCC has not held two monthly progress review meetings and at rest targeted four City Corporations have not held any monthly progress review meeting during the quarter.*

Steering Committees at CuCC has held 1 meeting on 27.03.2019; at RpCC has held 1 meeting on 18.03.2019 and Steering Committee at ChCC has held 3 meetings on 06.01.2019, 06.02.2019 and 06.03.2019 in Q3, Y5. *Steering Committee at CuCC and RpCC has not held two monthly progress review meetings each and Steering Committees at NCC and GCC have not held any monthly progress review meeting during the quarter.*

4.2.1.4 Established Micro Credit Task Team, FY 2014-15, *none of the targeted five City Corporations have established Task Team to guide micro credit program during the year.*

In **FY 2015-16**, all targeted five City Corporations have established Task Team to guide micro credit program under PRAP implementation in the year.

In **FY 2016-17**, *none of the targeted five City Corporations have required any further action in relation to establish Task Team to guide micro credit program under PRAP implementation in the year.*

In **FY 2017-18**, *none of the targeted five City Corporations have required any further action in relation to establish Task Team to guide micro credit program under PRAP implementation in Q1 Y4.*

NCC has re-established Task Team to guide micro credit program under PRAP implementation in Q2, Y4. *CuCC, RpCC and GCC have not re-establish Task Team to guide micro credit program after sitting newly elected City Council during the quarter.*

CuCC has re-established Task Team to guide micro credit program under PRAP implementation after sitting newly elected City Council on 31.1.18 in Q3, Y4. *RpCC and GCC have not re-establish Task Team to guide micro credit program after sitting newly elected City Council during the quarter.*

RpCC has re-established Task Team to guide micro credit program under PRAP implementation after sitting newly elected City Council on 18.4.18 in Q4, Y4. *GCC has not re-establish Task Team to micro credit program after sitting newly elected City Council during the quarter.*

In **FY 2018-19**, *NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Task Team micro credit under PRAP implementation in Q1, Y5. GCC has not re-established Task Team micro credit after sitting newly elected City Council during the quarter.*

NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Task Team micro credit under PRAP implementation in Q2, Y5. GCC has not re-established Task Team micro credit after sitting newly elected City Council during the quarter.

GCC has not re-established Task Team micro credit after sitting newly elected City Council in Q3, Y5.

Note that, none of the Task Teams in targeted five City Corporations are involved to guide micro credit program implementation.

4.2.1.5 Prepared monthly, quarterly and annual progress report and submitted to Steering Committee for review by Micro Credit Task Team, in FY 2014-15, *none of the Micro Credit Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review during the year.*

In FY 2015-16, *none of the Micro Credit Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review during the year.*

In FY 2016-17, *none of the Micro Credit Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review during the year.*

In FY 2017-18, *none of the Micro Credit Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review during the year.*

In FY 2018-19, *none of the Micro Credit Task Teams at targeted five City Corporations have prepared monthly, quarterly and annual progress reports and submitted to Steering Committee meeting for review in Q1, Y5.*

None of the Micro Credit Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review in Q2, Y5.

None of the Micro Credit Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review in Q3, Y5.

4.2.1.6 Established Education & Health Task Team, in FY 2014-15, *none of the targeted five City Corporations have established Task Team to guide education and health program during the year.*

In FY 2015-16, all targeted five City Corporations have established Task Team to guide education and health program under PRAP implementation in the year.

In FY 2016-17, *none of the targeted five City Corporations have required any further action in relation to establish Task Team to guide education and health program under PRAP implementation in the year.*

In FY 2017-18, *none of the targeted five City Corporations have required any further action in relation to establish Task Team to education and health program under PRAP implementation in Q1 Y4.*

NCC has re-established Task Team to guide education and health program under PRAP implementation in Q2, Y4. *CuCC, RpCC and GCC have not re-established Task Team to guide education and health program after sitting newly elected City Council during the quarter.*

CuCC has re-established Task Team to guide education and health program under PRAP implementation after sitting newly elected City Council on 31.1.18 in Q3, Y4. *RpCC and GCC have not re-established Task Team to guide education and health program after sitting newly elected City Council during the quarter.*

RpCC has re-established Task Team to guide education and health program under PRAP implementation after sitting newly elected City Council on 18.4.18 in Q4, Y4. *GCC has not re-established Task Team to guide education and health program after sitting newly elected City Council during the quarter.*

In **FY 2018-19**, *NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Task Team education and health under PRAP implementation in Q1, Y5. GCC has not re-established Task Team to guide education and health program after sitting newly elected City Council until the quarter.*

NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Task Team education and health under PRAP implementation in Q2, Y5. GCC has not re-established Task Team education and health after sitting newly elected City Council during the quarter.

GCC has not re-established Task Team education and health after sitting newly elected City Council in Q3, Y5.

Note that, none of the Task Teams in targeted five City Corporations are involved to guide education and health program.

4.2.1.7 Prepared monthly, quarterly & annual progress report and submitted to Steering Committee meeting by Education and Health Task Team, in **FY 2014-15, none of the Education & Health Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review during the year.**

In **FY 2015-16**, *none of the Education & Health Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review during the year.*

In **FY 2016-17**, *none of the Education & Health Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review during the year.*

In **FY 2017-18**, *none of the Education & Health Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review during the year.*

In **FY 2018-19**, *none of the Education & Health Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review in Q1, Y5.*

None of the Education & Health Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review in Q2, Y5.

None of the Education & Health Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review in Q3, Y5.

4.2.1.8 Established Physical Improvement Work Task Team, in **FY 2014-15, none of the targeted five City Corporations have established Task Team to guide small infrastructure development program during the year.**

In **FY 2015-16**, *all targeted five City Corporations have established Task Team to guide small infrastructure development program under PRAP implementation in the year.*

In **FY 2016-17**, *none of the targeted five City Corporations have required any further action in relation to establish Task Team to guide infrastructure development program under PRAP implementation in the year.*

In **FY 2017-18**, *none of the targeted five City Corporations have required any further action in relation to establish Task Team to guide small infrastructure development program under PRAP implementation in Q1 Y4.*

NCC has re-established Task Team to guide small infrastructure development program under PRAP implementation in Q2, Y4. *CuCC, RpCC and GCC have not re-established Task Team to guide small infrastructure development program after sitting newly elected City Council during the quarter.*

CuCC has re-established Task Team to guide small infrastructure development program under PRAP implementation after sitting newly elected City Council on 31.1.18 in Q3, Y4. *RpCC and GCC have not re-established Task Team to guide small infrastructure development program after sitting newly elected City Council during the quarter.*

RpCC has re-established Task Team to guide small infrastructure development program under PRAP implementation after sitting newly elected City Council on 18.4.18 in Q4, Y4. *GCC has not re-established Task Team to guide small infrastructure development program after sitting newly elected City Council during the quarter.*

In **FY 2018-19**, *NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Task Team small infrastructure development under PRAP implementation in Q1, Y5. GCC has not re-established Task Team to guide small infrastructure development program after sitting newly elected City Council until the quarter.*

NCC, CuCC, RpCC and ChCC have not required any further action in relation to re-establish Task Team small infrastructure development under PRAP implementation in Q2, Y5. GCC has not re-established Task Team small infrastructure development after sitting newly elected City Council during the quarter.

GCC has not re-established Task Team small infrastructure development after sitting newly elected City Council in Q3, Y5.

Note that, none of the Task Teams in targeted five City Corporations are involved to guide small infrastructure development program implementation.

4.2.1.9 Prepared monthly, quarterly and annual progress report and submitted to Steering by Physical Improvement Work Task Team, in **FY 2014-15, *none of the Physical Improvement Work Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review during the year.***

In **FY 2015-16**, *none of the Physical Improvement Work Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review during the year.*

In **FY 2016-17**, *none of the Physical Improvement Work Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review during the year.*

In **FY 2017-18**, *none of the Established Physical Improvement Work Task Team in targeted five City Corporations have prepared either monthly, quarterly or annual progress reports and submitted to Steering Committee for review in the year.*

In **FY 2018-19**, *none of the Physical Improvement Work Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review in Q1, Y5.*

None of the Physical Improvement Work Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review in Q2, Y5.

None of the Physical Improvement Work Task Teams at targeted five City Corporations have prepared monthly, quarterly & annual progress reports and submitted to Steering Committee meeting for review in Q3, Y5.

Table 4.2.2: CDCs by City Corporations

Sub-activity/ Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.2.2.1 CDCs	30/CC	30	N/A	30	N/A	30	N/A	30	N/A	30	N/A
4.2.2.2 CDC members	390/CDC	330	N/A	390	N/A	390	N/A	390	N/A	390	N/A
4.2.2.3 Average CDC size	13/CDC	11	No	13	N/A	13	No	13	N/A	13	N/A
4.2.2.4 CDC fund excluding bank interest (BDT in lac)	----/CDC	3.45	1.17	3.37	0.95	2.06	0.69	2.70	0.91	2.44	.62
4.2.2.5 Average CDC fund (BDT in lac)	----/CDC	.115	.039	.112	.032	.069	.023	.090	.030	.081	.020

Note: CDC fund source is earning from service charge & bank interest

Analysis:

4.2.2.1 Established CDC, in FY 2014-15, *none of the targeted five City Corporations have established CDCs during the year.*

In FY 2015-16, all targeted five City Corporations have established 30 CDCs each in selected slums during the year.

In FY 2016-17, *one CDC at CuCC and another CDC at GCC have been shifted to Dakkhin Changinimore and Ershad Nagar zone respectively without consent of City Corporations, observing official formalities & procedures in Q4, Y4.*

In FY 2017-18, *none of the targeted five City Corporations have required to establish any more CDC in Q1, Y5.*

None of the targeted five City Corporations have required to establish any more CDC in Q2, Y5.

None of the targeted five City Corporations have required to establish any more CDC in Q3, Y5.

4.2.2.2 CDC members, in FY 2014-15, *none of the targeted five City Corporations have established CDCs with any member during the year.*

In FY 2015-16, NCC has established 30 CDCs with 330 members, CuCC established 30 CDCs with 390 members, RpCC established 30 CDCs with 270 members, GCC established 30 CDCs with 390 members and ChCC has established 30 CDCs with 390 members.

In FY 2016-17, *none of the targeted five City Corporations have required to establish CDCS with members during the year.*

In FY 2017-18, *none of the targeted five City Corporations have required to establish CDCS with members during the year.*

In **FY 2018-19**, *none of the targeted five City Corporations have required to establish CDCS with members in Q1, Y5.*

None of the targeted five City Corporations have required to establish CDCS with members during the year in Q2, Y5. Suddenly, RpCC has increased 120 CDC members.

None of the targeted five City Corporations have required to establish CDCS with members in Q3, Y5.

4.2.2.3 Average CDC size, in **FY 2014-15**, *there was no CDC and member during the Year.*

In **FY 2015-16**, at NCC average CDC size was 11, at CuCC 13, at RpCC 9, at GCC 13 and at ChCC average CDC size was 13 in the year.

In **FY 2016-17**, *no further action observed in the year.*

In **FY 2017-18**, *no further action observed in the year.*

In **FY 2018-19**, *no further action observed in Q1, Y5.*

Suddenly, RpCC has increased CDC size to 13 in Q2, Y5.

No further action required in Q3, Y5

4.2.2.4 CDC fund excluding bank interest (BDT in lac), in **FY 2014-15**, *there was no CDC fund in any targeted five City Corporations during the year.*

In **FY 2015-16**, *there was no CDC fund in any targeted five City Corporations during the year.*

In **FY 2016-17**, *there was no separate accounts of CDC fund in any targeted five City Corporations during the year.*

In **FY 2017-18**, at NCC total CDC fund was BDT 2.47 lac, at CuCC BDT 2.10 lac, at RpCC BDT 1.45, at GCC BDT 1.40 lac and at ChCC total CDC fund was BDT 1.81 lac until Q4, Y4.

In **FY 2018-19**, at NCC total CDC fund was BDT 2.89 lac, at CuCC BDT 2.87 lac, at RpCC BDT 1.45, at GCC BDT 2.02 lac and at ChCC total CDC fund was BDT 1.81 lac in Q1, Y5. *RpCC and ChCC have not reported CDC fund figures and surprisingly CDC fund at GCC has increased during the quarter.*

At NCC total CDC fund was BDT 3.45 lac, at CuCC BDT 3.37 lac, at RpCC BDT 2.06, at GCC BDT 2.70 lac and at ChCC total CDC fund was BDT 2.44 lac in Q2, Y5. *RpCC and ChCC have reported CDC fund adding Q1, Y5 figures during the quarter.*

At NCC CDC fund was BDT 4.62 lac, at CuCC BDT 4.32 lac, at RpCC BDT 2.75 at GCC BDT 3.61 lac and at ChCC CDC fund was BDT 3.06 lac in Q3, Y5.

4.2.2.5 Average CDC fund (BDT in lac), average CDC fund size at NCC was BDT .115 lac, at CuCC BDT .112 lac, at RpCC BDT .069 lac, at GCC BDT .090 lac and average CDC fund size at ChCC was BDT .081 lac until Q2, Y5.

Average CDC fund size at NCC is BDT .154 lac, at CuCC BDT .144 lac, at RpCC BDT .091 lac, at GCC BDT .120 lac and average CDC fund size at ChCC is BDT .102 lac until Q3, Y5.

Note that reported information is very much inconsistent.

Table 4.2.3 Amount of credit support received from savings (BDT in lac)

Sub-activity/ Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.2.3.1 Primary groups	150/CC	150	N/A	150	N/A	150	N/A	150	N/A	150	N/A
4.2.3.2 Primary group members	3000/CC	3000	N/A	2982	1	2769	41	2999	N/A	2916	11
4.2.3.3 Average primary group size	20/gr.	20	N/A	20	N/A	18	19	20	N/A	19	20
4.2.3.4 Primary group savings target (BDT in lac)	----/CC	179.40	23.40	178.73	23.27	171.61	21.92	177.57	23.39	174.80	22.83
4.2.3.5 Group savings collection (BDT in lac)	----/CC	68.56	9.71	78.56	10.95	36.14	10.72	67.08	8.29	42.87	5.71
4.2.3.6 Average group savings (BDT in lac)	group/CC	0.457	0.065	0.456	0.073	0.241	0.071	0.447	0.055	0.286	0.038
4.2.3.7 Average members savings (BDT)	----/PG	2286	324	2621	367	1345	381	2235	276	1534	195
4.2.3.8 Amount of credit support received from savings (BDT in lac)	----/PGM	2.08	0	0	0	7.715	0.32	25.3	1.7	0	0
4.2.3.9 Group members received credit support from savings (%)	----/PGM	.47	0	0	0	3.42	0.10	3.31	0.33	0	0

Analysis:

4.2.3.1 Primary groups, in **FY 2014-15**, *none of the targeted five City Corporations have formed primary female user groups during the year.*

In **FY 2015-16**, NCC, CuCC, RpCC and ChCC have formed 150 primary female user groups each in selected slums during the year. *While GCC has formed 145 primary user groups during the year.*

In **FY 2016-17**, *GCC has increased to 150 in Q4, Y3.*

In **FY 2017-18**, *no change observed in Q1, Y4.*

No change observed in Q2, Y4.

CuCC has reduced primary female user groups to 145 in Q3, Y4.

CuCC has increased primary female user groups to 150 in Q4, Y4 and CuCC has shifted five primary female user groups to Dakkhin Changinimore without observing official formalities and procedure and GCC has shifted five primary groups to Ershad Nagar during the quarter.

In **FY 2018-19**, *none of the targeted five City Corporations have required to form primary female user groups in Q1, Y5.*

None of the targeted five City Corporations have required to form primary female user groups in Q2, Y5.

None of the targeted five City Corporations have required to form primary female user groups in Q3, Y5.

4.2.3.2 Primary group members, in FY 2014-15, *none of the targeted five City Corporations have primary group members, since groups were not formed during the year.*

In FY 2015-16, NCC has total 3000 members in 150 primary groups, CuCC has total 3000 members in 150 primary groups; RpCC has total 3000 members in 150 primary groups; GCC has total 2900 members in 145 primary groups; and ChCC has total 3000 members in 150 primary groups during the year. *Female (Community Organizers, Health Workers & Pre-primary School Teachers) field level staffs (NCC 24, CuCC 25, RpCC 3, GCC 15 and ChCC not mentioned) are included in primary user groups as member.*

In FY 2016-17, *no change observed in Q1, Y3.*

No change observed in Q2, Y3.

No change observed in Q3, Y3.

GCC has increased to 3000 primary group members in Q4, Y3. *Female Community Organizers, Health Workers and Pre-primary School Teachers are continued in primary user groups as member during the year.*

In FY 2017-18, *no change observed in Q1, Y4.*

No change observed in Q2, Y4.

CuCC, RpCC and ChCC have reduced to 2900, 2671 & 2701 primary group members in Q3, Y4.

CuCC, and ChCC have increased to 3000 & 2766 primary group members in Q4, Y4 and Female Community Organizers, Health Workers and Pre-primary School Teachers are continued in primary user groups as member during the year.

In FY 2018-19, *ChCC has increased to 2849 primary group members in Q1, Y5.*

CuCC and GCC have reduced to 2982 & 2999, while RpCC and ChCC have increased to 2769 & 2916 primary group members in Q2, Y5.

CuCC, RpCC and ChCC have increased to 2983, 2810 & 2927 in Q3, Y5.

4.2.3.3 Average primary group size, in FY 2014-15, *none of the targeted five City Corporations have formed primary female user groups during the year.*

In FY 2015-16, the primary user group size at all targeted five City Corporations was 20 during the year. *GCC had 145 primary user groups.*

In FY 2016-17, continued primary user group size at all targeted five City Corporations was 20 during the year. *GCC had 145 primary user groups.*

In FY 2017-18, continued primary user group size at all targeted five City Corporations was 20 in Q1, Y4. *GCC had 145 primary user groups.*

Continued primary user group size at all targeted five City Corporations was 20 in Q2, Y4. *GCC had 145 primary user groups.*

At NCC primary group size was 20 of 150 groups, at CuCC group size 20 of 145 groups, at RpCC group size 18 of 150 groups, at GCC group size 20 of 150 groups and at ChCC primary group size was 18 of 150 groups in Q3, Y4. *At CuCC primary user groups have reduced to 145, at GCC user groups have increased to 150, at RpCC & ChCC group size have reduced to 18 members of 150 groups during the quarter.*

At NCC primary group size was 20 of 150 groups, at CuCC group size 20 of 150 groups, at RpCC group size 18 of 150 groups, at GCC group size 20 of 150 groups and at ChCC primary group size was 18 of 150 groups in Q4, Y4. *At CuCC primary user groups have increased to 20 of 150 groups during the quarter.*

In **FY 2018-19**, at NCC primary group size was 20 of 150 groups, at CuCC group size 20 of 150 groups, at RpCC group size 18 of 150 groups, at GCC group size 20 of 150 groups and at ChCC primary group size was 19 of 150 groups in Q1, Y5. *At ChCC primary user group size has increased to 19 of 150 groups during the quarter.*

The status at NCC primary group size was 20 of 150 groups, at CuCC group size 20 of 150 groups, at RpCC group size 18 of 150 groups, at GCC group size 20 of 150 groups and at ChCC primary group size was 19 of 150 groups continued in Q2, Y5. *At ChCC primary user group size has increased to 19 of 150 groups during the quarter.*

At NCC primary group size was 20 of 150 groups, at CuCC group size 20 of 150 groups, at RpCC group size 19 of 150 groups, at GCC group size 20 of 150 groups and at ChCC primary group size was 20 of 150 groups in Q3, Y5. *At RpCC primary group size has increase to 19 and ChCC to 20 of 150 groups each during the quarter.*

Primary user group and members drop-out and drop-in are not reported properly.

4.2.3.4 Primary group savings target (BDT in lac), in FY 2014-15, the primary group savings target of all five City Corporations was BDT 20 x members x weeks as per guideline during the year. *Primary groups have not formed, and savings not started during the year.*

In **FY 2015-16**, the primary group savings target of all five City Corporations was BDT 20 x members x weeks as per guideline in Q1, Y2. *Primary groups have not formed, and savings not started during the year.*

The primary group savings target of all five City Corporations was BDT 20 x members x weeks as per guideline in Q2, Y2. *Primary groups have not formed, and savings not started during the quarter.*

The primary group savings target at NCC, CuCC, RpCC and ChCC was (tk. 20 x 3000 x 13) BDT 780000/= each and the primary group savings target at GGC was (tk. 20 x 2900 x 13) BDT 754000/= as per guideline in Q3, Y2. *Primary groups have formed but savings not started during the quarter.*

The primary group savings target at NCC, CuCC, RpCC and ChCC was (tk. 20 x 3000 x 13) BDT 780000/= each and the primary group savings target at GGC was (tk. 20 x 2900 x 13) BDT 754000/= as per guideline in Q4, Y2. *Group savings started during the quarter.*

In **FY 2016-17**, the primary group savings target at NCC, CuCC, RpCC and ChCC was (tk. 40 x 3000 x 13) BDT 1560000/= each and the primary group savings target at GGC was (tk. 40 x 2900 x 13) BDT 1508000/= as per guideline in Q1, Y3. *Group savings continued during the quarter.*

The primary group savings target at NCC, CuCC, RpCC and ChCC was (tk. 40 x 3000 x 13) BDT 1560000/= each and the primary group savings target at GGC was (tk. 40 x 2900 x 13) BDT 1508000/= as per guideline in Q2, Y3. *Group savings continued during the quarter.*

The primary group savings target at NCC, CuCC, RpCC and ChCC was (tk. 40 x 3000 x 13) BDT 1560000/= each and the primary group savings target at GGC was (tk. 40 x 2900 x 13) BDT 1508000/= as per guideline in Q3, Y3. *Group savings continued during the quarter.*

The primary group savings target at all targeted five City Corporations was (tk. 40 x 3000 x 13) BDT 1560000/= each as per guideline in Q4, Y3. *Group savings continued during the quarter.*

In **FY 2017-18**, The primary group savings target at all targeted five City Corporations was (tk. 40 x 3000 x 13) BDT 1560000/= each as per guideline in Q1, Y4. *Group savings continued during the quarter.*

The primary group savings target at all targeted five City Corporations was (tk. 40 x 3000 x 13) BDT 1560000/= each as per guideline in Q2, Y4. *Group savings continued during the quarter.*

The primary group savings target at NCC and GCC was (tk. 40 x 3000 x 13) BDT 1560000/= each, at CuCC was (tk. 40 x 2900 x 13) BDT 1508000/=, at RpCC was (tk. 40 x 2671 x 13) BDT 1388920/= and at ChCC the primary group savings target was (tk. 40 x 2701 x 13) BDT 1404520/= as per guideline in Q3, Y4. *Group savings continued during the quarter.*

The primary group savings target at NCC, CuCC and GCC was (tk. 40 x 3000 x 13) BDT 1560000/= each, at RpCC was (tk. 40 x 2671 x 13) BDT 1388920/= and at ChCC the primary group savings target was (tk. 40 x 2766 x 13) BDT 1438320/= as per guideline in Q4, Y4. *Group savings continued during the quarter.*

In **FY 2018-19**, the primary group savings target at NCC, CuCC and GCC was (tk. 60 x 3000 x 13) BDT 2340000/= each, at RpCC was (tk. 60 x 2671 x 13) BDT 2083380/= and at ChCC the primary group savings target was (tk. 60 x 2849 x 13) BDT 2222220/= as per guideline in Q1, Y5. *Group savings continued during the quarter.*

The primary group savings target at NCC was (tk. 60 x 3000 x 13) BDT 2340000/= each, at CuCC was (tk. 60 x 2982 x 13) BDT 2325960/=, at RpCC was (tk. 60 x 2769 x 13) BDT 2159820/=, at GCC was (tk. 60 x 2999 x 13) BDT 2339220/= and at ChCC the primary group savings target was (tk. 60 x 2916 x 13) BDT 2274480/= as per guideline in Q2, Y5. *Group savings continued during the quarter.*

The primary group savings target at NCC was (tk. 60 x 3000 x 13) BDT 2340000/= each, at CuCC was (tk. 60 x 2983 x 13) BDT 2326740/=, at RpCC was (tk. 60 x 2810 x 13) BDT 2191800/=, at GCC was (tk. 60 x 2999 x 13) BDT 2339220/= and at ChCC the primary group savings target was (tk. 60 x 2927 x 13) BDT 2283060/= as per guideline in Q3, Y5. *Group savings continued during the quarter.*

4.2.3.5 Group savings collection (BDT in lac), in FY 2014-15, none of the targeted five City Corporations have collected primary group saving against target of BDT 20 x members x weeks during the years. *Because, primary groups have not formed, and savings not started during the year.*

In **FY 2015-16**, none of the targeted five City Corporations have collected primary group saving against target of BDT 20 x members x weeks in Q1, Y2. *Because, primary groups have not formed, and savings not started during the year.*

None of the targeted five City Corporations have collected primary group saving against target of BDT 20 x members x weeks in Q2, Y2. *Because, primary groups have not formed, and savings not started during the year.*

None of the targeted five City Corporations have collected primary group saving against target of BDT 20 x members x weeks in Q3, Y2. *Primary groups have formed but savings not started during the quarter.*

None of the targeted five City Corporations have available separate account of primary group savings collection in Q4, Y2. Group savings collection started during the quarter.

In **FY 2016-17**, *none of the targeted five City Corporations have available separate account of primary group savings collection in the year. Group savings collection continued during the year.*

In **FY 2017-18**, *none of the targeted five City Corporations have available separate account of primary group savings collection in Q1, Y4. Group savings collection continued during the quarter.*

None of the targeted five City Corporations have available separate account of primary group savings collection in Q2, Y4. Group savings collection continued during the quarter.

None of the targeted five City Corporations have available separate account of primary group savings collection in Q3, Y4. Group savings collection continued during the quarter.

NCC have collected 38% primary group saving out of targeted BDT 13260000 as per guideline, CuCC collected 42% of targeted BDT 13208000, RpCC collected 20% of targeted BDT 12917840, GCC collected 39% of targeted BDT 13078000 and ChCC have collected 24% primary group savings out of targeted BDT 12982840 as per guideline until Q4, Y4.

In **FY 2018-19**, NCC have collected 44% primary group saving out of targeted BDT 2340000 as per guideline, CuCC collected 48% of targeted BDT 2340000, RpCC collected 22% of targeted BDT 2083380, GCC collected 30% of targeted BDT 2340000 and ChCC have collected 26% primary group savings out of targeted BDT 2222220 as per guideline in Q1, Y5.

NCC have collected 34% primary group saving out of targeted BDT 2340000 as per guideline, CuCC collected 49% of targeted BDT 2325960, RpCC collected 26% of targeted BDT 2159820, GCC collected 36% of targeted BDT 2339220 and ChCC have collected 25% primary group savings out of targeted BDT 2274450 as per guideline in Q2, Y5.

NCC have collected 42% primary group saving out of targeted BDT 2340000 as per guideline, CuCC collected 47% of targeted BDT 2326740, RpCC collected 49% of targeted BDT 2191800, GCC collected 35% of targeted BDT 2339220 and ChCC have collected 25% primary group savings out of targeted BDT 2283060 as per guideline in Q3, Y5.

Note that savings collection status is far below the guided target and City Corporations are not aware about fate of group savings.

4.2.3.6 Average group savings (BDT in lac), in FY 2014-15, none of the targeted five City Corporations have average group savings figure during the years. *Because, primary groups have not formed, and savings not started during the year.*

In **FY 2015-16**, none of the targeted five City Corporations have average group savings figure in Q1, Y2. *Because, primary groups have not formed, and savings not started during the year.*

None of the targeted five City Corporations have average group savings figure in Q2, Y2. *Because, primary groups have not formed, and savings not started during the year.*

None of the targeted five City Corporations have average group savings figure in Q3, Y2. *Primary groups have formed but savings not started during the quarter.*

None of the targeted five City Corporations have average group savings figure in Q4, Y2. *Group savings collection started during the quarter.*

In **FY 2017-18**, none of the targeted five City Corporations have average group savings figure in Q1, Y3. *Group savings collection continued during the quarter.*

None of the targeted five City Corporations have average group savings figure in Q2, Y3. *Group savings collection continued during the quarter.*

None of the targeted five City Corporations have average group savings figure in Q3, Y3. *Group savings collection continued during the quarter.*

NCC has average group savings of BDT 0.335lac; at CuCC BDT 0.374 lac; at RpCC BDT 0.173 lac; at GCC BDT 0.344 lac; at ChCC has average group savings is BDT 0.209 until Q4, Y4.

In **FY 2018-19**, NCC has average group savings is BDT 0.069 lac; at CuCC BDT 0.074 lac; at RpCC BDT 0.031 lac; GCC BDT 0.047 lac; at ChCC average group savings is BDT 0.038 in Q1, Y5.

NCC has average group savings is BDT 0.053 lac; at CuCC BDT 0.008 lac; at RpCC BDT 0.037 lac; GCC BDT 0.056 lac; at ChCC average group savings is BDT 0.038in Q2, Y5.

NCC has average group savings is BDT 0.065 lac; at CuCC BDT 0.073 lac; at RpCC BDT 0.071 lac; GCC BDT 0.055 lac; at ChCC average group savings is BDT 0.038 lac in Q3, Y5.

4.2.3.7 Average member's savings (BDT), in FY 2014-15, none of the targeted five City Corporations have average group member's savings figure during the years. *Because, primary groups have not formed, and savings not started during the year.*

In **FY 2015-16**, none of the targeted five City Corporations have average group member's savings figure in Q1, Y2. *Because, primary groups have not formed, and savings not started during the quarter.*

None of the targeted five City Corporations have average group member's savings figure in Q2, Y2. *Because, primary groups have not formed, and savings not started during the quarter.*

None of the targeted five City Corporations have average group member's savings figure in Q3, Y2. *Primary groups have formed but savings not started during the quarter.*

None of the targeted five City Corporations have average group member's savings figure in Q4, Y2. *Group savings collection started during the quarter.*

In **FY 2017-18**, none of the targeted five City Corporations have average group member's savings figure in Q1, Y3. *Group savings collection continued during the quarter.*

None of the targeted five City Corporations have average group member's savings figure in Q2, Y3. *Group savings collection continued during the quarter.*

None of the targeted five City Corporations have average group member's savings figure in Q3, Y3. *Group savings collection continued during the quarter.*

NCC has average group member's savings of BDT 1676; at CuCC BDT 1869; at RpCC BDT 971; at GCC BDT 1719; at ChCC has average group savings is BDT 1136 until Q4, Y4.

In **FY 2018-19**, NCC has average member's savings isBDT 347; at CuCC BDT 372; at RpCC BDT 171; GCC BDT 236; at ChCC has average member's savings is BDT 200in Q1, Y5.

NCC has average member's savings is BDT 263; at CuCC BDT 380; at RpCC BDT 203; GCC BDT 280; at ChCC has average member's savings is BDT 198 in Q2, Y5.

NCC average group member's savings is BDT 324; at CuCC BDT 367; at RpCC BDT 381; GCC BDT 276; at ChCC has average group member's savings is BDT 195 in Q3, Y5.

4.2.3.8 Group members received credit support from savings (%), in **FY 2014-15**, none of the group member's in any targeted five City Corporations have received credit support from group savings during the year. *Because, there was no group savings during the year.*

In **FY 2015-16**, none of the group member's in any targeted five City Corporations have received credit support from group savings during the year. *Because, there was no available group savings during the year.*

In **FY 2016-17**, none of the group member's in any targeted five City Corporations have received credit support from group savings during the year. *Because, there was no available group savings and plan during the year.*

In **FY 2017-18**, at NCC 14 (.47%) group members have received credit support of BDT 2.08 lac from group savings, at RpCC 77 (2.88%) members received BDT 6.22 lac; and at GCC 44 (1.47%) group members have received credit support of BDT 10.70 lac from group savings in the year. *At CuCC and ChCC, none of the group members received credit support from group savings during the year.*

In **FY 2018-19**, at RpCC 15 (.54%) group members have received credit support of BDT 1.495 lac from group savings; and at GCC 23 (.77%) group members have received credit support of BDT 4.25 lac from group savings in Q1, Y5. *At NCC, CuCC and ChCC, none of the group members received credit support from group savings during the quarter.*

At GCC 32 (1.07%) group members have received credit support of BDT 10.35 lac from group savings in Q2, Y5. *At NCC, CuCC, RpCC and ChCC, none of the group members received credit support from group savings during the quarter.*

At RpCC 3 (.10%) group members have received credit support of BDT .32 lac from group savings; and at GCC 10 (.33%) group members have received credit support of BDT 1.70 lac from group savings in Q3, Y5. *At NCC, CuCC, at ChCC none of the group members received credit support from group savings during the quarter.*

Note that reported information is very inconsistent between years.

Further detail in annex 2(a) for NCC, annex 2(b) for CuCC, annex 2(c) for RpCC, annex 2(d) for GCC and annex 2(e) for ChCC.

Table 4.2.4 Micro Credit Support by City Corporations

Sub-activity/ Task	Target Till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.2.4.1 Credit fund received from CGP (BDT in lac)	----/CC	82	5	60	5	70.00	2.5	77.0	2.5	71	7.5
4.2.4.2 Credit disbursed to PG members from Project fund (BDT in Lac)	----/CC	82	5	60	0	65.00	5.00	71.9	0	71	0
4.2.4.3 Credit disbursed to PG members from Project fund (%)	----/CC	24.7	1.27	20	0	23.16	1.35	22	0	24	0
4.2.4.4 Credit disbursed to PG members from revolving fund (BDT in Lac)	----/CC	39.14	0	66.15	0	20.05	14.20	38.40	20.35	42.3	22.6
4.2.4.5 Credit disbursed to PG members from Revolving fund (%)	----/CC	6.4	0	16.68	0	6.65	3.24	4.27	3.63	19.45	6.06

Sub-activity/ Task	Target Till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.2.4.6 Credit money collection target (BDT in Lac)	----/CC ----/CC	71.58 6.25	4.83 13.36	55.37 16.83	1.48 15.08	58.84 No	8.74 5.33	73.38 No	16.05 6.29	Not known 16.31	Not known 10.80
4.2.4.7 Micro credit collected amount (BDT in Lac)	----/CC ----/CC	68.28 2.96	5.37 15.33	52.84 14.74	1.72 15.04	46.40 5.59	5.78 5.49	58.22 1.61	6.35 6.86	54.72 3.75	4.07 8.38
4.2.4.8 Credit money refunded to CC revolving account (BDT in Lac)	----/CC	71.24	20.70	67.58	16.08	51.99	11.27	59.83	13.22	68.47	12.45
4.2.4.9 Credit money deposited to CC revolving account (%)	----/CC	100	100	100	95.94	100	100	100	100	100	100
4.2.4.10 Total service charge money collection target (BDT in Lac)	----/CC	10.71	3.69	11.65	1.66	8.98	2.3	10.08	3.46	11.89	0.25
4.2.4.11 Total service charge money collected (BDT in Lac)	----/CC	10.3	3.5	9.83	2.82	10.26	1.69	9.54	1.98	10.29	1.85
4.2.4.12 Service charge money deposited to CC revolving account (%)	----/CC	33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33
4.2.4.13 Service charge money deposited to CDC account (%)	----/CC	33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33
4.2.4.14 Service charge money deposited to groups account (%)	----/CC	33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33

Analysis:

4.2.4.1 Credit fund received from CGP (BDT in lac), in FY 2014-15, none of the targeted five City Corporations have received credit fund from CGP in the years. Because, primary groups have not formed during the year.

In FY 2015-16, none of the targeted five City Corporations have received credit fund from CGP in Q1, Y2. Because, primary groups have not formed during the quarter.

None of the targeted five City Corporations have received credit fund from CGP in Q2, Y2. Because, primary groups have not formed during the quarter.

None of the targeted five City Corporations have received credit fund from CGP in Q3, Y2. Because, primary groups were not eligible to receive credit during the quarter.

None of the targeted five City Corporations have received credit fund from CGP in Q4, Y2. Because, primary groups were not eligible to receive credit during the quarter.

In FY 2016-17, none of the targeted five City Corporations have received credit fund from CGP in Q1, Y3. Because, primary groups were not eligible to receive credit during the quarter.

None of the targeted five City Corporations have received credit fund from CGP in Q2, Y3. Because, primary groups were not eligible to receive credit during the quarter.

None of the targeted five City Corporations have received credit fund from CGP in Q3, Y3. Because, primary groups were not eligible to receive credit during the quarter.

None of the targeted five City Corporations have received credit fund from CGP in Q4, Y3. Because, primary groups were not eligible to receive credit during the quarter.

In **FY 2017-18**, NCC has received BDT (60+22) 82 lac credit fund from CGP, CuCC received BDT (60+0) 60 lac, RpCC received BDT (60+5+5) 70 lac, GCC received BDT (60+12+5) 72 lac and ChCC has received BDT (66+5) 71 lac credit fund from CGP in the year.

In **FY 2018-19**, *none of the targeted five City Corporations have received credit fund from CGP in Q1, Y5.*

RpCC and GCC each has received BDT 5 lac credit fund form CGP in Q2, Y5. NCC, CuCC and ChCC have not received credit fund during the quarter.

NCC has received BDT 5 lac credit fund from CGP, CuCC BDT 5 lac: RpCC BDT 2.5 lac: GCC BDT 2.5 lac and ChCC has received BDT 7.5 lac credit fund from CGP in Q3, Y5. *CuCC and GCC have not received credit fund during the quarter.*

4.2.4.2 Credit disbursed to PG members from project fund (BDT in Lac), in **FY 2014-15, *none of the targeted five City Corporations have disbursed credit to PG members from CGP in the years. Because, primary groups have not formed during the year.***

In **FY 2015-16**, *none of the targeted five City Corporations have disbursed credit to PG members from CGP fund in Q1, Y2. Because, primary groups have not formed during the quarter.*

None of the targeted five City Corporations have disbursed credit to PG members from CGP fund in Q2, Y2. Because, primary groups have not formed during the quarter.

None of the targeted five City Corporations have disbursed credit to PM members from CGP fund in Q3, Y2. Because, primary groups have formed during the quarter.

None of the targeted five City Corporations have disbursed credit to PG members from CGP fund in Q4, Y2. Because, primary groups were not eligible to receive credit during the quarter.

In **FY 2017-18**, NCC has disbursed BDT 72 lac credit from CGP fund; CuCC disbursed BDT 60 lac; RpCC disbursed BDT 60 lac; GCC disbursed BDT 59.90 lac; and ChCC has disbursed BDT 66 lac credit form CGP fund in the year. *A few female field level staffs (Community Organizers, Health Workers & Pre-primary School Teachers) have received credit facilities during the year.*

In **FY 2018-19**, NCC has disbursed BDT 10 lac credit from CGP fund; RpCC BDT 5 lac; and GCC has disbursed BDT 12 lac credit from CGP fund in Q1, Y5. *RpCC, GCC and ChCC have not disbursed credit from CGP fund, although they balance of BDT 5, 5.10 and 5 lacs respectively during the quarter.*

ChCC has disbursed BDT 5 lac credit from CGP fund in Q2, Y5. *RpCC & GCC have not disbursed credit from CGP fund during the quarter, although they have balance money of BDT 5 and 5.10 lac in credit account.*

NCC has disbursed BDT 5 lac credit to 38 group members from CGP fund and RpCC BDT 5 lac to 38 group members from CGP fund in Q3, Y5. *CuCC, GCC and ChCC have not disbursed credit from CGP fund during the quarter, though they have balance of credit money.*

4.2.4.3 Credit disbursed to PG members from project fund (%), in **FY 2014-15, *none have received credit from CGP in the years. Because, primary groups have not formed during the year.***

In **FY 2015-16**, *none have received credit from CGP fund in Q1, Y2. Because, primary groups have not formed during the quarter.*

None have received credit from CGP fund in Q2, Y2. Because, primary groups have not formed during the quarter.

None have received credit from CGP in Q3, Y2. Because, primary groups have formed during the quarter.

None have received credit from CGP in Q4, Y2. Because, primary groups were not eligible to receive credit during the quarter.

In **FY 2017-18**, NCC has disbursed credit to 22% PG members from CGP fund, CuCC to 20%; RpCC to 23%, GCC to 20%, and ChCC has disbursed credit to 24% PG members from CGP fund in the year.

In **FY 2018-19**, at NCC 2.7% PG members have received credit from CGP fund, at RpCC 1.6%, and at GCC 2% PG members have received credit from CGP fund in Q1, Y5. *None of the PG members at CuCC and GCC have received credit from CGP fund during the quarter.*

At ChCC 1.67% PG members received credit from CGP fund in Q2, Y5. *None of the PG members at NCC, CuCC, RpCC and GCC have received credit from CGP fund during the quarter.*

At NCC 1.27% PG members have received credit from CGP fund and at RpCC 1.35% PG members have received credit from CGP fund in Q3, Y5. *None of the PG members at CuCC, GCC and ChCC have received credit from CGP fund during the quarter.*

4.2.4.4 Credit disbursed to PG members from revolving account (BDT in Lac), in FY 2017-18. CuCC has disbursed credit of BDT 31.75 lac and ChCC has disbursed credit of BDT 17 lac to PG member from revolving account in the year. *NCC, RpCC and GCC have not disburse any credit to PG members during the year.*

In **FY 2018-19**, NCC has disbursed credit of BDT 39.14 lac to PG member from revolving account; RpCC BDT 20.05 lac and ChCC has disbursed credit of BDT 25.30 lac to PG member from revolving fund tin Q1, Y5. *CuCCand GCC have not disbursed any creditto PG members during the quarter.*

CuCC has disbursed credit of BDT 34.40 (borrowed 2.1 lacs from P-4, CDC-2) lac to PG member from revolving account; GCC BDT 38.40 lac and ChCC has disbursed credit of BDT 17 lac to PG member from revolving account in Q2, Y5. *NCC and RpCC have not disbursed any credit to PG members during the quarter.*

RpCC has disbursed credit of BDT 14.20 lac to 91 PG members from revolving account; GCC BDT 20.35 lac to 109 PG members and ChCC has disbursed credit of BDT 22.60 lac to 177 PG members from revolving account in Q3, Y5. *NCC and CuCC have not disbursed any credit to PG members during the quarter.*

4.2.4.5 Credit disbursed to PG members from revolving account (%), in FY 2017-18. CuCC has disbursed credit to 9.5%PG members and ChCC has disbursed credit to 6.15%PG members from revolving account in the year. *NCC, RpCC and GCC have not disbursed credit to any PG members during the year.*

In **FY 2018-19**, NCC has disbursed credit to 6.4% PG members from revolving account; RpCC to covered 6.75%and ChCC has disbursed credit to9.2%PG members revolving account in Q1, Y5. *CuCC, and GCC have not disbursed credit to any PG members during the quarter.*

CuCC has disbursed credit to 7.18%PG members from revolving account, GCC to 22% and ChCC has disbursed credit to 13.30% PG members from revolving account in Q2, Y5. *NCC and RpCC have not disbursed credit to any PG members during the quarter.*

RpCC has disbursed credit to 3.24% PG members from revolving account; GCC to 3.63% and ChCC has disbursed to 6.06% PG members from revolving account in Q3, Y5. *NCC and CuCC have not disbursed credit to any PG members during the quarter.*

4.2.4.6 Credit money collection target (BDT in Lac), in FY 2017-18, NCC has credit collection target of BDT 61.58 lac, CuCC BDT 50.95 lac, RpCC BDT 35.41 lac, GCC BDT 42.38 lac and ChCC has credit collection target of BDT 52.34 lac during the year. *None of the targeted five City Corporations have determined separate credit collection target of project and revolving fund during the year.*

In **FY 2018-19,** NCC has credit collection target of BDT 61.45 lac of project fund and BDT ?? lac of revolving fund; CuCC 52.37 lac of project fund and 7.82 lac of revolving fund, RpCC 50.09 lac of project fund and BDT ?? lac of revolving fund, GCC 57.33 lac of project fund and BDT ?? lac of revolving fund, and ChCC has credit collection target of BDT 63.92 lac of project fund and BDT ?? lac of revolving fund in Q1, Y5. *NCC, RpCC, GCC and ChCC have no separate credit collection target of revolving fund.*

NCC has credit collection target of BDT 10.13 lac of project fund and BDT 3.29 lac of revolving fund; CuCC 3 lac & 9.01 lac, RpCC 9.82 lac & 5.33 lac; GCC 18.83 lac & 6.29 lac; ChCC has credit collection target of BDT ?? lac of project fund and BDT 16.31 lac of revolving fund in Q2, Y5. *ChCC has not separate credit collection target of project fund.*

NCC has credit collection target of BDT 4.83 lac of project fund and BDT 13.36 lac of revolving fund; CuCC 1.48 lac & 15.08 lac, RpCC 8.74 lac & 5.33 lac; GCC 16.05 lac & 6.29 lac; ChCC has credit collection target of BDT ?? lac of project fund and BDT 10.80 lac of revolving fund in Q3, Y5. *ChCC has not separate credit collection target of project fund.*

4.2.4.7 Micro credit collected amount (BDT in Lac), in FY 2017-18, NCC has collected BDT 48.76 lac credit money of project fund, CuCC BDT 44.44 lac, RpCC BDT 29.47 lac, GCC BDT 35.70 lac and ChCC has collected BDT 46.01 lac credit money of project fund until Q4, Y4. *None of the targeted five City Corporations have separate credit money collection account of project and revolving fund during the period.*

In **FY 2018-19,** NCC has collected BDT 57.66 (93.83%) lac credit money of project fund; CuCC 50.44 (96.31%) lac of project fund & 7.07 (90.41%) lac of revolving fund, RpCC 40.75 (81.39%) lac & ?? (??%) lac; GCC 48.18 (84.04%) lac & ?? (??%) lac; and ChCC has collected BDT 53.88 (84.29%) lac credit money of project fund until Q1, Y5. *NCC, RpCC, GCC and ChCC have no separate credit money collection account of project and revolving fund during the quarter.*

NCC has collected credit money of BDT 10.62(104.84%) lac of project fund and BDT 2.96 (89.97%) lac of revolving fund; CuCC 2.40 (80%) lac & 7.67 (85%) lac, RpCC 6.97 (70.98%) lac & 4.49 (84.24%) lac; GCC 10.04 (53.32%) lac & 4.31(68.52%) lac; ChCC has collected credit money of BDT 15.92 (??%) lac of project fund and BDT 3.02 (??%) lac of revolving fund in Q2, Y5. *At ChCC collection target is not known during the quarter.*

NCC has collected credit money of BDT 5.37 (111.18%) lac of project fund and BDT 15.33 (114.75%) lac of revolving fund; CuCC 1.72 (116.22%) lac & 15.04 (99.73%) lac, RpCC 5.78 (66.13%) lac & 5.49(104.88%) lac; GCC 6.35(39.56%) lac & 6.86 (109.06%) lac; ChCC has collected credit money of BDT 4.07(??%) lac of project fund and BDT 8.38 (??%) lac of revolving fund in Q3, Y5. *At ChCC collection target is not known during the quarter.*

Note that targeted figures are confusing and inconsistent with collected figures.

4.2.4.8 Credit money refunded to CC revolving account (BDT in Lac), in FY 2017-18, NCC has refunded BDT 48.76 lac credit money to revolving account, CuCC 44.44 lac, RpCC 29.47 lac, GCC 35.70 lac a ChCC has refunded BDT 46.01 lac credit money to revolving account until Q4, Y4.

In **FY 2018-19**, NCC has refunded BDT 56.66 (100%) lac of collected credit money to revolving account; CuCC 57.51 (100%) lac, RpCC 39.96 (98%) lac; GCC 48.18(100%) lac; and ChCC has refunded BDT 49.53 (91.93%) lac of collected credit money to revolving account until Q1, Y5.

NCC has refunded BDT 13.58 (100%) lac of collected credit money to revolving account; CuCC 10.03 (99.6%) lac, RpCC 11.46 (100%) lac; GCC14.35 (100%) lac; ChCC has refunded BDT 18.94 (100%) lac of collected credit money to revolving account in Q2, Y5.

NCC has refunded BDT 20.70(100%) lac of collected credit money to revolving account; CuCC 16.08 (95.94%) lac, RpCC 11.27 (100%) lac; GCC 13.22 (100%) lac; ChCC has refunded BDT 12.45 (100%) lac of collected credit money to revolving account in Q3, Y5.

Regarding cash in hand the reported information and field reality are different. City corporation's Account Sections do not have credit money refund schedule, deposit slip and do not maintain ledger.

4.2.4.9 Credit money deposited to CC revolving account (%), in **FY 2017-18**, NCC has deposited 83% credit money to revolving account, CuCC 87%, RpCC 83%, GCC 84% a ChCC has refunded 88% lac credit money to revolving account until Q4, Y4. *None of the targeted five City Corporations have deposited full collected credit money to revolving account during the period.*

In **FY 2018-19**, NCC has deposited 100%collected credit money to revolving account; CuCC 100%, **RpCC 98%**; GCC 100%; and ChCC has deposited **91.93%** lac collected credit money to revolving account until Q1, Y5. *RpCC and ChCC have not deposited full amount of collected credit money to revolving account during the quarter.*

NCC has deposited 100% of collected credit money to revolving account; CuCC 99.6%, RpCC 100%; GCC 100%; ChCC has refunded 100% of collected credit money to revolving account in Q2, Y5. *CuCC has not deposited full amount of collected credit money to revolving account during the quarter.*

NCC has deposited 100% of collected credit money to revolving account; CuCC 95.94%, RpCC 100%; GCC 100%; ChCC has refunded 100% of collected credit money to revolving account in Q3, Y5. *CuCC has not deposited full amount of collected credit money to revolving account during the quarter*

4.2.4.10 Total service charge money collection target (BDT in Lac), in **FY 2017-18**, reported that NCC has service collection target BDT 8.11 lac, CuCC BDT 6.64 lac, RpCC BDT 5.31 lac, GCC BDT 6.36 lac, and ChCC has service collection target BDT 6.82 lac in the year.

In **FY 2018-19**, reported that NCC has service collection target BDT 1.10 lac, CuCC BDT 2.03 lac, RpCC BDT 2.20 lac, GCC has service collection target BDT 2.24 lac in the year in Q1, Y5. *ChCC does not know the service collection target during the quarter.*

Reported that NCC has service collection target of BDT 1.50 lac, CuCC BDT 2.98 lac, RpCC BDT 1.47 lac, GCC has service collection target of BDT 1.48 lac in Q2, Y5. *ChCC does not know the service collection target during the quarter.*

Reported that NCC has service charge collection target BDT 3.69 lac, CuCC BDT 1.66 lac, RpCC BDT 2.3 lac, GCC BDT3.46 lac, and ChCC has service charge collection target BDT .25 lac in Q3, Y5. *ChCC service collection target is unusual during the quarter.*

4.2.4.11 Total service charge money collected (BDT in Lac), in **FY 2017-18**, reported that NCC has collected BDT 7.40 (91.25%) lac service charge money, CuCC BDT 6.30 (97.83%) lac, RpCC BDT 4.19 (78.91%) lac, GCC BDT 4.20 (66.04%) lac, and ChCC has collected BDT 5.43 (79.62%) lac service charge money in the year. *None of the targeted five City Corporations could meet the service charge collection target during the quarter.*

In **FY 2018-19**, reported that NCC has collected BDT 1.26 (115%) lac service charge money, CuCC BDT 2.33 (115%) lac, RpCC BDT 1.69 (76.82%) lac, GCC BDT 1.88 (84%) lac, and ChCC has collected BDT 2.76 (??%) lac service charge money in Q1, Y5. *RpCC, GCC and ChCC could not meet the service charge collection target during the quarter.*

Reported that NCC has collected BDT 1.68 (112%) lac service charge money, CuCC BDT 1.51 (50.67%) lac, RpCC BDT .97 (66%) lac, GCC BDT 1.48 (100%) lac, and ChCC has collected BDT 1.96 (??%) lac service charge money in Q2, Y5. *CuCC, RpCC and ChCC could not meet the service charge collection target during the quarter.*

Reported that NCC has collected service charge BDT 3.5(94.85%) lac, CuCC BDT 2.82 (169.88%) lac, RpCC BDT 1.69 (73.48%) lac, GCC BDT 1.98 (57.23%) lac, and ChCC has collected BDT 1.85 (740%) lac service charge money in Q3, Y5. *NCC, RpCC, and GCC could not meet the service charge collection target; while, ChCC come up with a striking figure of service charge collection during the quarter.*

Regarding cash in hand the reported information and field realities are different. None of the targeted City Corporation's Account Sections have credit money refund schedule, deposit slip and maintain ledger.

4.2.4.12 Service charge money deposited to CC revolving account (%), in FY 2017-18, NCC has deposited 33.33% (BDT 2.47 lac) of collected service charge money to CC revolving account; CuCC 33.33% (BDT 2.10 lac), RpCC 34.60% (BDT 1.45 lac); GCC 33.33% (BDT 1.40 lac); and ChCC has deposited 33.33%(BDT 1.81 lac) of collected service charge money to revolving account in the year.

In **FY 2018-19**, NCC has deposited 33.33% (BDT .42 lac) of collected service charge money to revolving account; CuCC 33.33% (BDT .77 lac); RpCC 31% (BDT .52 lac); GCC has deposited 33.33% (BDT .62 lac) of collected service money to revolving account in Q1, Y5. *RpCC has deposited less amount that of their share and ChCC has no information of service charge deposit to revolving account during the quarter.*

NCC has deposited 33.33% (BDT .56 lac) of collected service charge money to revolving account; CuCC 33.33% (BDT .50 lac) RpCC 33.33% (BDT .32 lac); GCC 33.33% (BDT .49 lac); ChCC has deposited 31% (BDT .61 lac) of collected service charge money to revolving account in Q2, Y5. *ChCC has deposited less amount service charge money to revolving account that of their share during the quarter.*

NCC has deposited 33.33% (BDT 1.17 lac) of collected service charge money to revolving account; CuCC 33.33% (BDT .94 lac); RpCC 33.33% (BDT .56 lac); GCC 33.33% (BDT .66 lac); and ChCC has deposited 33.33% (BDT .62 lac) of collected service charge money to revolving account in Q3, Y5.

Note that service charge money deposit slips are not handed over to City Corporation's Account section.

4.2.4.13 Service charge money deposited to CDC account (%), in FY 2017-18, NCC has deposited 33.33% (BDT 2.47 lac) of collected service charge money to CDC account; CuCC 33.33% (BDT 2.10 lac), RpCC 32.7% (BDT 1.37 lac); GCC 33.33% (BDT 1.40 lac); and ChCC has deposited 33.33% (BDT 1.81 lac) of collected service charge money to CDC account in the year. *RpCC has deposited less amount service charge money to revolving account that of their share during the year.*

In **FY 2018-19**, NCC has deposited 33.33% (BDT .42 lac) of collected service charge money to CDC account; CuCC 33.33% (BDT .77 lac); and GCC has deposited 33.33% (BDT .62 lac) of collected service charge money to CDC account in Q1, Y5. *RpCC and ChCC have no information of service charge deposit to CDC account during the quarter.*

NCC has deposited 33.33% (BDT .56 lac) of collected service charge money to CDC account; CuCC 33.33% (BDT .50 lac); RpCC 33.33% (BDT .32 lac); GCC 33.33% (BDT .49 lac); and ChCC has

deposited 32.14% (BDT .61 lac) of collected service charge money to CDC account in Q2, Y5. *RpCC has deposited less amount service charge money to revolving account that of their share during the quarter.*

NCC has deposited 33.33% (BDT1.17 lac) of collected service charge money to CDC account; CuCC 33.33% (BDT .94 lac); RpCC 33.33% (BDT .56 lac); GCC 33.33% (BDT .66 lac); and ChCC has deposited 33.33% (BDT .62 lac) of collected service charge money to CDC account in Q3, Y5.

City corporation's Account Sections do not have accounts of service deposit to CDC account and deposit slips are not handed over to City Corporation's Account section.

4.2.4.14 Service charge money deposited to groups account (%), in FY 2017-18, NCC has deposited 33.33% (BDT 2.47 lac) of collected service charge money to group accounts; CuCC 33.33% (BDT 2.10 lac), RpCC 32.7% (BDT 1.37 lac); GCC 33.33% (BDT 1.40 lac); and ChCC has deposited 33.33% (BDT 1.81 lac) of collected service charge money to group account in the year. *RpCC has deposited less amount service charge money to group accounts that of their share during the year.*

In **FY 2018-19,** NCC has deposited 33.33% (BDT .42 lac) of collected service charge money to group account; CuCC 33.33% (BDT .77 lac); RpCC 27.22% (BDT .46 lac); and GCC has deposited 33.33% (BDT .62 lac) of collected service charge money to group account in Q1, Y5. *RpCC has deposited less amount that of their share and ChCC has no information of service charge deposit to group accounts during the quarter.*

NCC has deposited 33.33% (BDT .56 lac) of collected service charge money to group account; CuCC 33.33% (BDT .50 lac); RpCC 33.33% (BDT .32 lac); GCC 33.33% (BDT .49 lac); and ChCC has deposited 29.59% (BDT .58 lac) of collected service charge money to group account in Q2, Y5. *ChCC has deposited less amount service charge money to group accounts that of their share during the quarter.*

NCC has deposited 33.33% (BDT 1.17 lac) of collected service charge money to group account; CuCC 33.33% (BDT .94 lac); RpCC 33.33% (BDT .56 lac); GCC 33.33% (BDT .66 lac); and ChCC has deposited 33.33% (BDT .62 lac) of collected service charge money to group account in Q3, Y5.

City corporation's Account Sections do not have account of service deposit to group account and deposit slips are not handed over to City Corporation's Account section.

Table 4.2.5: Pre-primary School Education by City Corporations

Sub-activity/ Task	Target till Q-2, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.2.5.1 Total pre-primary schools operated per year (since 2016)	10/Year/CC	10	N/A	10	N/A	10	10	10	10	10	N/A
4.2.5.2 Total students admitted in pre-primary schools since 2016 (#)	1200/CC	900	300	892	300	876	300	862	300	900	300
4.2.5.3 Pre-primary school's student graduated between in 2016, 2017 and 2018 (%)	900/CC	100	N/A	99.11	N/A	94.33	N/A	92.89	N/A	74.33	N/A
4.2.5.4 Student admitted in primary schools between 2017-18 and 19 (%)	900/CC	100	100	82.28	100	80.14	100	69.95	98.61	100	100
4.2.5.5 Books supplied to pre-primary school students in 2016, 17,18 & 19 (%)	900/CC	N/A	100	N/A	100	100	N/A	100	N/A	N/A	100

Sub-activity/ Task	Target till Q-2, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.2.5.6 School uniform supplied to pre-primary school students in 2016, 17, 18 & 19 (%)	900/CC	100	No	100	100	100	No	100	No	N/A	No

Analysis:

4.2.5.1 Pre-primary schools operated per year since 2016, in calendar year 2016, all targeted five City Corporations have started operation of 10 pre-primary schools each until December.

In calendar year 2017, all targeted five City Corporations continued operation of 10 pre-primary schools each until December.

In calendar year 2018, all targeted five City Corporations have continued operation of 10 pre-primary schools each until December.

In calendar year 2019, all targeted five City Corporations have continued operation of 10 pre-primary schools each in Q1, Y5.

All targeted five City Corporations have continued operation of 10 pre-primary schools each in Q2, Y5.

All targeted five City Corporations have continued operation of 10 pre-primary schools each in Q3, Y5.

4.2.5.2 Students admitted in pre-primary schools since 2016, in calendar year 2016. NCC has admitted total 300 students in 10 pre-primary schools of which 42% girls; CuCC has admitted 292 students in 10 pre-primary schools of which 54% girl; RpCC admitted 300 students in 10 pre-primary schools of which 47% girl; GCC admitted 300 students in 10 pre-primary schools of which 67% girl; and ChCC has admitted total 300 students 10 pre-primary school of which 55% girl.

In calendar year 2017, NCC has admitted total 300 students in 10 pre-primary schools of which 41% girls; CuCC admitted 292 in 10 pre-primary schools of which 40% girl; RpCC 300 students in 10 pre-primary schools of which 42% girl; GCC 300 students in 10 pre-primary schools of which 62% girl; and ChCC has admitted total 300 students in 10 pre-primary schools of which 47% girl. *Among the admitted students, 88 at NCC, 34 at CuCC, 38 at RpCC, 14 at GCC and 59 at ChCC are retained student of last year and most of them were underaged.*

In calendar year 2018, NCC has admitted total 300 students in 10 pre-primary schools of which 45% girls; CuCC admitted 300 in 10 pre-primary schools of which 48% girl; RpCC 300 in 10 pre-primary schools of which 49% girl; GCC 300 in 10 pre-primary schools of which 56% girl; and ChCC has admitted total 300 students in 10 pre-primary schools of which 53% girl.

In calendar year 2019, NCC has admitted total 300 students in 10 pre-primary schools of which 49% are girls; CuCC admitted 300 in 10 pre-primary schools of which 53% girl; RpCC 300 in 10 pre-primary schools of which 49% girl; GCC 300 in 10 pre-primary schools of which 61% girl; and ChCC has admitted total 300 students in 10 pre-primary schools of which 54% are girls in Q1, Y5.

All targeted five City Corporations have continued 10 pre-primary schools each with admitted students in Q2, Y5.

All targeted five City Corporations have continued 10 pre-primary schools each with admitted students in Q2, Y5.

4.2.5.3 Pre-primary school's student graduated (%), in **calendar year 2016**, at NCC 70.67% students have graduated from pre-primary school of which 45% were girl, at CuCC 88.36% students graduated of which 53% girl; at RpCC 87.33% students graduated of which 48% girl; at GCC 95.33% students graduated of which 80.33% girl; and at ChCC 80.33% students graduated from pre-primary school of which 57% were girl.

In **calendar year 2017**, at NCC 90.33% students have graduated from pre-primary school of which 48% were girl, at CuCC 95.33% students graduated of which 47% girl; at RpCC 97.33% students graduated of which 52% girl; at GCC 87.66% students graduated of which 67% girl; and at ChCC 93% students have graduated from pre-primary school of which 53% are girls.

In **calendar year 2018**, at NCC 100% students have graduated from pre-primary school of which 49% were girl, at CuCC 100% students graduated of which 50% girl; at RpCC 98.33% students graduated of which 49.83% girl; at GCC 95.66% students graduated of which 54.70% girl; and at ChCC 100% students graduated from pre-primary school of which 55% were girls.

In **calendar year 2019**, *no action required in Q1, Y5.*

No action required in Q2, Y5.

No action required in Q3, Y5.

4.2.5.4 Student admitted in primary schools (%), in **calendar year 2017**, at NCC 100% pre-primary school graduate students have admitted in primary schools of which 46% were girl, at CuCC 100% pre-primary school students admitted in primary schools of which 53% girl, at RpCC 100% pre-primary school graduate students admitted in primary schools of which 48% girl, at GCC 95.45% pre-primary school graduates admitted in primary schools of which 66% girl, and at ChCC 100% pre-primary school students have admitted in primary schools of which 47% were girl.

In **calendar year 2018**, at NCC 100% pre-primary school graduate students have admitted in primary schools of which 48% were girl, at CuCC 100% pre-primary graduate students admitted in primary schools of which 47% girl, at RpCC 100% pre-primary graduate students admitted in primary schools of which 52% girl, at GCC 98.86% pre-primary graduate students admitted in primary schools of which 66% girl, and at ChCC 100% student in primary schools have admitted in primary schools of which 53% were girl.

In **calendar year 2019**, at NCC 100% pre-primary graduate students have admitted in primary schools of which 59% were girl, at CuCC 100% pre-primary graduate students admitted in primary schools which 50% girl, at RpCC 100% pre-primary graduate students admitted in primary schools of which 50% girl, at GCC 98.86% pre-primary graduate students admitted in primary schools of which 46% girl, and at ChCC 100% pre-primary graduate students have admitted in primary schools of which 55% were girls in Q1, Y5.

No action required in Q2, Y5.

No action required in Q3, Y5.

4.2.5.5 Books supplied to pre-primary school students (%), in **calendar year 2016**, all targeted five City Corporations have distributed government supplied books, and project supplied school dresses, stationeries & tiffin to all admitted students in pre-primary schools. *Project support for school dresses, stationeries and tiffin are not in time.*

In **calendar year 2018**, all targeted five City Corporations have distributed government supplied books, and project supplied school dresses, stationeries & tiffin to all admitted students in pre-primary schools. *Project support for school dresses, stationeries and tiffin are not in time.*

In **calendar year 2018**, all targeted five City Corporations have distributed government supplied books, and project supplied school dresses, stationeries & tiffin to all admitted students in pre-primary schools. *Project support for school dresses, stationeries and tiffin are not in time.*

In **calendar year 2019**, all targeted five City Corporations have distributed government supplied books, and project supplied school dresses, stationeries & tiffin to all admitted students in pre-primary schools in Q1, Y5. *Project support for school dresses, stationeries and Tiffin are not in time.*

No action required in Q2, Y5.

No action required in Q3, Y5.

Further detail in annex 2(a) for NCC, annex 2(b) for CuCC, annex 2(c) for RpCC, annex 2(d) for GCC and annex 2(e) for ChCC.

Table 4.2.6: Mother and Child Health Care Services by City Corporations

Sub-activity/ Task	Target Till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.2.6.1 Children aged between 0-5 received weight measurement service (#)	----/CC	4207	532	723	352	865	1020	2756	965	2295	2250
4.2.6.2 Children aged between 5+ to 18 years received weight measurement service (#)	----/CC	5106	120	856	418	1915	1068	0	0	2700	2700
4.2.6.3 Persons aged 18+ years received weight measurement service (#)	----/CC	111	0	2516	709	2274	1593	0	0	0	1800
4.2.6.4 Persons aged of 18+ years received blood pressure service (#)	----/CC	6419	1225	2609	1038	1826	1891	3330	1789	4938	2150
4.2.6.5 Persons aged 18+ years received blood sugar level measurement service (#)	----/CC	1130	488	506	78	591	348	2740	743	495	550
4.2.6.6 Distributed oral saline children age between 0-5 years (#)	----/CC	0	100	0	0	515	364	160	72	0	300
4.2.6.7 Distributed oral saline, children age between 5-18 years (#)	----/CC	0	250	0	0	433	208	450	87	3087	600
4.2.6.8 Distributed oral saline, persons age 18 and above years (#)	----/CC	0	370	0	0	1436	353	536	106	10244	600
4.2.6.9 People received de-worming tablets (#)	----/CC	0	0	0	0	1170	6594	1500	0	4736	1332
4.2.6.10 Women received iron tablets (#)	----/CC	0	0	0	0	532	0	1370	0	6068	0
4.2.6.11 Patients advised to hospitals for better treatment (#)	----/CC	132	337	218	93	98	127	1651	838	479	140

Analysis:

4.2.6.1 Children aged between 0-5 received weight measurement service (#), in **FY 2017-18**, at NCC 4048 children aged between 0-5 years have received weight measurement services, of them 63% girl; at CuCC 195 children, of them 53% girl; at RpCC 271 children, of them 62% girl; at GCC 1358

children, of them 52% girl; and at ChCC 1266 children aged between 0-5 received weight measurement services, of them 52% girl until Q4, Y4.

In **FY 2018-19**, At NCC 342 children got between 0-5 received weight measurement services of them 63% girl; at CuCC 192 children, of them 55% girl; at RpCC 179 children, of them 57% girl; at GCC 466 children, of them 43% girl; and at ChCC 221 children aged between 0-5 received weight measurement services, of them 60% girl in Q1, Y5.

At NCC 691 children got between 0-5 received weight measurement services of them 62% girl; at CuCC 528 children, of them 54% girl; at RpCC 594 children, of them 58% girl; at GCC 932 children, of them 52% girl; and at ChCC 469 children aged between 0-5 received weight measurement services, of them 58% girl in Q2, Y5.

At NCC 532 children aged between 0-5 have received weight measurement services, of them 21% are girls; at CuCC 352 children, of them 55% girl; at RpCC 1020 children, of them 55% girl; at GCC 965 children, of them 52% girl; and at ChCC 2250 children aged between 0-5 have received weight measurement services, of them 55% are girl in Q3, Y5.

4.2.6.2 Children aged between 5+ to 18 years received weight measurement service (#), in FY 2017-18, at NCC 5106 children aged between 5+ to 18 years received weight measurement services of them 77% girl, at CuCC 443 children, of them 61% girl; and at ChCC 3982 children aged between 5+ to 18 years received weight measurement service, of them 95% girl until Q4, Y4. *None of the children aged between 5+ to 18 years at RpCC and GCC have received weight measurement service children until Q3, Y4.*

In **FY 2018-19**, *no children at targeted five City corporations aged between 5+ to 18 years have received weight measurement service in Q1, Y5.*

No children at targeted five City corporations aged between 5+ to 18 years have received weight measurement service in Q2, Y5.

At NCC 120 children aged between 5+ to 18 years have received weight measurement services of them 58% girls; at CuCC 418 children, of them 53% girl; at RpCC 1068 children, of them 64% girl; and at ChCC 2700 children aged between 5+ to 18 years have received weight measurement services of them 65% girls in Q3, Y5. *None of the children aged between 5+ to 18 years at GCC have received weight measurement service during the quarter.*

4.2.6.3 Persons aged 18+ years received weight measurement service (#), in FY 2017-18, at CuCC 1812 persons aged between 18+ years have received weight measurement service, of them 97% women until Q4, Y4. *None of the persons aged between 18+ at NCC, RpCC, GCC and ChCC have received weight measurement service during the period.*

In **FY 2018-19**, at NCC 111 persons aged between 18+ years have received weight measurement services, of them 100% female; at CuCC 608 persons, of the 97% female and at GCC 750 persons aged between 18+ years have received weight measurement services, of them 78% female in Q1, Y5. *None of the persons at RpCC, and ChCC have received weight measurement service during the quarter.*

At CuCC 704 persons aged between 18+ years have received weight measurement services, of them 54% female and at RpCC 681 persons aged between 18+ years have received weight measurement service, of them 80% are female in Q2, Y5; *None of the persons aged between 18+ at NCC, RpCC, GCC and ChCC have received weight measurement service during the quarter.*

At CuCC 709 persons aged between 18+ years have received measurement services of them 53% female; at RpCC 1593 persons, of them 85% female; and at ChCC 1800 persons have received

weight measurement services, of them 65% female in Q3, Y5. *None of the persons aged between 18+ at NCC and GCC have received weight measurement service during the quarter.*

4.2.6.4 Persons aged of 18+ years received blood pressure service (#), in FY 2017-18, at NCC 5106 persons aged of 18+ years have received blood pressure measurement service, of them ??% female; at CuCC 2046 persons, of them 92% female; at RpCC 480 persons, of them 62% female; at GCC 1070 persons, of them 86% female, and at ChCC 3982 persons aged of 18+ years have received blood pressure measurement service, of them 95% female and until Q4, Y4.

In FY 2018-19, *none of persons aged of 18+ years have received blood pressure measurement service in any targeted five City Corporations in Q1, Y5.*

At NCC 1313 persons aged of 18+ years have received blood pressure measurement service, of them ??% female; at CuCC 563 persons, of them 91% female; at RpCC 1135 persons, of them 81% female; at GCC 1562 persons, of them 86% female, and at ChCC 956 persons aged of 18+ years have received blood pressure measurement service, of them 95% female in Q2, Y5.

At NCC 1225 persons aged of 18+ years have received blood pressure measurement service, of them 86% female; at CuCC 1038 persons, of them 83% female; at RpCC 1891 persons, of them 82% female; at GCC 1789 persons, of them 60% female, and at ChCC 2150 persons aged of 18+ years have received blood pressure measurement service, of them 95% female in Q3, Y5.

4.2.6.5 Persons aged 18+ years received blood sugar level measurement service (#), in FY 2017-18, at NCC 935 patients aged of 18+ years have received blood sugar level measurement service, of them ??% female; CuCC 250 patients, of them 82% female; RpCC 92 patients, of them 82 % female; GCC to total 330 patients, of them 76% female; and at ChCC 988 patients aged of 18+ years have received blood sugar level measurement service, of them 81% female until Q4, Y4.

In FY 2018-19, *none of patients aged of 18+ years have received blood pressure measurement service in any targeted five City Corporations in Q1, Y5.*

At NCC 195 patients aged of 18+ years have received blood sugar level measurement service, of them ??% female; CuCC 256 patients, of them 65% female; RpCC 99 patients, of them 83% female; GCC 1660 patients, of them 87% female; and at ChCC 117 patients aged of 18+ years have received blood sugar level measurement service, of them 94% female in Q2, Y5.

At NCC 488 patients aged of 18+ years have received blood sugar level measurement service, of them 100% female; CuCC 8 patients, of them 74% female; RpCC 939 patients, of them 82 % female; GCC 743 patients, of them 81% female; and at ChCC 550 patients aged of 18+ years have received blood sugar level measurement service, of them 96% female in Q3, Y5.

The reported figures are very much confusing.

4.2.6.6 Distributed oral saline, children age between 0-5 years (#), in FY 2017-18, at GCC 245 children have aged between 0-5 years have received oral saline, of them 13% are girl until Q4, Y4. *None of the children aged between 0-5 years at NCC, CuCC, RpCC and ChCC have received oral saline during the period.*

In FY 2018-19, at RpCC 245 children aged between 0-5 years have received oral saline, of them 70% girl and at GCC 60 children aged between 0-5 years have received oral saline, of the 13% girl in Q1, Y5. *None of the children aged between 0-5 years at NCC, CuCC and ChCC have received oral saline during the quarter.*

At RpCC 270 children aged between 0-5 years have received oral saline, of them 66% girl and at GCC 100 children aged between 0-5 years have received oral saline, of the 59% girl in Q2, Y5. *None*

of the children aged between 0-5 years at NCC, CuCC and ChCC have received oral saline during the quarter.

At NCC 100 children aged between 0-5 years have received oral saline, of them 70% girl; RpCC 364 aged between 0-5 years, of them 63 % female; GCC 72 children, of them 58% girl; and at ChCC 300 children aged between 0-5 years have received oral saline, of the 100 % girl in Q3, Y5. *None of the children aged between 0-5 years at CuCC have received oral saline during the quarter.*

The reported figures are very much confusing.

4.2.6.7 Distributed oral saline, children age between 5-18 years (#), at GCC 205 children age between 5-18 years have received oral saline, of them 39% girl; and at ChCC 1163 children age between 5-18 years have receive oral saline, of them 85% girl until Q4, Y4. *None of the children aged between 0-5 years at NCC, CuCC and RpCC have received oral saline during the period.*

In **FY 2018-19**, at RpCC 205 children age between 5-18 years have received oral saline, of the 79% girl, at GCC 255 children age between 5-18 years, of them 39% girl; and at ChCC 286 children age between 5-18 years have receive oral saline, of them 85% girl in Q1, Y5. *None of the children aged between 0-5 years at NCC and CuCC have received oral saline during the quarter.*

At RpCC 228 children have received oral saline of the 63% are girl, at GCC 95 children of them 63% are girl; and at ChCC 1618 children have receive oral saline of them 85% are girl in Q2, Y5. *None of the children aged between 0-5 years at NCC and CuCC have received oral saline during the quarter.*

At NCC 250 children age between 5-18 years have received oral saline, of the 68% girl, at RpCC 208 children, of them 66% girl; at GCC 87 children, of them 56% girl; and at ChCC 600 children age between 5-18 years have receive oral saline, of them 100% girl in Q3, Y5. *None of the children aged between 0-5 years at CuCC have received oral saline during the quarter.*

4.2.6.8 Distributed oral saline, person age between 18 and above years (#), in **FY 2017-18**, at ChCC 8147 persons aged between 18 and above years have received oral saline, of them 90% women until Q4, Y4. *None of the persons aged between 18 and above at NCC, CuCC, RpCC and GCC have received oral saline during the quarter.*

In **FY 2018-19**, at RpCC 509 persons aged between 18 and above years have received oral saline, of the 90% women, at GCC 260 persons, of them 77% women, and at ChCC 1631 persons aged between 18 and above years have received oral saline, of them 90% women in Q1, Y5. *None of the persons aged between 18 and above at NCC and CuCC, have received oral saline during the quarter.*

At RpCC 845 persons aged between 18 and above years have received oral saline, of the 84% women, at GCC 276 persons, of the 77% are women, and at ChCC 466 persons aged between 18 and above years have received oral saline, them 90% women in Y2, Y5. *None of the persons aged between 18 and above at NCC and CuCC, have received oral saline during the quarter.*

At NCC 370 persons aged between 18 and above years have received oral saline, of the 59% women, at RpCC 353 persons, of them 82% are girl; at GCC 106 person of them 60% are women; and at ChCC 600 persons have received oral saline of them 92% women in Q3, Y5. *None of the persons aged between 18 and above at CuCC and CuCC have received oral saline during the quarter.*

The reported figures are very much confusing.

4.2.6.9 People age 18 & above received de-worming tablets (#), in **FY 2017-18**, at RpCC 1170 persons aged 18 and above years have received de-worming tablets, of them 47% women, at GCC 1500 person, of them **??%** women; and at ChCC 4288 persons aged 18 and above years have received de-worming tablets, of them **??%** is women until Q4, Y4. *None of the persons aged 18 and above at CuCC and CuCC have received de-worming tablets during the period.*

In **FY 2018-19**, at ChCC 448 persons aged 18 and above years have received de-worming tablets, of them 76% women in Q1, Y5. *None of the persons aged 18 and above at NCC, CuCC, RpCC and CuCC have received de-worming tablets during the quarter.*

At ChCC 1332 person aged 18 and above years have received de-worming tablets of them **??%** women in Q2, Y5. *None of the persons aged 18 and above at NCC, CuCC and RpCC have received de-worming tablets during the quarter.*

At RpCC 6594 person aged 18 and above years have received de-worming tablets, of them **53%** women in Q3, Y5. *None of the persons aged 18 and above at NCC, CuCC, GCC and ChCC have received de-worming tablets during the quarter.*

4.2.6.10 Women age 18 & above received iron tablets (#), in **FY 2017-18**, at RpCC 532 women age 18 & above have received iron tablets, and at GCC 1370 women age 18 & above have received iron tablets until Q4, Y4. *None of the women aged 18 and above at NCC, CuCC, and ChCC have received iron tablets during the quarter.*

In **FY 2018-19**, *none of the women aged 18 and above at targeted five City Corporations have received iron tablets in Q1, Y5.*

none of the women aged 18 and above at targeted five City Corporations have received iron tablets in Q3, Y5.

None of the women aged 18 and above at targeted five City Corporations have received iron tablets in Q3, Y5.

The reported figures are very much inconsistent.

4.2.6.11 Patients advised to hospitals for better treatment (#), in **FY 2017-18**, at NCC 6 patients have advised to visit hospital for better treatment, of them 50% female; at CuCC 38 patients advised, of them 76% female; at GCC 16 patients advised, of the **??%** female, and at ChCC 150 patients have advised to visit hospital for better treatment, of them 41% female until Q4, Y4. *None of the patient at RpCC have advised to visit hospital for better treatment during the quarter.*

In **FY 2018-19**, at NCC 59 patients have advised to visit hospital for better treatment, of them 74% female; at CuCC 72 patients advised, of them 71% female; at RpCC 1 girl advised, at GCC advised 287 patients advised, of them 49% female, and at ChCC 48 patients have advised to visit hospital for better treatment, of them 77% female in Q1, Y5.

At NCC 67 patients have advised to visit hospital for better treatment, of them 78% female; at CuCC 108 patients advised, of them 68% female; at RpCC 50 patients advised, of them 64% are female, at GCC 674 patients advised, of them 50% female, and at ChCC 206 patients advised to visit hospital for better treatment, of them 69% female in Q2, Y5.

At NCC 337 patients have advised to visit hospital for better treatment, of them 95% female; at CuCC 93 patients advised, of them 54% female; at RpCC 127 patients advised, of them 65% female; at GCC 838 patients advised, of the 50% female, and at ChCC 140 patients have advised to visit hospital for better treatment, of them 66% female in Q3, Y5.

Mother and Child Health Care Services under PRAP has no plan, target and supplies are not regular.

Further detail in annex 2(a) for NCC, annex 2(b) for CuCC, annex 2(c) for RpCC, annex 2(d) for GCC and annex 2(e) for ChCC.

Table 4.2.7: Small Infrastructure Development Service Provided to Approved Slums by City Corporations

Sub-activity/ Task	Target till Q-3, Y-5	NCC		CuCC		RpCC		GCC		ChCC	
		Progress		Progress		Progress		Progress		Progress	
		Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5	Till Q-2, Y-5	In Q-3, Y-5
4.2.7.1 Constructed shared latrine and are in use (#)	----/CC	37	0	91	0	151	139	175	0	36	3
4.2.7.2 Constructed footpath (meter)	----/CC	0	0	1008	0	0	0	0	0	330	670
4.2.7.3 Constructed drain (meter)	----/CC	1866	0	210	0	0	0	0	0	0	0
4.2.7.4 installed deep hand tubewell and use (#)	----/CC	6	0	131	0	0	0	0	0	3	4

Analysis:

4.2.7.1 Constructed shared latrine and are in use (#), in **FY 2017-18**, NCC has constructed 37 shared latrines; CuCC constructed 47 shared latrines; RpCC constructed 151 shared latrines; GCC constructed 110 shared latrines; and ChCC has constructed 30 shared latrines and all are in use until Q4, Y4.

In **FY 2018-19**, RpCC has constructed 10 shared latrines; GCC constructed 65 shared latrines; and ChCC has constructed 6 shared latrines and all are in use in Q1, Y5. *NCC and CuCC have not constructed any shared latrine during the quarter.*

CuCC has constructed 44 shared latrines and ChCC has constructed 2 shared latrines and all are in use in Q2, Y5. *NCC, RpCC and GCC have not constructed any shared latrine during the quarter.*

RpCC has constructed 149 shared latrines and ChCC has constructed 3 shared latrines and all are in use in Q3, Y5. *NCC, CuCC & GCC have not either constructed or do not have allocation for shared latrine construction during the quarter.*

4.2.7.2 Constructed footpath (meter), in **FY 2017-18**, CuCC has constructed 823-meter footpath in approved slums until Q4, Y4. *NCC, RpCC, GCC and ChCC have not constructed any footpath during the quarter.*

In **FY 2018-19**, *none of the targeted five City Corporations have constructed any footpath in approved slums in Q1, Y5.*

CuCC has constructed 185-meter footpath and ChCC has constructed 330-meter footpath in approved slums in Q2, Y5. *NCC, RpCC and GCC have not either constructed or allocation for footpath construction during the quarter.*

ChCC has constructed 670-meter footpath in approved slums in Q3, Y5. *NCC, CuCC, RpCC and GCC have not either constructed or allocation for footpath construction during the quarter.*

4.2.7.3 Constructed drain (meter), NCC has constructed 1357-meter drain and CuCC has constructed 150 meter drain in approved slums until Q4, Y4. *RpCC, GCC and ChCC have not either constructed or allocation for drain construction.*

In **FY 2018-19**, NCC has constructed 200-meter drain in approved slums in Q1, Y5. CuCC. *RpCC, GCC and ChCC have not either constructed or allocation for drain construction during the quarter.*

NCC has constructed 309-meter drain and CuCC has constructed 60 drain in approved slums in Q2, Y5. *RpCC, GCC and ChCC have not either constructed or allocation for drain construction during the quarter.*

No action required in regard to drain construction in Q3, Y5.

4.2.7.4 Installed deep hand tube-well and use (#), in FY 2017-18, NCC has installed 4 deep hand tube-wells, CuCC installed 66 deep hand tube-wells; and ChCC has installed 3 deep hand tube-wells in approved slums until Q4, Y4. *RpCC and GCC have not either installed or allocation for deep hand tube-wells installation during the quarter.*

In FY 2018-19, NCC has installed 2 deep hand tube-wells and CuCC has installed 65 hand tube-wells in approved slums in Q1, Y5. *RpCC, GCC and ChCC have not either installed or allocation for deep hand tube-wells installation during the quarter.*

ChCC has installed 4 deep hand tube-wells in approved slums in Q3, Y5. *NCC, CuCC, RpCC and GCC have not either installed or allocation for deep hand tube-wells installation during the quarter.*

Further detail in annex 2(a) for NCC, annex 2(b) for CuCC, annex 2(c) for RpCC, annex 2(d) for GCC and annex 2(e) for ChCC.

Overall observation(s):

- Poverty Reduction Plans are not adequately spelled out;
- CuCC and RpCC each has conducted one meeting of Standing Committee for Poverty Reduction and Urban Development, Steering Committee (SCs), Micro credit task team, Education & Health task team and Physical Infrastructure Improvement Work in Q3, Y5 since re-establishment.
- ChCC has conducted each three meetings of Standing Committee for Poverty Reduction and Urban Development, Steering Committee (SCs), Micro credit task team, Education & Health task team and Physical Infrastructure Improvement Work task team in Q3, Y5.
- *NCC and GCC could not conduct any meeting of Standing Committee for Poverty Reduction and Urban Development, Steering Committee (SCs), Micro credit, Education & Health and Infrastructure Improvement Work in Q3, Y5.*
- *Observed lack of credible record keeping, checking and reporting at the field level;*
- *The federations are not yet formed and election of primary groups are not yet held since formation;*
- *CC officials, particularly accounts sections are not aware about micro credit program implementation modalities and their role;*
- *Actual use of credit money is not known to City Corporation;*
- NCC has disbursed credit BDT 5 lac to 38 group members and RpCC has disbursed credit BDT 5 lac 38 group members from project fund. *CuCC, GCC and ChCC have not disbursed credit from project fund in Q3, Y5, though they have balance money;*
- RpCC has disbursed credit BDT 14.20 lac to 91 group members; GCC BDT 20.35 to 109 group members and ChCC has disbursed credit BDT 22.60 lac to 177 group members from revolving fund, *but NCC and CuCC have not disbursed credit from project fund in Q3, Y5, though they have balance money;*
- RpCC has disbursed credit BDT .32 lac to 3 group members from group savings; GCC BDT 1.70 to 10 group members and ChCC has disbursed credit BDT 22.60 lac to 177 group members from savings. *NCC, CuCC and ChCC have not disbursed credit from group savings in Q3, Y5, though they have balance money; and*
- *Observed serious supervision and practical support lack at primary group and CDC levels.*

4.3 Component-3: Infrastructure Development

Table 4.3.1: Sub-projects of Batch-1 by Categories and City Corporations

CCs	Sub-project by Categories				Total
	Road	Drain/Retaining wall	Bridge	Streetlight	
NCC (#)	1	-	-	2	3
CuCC (#)	4	3	-	1	8
RpCC (#)	6	10	1	1	18
GCC (#)	6	3	-	-	9
ChCC (#)	5	5	7	-	17
Total	22	21	8	4	55

In **Batch-1**, out of total 55 sub-projects, **NCC** had total 3 sub-projects of two (road-1 and street light-2) categories; **CuCC** had total 8 of three (road-4, drain-3 and street light-1) categories; **RpCC** had total 18 of four (road-6, drain-10, bridge-1 and street light-1) categories; **GCC** had total 9 of two (road-6 and drain-3) categories and **ChCC** had total-17 sub-projects of three (road-5, drain/retaining wall-5, bridge-7) categories sub-projects until Q2, Y5.

No progress observed in Q3, Y5.

Further detail in annex 3(a) for NCC, annex 3(b) for CuCC, annex 3(c) for RpCC, annex 3(d) for GCC and annex 3(e) for ChCC.

Table 4.3.2: Sub-projects of Batch-2 by Categories and City Corporations

CCs	Sub-project by Categories								Total
	Road	Drain/Canal	Bridge	Streetlight	Overpass	School/shelter	Water supply	Bus terminal	
NCC (#)	5	2	4	-	-	-	-	-	11
CuCC (#)	3	3	1	1	-	-	1	-	9
RpCC (#)	9	11	1	-	-	-	2	1	24
GCC (#)	9	4	-	-	-	-	1	-	14
ChCC (#)	5	-	1	-	3	8	-	-	17
Total	31	20	7	1	3	8	4	1	76

Batch-2, out total 76 sub-projects **NCC** has total 11 sub-projects of three (road-5, drain/canal-2 and bridge-4) categories; **CuCC** has total 9 sub-projects of five (road-3, drain/canal-3, bridge-1, street light-1 and water supply-1) categories; **RpCC** has total 24 sub-projects of five (road-9, drain-11, bridge-1, water supply-2 and bus terminal-1) categories; **GCC** has total 14 sub-projects of three (road-9, drainage-4 and water supply-1) categories; and **ChCC** has total 17 sub-projects of four (road-5, bridge-1, overpass-3 and school/shelter-8) categories until Q2, Y5. *Note that NCC has dropped.1 (package 8) sub-project.*

No progress observed in Q3, Y5

Further detail in annex 3(a) for NCC, annex 3(b) for CuCC, annex 3(c) for RpCC, annex 3(d) for GCC and annex 3(e) for ChCC.

Table 4.3.3: Contract Cost of Batch-1 Sub-projects by City Corporations

CCs	Contract Cost by Sub-projects and Category (BDT lac tk.)				Total (BDT)
	Road	Drain/Canal/Retaining wall	Bridge	Streetlight	
NCC (BDT)	968	-	-	1,776	2,744
CuCC (BDT)	3,625	3,009	-	258	6,892
RpCC (BDT)	2,462	5,406	144	799	8,811
GCC (BDT)	6,706	2,251	-	-	8,957
ChCC (BDT)	5,281	8,391	1,953	-	15,625
Total (BDT)	19,042	19,057	2,097	2,833	43,029

In **Batch-1**, out of total contract cost BDT 43,029 lac for 55 contracts, **NCC** had BDT 2,744 lac (6.38%) for 3 contracts; **CuCC** had BDT 6,892 lac (16.02%) for 8 contracts; **RpCC** had BDT 8,811 lac (20.48%) for 18 contracts; **GCC** had BDT 8,957 lac (20.82%) for 9 contracts; and **ChCC** had BDT 15,625 lac (36.31%) for 17 contracts until Q2, Y5.

No progress observed in Q3, Y5.

Further detail in annex 3(a) for NCC, annex 3(b) for CuCC, annex 3(c) for RpCC, annex 3(d) for GCC and annex 3(e) for ChCC.

Table 4.3.4: Contract Cost of Batch-2 Sub-projects by City Corporations

CCs	Contract Cost by Sub-projects and Category (lac tk.)								Total (BDT)
	Road	Drain/Canal	Bridge	Streetlight	Overpass	School/shelter	Water supply	Bus terminal	
NCC (BDT)	6,886	8,266	6,692	-	-	-	0	-	21845
CuCC (BDT)	9,116	4,696	528	1,950	-	-	585	-	16874
RpCC (BDT)	6,775	8,245	233	-	-	-	3,292	2,582	21127
GCC (BDT)	13,526	4,421	0	-	-	-	1,595	-	19542
ChCC (BDT)	15,677	-	867	-	-	7,039	0	-	23583
Total (BDT)	52,023	25,469	8,320	1,950	0	7,037	5,472	2,582	102971

In **Batch-2**, out of total contract cost BDT 102,971 lac for 71 contracts, **NCC** has BDT 21,845 lac (21%) for 11 contracts; **CuCC** has BDT 16,874 lac (16%) for 9 contracts; **RpCC** has BDT 21,127 lac (21%) for 24 contracts; **GCC** has BDT 19,542 lac (19%) for 14 contracts; and **ChCC** has BDT 23,583 lac (23%) for 13 contracts until Q2, Y5.

The contract of package 2 & 3 of ChCC have reduced to BDT 5058.63 lac and BDT 5082.70 lac because of revised estimate in Q3, Y5.

Further detail in annex 3(a) for NCC, annex 3(b) for CuCC, annex 3(c) for RpCC, annex 3(d) for GCC and annex 3(e) for ChCC.

Table 4.3.5: Sub-project Completion Status of Batch-1 by Categories and City Corporations

CCs	# Sub-project by Categories				Total
	Road	Drain/Canal/Retain wall	Bridge	Streetlight	
NCC (#)	1/1	-	-	2/2	3/3
CuCC (#)	4/4	3/3	-	1/1	8/8
RpCC (#)	6/6	10/10	1/1	1/1	18/18
GCC (#)	4/6	2/3	-	-	6/9
ChCC (#)	5/5	3/5	7/7	-	15/17
Total (#)	20/22	18/21	8/8	4/4	50/55

In **Batch-1**, **NCC** has completed all (100%) three sub-projects; **CuCC** completed all (100%) eight subprojects; **RpCC** completed all (100%) eighteen sub-projects; **GCC** completed 6 (66.67%) sub-projects; and **ChCC** has completed 15 (88.24%) sub-projects until Q2, Y5. *Meaning that GCC could not complete 3 sub-projects, ChCC could not complete 2 sub-projects and GCC has cancelled work of one (package GCCB1-3) incomplete sub-projects.*

No progress observed in Q3, Y5. Meaning that GCC could not complete 3 sub-projects, ChCC could not complete 2 sub-projects and GCC has cancelled work of one (package GCCB1-3) sub-projects.

Further detail in annex 3(a) for NCC, annex 3(b) for CuCC, annex 3(c) for RpCC, annex 3(d) for GCC and annex 3(e) for ChCC.

Table 4.3.6: Contracted Sub-projects Progress of Batch-2 by Categories and City Corporations

CCs	# Sub-project by Categories								Total
	Road	Drain/ Canal	Bridge	Streetlight	Overpass	School/ shelter	Water supply	Bus terminal	
NCC (#)	5/5	½	4/4	-	-	-	-	-	10/11
CuCC (#)	3/3	3/3	1/1	1/1	-	-	1/1	-	9/9
RpCC (#)	9/9	11/11	1/1	-	-	-	2/2	1/1	24/24
GCC (#)	9/9	4/4	-	-	-	-	1/1	-	14/14
ChCC (#)	4/4	-	1/1	-	-	8/8	-	-	13/13
Total (#)	30/30	19/20	7/7	1/1	-	8/8	4/4	1/1	70/71

In **Batch-2**, NCC has started work 10 sub-projects (100%) out of ten contracts; **CuCC** started work of 8 sub-projects (100%) out of eight contracts; **RpCC** started work of 24 sub-projects (100%) out of twenty four contracts; **GCC**, started work of 13 sub-projects (93%) out of fourteen contracts; and **ChCC**, has started work of 12 sub-projects (92%) out of thirteen contracts until Q2, Y5.

NCC has started work of no sub-projects out of one contract; **GCC**, started work of 1 out of no contract; and **ChCC**, has started work of 1 sub-project out of no contract. in Q3, Y5. *NCC could not sign contract of 1 dropped (package 8) sub-projects & cancelled work of two (package 1 & 3) sub-projects, RpCC cancelled seven (package 2- 6, 8, 9, 12, 18, 20 & 21) sub-projects, GCC cancelled work of four (package 2, 3, 4, 11 & 12) sub-projects and ChCC could not sign contract of four (package 1,5, 6, & 7) sub-projects.*

Further detail in annex 3(a) for NCC, annex 3(b) for CuCC, annex 3(c) for RpCC, annex 3(d) for GCC and annex 3(e) for ChCC.

Table 4.3.7: Average Time, Physical & Financial Progress of Sub-projects under Construction by City Corporations

CCs	Sub-project (#)	Average progress (%)		
		Time	Physical	Financial
Batch-1				
GCC	3	100	74	51
ChCC	2	92	51	42
Total	5	96	63	47
Batch-2				
NCC	11	93	64	27
CuCC	9	78	37	20
RpCC	24	95	38	23
GCC	14	95	28	23
ChCC	13	86	60	36
Total	71	89	45	26

In **Batch-1**, GCC made average 74% physical & 51% financial progress of 3 sub-projects (GCCB1-3, 4 & 5) and ChCC has made average 51% physical and 42% financial progress of 2 sub-projects (ChCCB1-14 & 16) until Q2, Y5.

No progress observed in Q3, Y5.

In **Batch-2**, NCC has made average 53% physical and 27% financial progress of 11 sub-projects compare to 91% contract time pass; CuCC made average 22% physical & 14% financial progress of 9 sub-projects compare to 71% contract time pass; RpCC made average 33% physical & 23% financial progress of 24 sub-projects compare to 90% contract time pass; GCC made average 23% physical & 17% financial progress of 14 sub-projects compare to 84% contract time pass; and ChCC has made average 54% physical and 38% financial progress of 13 sub-projects compare to 85% contract time pass until Q2, Y5.

NCC has made average 11% physical and 9% financial progress of 11 sub-projects compare to 93% contract time pass; CuCC made average 15% physical & 6% financial progress of 9 sub-projects compare to 78% contract time pass; RpCC made average 5% physical & 0% financial progress of 24 sub-projects compare to 5% contract time pass; GCC made average 5% physical & 6% financial progress of 14 sub-projects compare to 11% contract time pass; and ChCC has made average 6% physical and 2% financial progress of 13 sub-projects compare to 1% contract time pass until Q3, Y5.

Further detail in annex 3(a) for NCC, annex 3(b) for CuCC, annex 3(c) for RpCC, annex 3(d) for GCC and annex 3(e) for ChCC.

Table 4.3.8: Compliance Maintained at Visited Construction Work Sites of Batch-1 by City Corporations

In **Batch-1**, Environmental and Safety Measures

Physical facility aspects

City Corporation	Physical facility aspects							
	Established site office	Fixed sign board	Established labor shed	Established store	Established water supply system	Established kitchen	Established toilet for male user's	Established toilet for female user's
1	2	3	4	5	6	7	8	9
NCC	Completed all three sub-projects before Q3, Y5 therefore, none of them required to visit during the quarter							
CuCC	Completed all eight sub-projects, Y5 therefore, none of them required to visit during the quarter							
RpCC	Completed all eighteen sub-projects before Q3, Y5 therefore, none of them required to visit during the quarter							
GCC	None of the three ongoing sub-projects out of nine have visited in Q3, Y5							
ChCC	None of the two ongoing sub-projects out of seventeen have visited in Q3, Y5							

Incomplete three (package 3, 4 & 5) sub-projects of GCC and two (package 14 & 16) sub-projects of ChCC have not visited during Q3, Y5 monitoring.

Quality assurance aspects

City Corporations	Quality assurance aspects					
	Deployed site Engineer	Available test result at site office	Used test qualified material	Followed FIFO method in using cement	Did curing regular	Available site order book
1	2	3	4	5	6	7
NCC	Completed all three sub-projects before Q3, Y5 therefore, none of them required to visit during the quarter					
CuCC	Completed all eight sub-projects, Y5 therefore, none of them required to visit during the quarter					
RpCC	Completed all eighteen sub-projects before Q3, Y5 therefore, none of them required to visit during the quarter					
GCC	None of the three ongoing sub-projects out of nine have visited in Q3, Y5					
ChCC	None of the two ongoing sub-projects out of seventeen have visited in Q3, Y5					

Incomplete three (package 3, 4 & 5) sub-projects of GCC and two (package 14 & 16) sub-projects of ChCC have not visited during Q3, Y5 monitoring.

Social and environmental aspects

City Corporations	Social and environmental aspects							
	Avoided child labor	Employed women labor	Maintained safety measure	Obtained environmental clearance	Constructed diversion road	Ensure watering for dust protection	Maintained required slope	Connected drain with outlet
1	2	3	4	5	6	7	8	9
NCC	Completed all three sub-projects before Q3, Y5 therefore, none of them required to visit during the quarter							
CuCC	Completed all eight sub-projects, Y5 therefore, none of them required to visit during the quarter							
RpCC	Completed all eighteen sub-projects before Q3, Y5 therefore, none of them required to visit during the quarter							
GCC	None of the three ongoing sub-projects out of nine have visited in Q3, Y5							
ChCC	None of the two ongoing sub-projects out of seventeen have visited in Q3, Y5							

Incomplete three (package 3, 4 & 5) sub-projects of GCC and two (package 14 & 16) sub-projects of ChCC have not visited during Q3, Y5 monitoring.

Further detail in annex 3(a) for NCC, annex 3(b) for CuCC, annex 3(c) for RpCC, annex 3(d) for GCC and annex 3(e) for ChCC.

Table 4.3.9: Compliance Maintained at Visited Construction Work Sites

In Batch-2: Environmental and Safety Measures

Physical facility aspects

City Corporations	Physical facility aspects							
	Established site office	Fixed sign board	Established labor shed	Established store	Established potable water supply system	Established kitchen	Established toilet for male user's	Established toilet for female user's
1	2	3	4	5	6	7	8	9
NCC	3/3	3/3	3/3	3/3	3/3	3/3	3/3	0/3
CuCC	1/6	3/6	6/6	6/6	1/6	6/6	6/6	0/6
RpCC	No visit in Q3, Y5.							
GCC	No visit in Q3, Y5.							
ChCC	5/6	5/6	6/6	5/6	6/6	6/6	6/6	0/6

At NCC in two work sites (package 6B & 11) have closed stores before completion of physical work and none of the work sites have toilets for female labor in Q3, Y5.

At CuCC six work sites (package 1, 2, 3, 4-, 7, & 8) do not have site office; four work sites (package 2, 3, 4, & 7) do not have sign board; one work site (package 7) does not have labor shed; eight work sites (package 1, 2, 3, 4, 7, 8 & 9) do not have potable water supply; one work site (package 7) does not have toilet facilities at all; and seven work sites (package 1, 2, 3, 4, 7, 8 & 9) do not have toilet for female labor use in Q3, Y5

At ChCC one work site (package 13) does not have store facility and six work sites (package 2, 3, 4, 12, 13 & 15) do not have toilet for female labor use in Q3, Y5.

Quality assurance aspects

City Corporations	Quality assurance aspects					
	Deployed site Engineer	Available material test result at site	Used test qualified material	Followed FIFO method in using cement	Did curing regular	Available site order book at site office
1	2	3	4	5	6	7
NCC	3/3	2/3	Not confirm	0/3	Not confirm	3/3
CuCC	4/6	0/6	Not confirm	0/6	Not confirm	1/6

City Corporations	Quality assurance aspects					
	Deployed site Engineer	Available material test result at site	Used test qualified material	Followed FIFO method in using cement	Did curing regular	Available site order book at site office
1	2	3	4	5	6	7
RpCC	No visit in Q3, Y5.					
GCC	No visit in Q3, Y5.					
ChCC	6/6	6/6	3/6	0/6	Not confirm	5/6

At NCC two work sites (package 5b & 12) have no material test result at site office; three work sites (package 5b, 10, & 12) have not confirmed test material use; three work sites (package 5b, 10 & 12) have not maintained FIFO method in cement use; two work sites (package 5b & 12) have confirmed regular curing in Q3, Y5.

At CuCC two work sites (package 4 & 8) have not deployed site engineer; five work sites (package 1, 2, 3F, 4, & 8) have no material test result in site office; five work sites (package 1, 2, 3F, 4 & 8) have not confirmed test material use; seven work sites (package 1, 2, 3, 4, 7, 8 & 9) have not maintained FIFO method in cement use; five work sites (package 1, 2, 3F, 4, & 8) have not confirmed regular curing; and four work sites (package 2, 3F, 4, & 8) have no site order books in Q3, Y5.

At ChCC one work site (package 17) has no material test result; six work sites (package 8, 9, 10, 11, 16 & 17) have not confirmed test material use; six work sites (package 8, 9, 10, 11, 16, & 17) have not maintained FIFO method in cement use; one work site (package 11) has not confirmed regular curing at work sites; and one work site (package 17) has no site order book in Q3, Y5.

Social and environmental aspects

City Corporation	Social and environmental aspects							
	Avoided child labor	Employed women labor	Maintained safety measure	Obtained environmental clearance	Constructed diversion road	Ensure watering for dust protection	Maintained required slope	Connected drain with outlet
1	2	3	4	5	6	7	8	9
NCC	3/3	As required	1/3	N/A	As required	0/3	As required	As required
CuCC	5/6	As required	0/6	N/A	As required	0/6	As required	As required
RpCC	No visit in Q3, Y5.							
GCC	No visit in Q3, Y5.							
ChCC	6/6	As required	0/6	N/A	As required	0/6	As required	As required

At NCC, two work sites (package 5b, & 12) have not maintained safety measure; and three work sites (package 5b, 10 & 12) have not ensured watering for dust protection in Q3, Y5.

At CuCC five work sites (package 1, 2(a & b) 3-F, 4, & 8) have not maintained safety measure; and five work sites (package 1, 2a & b, 3f, 4, & 8) have not ensured watering for dust protection; four work sites (packages 1, 2a & b, 3-F, 4, & 8) have no safety and site protection measure followed in visited and one work site (package-2) has engaged many child Labours in Q3, Y5.

At ChCC on work site (package -16) has not maintained safety measure & has no First Aid box at construction site and six work sites (package 8, 9, 10, 11, 16, & 17) have not ensured watering for dust protection in Q3, Y5.

Further detail in annex 3(a) for NCC, annex 3(b) for CuCC, annex 3(c) for RpCC, annex 3(d) for GCC and annex 3(e) for ChCC.

Table 4.3.10: Performance Security Expire Date of Batch-1 & 2 Sub-projects by Packages and City Corporation

CCs	Packages	PS Expire date
Batch-1		
GCC	B1GCC-3	22.2.2018
	B1GCC-4	15.3.2018
	B1GCC-5	12.4.2018/31.10.2018
ChCC	B1ChCC-14	25.7.2019
	B1ChCC-16	28.2.2019
Batch-2		
NCC	B2NCC-1	27.12.2018/2 nd time Retender called
	B2NCC-2	6.12.2018/28.3.2019/9.6.19
	B2NCC-3	14.2.2019/2 nd time Retender
	B2NCC-4	18.05.2018/28.7.2019
	B2NCC-5	18.05.2018/28.7.2019
	B2NCC-6	18.05.2018/18.4.2019/ 15.8.19
	B2NCC-7	21.9.20
	B2NCC-8	Dropped
	B2NCC-9	13.1.19/28.7.2019
	B2NCC-10	5.4.2020
	B2NCC-11	14.11.18/14.3.2019/6.6.2019
	B2NCC-12	9.12.2018/9.6.2019
CuCC	B2CuCC-1	29.11.2018/29.5.19
	B2CuCC-2	4.12.2019
	B2CuCC-3	6.6.2019
	B2CuCC-4	6.12.2018/16.5.2019
	B2CuCC-5	20.6.2019
	B2CuCC-6	20.2.2020
	B2CuCC-7	31.3.2019
	B2CuCC-8	7.1.2019/30.6.2019
	B2CuCC-9	6.12.2018/30.6.2019
RpCC	B2RpCC-1	24.9.2018
	B2RpCC-2	30.8.2019
	B2RpCC-3	10.6.2019
	B2RpCC-4	15.8.2019
	B2RpCC-5	8.8.2018/23.3.2019/27.6.19
	B2RpCC-6	06.2018/20.6.2019/Contract cancelled
	B2RpCC-7	29.8.2018/29.3.2019/25.9.2019
	B2RpCC-8	30.8.2018/25.8.2019/Contract cancelled
	B2RpCC-9	30.8.2018/25.8.2019/Contract cancelled
	B2RpCC-10	12.9.2018/12.3.2019
	B2RpCC-11	30.12.2019
	B2RpCC-12	12.9.2018/25.9.2019/ Contract cancelled
	B2RpCC-13	Dropped (Truck Terminal)
	B2RpCC-14	13.03.18/9.9.2018/5.6.2019
	B2RpCC-15	14.6.2018/2.6.2019
	B2RpCC-16	20.03.18/20.12.2018/20.6.2019
	B2RpCC-17	13.03.18/5.6.2019
	B2RpCC-18	22.9.2017/22.9.2019/Retender called
	B2RpCC-19	22.6.2018/23.6.2019
	B2RpCC-20	22.9.2017/Contract cancelled
	B2RpCC-21	21.6.2018/21.3.2019/ Contract cancelled
	B2RpCC-22	24.9.2018/24.3.2019/20.9.19
	B2RpCC-23	30. 8.2018/25.8.2019
	B2RpCC-24	14.8.2019
	B2RpCC-25	14.8.2019
GCC	B2 GCC-1	24.1.2019/24.7.2019
	B2GCC-2	31.12.2018/30.6.2019/Part-A Cancelled

CCs	Packages	PS Expire date	
	B2GCC-3	1.10.2017/Retender called	
	B2GCC-4	10.8.2017/Retender called	
	B2GCC-5	31.12.2018/30.6.2019	
	B2GCC-6	25.7.2018/20.3.19/20.9.2019	
	B2GCC-7	19.9.2018/30.6.2019	
	B2GCC-8	24.1.2019/30.4.2019/ Contract cancelled	
	B2GCC-9	22.03.18/17.12.2018/27.6.2019	
	B2GCC-10	02.04.18/30.9.2018/25.8.19	
	B2GCC-11	10.8.2017/Retender Called	
	B2GCC-12	31.5.2018/31.12.18/Retender Called	
	B2GCC-13	13.8.2018/22.8.2019	
	B2GCC-14	24.3.2020	
	ChCC	B2ChCC-1	Contract not signed
		B2ChCC-2	29.5.2019
B2ChCC-3		29.5.2019	
B2ChCC-4		28.5.2019	
B2ChCC-5		Contract not signed	
B2ChCC-6		Contract not signed	
B2ChCC-7		Contract not signed	
B2ChCC-8		9.2.2020	
B2ChCC-9		20.9.2018/30.3.19/24.6.19	
B2ChCC-10		28.8.2018/25.6.19	
B2ChCC-11		31.12.2019/14.8.2019	
B2ChCC-12		23.7.2018/23.9.2019	
B2ChCC-13		16.7.2018/12.4.19	
B2ChCC-14		8.2.2019/8.8.19	
B2ChCC-15		22.10.2018/20.4.19/19.7.19	
B2ChCC-16		31.3.2020	
B2ChCC-17		2.9.2018/20.3.2019/20.6.19	

In **Batch-1**, the above table-10, shows that, *at GCC three sub-projects and at ChCC one sub-project (red marked) performance security period periods are already over.*

In **Batch-2**, the above table-10, also shows that *at NCC two sub-projects (red marked); at CuCC one sub-project; at RpCC four sub-projects (red marked); and at GCC four sub-projects (red marked) performance security period periods are already over.*

Further detail in annex 3(a) for NCC, annex 3(b) for CuCC, annex 3(c) for RpCC, annex 3(d) for GCC and annex 3(e) for ChCC.

Overall observation

- Test qualified material use are not confirmed
- FIFO method not followed in stocked cement use
- None maintain curing register
- None maintains site order book properly
- Women labor engaged during large volume casting work
- Insufficient safety measure maintained in construction sites; and
- Environment clearance certificates of work sites are not available at site offices.
- Many child Labour engaged at construction site.

Challenges of the program

- Work cancellation and re-tendering
- Mobilization of contractor's and resume stopped works, and
- Ensure work quality in every step.

5. Challenges of the program




















1. Absence of program (ICGIAP and skill development) implementation plan
2. Absence of IFM software
3. Building permission issues between CDA/ RAJUK and Chattogram/ Narayanganj/ Gazipur City Corporations
4. Proper sanitation situation and demand analysis document
5. Approval of CC organogram and staff job description,
6. City Council election during project period.
7. Mobilization of contractor's and resume stopped works, and
8. Cancellation and re-tendering of works, where contractors are not turned-up.
























Governance Improvement Monitoring Result as of March '19
























Narayanganj City Corporation
























Legend























Task done  Task partially done  Task not done  Task to be done by min./PCO 



















Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Area-1: Improvement of Openness and Information Dissemination			
Activity-1.1 e-governance initiated (T1)			
1.1.1 Assigned/re-assigned officer/staff in charge for e-governance, in FY 2014-15	End of year 1	1	0/1 
1.1.2 Arranged IT based Training course for concern CC staff, in FY 2014-15	End of year 1	1	0/2 
1.1.3 Organized exchange one batch visit to other CC's introduced e-governance (as part of IT training), in FY 2015-16	By year 2	1	0/1 
1.1.4 <i>Arranged component wise training courses (IFM software related), in FY 2015-16</i>	By year 2	9	
1.1.5 Developed web-based MIS software with dynamic website, in FY 2016-17	By year 3	1	0/1 
1.1.6 Established SMS link with any kind of e-services, in FY 2016-17	By year 3	As nec.	0/3 
1.1.7 Prepared one long-term (5 years) plan for e-governance, in FY 2017-18	By year 4	1	0/1 
1.1.8 Established dynamic web portal for birth/death registration etc., in FY 2016-17	By year 3	1	0/1 
1.1.9 Given e-governance initiative responsibilities to MCC, in FY 2014-15	End of year 1	1	0/1 
1.1.10 Built awareness of CC officers and staffs on e-governance through one orientation course, from FY 2014-15	End of year 1	1	0/1 
Activity-1.2: Mass Communication Cell (MCC) established (T2)			
1.2.1 Established/re-established MCC, in FY 2014-15	Mid of year 1	1	0/2 
1.2.2 Prepared annual plans & budget for information dissemination activities by MCC, from FY 2014-15	By year 1	5	0/2 
1.2.3 Submitted MCC annual plans & budget to CSCC for review, from FY 2014-15	By year 1	5	0/2 
1.2.4 Submitted MCC annual plans & budget to CC for approval, from FY 2014-15	By year 1	5	0/2 
1.2.5 Approved selected messages and materials for mass campaign by Mayor twice a year, from FY 2014-15	By year 1	10	0/7 
1.2.6 Registered citizens for message dissemination through SMS, from FY 2014-15	By year 1	10000	0/10000 
1.2.7 <i>Disseminated messages to citizens at least twice a year through different medias including SMS, from FY 2014-15</i>	By year 1	10	0/14 
1.2.8 <i>Held quarterly MCC meetings, from FY 2014-15</i>	Each year	19	1/14 
1.2.9 Established and maintained SMS information dissemination record keeping system each year, from FY 2014-15	By year 1	5	0/4 






















Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5
1.2.10	Conducted annual impact survey on disseminated SMS information by MCC, from FY 2014-15	By year 1	5	0/1 
1.2.11	Prepared annual report for City Corporation by MCC, from FY 2014-15	By year 1	4	0/2 
Activity-1.3 City information Service Center (CISC) established				
1.3.1	Established CISC, in FY 2014-15	Within year 1	1	0/1 
1.3.2	Assigned officer/staff in charge for CISC, in FY 2014-15	Within year 1	1	0/1 
1.3.3	Provided necessary logistics to CISC, in FY 2014-15	Within year 1	3	0/3 
1.3.4	Organized training course for CC relevant officials on e-governance, in FY 2014-15 & FY 2015-16	1st & 2nd year	1	0/2 
1.3.5	Operated CISC in accordance with annual operation plan, from FY 2016-17	End of year 3	3	0/2 
1.3.6	Provided necessary information to citizen about CC & govt. service from CISC, from FY 2016-17	End of year 3	As req.	2/4 
1.3.7	Prepared annual progress report, from FY 2016-17	From year 3	3	0/2 
Activity-1.4 Meet with Mass public of City Corporation				
1.4.1	Selected issues for two mass public meetings in a year by MCC, from FY 2014-15	2 times every year	10	0/7 
1.4.2	Examined selected issues for two mass public meetings in each year by Communication Standing Committee, from FY 2014-15	2 times every year	10	0/7 
1.4.3	Approved selected two mass public meeting issues by CSCC & City Council in each year by Communication Standing Committee, from FY 2014-15	2 times every year	10	0/5 
1.4.4	Declared mass public meeting dates by MCC, from FY 2014-15	2 times every year	10	0/7 
1.4.5	Informed selected mass public meeting issues to the citizens at least a month before the meeting date by MCC, from FY2014-15	2 times every year	10	0/2 
1.4.6	Held at least two Mass Public Meeting in each year, from FY 2014-15	2 times every year	10	1/7 
1.4.7	Prepared report for each mass public meeting (at least two per year) by MCC, from FY 2014-15	By year 1	10	1/7 
1.4.8	Prepared next year plans and specific budget for mass public meeting by MCC, from, FY 2014-15	End of year 1	5	0/1 
1.4.9	Displayed each mass public meeting reports (at least two per year) through e-governance system by MCC, from FY 2014-15	2 times every year	10	1/5 
Area-2: Administrative Reform				
Activity-2.1 City Development Coordination Committee (CDCC) established (T3)				
2.1.1	Established/re-established CDCC in accordance with specific ToR, from FY 2014-15	Mid of year 1	1	0/1 
2.1.2	Assigned/re-assigned officer in charge for CDCC, in FY 2014-15	Mid of year 1	1	0/2 
2.1.3	Organized annual general workshop of CDCC by City Corporation, from FY 2014-15	Each year	5	0/1 
2.1.4	Held CDCC quarterly meeting, from FY 2014-15	Each year	19	0/14 
2.1.5	Distributed meeting minutes to the members, from FY 2014-15	Each year	19	0/14 

Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5
Activity 2.2 Administrative Reform Committee (ARC) established				
2.2.1	Established/re-established ARC, in FY 2014-15	Mid of year 1	1	0/1 
2.2.2	Organized one workshop for ARC members on composition and function of ARC, from FY 2014-15	Mid of year 1	1	0/1 
2.2.3	Conducted ARC quarterly meeting, from FY 2014-15	Each year	19	1/12 
2.2.4	Drafted 5 years ARSP for each issue, in FY 2015-16	From year 2	1	0/1 
2.2.5	Reviewed draft ARSP of each issue in CSCC meeting, in FY 2015-16	From year 2	1	0/1 
2.2.6	Approved ARSP of each issue in City Council meeting, in FY 2015-16	From year 2	1	0/1 
2.2.7	Promoted implementation of ARSP of each department, from FY 2015-16	From year 2	10	6/10 
2.2.8	Monitored ARSP implementation progress quarterly by ARC, from FY 2015-16	From year 2	15	0/2 
2.2.9	Produced final annual progress report by ARC, from FY 2015-16	From year 2	4	0/0 
2.2.10	Formulated training program by CDU with request from ARC in accordance with ARSP, from FY 2015-16	From year 2	1	0/1 
Activity 2.3 Vision and mission set in each Dept.				
2.3.1	Assigned/ re-assigned officer in charge from each dept. in FY 2014-15	End of year 1	10	0/10 
2.3.2	Organized one workshop with assigned officer in charge from each dept. on preparing vision and mission, in FY 2014-15	By year 1	1	0/1 
2.3.3	Presented draft vision and mission by departments to relevant standing committee meeting for examination, in FY 2014-15	End of year 1	10	0/10 
2.3.4	Approved vision and mission of City Corporation and departments in City Council meeting, in FY 2015-16	End of year 1	1 10	0/1 0/10 
2.3.5	Reflected vision and mission of City Corporation and departments in Citizen Charter and displayed CC website, in FY 2015-16	End of year 2	1 10 11	0/1 0/1 
2.3.6	Reviewed vision and mission of City Corporation and departments, from FY 2017-18	End of year 4	1 10	0/1 0/10 
Activity 2.4 CDU established, and formulate training program (T4)				
2.4.1	Established/re-established CDU, in FY 2014-15	Mid of year 1	1	0/1 
2.4.2	Formulated program for technical training and kaizen activities with budget plans, in FY 2014-15	End of year 1	1	0/1 
2.4.3	Selected training service provider by CDU and arranged training courses from CC fund, from FY 2014-15	End of year 1	As req.	0/2 
2.4.4	Organized technical training courses according to schedule by CDU from FY 2015-16	Each year	As Scdl	0/1 
2.4.5	Monitored quarterly implementation of kaizen activities and technical trainings quarterly by CDU, from FY 2015-16	Each quarter	15	1/8 0/0 
2.4.6	Prepared quarterly and annual progress reports on capacity development activities, from FY 2015-16	Each quarter and year	15 4	0/3 0/1 
2.4.7	Arranged one workshop for CDU members on CDU operation, in FY 2014-15	Mid of year 1	1	0/1 

























Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5
Activity 2.5 Job descriptions revised				
2.5.1	Prepared revise job description for all staff, in FY 2014-15	End of year 1	94	0/94 
2.5.2	Approved revise staff job descriptions in City Council meeting, in FY 2015-16	End of year 2	94	0/94 
2.5.3	<i>Circulated revised job descriptions to all staff, in FY 2015-16</i>	End of year 2	All staff	
2.5.4	<i>Reviewed staff Job descriptions by CDU, in FY 2017-18</i>	End of year 4	All positions	
Activity 2.6 Initiate kaizen activities				
2.6.1	Selected one focal person from each department by CDU for kaizen activity implementation, in FY 2014-15	Mid of year 1	10	0/10 
2.6.2	Formed work improvement team (WIT) in each department for planning and implementing kaizen activity in own department, in FY 2014-15	Mid of year 1	10	
2.6.3	Developed annual kaizen activity implementation action plan by each department's WIT, from FY 2014-15	Mid of year 1	40	0/10 
2.6.4	Trained one nominated staff from each department on kaizen activity, in FY 2014-15	Mid of year 1	10	
2.6.5	Introduced kaizen activity in each department, from FY 2015-16	End of year 2	40	
2.6.6	Made annual allocation in CC's budget for implementing kaizen activities, from FY 2016-17	End of year 2	3	0/2 
2.6.7	Compiled annual progress report of kaizen activities by CDU, from FY 2016-17	From year 3	3	0/2 
2.6.8	Submitted final report to Mayor, and best practice prize given to one department, from FY 2016-17	From year 3	3	0/2 
2.6.9	Conducted quarterly monitoring of kaizen activities by CDU based on progress report and field visit from 2016-17	From year 3	10	0/3 
2.6.10	Published final annual progress report of kaizen activity on CC's website, from FY 2016-17	From year 3	3	0/2 
Activity 2.7 Comprehensive Planning Unit (CPU)				
2.7.1	Established/ re-established CPU, in FY 2014-15	End of year 1	1	0/2 
2.7.2	Established/ re-established task force for infrastructure development component, in FY 2014-15	End of year 1	1	0/2 
2.7.3	Established/ re-established task force for governance improvement component, in FY 2014-15	End of year 1	1	0/2 
2.7.4	Drafted short and long-term infrastructure development plans in accordance with IDPCC guideline, from FY 2015-16	End of year 2	4 1	0/3 0/2 
2.7.5	Prepared annual rolling plan for infrastructure development in accordance with IDPCC guideline, from FY 2015-16	End of year 2	4	0/2 
2.7.6	Conducted monthly CPU meeting, from FY 2015-16	End of year 2	39	3/34 
2.7.7	Conducted CPU quarterly meeting with urban planning & development standing committee, from FY 2015-16	End of year 2	13	3/7 
2.7.8	Presented infrastructure development activity progress report in City Council monthly meetings by CPU, from FY 2015-16	End of year 2	36	
2.7.9	Prepared annual progress report of infrastructure development activity by CPU, from FY 2014-15	Each year	5	0/1 

Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5
Activity 2.8 Activate Standing Committee				
2.8.1	Assigned/ re-assigned officer for each established Standing Committee, in FY 2014-15	Mid of year 1	18	0/18 
2.8.2	Approved ToR of each standing committee by City Council, in FY 2014-15	Mid of year 1	18	0/18 
2.8.3	Proposed project recommended Standing Committee's (4) ToR to ministry for concurrence, in 2015-16	By year 2	4	0/4 
2.8.4	Held monthly meeting of each standing committee, from FY 2015-16	From year 2	730	37/301 
2.8.5	Prepared annual progress report by each standing committee, from FY 2015-16	From year 2	72	0/36 
Activity 2.9 Annual administrative report prepared and published				
2.9.1	Prepared draft annual administrative report by Secretary in consultation with CEO/Mayor, from FY 2014-15	End of each year	5	0/4 
2.9.2	Approved annual administrative report in city council meeting, from FY 2014-15	End of each year	5	0/4 
2.9.3	Published approve annual administrative report to ministry concern departments by secretary, from FY 2014-15	End of each year	5	0/4 
Area-3: Tax Reform				
Activity 3.1 Improve capability/efficiency of tax assessment				
3.1.1	Deployed senior tax assessor, in FY 2015-16	Within 1st batch	1	0/1 
3.1.2	Deployed tax assessors and collectors (one/1000 holdings), in FY 2015-16	Within 1st batch	52	0/41 
3.1.3	Introduced and practiced PCO supplied tax assessment manual/guideline, from FY 2015-16	Within 1st batch	1	0/1 
3.1.4	Organized a training course for deployed staff of tax section on tax assessment/collection, in FY 2015-16	Within 1st batch	1	0/1 
3.1.5	<i>Conducted re-assessment at 5 years interval, when and where ever applicable, from FY 2015-16</i>	Within 1st batch	1	1s 
3.1.6	<i>Introduced software for tax assessment database, from FY 2015-16</i>	Within 1st batch	1	0 
3.1.7	Created link system between "holding tax ID number" and "construction registration", from FY 2016-17	End of year 3	As avl.	0/1 
3.1.8	Prepared quarterly progress report, from FY 2015-16	Each quarter	15	1/15 
Activity 3.2 Interim tax assessment carried out throughout the year and collection increased				
3.2.1	Identified and included missing holdings in tax assessment register, from FY 2014-15	From year 1	As avl.	19/838 
3.2.2	Prepared quarterly progress report and presented in City Council meetings, from FY 2014-15	From year 1	19	1/15 
3.2.3	Reviewed progress of interim assessment linking with Finance & Establishment Standing Committee and place the report to City Council monthly meetings, from FY 2014-15	From year 1	As avl.	1/18 
3.2.4	Prepared tax collection quarterly progress reports and copies submitted to PCO, from FY 2014-15	From year 1	19	1/12 
3.2.5	Prepared plan to increase holding tax collection up to 85% by FY 2017-18, from FY 2014-15	By year 1	1	0/1 
3.2.6	Increased tax collection efficiency up to 85% within project period, in FY 2017-18	By year 4	85%	11% 























Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Activity 3.3 Re-identification of source of tax			
3.3.1 Examined re-identification of new tax sources once a year by F&E standing committee, from FY 2014-15	Each year	5	0/4 
3.3.2 Prepared proposal for new tax sources by F&E standing committee and submitted to City Corporation, from FY 2014-15	Each year	5	
3.3.3 Held F&E standing committee quarterly meetings, from FY 2014-15	Each year	19	1/19 
Area-4: Financial Reform			
Activity 4.1 Introduce “financially independent accounting system” in water supply and waste management sector (T5)			
4.1.1 Created independent bank account for water supply and waste management, in FY 2015-16	By year 2	2	0/1 
4.1.2 Introduced computerize accounting system for water supply and waste management, from FY 2015-16	By year 2	2	0/1 
4.1.3 <i>Maintained independent loss and profit account of water supply and waste management, from FY 2015-16</i>	By year 2	2	
4.1.4 <i>Made proper adjustment of water tariff and conservancy rates to recover O&M cost, from FY 2016-17</i>	By year 3	As app.	
Activity 4.2 Diversify earnings from Business Operated by CCs (T6)			
4.2.1 Examined diversification of business operated by CCs (including PPP) at Finance and Establishment standing committee once a year, from FY 2014-15	Each year	5	0/8 
4.2.2 Prepared business proposals for new income source by F&E Standing Committee, from FY 2014-15	Each year	As avl.	0/8 
4.2.3 Submitted new business proposals in City Council quarterly meetings by F&E Standing Committee for action according to Act 2009, from FY 2014-15	Each year	5	0/8 
Activity 4.3 Establish integrated computer systems			
4.3.1 <i>Installed integrated management software (IFMs) and linked to accounting, tax database, reserve fund for rehabilitation and budget, in FY 2015-16</i>	By year 2	1	
4.3.2 <i>Provided staff training on operation of IFM software, in FY 2017-18</i>	By year 4	1	
Activity 4.4 Diversify earnings from Business Operated by CCs			
4.4.1 Prepared financial statement within the flowing month of financial year closing, from FY 2014-15	Each year	5	0/4 
4.4.2 Disclosed financial statement at CC notice board, from FY 2014-15	Each year	5	0/3 
4.4.3 Conducted internal financial audit within three months of closing each financial year, from FY 2014-15	Each year	5	0/3 
4.4.4 Presented internal financial audit reports to City Council meetings and copies to PCO, from FY 2014-15	Each year	5	1/2 
Activity 4.5 Non-tax own revenue source increased at least by inflation rate in each year			
4.5.1 Updated annual plan for non-tax revenue (fees, lease, rent, etc.) collection, from FY 2014-15	Each year	5	0/4 
4.5.2 Monitored implementation progress of non-tax revenue plan in every month, by CEO/Secretary, from FY 2014-15	Each month	57	3/57 

Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5
4.5.3	Reviewed fees, lease, rent, etc. collection progress in every month by CEO/Secretary, from FY 2014-15	Each month	57	3/57 
4.5.4	Reviewed collection progress of non-tax revenue in City Council monthly meetings, from FY 2014-15	Continuous	57	3/57 
Activity 4.6 All due debts to GoB and other entities fully repaid according the schedule				
4.6.1	Reviewed documents of due debts to GoB and others once a year by City Council, from FY 2014-15	By year 2	5	0/5 
4.6.2	Kept necessary allocation in CC budget for full repayment of due debts, from FY 2014-15	Each year	5	0/5 
4.6.3	Prepared quarterly repayment statements on all due debt and send copies to PCO	Each quarter	19	1/19 
Activity 4.7 Outstanding bills older than 3 months, including: I. electricity and II. telephone paid in time				
4.7.1	Ensured regular receipt of monthly electricity and telephone bills, from FY 2014-15	By year 1	57 57	3/57 
4.7.2	Settled dispute over arrear electricity and telephone bills (no arrear) from FY 2014-15	By year 1	As req.	
4.7.3	Kept necessary allocation in CC annual budget for electricity and telephone bill payment, from FY 2014-15	By year 1	As req	0/5 
4.7.4	Paid monthly electricity and telephone bill regularly, from FY 2014-15	By year 1	57 57	3/57 3/57 
4.7.5	Reviewed electricity and telephone bill payment progress status by CEO/Secretary and in City Council monthly meetings, from FY 2014-15	Each meeting	57 57	3/57 3/57 
Activity 4.8 Budget proposal is compared with the budget and actual outlays in the previous year, displayed at the CC office				
4.8.1	Prepared draft budgets compared with the budget and actual outlays in the previous year, from FY 2014-15	Each year	5	0/5 
4.8.2	Obtained comments/suggestions on draft budget (disclosed and displayed) from citizens and CSCCs, from FY 2014-15	Each year	5	0/5 
4.8.3	Finalized and approved annual budget in City Council meetings, from FY 2014-15	Each year	5	0/5 
Area-5: Citizen's Awareness and Participation				
Activity 5.1 Civil Society Coordination Committee (CSCC) (T7)				
5.1.1	Established/re-established CSCC in accordance with ToR, in FY 2014-15	By year 1	1	0/2 
5.1.2	Assisted, supervised and monitored implementation progress of CCIDP in accordance with the IDPC guideline by CSCC, from FY 2015-16	By year 1	19	0/123 
5.1.3	Facilitated sector-wise need identification and prioritization by working groups, in FY 2015-16	By year 2	When req.	0/0 
5.1.4	Obtained approval of CAP from City Council, in FY 2015-16	By year 2	1	0/1 
5.1.5	Held CSCC quarterly meetings, from FY 2014-15	From year 1	19	1/14 
5.1.6	Identified role of citizens in solving the problem/issue including women citizen's specific role in CSCC, from FY 2014-15	From year 1	5	0/0 
5.1.7	Took appropriate & effective decisions for increasing revenue income, from FY 2014-15	From year 1	5	0/4 
5.1.8	Discussed problems & suggestions in CSCC that are identified in WLCC committees and find ways and means to mitigate those, from FY 2014-15	From year 1	9	0/5 

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
5.1.9 <i>Prepared proposals for urban policy reform advocacy by CSCC, from FY 2014-15</i>	From year 1	5	
5.1.10 Provided necessary recommendations on City Corporation's proposed budget for next year by CSCC, from FY 2014-15	Each year	5	0/4
5.1.11 <i>Minute CSCC's quarterly meeting decisions and follow-up action/status of implementation, from FY 2014-15</i>	Each quarter	19	1/14
5.1.12 Introduced CSCC Phase-2 TOR, from FY 2016-17	From year 3	1	0/1
Activity 5.2 Establishment of Ward Level Coordination Committee (WLCC) (T8)			
5.2.1 Established/re-established WLCC, in FY 2014-15	From year 1	27	0/27
5.2.2 <i>Arranged WLCC meeting at least twice a year, from FY 2014-15</i>	From year 1	297	27/351
5.2.3 <i>Reviewed progress (quality and problems) of civil works by WLCC of respective ward, from FY 2014-15</i>	From year 1	As appl.	1/5
5.2.4 <i>Presented progress of civil works in CSCC meeting by respective WLCC, from FY 2014-15</i>	From year 1	19	0/4
5.2.5 <i>Conducted awareness campaign by WLCCs for payment of tax and user charges in respective ward, from FY 2014-15</i>	From year 1	As req.	?/?
5.2.6 <i>Involved implementation and management of WASH, SW, street light from FY 2014-15</i>	From year 1	27	1/27
5.2.7 <i>Arranged open discussion at ward levels, once a quarter, on overall activities inviting at least 150 citizens and sent people demand to CC, from FY 2014-15</i>	From year 1	486	0/27
Activity 5.3 Integration of Community and Formation of Community Group (CG)			
5.3.1 Organized a workshop for community groups on concept and implementation of CG activities by PCO, in FY 2014-15	End of year 1	1	0/1
5.3.2 <i>Selected 3-4 target wards for waste collection pilot activity, in FY 2014-15</i>	End of year 1	3-5	0/1
5.3.3 <i>Formed 5-6 Community Groups in pilot wards for implementing waste collection pilot activities by CC, from FY 2014-15</i>	End of year 1	5-6	0/1
5.3.4 <i>Organized training course for Community Group members on management & implementation of waste collection pilot activities by PCO, from FY 2014-15</i>	End of year 1	As appl.	0/0
5.3.5 <i>Reviewed activities of waste collection and other social issues for further improvement by CC, from FY 2015-16</i>	End of year 2	As appl.	0/0
5.3.6 Organized training courses for Community Groups on 3R, from FY 2016-17	End of year 3	5-6	0/1
5.3.7 <i>Reviewed 3R activities by Community Groups, from FY 2017-18</i>	End of year 4	As appl.	0/0
5.3.8 <i>Formed community base organization (CBO) in the core area of pilot wards by CC, in FY 2014-15</i>	By year 1	5-6	0/1
Activity 5.4 Gender action plan(GAP) prepared			
5.4.1 <i>Established gender committee at CC by women development standing committee, in FY 2014-15</i>	Mid of year 1	1	0/0
5.4.2 <i>Hold monthly meeting of gender committee, from FY 2014-15</i>	Mid of year 1	51	0/0
5.4.3 Prepared gender action plan by women development standing committee, in FY 2014-15	Mid of year 1	1	0/1

Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5	
5.4.4	Assigned officer to perform secretarial work to Women Development Standing Committee, in FY 2014-15	Mid of year 1	1	0/1	
5.4.5	Endorsed GAP by CSCC, in FY 204-15	Mid of year 1	1	0/1	
5.4.6	Approved GAP in City Council meeting, in FY 2014-15	Mid of year 1	1	0/1	
5.4.7	Allocated fund in CC budget for GAP implementation, from FY 2014-15	End of FY	5	0/1	
5.4.8	Prepared quarterly and annual progress reports by Women Development Standing Committee, from FY 2014-15	From year 1	19 5	0/3 0/1	
Activity 5.5 Poverty reduction action plan(PRAP) prepared and implemented with inclusion of slum					
5.5.1	Established/re-established steering committee by CC to guide implementation of PRAP, in FY 2014-15	Mid of year 1	1	0/1	
5.5.2	Established Task Team by CC to guide micro credit program, in FY 2014-15	Mid of year 1	1	0/1	
5.5.3	Established Task Team by CC to guide education & health program, in FY 2014-15	Mid of year 1	1	0/1	
5.5.4	Established Task Team by CC to guide small infrastructure development program, in FY 2014-15	Mid of year 1	1	0/1	
5.5.5	Assigned official by CC for facilitating Standing Committee activities, in FY 2014-15	Mid of year 1	1	0/1	
5.5.6	Organized one workshop inviting CC officials and agencies involved in the poverty reduction activities on PRAP guideline, in FY 2014-15	Mid of year 1	1	0/1	
5.5.7	Prepared PRAP (plan) by poverty reduction standing committee with budget provision, in FY 2014-15	Mid of year 1	1	0/1	
5.5.8	Revised and endorsed PRAP (plan) by CSCC, in FY 2014-15	End of year 1	1	0/1	
5.5.9	Selected and approved slums by City Council, in FY 2014-15	By year 1	10	0/10	
5.5.10	Formed primary female user groups in approved slums, in FY 2014-15	By year 1	150	0/150	
5.5.11	Established mother and child care services in approved slums, from FY 2014-15	By year 1	10	0/10	
5.5.12	Established pre-primary school in approved slums, from FY 2014-15	By year 1	10	0/10	
5.5.13	Started saving, credit and IGAs activities with primary female user groups, from FY 2014-15	By year 1	150	150/300	
5.5.14	Provided IGA (tailoring) training to selected female user group members, in FY 2014-15	By year 1	25	0/55	
5.5.15	Provided small infrastructure development services (Shared latrine, Foot path, Drain, Deep hand tube well & Street light) in approved slums, from FY 2014-15	By year 1	??		
5.5.16	Approved PRAP (Plan) in City Council meeting, in FY 2014-15	End of year 1	1	0/1	
5.5.17	Prepared annual progress report on poverty reduction action program, from FY 2014-15	Each year	3	0/1	
Activity 5.6 Revision of citizen charter					
5.6.1	Assigned working group/officer in charge for prepare/revise citizen charters of each department, in FY 2014-15	Mid of year 1	10	0/10	
5.6.2	Approved revised CC's citizen charter by CSCC, in FY 2014-15	Mid of year 1	1	0/1	

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5	
5.6.3 Revised citizen charter once a year, from FY 2014-15	End of year 2	3	0/2	
5.6.4 Displayed approved citizen charter both in notice board and CC website, from FY 2015-16	End of year 2	3	0/2	
Activity 5.7 Citizen report cards prepared, approved and implemented by CSCC				
5.7.1 Assigned 3 members task team/working group to organize citizen report card survey, in FY 2014-15	Mid of year 1	1	0/1	
5.7.2 Prepared citizen report card by Task Team/WG, in FY 2014-15	Mid of year 1	1	0/2	
5.7.3 Conducted minimum 500 questionnaire survey each year by Task Team/WG, from FY 2014-15	Mid of each year	5	0/2	
5.7.4 Discussed draft CRC survey report/result and obtained recommendations from CSCC for further development and finalization, from FY 2014-15	End of year 1	5	0/1	
5.7.5 Compiled and disclosed CRC survey result at least twice within phase-2, from FY 2014-15	End of year 2	5	0/1	
Activity 5.8 Grievance -redress cell (GRC) established with revised terms of reference and functional				
5.8.1 <i>Assigned official to set the Grievance Redress Cell (GRC), in FY 2014-15</i>	Mid of year 1	1		
5.8.2 <i>Established Grievance Redress Cell at City Corporation office. in FY 2014-15</i>	Mid of year 1	1		
5.8.3 <i>Held one or more GRC meeting every month together with APs from FY 2015-16</i>	By year 2	As nec.		
5.8.4 <i>Held GRC meeting inviting potential complaints, if necessary, from FY 2015-16</i>	By year 2	As nec.		
5.8.5 <i>Kept record of all Grievances, in a register book, from FY 2014-15</i>	By year 2	As nec.		
5.8.6 <i>Raised grievance redress agenda in City Council meeting for appropriate action</i>	By year 2	As nec.		
Area-6: Urban Planning and Environment Improvement				
Activity 6.1 Initiate/update master plan				
6.1.1 Prepared master plan, 1995-2015 including storm water drainage & flood control plan, traffic & transportation, urban development, and structure plan, in FY 2015-16	By year 2	1	0/1	
6.1.2 <i>Prepared detailed area plan, in FY 2015-16</i>	By year 2	0	0/1	
6.1.3 Prepared action plan for infrastructure and public facilities, in FY 2015-16	By year 2	1	0/0	
6.1.4 Assigned officer in charge for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan, in FY 2015-16	By year 2	1	0/1	
6.1.5 Established committee for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan, in FY 2015-16	By year 2	1	1/1	
Activity 6.2 Development control implemented (T9)				
6.2.1 Assigned at least one qualified officer in charge for building permission, in FY 2014-15	Mid of year 1	1	0/1	
6.2.2 Defined signatory for building permission application procedure, in FY 2014-15	Mid of year 1	1	0/1	
6.2.3 Identified illegal buildings, from FY 2017-18	By year 4	As appl.	0/18	

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
6.2.4 Taken any action against illegal buildings (issued notice to owners), from FY 2017-18	By year 4	As appl.	0/18 
Activity 6.3 Practical use of City Corporation Infrastructure Development Plan (CCIDP)			
6.3.1 Shared revise IDP in CDCC by 2nd quarter each year for coordination and collaboration, from FY 2015-16	Mid of each year	5	0/2 
6.3.2 Approved revise IDP by City Council, from FY 2015-16	Mid of each year	5	0/3 
6.3.3 Published IDP in CC website or print copy for citizen access, from FY 2014-15	Mid of year 1	5	0/3 
6.3.4 Approached to financial supporters to promote IDP, from FY 2014-15	Each year	As avl.	0/6 
Activity 6.4 Establish O&M action plan			
6.4.1 Obtained PCO approval of CC annual O&M action plan, from FY 2015-16	By year 2	4	0/1 
6.4.2 Implemented PCO approve annual O&M action plan by CC, from FY 2015-16	By year 2	4	0/0 
Activity 6.5 Environmental Conservation Act and Environment Framework (T10)			
6.5.1 Assigned officer(s) in charge for environmental conservation, in FY 2014-15	Mid of year 1	1	0/1 
6.5.2 Complied environmental conservation act and rules in infrastructure development interventions, from FY 2015-16	End of year 2	15	0/15 
6.5.3 Identified environmentally vulnerable areas and activities/ buildings which are against environmental conservation act, from FY2016-17	End of year 3	As nec.	0/6 3/45 
6.5.4 Taken action to stop the illegal activities (i.e. sand lifting & brick field shifting) which are not relay with environmental conservation act, from FY 2017-18	End of year 4	As req.	3/49 
Activity 6.6 Sanitary Situation			
6.6.1 Assigned officer in charge for sanitation activity, in FY 2014-15	Mid of year 1	1	0/1 
6.6.2 Carried out situation analysis on overall sanitation condition of CC, in FY 2014-15	End of year 1	As nec.	0/1 
6.6.3 Carried out demand analysis and area selection once a year for public and household toilets, from FY 2015-16	End of year 2	As nec.	0/1 
6.6.4 Built public toilets, from FY 2015-16	End of year 2	As demand	0/0 
6.6.5 Maintained and operate existing public toilets, from FY 2015-16	End of year 2	As nec.	0/13 
6.6.6 Facilitated household toilet installation (PRAP), from FY 2015-16	End of year 2	As fea.	0/115 
6.6.7 Increased number of public toilets, household latrines and waste water drainage connection by CC's effort, from FY 2015-16	End of year 2	As nec.	2479 
Activity 6.7 Solid Waste Management (T11)			
6.7.1 Assigned officers in charge for solid waste management, in FY 2014-15	Mid of year 1	1	0/1 
6.7.2 Established solid waste management committee, in FY 2015-16	End of year 2	1	0/1 
6.7.3 Prepared solid waste management plan, in FY 2015-16	End of year 2	1	0/1 
6.7.4 Trained staff on solid waste management in Japan, in FY 2015-16	End of year 2	1	

Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5	
6.7.5	Signed agreement between CC and WLCC (at least one) concerning operation and management of solid waste deposits, in FY 2015-16	End of year 2	1	0/1	
6.7.6	Established primary waste collection system in collaboration with CBO/private sectors/NGO, phase-1, from FY 2015-16	End of year 2	As avl.	0/14 0/0 0/1	
6.7.7	Located dustbins, solid waste deposits and transfer station in collaboration with community, from FY 2015-16	End of year 2	Secondary station	0/115	
6.7.8	Coordinated cleaning of solid waste from road and drainage by City Corporation, from FY 2015-16	End of year 2	(# & km) Road Drain	412 607 198 229	
6.7.9	Collected solid waste from wider area and dispose it into a specific dumping site, phase-2, from FY 2017-18	By year 3	27 1	0/25 2	
6.7.10	Initiated 3R piloting in selected ward, from FY 2017-18	By year 4	1	0/0	
Area-7: Coordination System for Law Enforcement					
Activity 7.1 Awareness campaign for Rule of Law					
7.1.1	Assigned Law Officer to initiate law enforcement, in FY 2014-15	Mid of year 1	1	0/1	
7.1.2	Prepared annual plans and budget for awareness campaign, from FY 2014-15	End of year 1	5	0/4	
7.1.3	Approved annual plans and budget for awareness campaign in City Council meeting, from FY 2014-15	End of year 1	5	0/4	
7.1.4	Implemented planned awareness campaign activity, from FY 2015-16	By year 2	4	1/4	
7.1.5	Submitted awareness campaign reports to Mayor & CEO, from FY 2015-16	By year 2	4	1/4	
Activity 7.2 Law Enforcement Unit (LEU) established (T12)					
7.2.1	Established/re-established 3-4 members Law Enforcement Unit (LEU), in FY 2014-15	Mid of year 1	1	0/1	
7.2.2	Distributed LEU establishment circular (among the members) signed by Mayor, in FY 2014-15	Mid of year 1	1	0/1	
7.2.3	Conducted one workshop on LEU guideline & activity, in FY 2014-15	Mid of year 1	1	0/1	
7.2.4	Prepared annual plans and budget for law enforcement, from FY 2014-15	Mid of year 1	5	0/2	
7.2.5	Organized training on law enforcement once a year, from FY 2014-15	End of year 1	5	0/2	
7.2.6	Implemented law enforcement activity, from FY 2015-16	End of year 2	As req.	?/?	
7.2.7	Prepared annual progress report on law enforcement, from FY 2015-16	End of year 2	5	0/2	
7.2.8	Established trial court	As nec.	As nec.		
Activity 7.3 Capacity development for Standing Committee for Law and Discipline implemented (T13)					
7.3.1	Organized at least one annual training course on law enforcement, from FY 2016-17	Mid of year 3	3	0/2	
7.3.2	Examined annual awareness campaign plan on law by Standing Committee for Law and Discipline, from FY 2015-16	By year 2	4	0/2	
7.3.3	Examined law enforcement activity plan (prepared by LEU) by Standing Committee for Law and Discipline LEU	End of year 1	5	0/2	

GI Summary of result of Q3, Y5

Activity	Total tasks (#)	Tasks of the Q3, Y5 (#)	Tasks performed in Q3, Y5 (#)
1.1 e-governance initiated (T1)	10	0	0
1.2: Mass Communication Cell (MCC) established (T2)	11	3	1
1.3 City information Service Center (CISC) established	7	2	2
1.4 Meet with Mass public of City Corporation	9	3	3
2.1 City Development Coordination Committee (CDCC) established	5	3	0
2.2 Administrative Reform Committee (ARC) established	10	3	1
2.3 Vision and mission set in each Dept.	6	0	0
2.4 CDU established, and formulate training program	7	3	1
2.5 Job descriptions revised	4	0	0
2.6 Initiate kaizen activities	10	2	0
2.7 Comprehensive Planning Unit (CPU)	9	3	3
2.8 Activate Standing Committee	5	1	1
2.9 Annual administrative report prepared and published	3	0	0
3.1 Improve capability/efficiency of tax assessment	8	1	1
3.2 Interim tax assessment carried out throughout the year and collection increased	6	5	5
3.3 Re-identification of source of tax	3	1	1
4.1 Introduce "financially independent accounting system" in water supply and waste management sector	4	0	0
4.2 Diversify earnings from Business Operated by CCs	3	3	0
4.3 Establish integrated computer systems	2	0	0
4.4 Diversify earnings from Business Operated by CCs	4	1	1
4.5 Non-tax own revenue source increased at least by inflation rate in each year	4	3	3
4.6 All due debts to GoB and other entities fully repaid according the schedule	3	1	1
4.7 Outstanding bills older than 3 months, including I. electricity and II. telephone paid in time	5	3	3
4.8 Budget proposal is compared with the budget and actual outlays in the previous year, displayed at the CC office	3	0	0
5.1 Civil Society Coordination Committee (CSCC)	12	7	2
5.2 Establishment of Ward Level Coordination Committee (WLCC)	7	6	3
5.3 Integration of Community and Formation of Community Group (CG)	8	6	0
5.4 Gender action plan(GAP) prepared	8	3	1
5.5 Poverty reduction action plan(PRAP) prepared and implemented with inclusion of slum	17	3	3
5.6 Revision of citizen charter	4	3	0
5.7 Citizen report cards prepared, approved and implemented by CSCC	5	3	0
5.8 Grievance -redress cell(GRC) established with revised terms of reference and functional	6	0	0
6.1 Initiate/update master plan	5	2	1
6.2 Development control implemented	4	2	0
6.3 Practical use of City Corporation Infrastructure Development Plan (CCIDP)	4	0	0
6.4 Establish O&M action plan	2	2	0
6.5 Environmental Conservation Act and Environment	4	2	2




















Activity	Total tasks (#)	Tasks of the Q3, Y5 (#)	Tasks performed in Q3, Y5 (#)
Framework			
6.6 Sanitary Situation	7	5	0
6.7 Solid Waste Management	10	2	0
7.1 Awareness campaign for Rule of Law	5	2	2
7.2 Law Enforcement Unit (LEU) established	8	1	1
7.3 Capacity development for Standing Committee for Law and Discipline implemented	3	1	1
Total	260	91	43

Governance Improvement Monitoring Result as of March '19

Cumilla City Corporation
























Legend






















Task done  Task partially done  Task not done  Task to be done by min./PCO 




















Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Area-1: Improvement of Openness and Information Dissemination			
Activity-1.1 e-governance initiated (T1)			
1.1.1 Assigned/re-assigned officer/staff in charge for e-governance, in FY 2014-15	End of year 1	1	0/1 
1.1.2 Arranged IT based training course for concern CC staff, in FY 2014-15	End of year 1	1	0/2 
1.1.3 Organized one batch exchange visit to other CC's introduced e-governance (as part of IT training), in FY 2015-16	By year 2	1	0/1 
1.1.4 <i>Arranged component wise training courses (IFM software related), in FY 2015-16</i>	By year 2	9	
1.1.5 Developed web-based MIS software with dynamic website, in FY 2016-17	By year 3	1	0/1 
1.1.6 Established SMS link with any kind of e-services, in FY 2016-17	By year 3	As nec.	0/3 
1.1.7 Prepared one long-term (5 years) plan for e-governance, in FY 2017-18	By year 4	1	0/1 
1.1.8 Established dynamic web portal for birth/death registration etc., in FY 2016-17	By year 3	1	0/1 
1.1.9 Given e-governance initiative responsibilities to MCC, in FY 2014-15	End of year 1	1	0/1 
1.1.10 Built awareness of CC officers and staffs on e-governance through one orientation course, from FY 2014-15	End of year 1	1	0/1 
Activity-1.2: Mass Communication Cell (MCC) established (T2)			
1.2.1 Established/re-established MCC, in FY 2014-15	Mid of year 1	1	0/2 
1.2.2 Prepared annual plans & budget for information dissemination activities by MCC, from FY 2014-15	By year 1	5	0/2 
1.2.3 Submitted MCC annual plans & budget to CSCC for review, from FY 2014-15	By year 1	5	0/2 
1.2.4 Submitted MCC annual plans & budget to CC for approval, from FY 2014-15	By year 1	5	0/2 
1.2.5 Approved selected messages and materials for mass campaign by Mayor twice a year, from FY 2014-15	By year 1	9	0/2 
1.2.6 Registered citizens for message dissemination through SMS, from FY 2014-15	By year 1	10000	0/10000 
1.2.7 <i>Disseminated messages to citizens at least twice a year through different medias including SMS, from FY 2014-15</i>	By year 1	9	0/14 
1.2.8 <i>Held quarterly MCC meetings, from FY 2014-15</i>	Each year	19	1/13 
1.2.9 Established and maintained SMS information dissemination record keeping system each year, from FY 2014-15	By year 1	5	0/5 






















Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
1.2.10 Conducted annual impact survey on disseminated SMS information by MCC, from FY 2014-15	By year 1	5	0/1
1.2.11 Prepared annual report for City Corporation by MCC, from FY 2014-15	By year 1	5	0/2
Activity-1.3 City information Service Center (CISC) established			
1.3.1 Established CISC, in FY 2014-15	Within year 1	1	0/1
1.3.2 Assigned officer/staff in charge for CISC, in FY 2014-15	Within year 1	1	0/1
1.3.3 Provided necessary logistics to CISC, in FY 2014-15	Within year 1	3	0/3
1.3.4 Organized training course for CC relevant officials on e-governance, in FY 2014-15 & FY 2015-16	1st & 2 nd year	1	0/1
1.3.5 Operated CISC in accordance with annual operation plan, from FY 2016-17	End of year 3	2	0/2
1.3.6 Provided necessary information to citizen about CC & govt. service from CISC, from FY 2016-17	End of year 3	As req.	2/4
1.3.7 Prepared annual progress report, from FY 2016-17	From year 3	1	0/2
Activity-1.4 Meet with Mass public of City Corporation			
1.4.1 Selected issues for two mass public meetings in a year by MCC, from FY 2014-15	2 times every year	10	0/4
1.4.2 Examined selected issues for two mass public meetings in each year by Communication Standing Committee, from FY 2014-15	2 times every year	10	0/5
1.4.3 Approved selected two mass public meeting issues by CSCC & City Council in each year by Communication Standing Committee, from FY 2014-15	2 times every year	10	2/4
1.4.4 Declared mass public meeting dates by MCC, from FY 2014-15	2 times every year	10	1/3
1.4.5 Informed selected mass public meeting issues to the citizens at least a month before the meeting date by MCC, from FY 2014-15	2 times every year	10	1/1
1.4.6 Held at least two Mass Public Meeting in each year, from FY 2014-15	2 times every year	10	1/3
1.4.7 Prepared report for each mass public meeting (at least two per year) by MCC, from FY 2014-15	By year 1	10	1/3
1.4.8 Prepared next year plans and specific budget for mass public meeting by MCC, from, FY 2014-15	End of year 1	5	0/0
1.4.9 Displayed each mass public meeting reports (at least two per year) through e-governance system by MCC, from FY 2014-15	2 times every year	10	1/3
Area-2: Administrative Reform			
Activity-2.1 City Development Coordination Committee (CDCC) established (T3)			
2.1.1 Established/re-established CDCC in accordance with specific ToR, from FY 2014-15	Mid of year 1	1	0/1
2.1.2 Assigned/re-assigned officer in charge for CDCC, in FY 2014-15	Mid of year 1	1	0/2
2.1.3 Organized annual general workshop of CDCC by City Corporation, from FY 214-15	Each year	5	0/2
2.1.4 Held CDCC quarterly meeting, from FY 2014-15	Each year	19	1/15
2.1.5 Distributed meeting minutes to the members, from FY 2014-15	Each year	19	1/15
Activity 2.2 Administrative Reform Committee (ARC) established			























Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5	
2.2.1 Established/re-established ARC, in FY 2014-15	Mid of year 1	1	0/1	●
2.2.2 Organized one workshop for ARC members on composition and function of ARC, from FY 2014-15	Mid of year 1	1	0/1	●
2.2.3 Conducted ARC quarterly meeting, from FY 2014-15	Each year	19	1/9	●
2.2.4 Drafted 5 years ARSP for each issue, in FY 2015-16	From year 2	1	0/1	●
2.2.5 Reviewed draft ARSP of each issue in CSCC meeting, in FY 2015-16	From year 2	1	0/1	●
2.2.6 Approved ARSP of each issue in City Council meeting, in FY 2015-16	From year 2	1	0/1	●
2.2.7 Promoted implementation of ARSP of each department, from FY 2015-16	From year 2	7	7/7	●
2.2.8 Monitored ARSP implementation progress quarterly by ARC, from FY 2015-16	From year 2	14	1/1	●
2.2.9 Produced final annual progress report by ARC, from FY 2015-16	From year 2	4	0/0	●
2.2.10 Formulated training program by CDU with request from ARC in accordance with ARSP, from FY 2015-16	From year 2	1	0/1	●
Activity 2.3 Vision and mission set in each Dept.				
2.3.1 Assigned/ re-assigned officer in charge from each dept. in FY 2014-15	End of year 1	7	0/7	●
2.3.2 Organized one workshop with assigned officer in charge from each dept. on preparing vision and mission, in FY 2014-15	By year 1	1	0/1	●
2.3.3 Presented draft vision and mission by departments to relevant Standing Committee meeting for examination, in FY 2014-15	End of year 1	7	0/7	●
2.3.4 Approved vision and mission of City Corporation and departments in City Council meeting, in FY 2015-16	End of year 1	1 7	0/1 0/7	●
2.3.5 Reflected vision and mission of City Corporation and departments in Citizen Charter and displayed CC website, in FY 2015-16	End of year 2	1 7 8	0/1 0/1	●
2.3.6 Reviewed vision and mission of City Corporation and departments, from FY 2017-18	End of year 4	1 7	0/1 0/7	●
Activity 2.4 CDU established, and formulate training program (T4)				
2.4.1 Established/re-established CDU, in FY 2014-15	Mid of year 1	1	0/1	●
2.4.2 Formulated program for technical training and kaizen activities with budget plans, in FY 2014-15	End of year 1	1	0/1	●
2.4.3 Selected training service provider by CDU and arranged training courses from CC fund, from FY 2014-15	End of year 1	As req.	0/5 0/2	●
2.4.4 Organized technical training courses according to schedule by CDU from FY 2015-16	Each year	As Scdl	1/1	●
2.4.5 Monitored quarterly implementation of kaizen activities and technical trainings quarterly by CDU, from FY 2015-16	Each quarter	14	1/3 0/0	●
2.4.6 Prepared quarterly and annual progress reports on capacity development activities, from FY 2015-16	Each quarter and year	14 4	1/5 0/1	●
2.4.7 Arranged one workshop for CDU members on CDU operation, in FY 2014-15	Mid of year 1	1	0/1	●
Activity 2.5 Job descriptions revised				
2.5.1 Prepared revise job description for all staff, in FY 2014-15	End of year 1	??	??	●

























Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5	
2.5.2	Approved revise staff job descriptions in City Council meeting, in FY 2015-16	End of year 2	??	??	
2.5.3	<i>Circulated revised job descriptions to all staff, in FY 2015-16</i>	End of year 2	All staff		
2.5.4	<i>Reviewed staff Job descriptions by CDU, in FY 2017-18</i>	End of year 4	All positions		
Activity 2.6 Initiate kaizen activities					
2.6.1	Selected one focal person from each department by CDU for kaizen activity implementation, in FY 2014-15	Mid of year 1	7	0/7	
2.6.2	Formed work improvement team (WIT) in each department for planning and implementing kaizen activity in own department, in FY 2014-15	Mid of year 1	7	0/7	
2.6.3	Developed annual kaizen activity implementation action plan by each department's WIT, from FY 2014-15	Mid of year 1	28	0/7	
2.6.4	Trained one nominated staff from each department on kaizen activity, in FY 2014-15	Mid of year 1	7	0/7	
2.6.5	<i>Introduced kaizen activity in each department, from FY 2015-16</i>	End of year 2	28	6/34	
2.6.6	Made annual allocation in CC's budget for implementing kaizen activities, from FY 2016-17	End of year 2	3	0/2	
2.6.7	Compiled annual progress report of kaizen activities by CDU, from FY 2016-17	From year 3	3	0/2	
2.6.8	Submitted final report to Mayor, and best practice prize given to one department, from FY 2016-17	From year 3	3	0/2	
2.6.9	<i>Conducted quarterly monitoring of kaizen activities by CDU based on progress report and field visit from 2016-17</i>	From year 3	10	1/4	
2.6.10	Published final annual progress report of kaizen activity on CC's website, from FY 2016-17	From year 3	3	0/1	
Activity 2.7 Comprehensive Planning Unit (CPU)					
2.7.1	Established/ re-established CPU, in FY 2014-15	End of year 1	1	0/2	
2.7.2	Established task force for infrastructure development component, in FY 2014-15	End of year 1	1	0/2	
2.7.3	Established task force for governance improvement component, in FY 2014-15	End of year 1	1	0/1	
2.7.4	<i>Drafted short and long-term infrastructure development plans in accordance with IDPCC guideline, from FY 2015-16</i>	End of year 2	4 1	0/2 0/1	
2.7.5	<i>Prepared annual rolling plan for infrastructure development in accordance with IDPCC guideline, from FY 2015-16</i>	End of year 2	4	0/2	
2.7.6	<i>Conducted monthly CPU meeting, from FY 2015-16</i>	End of year 2	39	3/19	
2.7.7	<i>Conducted CPU quarterly meeting with urban planning & development Standing Committee, from FY 2015-16</i>	End of year 2	12	0/0	
2.7.8	<i>Presented infrastructure development activity progress report in City Council monthly meetings by CPU, from FY 2015-16</i>	End of year 2	36		
2.7.9	<i>Prepared annual progress report of infrastructure development activity by CPU, from FY 2014-15</i>	Each year	5	0/0	
Activity 2.8 Activate Standing Committee					
2.8.1	Assigned/ re-assigned officer for each established Standing Committee, in FY 2014-15	Mid of year 1	18	0/18	





















Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5
2.8.2	Approved ToR of each Standing Committee by City Council, in FY 2014-15	Mid of year 1	18	0/18 
2.8.3	<i>Proposed project recommended Standing Committee's (4) ToR to ministry for concurrence, in 2015-16</i>	By year 2	4	0/4 
2.8.4	<i>Held monthly meeting of each Standing Committee, from FY 2015-16</i>	From year 2	685	17/147 
2.8.5	Prepared annual progress report by each Standing Committee, from FY 2015-16	From year 2	72	0/36 
Activity 2.9 Annual administrative report prepared and published				
2.9.1	Prepared draft annual administrative report by Secretary in consultation with CEO/Mayor, from FY 2014-15	End of each year	5	0/4 
2.9.2	Approved annual administrative report in city council meeting, from FY 2014-15	End of each year	5	0/4 
2.9.3	Published approve annual administrative report to ministry concern departments by secretary, from FY 2014-15	End of each year	5	0/4 
Area-3: Tax Reform				
Activity 3.1 Improve capability/efficiency of tax assessment				
3.1.1	Deployed senior tax assessor, in FY 2015-16	Within 1st batch	1	0/1 
3.1.2	Deployed tax assessors and collectors (one/1000 holdings), in FY 2015-16	Within 1st batch	52	0/44 
3.1.3	Introduced and practiced PCO supplied tax assessment manual/guideline, from FY 2015-16	Within 1st batch	1	0/1 
3.1.4	Organized a training course for deployed staff of tax section on tax assessment/collection, in FY 2015-16	Within 1st batch	1	0/1 
3.1.5	<i>Conducted re-assessment at 5 years interval, when and where ever applicable, from FY 2015-16</i>	Within 1st batch	1	1 
3.1.6	<i>Introduced software for tax assessment database, from FY 2015-16</i>	Within 1st batch	1	0 
3.1.7	Created link system between "holding tax ID number" and "construction registration", from FY 2016-17	End of year 3	As avl.	0/1 
3.1.8	<i>Prepared quarterly progress report, from FY 2015-16</i>	Each quarter	15	1/15 
Activity 3.2 Interim tax assessment carried out throughout the year and collection increased				
3.2.1	<i>Identified and included missing holdings in tax assessment register, from FY 2014-15</i>	From year 1	As avl.	0/2170 
3.2.2	<i>Prepared quarterly progress report and presented in City Council meetings, from FY 2014-15</i>	From year 1	19	0/12 
3.2.3	<i>Reviewed progress of interim assessment linking with Finance & Establishment Standing Committee and place the report to City Council monthly meetings, from FY 2014-15</i>	From year 1	As avl.	0/10 
3.2.4	<i>Prepared tax collection quarterly progress reports and copies submitted to PCO, from FY 2014-15</i>	From year 1	19	1/12 
3.2.5	Prepared plan to increase holding tax collection up to 85% by FY 2017-18, from FY 2014-15	By year 1	1	0/1 
3.2.6	<i>Increased tax collection efficiency up to 85% within project period, of FY 2018-19</i>	By year 4	85%	56% 
Activity 3.3 Re-identification of source of tax				























Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
3.3.1 Examined re-identification of new tax sources once a year by F&E Standing Committee, from FY 2014-15	Each year	5	0/4 
3.3.2 Prepared proposal for new tax sources by F&E Standing Committee and submitted to City Corporation, from FY 2014-15	Each year	5	0/1 
3.3.3 Held F&E Standing Committee quarterly meetings, from FY 2014-15	Each year	19	1/13 
Area-4: Financial Reform			
Activity 4.1 Introduce “financially independent accounting system” in water supply and waste management sector (T5)			
4.1.1 Created independent bank account for water supply and waste management, in FY 2015-16	By year 2	2	0/2 
4.1.2 Introduced computerize accounting system for water supply and waste management, from FY 2015-16	By year 2	2	0/2 
4.1.3 <i>Maintained independent loss and profit account of water supply and waste management, from FY 2015-16</i>	By year 2	2	
4.1.4 <i>Made proper adjustment of water tariff and conservancy rates to recover O&M cost, from FY 2016-17</i>	By year 3	As app.	
Activity 4.2 Diversify earnings from Business Operated by CCs (T6)			
4.2.1 Examined diversification of business operated by CCs (including PPP) at Finance and Establishment Standing Committee once a year, from FY 2014-15	Each year	5	0/2 
4.2.2 Prepared business proposals for new income source by F&E Standing Committee, from FY 2014-15	Each year	As avl.	0/2 
4.2.3 Submitted new business proposals in City Council quarterly meetings by F&E Standing Committee for action according to Act 2009, from FY 2014-15	Each year	5	0/2 
Activity 4.3 Establish integrated computer systems			
4.3.1 <i>Installed integrated management software (IFMs) and linked to accounting, tax database, reserve fund for rehabilitation and budget, in FY 2015-16</i>	By year 2	1	
4.3.2 <i>Provided staff training on operation of IFM software, in FY 2017-18</i>	By year 4	1	
Activity 4.4 Diversify earnings from Business Operated by CCs			
4.4.1 Prepared financial statement within the flowing month of financial year closing, from FY 2014-15	Each year	5	0/4 
4.4.2 Disclosed financial statement at CC notice board, from FY 2014-15	Each year	5	0/3 
4.4.3 Conducted internal financial audit within three months of closing each financial year, from FY 2014-15	Each year	5	1/3 
4.4.4 Presented internal financial audit reports to City Council meetings and copies to PCO, from FY 2014-15	Each year	5	1/3 
Activity 4.5 Non-tax own revenue source increased at least by inflation rate in each year			
4.5.1 Updated annual plan for non-tax revenue (fees, lease, rent, etc.) collection, from FY 2014-15	Each year	5	0/5 
4.5.2 Monitored implementation progress of non-tax revenue plan in every month, by CEO/Secretary, from FY 2014-15	Each month	57	3/57 
4.5.3 Reviewed fees, lease, rent, etc. collection progress in every month by CEO/Secretary, from FY 2014-15	Each month	57	3/57 






















Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
4.5.4 Reviewed collection progress of non-tax revenue in City Council monthly meetings, from FY 2014-15	Continuous	57	3/57 
Activity 4.6 All due debts to GoB and other entities fully repaid according the schedule			
4.6.1 <i>Reviewed documents of due debts to GoB and others once a year by City Council, from FY 2014-15</i>	By year 2	N/A	
4.6.2 <i>Kept necessary allocation in CC budget for full repayment of due debts, from FY 2014-15</i>	Each year	N/A	
4.6.3 <i>Prepared quarterly repayment statements on all due debt and send copies to PCO</i>	Each quarter	N/A	
Activity 4.7 Outstanding bills older than 3 months, including: I. electricity and II. telephone paid in time			
4.7.1 Ensured regular receipt of monthly electricity and telephone bills, from FY 2014-15	By year 1	57 57	3/57 
4.7.2 Settled dispute over arrear electricity and telephone bills (no arrear) from FY 2014-15	By year 1	As req.	0/1 
4.7.3 Kept necessary allocation in CC annual budget for electricity and telephone bill payment, from FY 2014-15	By year 1	As req.	0/5 
4.7.4 Paid monthly electricity and telephone bill regularly, from FY 2014-15	By year 1	57 57	3/57 3/57 
4.7.5 Reviewed electricity and telephone bill payment progress status by CEO/Secretary and in City Council monthly meetings, from FY 2014-15	Each meeting	57 57	3/57 3/57 
Activity 4.8 Budget proposal is compared with the budget and actual outlays in the previous year, displayed at the CC office			
4.8.1 Prepared draft budgets compared with the budget and actual outlays in the previous year, from FY 2014-15	Each year	5	0/5 
4.8.2 Obtained comments/suggestions on draft budget (disclosed and displayed) from citizens and CSCCs, from FY 2014-15	Each year	5	0/5 
4.8.3 Finalized and approved annual budget in City Council meetings, from FY 2014-15	Each year	5	0/5 
Area-5: Citizen's Awareness and Participation			
Activity 5.1 Civil Society Coordination Committee (CSCC) (T7)			
5.1.1 Established/re-established CSCC in accordance with ToR, in FY 2014-15	By year 1	1	0/2 
5.1.2 Assisted, supervised and monitored implementation progress of CCIDP in accordance with the IDPCC guideline by CSCC, from FY 2015-16	By year 1	19	1/13 
5.1.3 Facilitated sector-wise need identification and prioritization by working groups, in FY 2015-16	By year 2	When req.	0/0 
5.1.4 Obtained approval of CAP from City Council, in FY 2015-16	By year 2	1	0/0 
5.1.5 Held CSCC quarterly meetings, from FY 2014-15	From year 1	19	1/13 
5.1.6 Identified role of citizens in solving the problem/issue including women citizen's specific role in CSCC, from FY 2014-15	From year 1	5	0/0 
5.1.7 Took appropriate & effective decisions for increasing revenue income, from FY 2014-15	From year 1	5	1/6 
5.1.8 Discussed problems & suggestions in CSCC that are identified in WLCC committees and find ways and means to mitigate those, from FY 2014-15	From year 1	9	1/6 
5.1.9 Prepared proposals for urban policy reform advocacy by CSCC, from FY 2014-15	From year 1	5	

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
5.1.10 Provided necessary recommendations on City Corporation's proposed budget for next year by CSCC, from FY 2014-15	Each year	5	0/4 
5.1.11 Minute CSCC's quarterly meeting decisions and follow-up action/status of implementation, from FY 2014-15	Each quarter	19	1/13 
5.1.12 Introduced CSCC Phase-2 TOR, from FY 2016-17	From year 3	1	0/1 
Activity 5.2 Establishment of Ward Level Coordination Committee (WLCC) (T8)			
5.2.1 Established/re-established WLCC, in FY 2014-15	From year 1	27	0/27 
5.2.2 Arranged WLCC meeting at least twice a year, from FY 2014-15	From year 1	243	27/378 
5.2.3 Reviewed progress (quality and problems) of civil works by WLCC of respective ward, from FY 2014-15	From year 1	As appl.	3/8 
5.2.4 Presented progress of civil works in CSCC meeting by respective WLCC, from FY 2014-15	From year 1	18	1/4 
5.2.5 Conducted awareness campaign by WLCCs for payment of tax and user charges in respective ward, from FY 2014-15	From year 1	As req.	?/? 
5.2.6 Involved implementation and management of WASH, SW, street light from FY 2014-15	From year 1	27	1/27 
5.2.7 Arranged open discussion at ward levels, once a quarter, on overall activities inviting at least 150 citizens and sent people demand to CC, from FY 2014-15	From year 1	459	0/12 
Activity 5.3 Integration of Community and Formation of Community Group (CG)			
5.3.1 Organized a workshop for community groups on concept and implementation of CG activities by PCO, in FY 2014-15	End of year 1	1	0/1 
5.3.2 Selected 3-4 target wards for waste collection pilot activity, in FY 2014-15	End of year 1	As req.	0/1 
5.3.3 Formed 5-6 Community Groups in pilot wards for implementing waste collection pilot activities by CC, from FY 2014-15	End of year 1	5-6	0/1 
5.3.4 Organized training course for Community Group members on management & implementation of waste collection pilot activities by PCO, from FY 2014-15	End of year 1	As appl.	0/0 
5.3.5 Reviewed activities of waste collection and other social issues for further improvement by CC, from FY 2015-16	End of year 2	As appl.	0/1 
5.3.6 Organized training courses for Community Groups on 3R, from FY 2016-17	End of year 3	1	0/1 
5.3.7 Reviewed 3R activities by Community Groups, from FY 2017-18	End of year 4	As req.	0/0 
5.3.8 Formed community base organization (CBO) in the core area of pilot wards by CC, in FY 2014-15	By year 1	As req.	0/1 
Activity 5.4 Gender action plan(GAP) prepared			
5.4.1 Established gender committee at CC by Women Development Standing Committee, in FY 2014-15	Mid of year 1	1	0/0 
5.4.2 Hold monthly meeting of gender committee, from FY 2014-15	Mid of year 1	51	0/0 
5.4.3 Prepared gender action plan by Women Development Standing Committee, in FY 2014-15	Mid of year 1	1	0/1 
5.4.4 Assigned officer to perform secretarial work to Women Development Standing Committee, in FY 2014-15	Mid of year 1	1	0/1 

Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5
5.4.5	Endorsed GAP by CSCC, in FY 204-15	Mid of year 1	1	0/1 
5.4.6	Approved GAP in City Council meeting, in FY 2014-15	Mid of year 1	1	0/1 
5.4.7	Allocated fund in CC budget for GAP implementation, from FY 2014-15	End of FY	5	0/4 
5.4.8	Prepared quarterly and annual progress reports by Women Development Standing Committee, from FY 2014-15	From year 1	18 5	1/4 0/1 
Activity 5.5 Poverty reduction action plan(PRAP) prepared and implemented with inclusion of slum				
5.5.1	Established/re-established steering committee by CC to guide implementation of PRAP, in FY 2014-15	Mid of year 1	1	0/1 
5.5.2	Established Task Team by CC to guide micro credit program, in FY 2014-15	Mid of year 1	1	0/1 
5.5.3	Established Task Team by CC to guide education & health program, in FY 2014-15	Mid of year 1	1	0/1 
5.5.4	Established Task Team by CC to guide small infrastructure development program, in FY 2014-15	Mid of year 1	1	0/1 
5.5.5	Assigned official by CC for facilitating Standing Committee activities, in FY 2014-15	Mid of year 1	1	0/1 
5.5.6	Organized one workshop inviting CC officials and agencies involved in the poverty reduction activities on PRAP guideline, in FY 2014-15	Mid of year 1	1	0/1 
5.5.7	Prepared PRAP (plan) by Poverty Reduction Standing Committee with budget provision, in FY 2014-15	Mid of year 1	1	0/1 
5.5.8	Revised and endorsed PRAP (plan) by CSCC, in FY 2014-15	End of year 1	1	0/1 
5.5.9	Selected and approved slums by City Council, in FY 2014-15	By year 1	10	0/10 
5.5.10	Formed primary female user groups in approved slums, in FY 2014-15	By year 1	150	0/150 
5.5.11	Established mother and child care services in approved slums, from FY 2014-15	By year 1	10	0/10 
5.5.12	Established pre-primary school in approved slums, from FY 2014-15	By year 1	10	0/10 
5.5.13	Started saving, credit and IGAs activities with primary female user groups, from FY 2014-15	By year 1	150	150/300 
5.5.14	Provided IGA (tailoring) training to selected female user group members, in FY 2014-15	By year 1	25	0/55 
5.5.15	Provided small infrastructure development services (Shared latrine, Foot path, Drain, Deep hand tube well & Street light) in approved slums, from FY 2014-15	By year 1	??	
5.5.16	Approved PRAP (Plan) in City Council meeting, in FY 2014-15	End of year 1	1	0/1 
5.5.17	Prepared annual progress report on poverty reduction action program, from FY 2014-15	Each year	5	0/1 
Activity 5.6 Revision of citizen charter				
5.6.1	Assigned working group/officer in charge for prepare/revise citizen charters of each department, in FY 2014-15	Mid of year 1	7	0/7 
5.6.2	Approved revised CC's citizen charter by CSCC, in FY 2014-15	Mid of year 1	1	0/2 
5.6.3	Revised citizen charter once a year, from FY 2014-15	End of year 2	3	0/3 

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
5.6.4 Displayed approved citizen charter both in notice board and CC website, from FY 2015-16	End of year 2	3	0/2 
Activity 5.7 Citizen report cards prepared, approved and implemented by CSCC			
5.7.1 Assigned 3 members task team/working group to organize citizen report card survey, in FY 2014-15	Mid of year 1	1	0/1 
5.7.2 Prepared citizen report card by Task Team/WG, in FY 2014-15	Mid of year 1	1	0/2 
5.7.3 Conducted minimum 500 questionnaire survey each year by Task Team/WG, from FY 2014-15	Mid of each year	5	0/2 
5.7.4 Discussed draft CRC survey report/result and obtained recommendations from CSCC for further development and finalization, from FY 2014-15	End of year 1	5	0/1 
5.7.5 Compiled and disclosed CRC survey result at least twice within phase-2, from FY 2014-15	End of year 2	5	0/1 
Activity 5.8 Grievance -redress cell(GRC) established with revised terms of reference and functional			
5.8.1 <i>5.8.1 Assigned official to set the Grievance Redress Cell (GRC), in FY 2014-15</i>	Mid of year 1	1	
5.8.2 <i>5.8.2 Established Grievance Redress Cell at City Corporation office. in FY 2014-15</i>	Mid of year 1	1	
5.8.3 <i>5.8.3 Held one or more GRC meeting every month together with APs from FY 2015-16</i>	By year 2	As nec.	
5.8.4 <i>5.8.4 Held GRC meeting inviting potential complaints, if necessary, from FY 2015-16</i>	By year 2	As nec.	
5.8.5 <i>5.8.5 Kept record of all Grievances, in a register book, from FY 2014-15</i>	By year 2	As nec.	
5.8.6 <i>5.8.6 Raised grievance redress agenda in City Council meeting for appropriate action</i>	By year 2	As nec.	
Area-6: Urban Planning and Environment Improvement			
Activity 6.1 Initiate/update master plan			
6.1.1 Prepared master plan, 2014-34 including storm water drainage & flood control plan, traffic & transportation, urban development, and structure plan, in FY 2015-16	By year 2	1	0/1 
6.1.2 <i>Prepared detailed area plan, in FY 2015-16</i>	By year 2	0	0/1 
6.1.3 Prepared action plan for infrastructure and public facilities, in FY 2015-16	By year 2	1	0/0 
6.1.4 Assigned officer in charge for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan, in FY 2015-16	By year 2	1	0/1 
6.1.5 Established committee for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan, in FY 2015-16	By year 2	1	0/1 
Activity 6.2 Development control implemented (T9)			
6.2.1 Assigned at least one qualified officer in charge for building permission, in FY 2014-15	Mid of year 1	1	0/1 
6.2.2 Defined signatory for building permission application procedure, in FY 2014-15	Mid of year 1	1	0/1 
6.2.3 Identified illegal buildings, from FY 2017-18	By year 4	As appl.	10/275 

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
6.2.4 Taken any action against illegal buildings (issued notice to owners), from FY 2017-18	By year 4	As appl.	10/83 
Activity 6.3 Practical use of City Corporation Infrastructure Development Plan (CCIDP)			
6.3.1 Shared revise IDP in CDCC by 2nd quarter each year for coordination and collaboration, from FY 2015-16	Mid of each year	5	0/3 
6.3.2 Approved revise IDP by City Council, from FY 2015-16	Mid of each year	5	0/2 
6.3.3 Published IDP in CC website or print copy for citizen access, from FY 2014-15	Mid of year 1	5	0/1 
6.3.4 Approached to financial supporters to promote IDP, from FY 2014-15	Each year	As avl.	0/5 
Activity 6.4 Establish O&M action plan			
6.4.1 Obtained PCO approval of CC annual O&M action plan, from FY 2015-16	By year 2	4	0/1 
6.4.2 Implemented PCO approve annual O&M action plan by CC, from FY 2015-16	By year 2	4	0/0 
Activity 6.5 Environmental Conservation Act and Environment Framework (T10)			
6.5.1 Assigned officer(s) in charge for environmental conservation, in FY 2014-15	Mid of year 1	1	0/1 
6.5.2 Complied environmental conservation act and rules in infrastructure development interventions, from FY 2015-16	End of year 2	As defined	0/18 
6.5.3 Identified environmentally vulnerable areas and activities/ buildings which are against environmental conservation act, from FY 2016-17	End of year 3	As nec.	1/7 0/1 
6.5.4 Taken action to stop the illegal activities (i.e. sand lifting & brick field shifting) which are not relay with environmental conservation act, from FY 2017-18	End of year 4	As req.	0/2 
Activity 6.6 Sanitary Situation			
6.6.1 Assigned officer in charge for sanitation activity, in FY 2014-15	Mid of year 1	1	0/1 
6.6.2 Carried out situation analysis on overall sanitation condition of CC, in FY 2014-15	End of year 1	As nec.	0/0 
6.6.3 Carried out demand analysis and area selection once a year for public and household toilets, from FY 2015-16	End of year 2	As nec.	0/1 
6.6.4 Built public toilets, from FY 2015-16	End of year 2	As demand	0/1 
6.6.5 Maintained and operate existing public toilets, from FY 2015-16	End of year 2	As nec.	0/7 
6.6.6 Facilitated household toilet installation (PRAP), from FY 2015-16	End of year 2	As fea.	91 
6.6.7 Increased number of public toilets, household latrines and waste water drainage connection by CC's effort, from FY 2015-16	End of year 2	As nec.	0/0 
Activity 6.7 Solid Waste Management (T11)			
6.7.1 Assigned officers in charge for solid waste management, in FY 2014-15	Mid of year 1	1	0/1 
6.7.2 Established solid waste management committee, in FY 2015-16	End of year 2	1	0/0 
6.7.3 Prepared solid waste management plan, in FY 2015-16	End of year 2	1	0/1 
6.7.4 Trained staff on solid waste management in Japan, in FY 2015-16	End of year 2	1	

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
6.7.5 Signed agreement between CC and WLCC (at least one) concerning operation and management of solid waste deposits, in FY 2015-16	End of year 2	1	0/0 
6.7.6 Established primary waste collection system in collaboration with CBO/private sectors/NGO, phase-1, from FY 2015-16	End of year 2	As avl.	0/1 
6.7.7 Located dustbins, solid waste deposits and transfer station in collaboration with community, from FY 2015-16	End of year 2	Dustbin Transfer St.	0/1556 
6.7.8 Coordinated cleaning of solid waste from road and drainage by City Corporation, from FY 2015-16	End of year 2	As avl.	?/? 
6.7.9 Collected solid waste from wider area and dispose it into a specific dumping site, phase-2, from FY 2017-18	By year 3	27	0/27 
6.7.10 Initiated 3R piloting in selected ward, from FY 2017-18	By year 4	1	0/0 
Area-7: Coordination System for Law Enforcement			
Activity 7.1 Awareness campaign for Rule of Law			
7.1.1 Assigned Law Officer to initiate law enforcement, in FY 2014-15	Mid of year 1	1	0/1 
7.1.2 Prepared annual plans and budget for awareness campaign, from FY 2014-15	End of year 1	5	0/4 
7.1.3 Approved annual plans and budget for awareness campaign in City Council meeting, from FY 2014-15	End of year 1	5	1/4 
7.1.4 Implemented planned awareness campaign activity, from FY 2015-16	By year 2	4	1/4 
7.1.5 Submitted awareness campaign reports to Mayor & CEO, from FY 2015-16	By year 2	4	1/4 
Activity 7.2 Law Enforcement Unit (LEU) established (T12)			
7.2.1 Established/re-established 3-4 members Law Enforcement Unit (LEU), in FY 2014-15	Mid of year 1	1	0/1 
7.2.2 Distributed LEU establishment circular (among the members) signed by Mayor, in FY 2014-15	Mid of year 1	1	0/1 
7.2.3 Conducted one workshop on LEU guideline & activity, in FY 2014-15	Mid of year 1	1	0/1 
7.2.4 Prepared annual plans and budget for law enforcement, from FY 2014-15	Mid of year 1	4	0/2 
7.2.5 Organized training on law enforcement once a year, from FY 2014-15	End of year 1	4	1/2 
7.2.6 Implemented law enforcement activity, from FY 2015-16	End of year 2	As req.	1/3 
7.2.7 Prepared annual progress report on law enforcement, from FY 2015-16	End of year 2	2	0/2 
7.2.8 Established trial court	As nec.	As nec.	
Activity 7.3 Capacity development for Standing Committee for Law and Discipline implemented (T13)			
7.3.1 Organized at least one annual training course on law enforcement, from FY 2016-17	Mid of year 3	3	1/2 
7.3.2 Examined annual awareness campaign plan on law by Standing Committee for Law and Discipline, from FY 2015-16	By year 2	4	1/2 
7.3.3 Examined law enforcement activity plan (prepared by LEU) by Standing Committee for Law and Discipline LEU	End of year 1	5	0/2

GI Summary of result of Q3, Y5





Activity	Total tasks (#)	Tasks of the Q3, Y5 (#)	Tasks performed in Q3, Y5 (#)
1.1 e-governance initiated (T1)	10	0	0
1.2: Mass Communication Cell (MCC) established (T2)	11	2	1
1.3 City information Service Center (CISC) established	7	2	2
1.4 Meet with Mass public of City Corporation	9	7	6
2.1 City Development Coordination Committee (CDCC) established	5	2	2
2.2 Administrative Reform Committee (ARC) established	10	3	3
2.3 Vision and mission set in each Dept.	6	0	0
2.4 CDU established, and formulate training program	7	3	3
2.5 Job descriptions revised	4	0	0
2.6 Initiate kaizen activities	10	2	2
2.7 Comprehensive Planning Unit (CPU)	9	6	1
2.8 Activate Standing Committee	5	1	1
2.9 Annual administrative report prepared and published	3	0	0
3.1 Improve capability/efficiency of tax assessment	8	1	1
3.2 Interim tax assessment carried out throughout the year and collection increased	6	5	2
3.3 Re-identification of source of tax	3	1	1
4.1 Introduce “financially independent accounting system” in water supply and waste management sector	4	0	0
4.2 Diversify earnings from Business Operated by CCs	3	0	0
4.3 Establish integrated computer systems	2	0	0
4.4 Diversify earnings from Business Operated by CCs	4	2	2
4.5 Non-tax own revenue source increased at least by inflation rate in each year	4	3	3
4.6 All due debts to GoB and other entities fully repaid according the schedule	3	0	0
4.7 Outstanding bills older than 3 months, including I. electricity and II. telephone paid in time	5	3	3
4.8 Budget proposal is compared with the budget and actual outlays in the previous year, displayed at the CC office	3	0	0
5.1 Civil Society Coordination Committee (CSCC)	12	8	5
5.2 Establishment of Ward Level Coordination Committee (WLCC)	7	6	4
5.3 Integration of Community and Formation of Community Group (CG)	8	6	0
5.4 Gender action plan(GAP) prepared	8	3	1
5.5 Poverty reduction action plan(PRAP) prepared and implemented with inclusion of slum	17	3	3
5.6 Revision of citizen charter	4	1	0
5.7 Citizen report cards prepared, approved and implemented by CSCC	5	3	0
5.8 Grievance -redress cell(GRC) established with revised terms of reference and functional	6	0	0
6.1 Initiate/update master plan	5	1	0
6.2 Development control implemented	4	2	2
6.3 Practical use of City Corporation Infrastructure Development Plan (CCIDP)	4	0	0




















Activity	Total tasks (#)	Tasks of the Q3, Y5 (#)	Tasks performed in Q3, Y5 (#)
6.4 Establish O&M action plan	2	2	0
6.5 Environmental Conservation Act and Environment Framework	4	2	1
6.6 Sanitary Situation	7	4	0
6.7 Solid Waste Management	10	3	0
7.1 Awareness campaign for Rule of Law	5	3	3
7.2 Law Enforcement Unit (LEU) established	8	2	1
7.3 Capacity development for Standing Committee for Law and Discipline implemented	3	2	2
Total	260	94	55
























Governance Improvement Monitoring Result as of March '19

Rangpur City Corporation
























Legend























Task done  Task partially done  Task not done  Task to be done by min./ PCO 





















Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Area-1: Improvement of Openness and Information Dissemination			
Activity-1.1 e-governance initiated (T1)			
1.1.1 Assigned officer/staff in charge for e-governance, in FY 2014-15	End of year 1	1	1/1 
1.1.2 Arranged IT based Training course for concern CC staff, in FY 2014-15	End of year 1	1	N.A/1 
1.1.3 Organized exchange one batch visit to other CC's introduced e-governance (as part of IT training), in FY 2015-16	By year 2	1	N.A /1 
1.1.4 Arranged component wise training courses (IFM software related), in FY 2015-16	By year 2	9	0/0 
1.1.5 Developed web-based MIS software with dynamic website, in FY 2016-17	By year 3	1	N.A /1 
1.1.6 Established SMS link with any kind of e-services, in FY 2016-17	By year 3	As nec.	0/3 
1.1.7 Prepared one long-term (5 years) plan for e-governance, in FY 2017-18	By year 4	1	N.A /1 
1.1.8 Established dynamic web portal for birth/death registration etc., in FY 2016-17	By year 3	1	N.A /1 
1.1.9 Given e-governance initiative responsibilities to MCC, in FY 2014-15	End of year 1	1	N.A /1 
1.1.10 Built awareness of CC officers and staffs on e-governance through one orientation course, from FY 2014-15	End of year 1	1	N.A /1 
Activity-1.2: Mass Communication Cell (MCC) established (T2)			
1.2.1 Established/re-established MCC, in FY 2014-15	Mid of year 1	1	N.A /1 
1.2.2 Prepared annual plans & budget for information dissemination activities by MCC, from FY 2014-15	By year 1	5	N.A /2 
1.2.3 Submitted MCC annual plans & budget to CSCC for review, from FY 2014-15	By year 1	5	N.A /2 
1.2.4 Submitted MCC annual plans & budget to CC for approval, from FY 2014-15	By year 1	5	N.A/2 
1.2.5 Approved selected messages and materials for mass campaign by Mayor twice a year, from FY 2014-15	By year 1	10	N.A/6 
1.2.6 Registered citizens for message dissemination through SMS, from FY 2014-15	By year 1	10000	600/21000 
1.2.7 Disseminated messages to citizens at least twice a year through different medias including SMS, from FY 2014-15	By year 1	10	N.A/8 
1.2.8 Held quarterly MCC meetings, from FY 2014-15	Each year	19	1/13 
1.2.9 Established and maintained SMS information dissemination record keeping system each year, from FY 2014-15	By year 1	5	N.A/4 






















Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
1.2.10 Conducted annual impact survey on disseminated SMS information by MCC, from FY 2014-15	By year 1	5	0/1 
1.2.11 Prepared annual report for City Corporation by MCC, from FY 2014-15	By year 1	4	N.A/2 
Activity-1.3 City information Service Center (CISC) established			
1.3.1 Established CISC, in FY 2014-15	Within year 1	1	N.A/1 
1.3.2 Assigned officer/staff in charge for CISC, in FY 2014-15	Within year 1	1	N.A/1 
1.3.3 Provided necessary logistics to CISC, in FY 2014-15	Within year 1	3	N.A/3 
1.3.4 Organized training course for CC relevant officials on e-governance, in FY 2014-15 & FY 2015-16	1 st & 2 nd year	1	N.A/1 
1.3.5 Operated CISC in accordance with annual operation plan, from FY 2016-17	End of year 3	3	N.A/2 
1.3.6 Provided necessary information to citizen about CC & govt. service from CISC, from FY 2016-17	End of year 3	As req.	2/2 
1.3.7 Prepared annual progress report, from FY 2016-17	From year 3	3	N.A/1 
Activity-1.4 Meet with Mass public of City Corporation			
1.4.1 Selected issues for two mass public meetings in a year by MCC, from FY 2014-15	2 times every year	10	1/7 
1.4.2 Examined selected issues for two mass public meetings in each year by Communication Standing Committee, from FY 2014-15	2 times every year	10	1/4 
1.4.3 Approved selected two mass public meeting issues by CSCC & City Council in each year by Communication Standing Committee, from FY 2014-15	2 times every year	10	1/5 
1.4.4 Declared mass public meeting dates by MCC, from FY 2014-15	2 times every year	10	1/9 
1.4.5 Informed selected mass public meeting issues to the citizens at least a month before the meeting date by MCC, from FY 2014-15	2 times every year	10	1/5 
1.4.6 Held at least two Mass Public Meeting in each year, from FY 2014-15	2 times every year	10	1/6 
1.4.7 Prepared report for each mass public meeting (at least two per year) by MCC, from FY 2014-15	By year 1	10	1/6 
1.4.8 Prepared next year plans and specific budget for mass public meeting by MCC, from, FY 2014-15	End of year 1	5	N.A/1 
1.4.9 Displayed each mass public meeting reports (at least two per year) through e-governance system by MCC, from FY 2014-15	2 times every year	10	2/4 
Area-2: Administrative Reform			
Activity-2.1 City Development Coordination Committee (CDCC) established (T3)			
2.1.1 Established/ re-established CDCC in accordance with specific ToR, from FY 2014-15	Mid of year 1	1	N.A/1 
2.1.2 Assigned/ re-assigned officer in charge for CDCC, in FY 2014-15	Mid of year 1	1	N.A/1 
2.1.3 Organized annual general workshop of CDCC by City Corporation, from FY 2017-18	Each year	5	1/2 
2.1.4 Held CDCC quarterly meeting, from FY 2014-15	Each year	19	1/12 
2.1.5 Distributed meeting minutes to the members, from FY 2014-15	Each year	19	1/12 

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5	
Activity 2.2 Administrative Reform Committee (ARC) established				
2.2.1 Established/ re-established ARC, in FY 2014-15	Mid of year 1	1	N.A/1	●
2.2.2 Organized one workshop for ARC members on composition and function of ARC, from FY 2014-15	Mid of year 1	1	N.A/1	●
2.2.3 Conducted ARC quarterly meeting, from FY 2014-15	Each year	19	1/7	●
2.2.4 Drafted 5 years ARSP for each issue, in FY 2015-16	From year 2	1	N.A/1	●
2.2.5 Reviewed draft ARSP of each issue in CSCC meeting, in FY 2015-16	From year 2	1	N.A/1	●
2.2.6 Approved ARSP of each issue in City Council meeting, in FY 2015-16	From year 2	1	N.A/1	●
2.2.7 Promoted implementation of ARSP of each department, from FY 2015-16	From year 2	10	1/1	●
2.2.8 Monitored ARSP implementation progress quarterly by ARC, from FY 2015-16	From year 2	14	1/1	●
2.2.9 Produced final annual progress report by ARC, from FY 2015-16	From year 2	4	0/0	●
2.2.10 Formulated training program by CDU with request from ARC in accordance with ARSP, from FY 2015-16	From year 2	1	N.A/1	●
Activity 2.3 Vision and mission set in each Dept.				
2.3.1 Assigned officers in charge from each dept. in FY 2014-15	End of year 1	9	N.A/9	●
2.3.2 Organized one workshop with assigned officer in charge from each dept. on preparing vision and mission, in FY 2014-15	By year 1	1	N.A/1	●
2.3.3 Presented draft vision and mission by departments to relevant standing committee meeting for examination, in FY 2014-15	End of year 1	9	N.A/9	●
2.3.4 Approved vision and mission of City Corporation and departments in City Council meeting, in FY 2015-16	End of year 1	1 9	N.A/1 N.A/9	●
2.3.5 Reflected vision and mission of City Corporation and departments in Citizen Charter and displayed CC website, in FY 2015-16	End of year 2	1 1	N.A/1 N.A/1	●
2.3.6 Reviewed vision and mission of City Corporation and departments, from FY 2017-18	End of year 4	1 9	N.A/1 N.A/9	●
Activity 2.4 CDU established, and formulate training program (T4)				
2.4.1 Established/ re-established CDU, in FY 2014-15	Mid of year 1	1	N.A/1	●
2.4.2 Formulated program for technical training and kaizen activities with budget plans, in FY 2014-15	End of year 1	1	N.A/1	●
2.4.3 Selected training service provider by CDU and arranged training courses from CC fund, from FY 2014-15	End of year 1	As req.	N.A/4	●
2.4.4 Organized technical training courses according to schedule by CDU from FY 2015-16	Each year	As sdl.	2/12	●
2.4.5 Monitored quarterly implementation of kaizen activities and technical trainings quarterly by CDU, from FY 2015-16	Each quarter	15 15	1/8 0/0	●
2.4.6 Prepared quarterly and annual progress reports on capacity development activities, from FY 2015-16	Each quarter and year	15 3	1/2 0/1	●
2.4.7 Arranged one workshop for CDU members on CDU operation, in FY 2014-15	Mid of year 1	1	N.A/1	●
























Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Activity 2.5 Job descriptions revised			
2.5.1 Prepared revise job description for all staff, in FY 2014-15	End of year 1	All staff	N.A/275 
2.5.2 Approved revise staff job descriptions in City Council meeting, in FY 2015-16	End of year 2	All staff	N.A/275 
2.5.3 <i>Circulated revised job descriptions to all staff, in FY 2015-16</i>	End of year 2	All staff	
2.5.4 <i>Reviewed staff Job descriptions by CDU, in FY 2017-18</i>	End of year 4	All positions	N.A / N.A 
Activity 2.6 Initiate kaizen activities			
2.6.1 Selected one focal person from each department by CDU for kaizen activity implementation, in FY 2014-15	Mid of year 1	9	N.A/9 
2.6.2 Formed work improvement team (WIT) in each department for planning and implementing kaizen activity in own department, in FY 2014-15	Mid of year 1	9	N.A/9. 
2.6.3 Developed annual kaizen activity implementation action plan by each department's WIT, from FY 2014-15	Mid of year 1	45	N.A/45 
2.6.4 Trained one nominated staff from each department on kaizen activity, in FY 2014-15	Mid of year 1	9	N.A/9 
2.6.5 Introduced kaizen activity in each department, from FY 2015-16	End of year 2	45	9/ 45 
2.6.6 Made annual allocation in CC's budget for implementing kaizen activities, from FY 2016-17	End of year 2	3	N.A/2 
2.6.7 Compiled annual progress report of kaizen activities by CDU, from FY 2016-17	From year 3	3	N.A/2 
2.6.8 Submitted final report to Mayor, and best practice prize given to one department, from FY 2016-17	From year 3	3	N.A/1 
2.6.9 <i>Conducted quarterly monitoring of kaizen activities by CDU based on progress report and field visit, from FY 2016-17</i>	From year 3	11	1/3 
2.6.10 Published final annual progress report of kaizen activity on CC's website, from FY 2016-17	From year 3	3	N.A/2 
Activity 2.7 Comprehensive Planning Unit (CPU)			
2.7.1 Established/ re-established CPU, in FY 2014-15	End of year 1	1	N.A/1 
2.7.2 Established/ re-established task force for infrastructure development component, in FY 2014-15	End of year 1	1	N.A/1 
2.7.3 Established/ re-established task force for governance improvement component, in FY 2014-15	End of year 1	1	N.A/1 
2.7.4 <i>Drafted short and long-term infrastructure development plans in accordance with IDPCC guideline, from FY 2015-16</i>	End of year 2	4 & 1	0/2 0/1 
2.7.5 <i>Prepared annual rolling plan for infrastructure development in accordance with IDPCC guideline, from FY 2015-16</i>	End of year 2	4	0/2 
2.7.6 <i>Conducted monthly CPU meeting, from FY 2015-16</i>	End of year 2	39	1/18 
2.7.7 <i>Conducted CPU monthly meeting with urban planning & development standing committee, from FY 2015-16</i>	End of year 2	39	0/3 
2.7.8 <i>Presented infrastructure development activity progress report in City Council monthly meetings by CPU, from FY 2015-16</i>	End of year 2	39	Data not available 
2.7.9 Prepared annual progress report of infrastructure development activity by CPU, from FY 2014-15	Each year	4	0/1 























Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Activity 2.8 Activate Standing Committee			
2.8.1 Assigned/ re-assigned officer for each established Standing Committee, in FY 2014-15	Mid of year 1	18	N.A/18 
2.8.2 Approved ToR of each standing committee by City Council, in FY 2014-15	Mid of year 1	18	N.A/18 
2.8.3 Proposed project recommended Standing Committee's (4) ToR to ministry for concurrence, in FY 2015-16	By year 2	4	0/4 
2.8.4 Held monthly meeting of each standing committee, from FY 2015-16	From year 2	785	5/70 
2.8.5 Prepared annual progress report by each standing committee, from FY 2015-16	From year 2	72	N.A/18 
Activity 2.9 Annual administrative report prepared and published			
2.9.1 Prepared draft annual administrative report by Secretary in consultation with CEO/Mayor, from FY 2014-15	End of each year	5	N.A/4 
2.9.2 Approved annual administrative report in city council meeting, from FY 2014-15	End of each year	5	N.A/4 
2.9.3 Published approve annual administrative report to ministry concern departments by secretary, from FY 2014-15	End of each year	5	N.A/4 
Area-3: Tax Reform			
Activity 3.1 Improve capability/efficiency of tax assessment			
3.1.1 Deployed senior tax assessor, in FY 2015-16	Within 1st batch	1	N.A/1 
3.1.2 Deployed tax assessors and collectors (one/1000 holdings), in FY 2015-16	Within 1st batch	As. req.	41,701/33 
3.1.3 Introduced and practiced PCO supplied tax assessment manual/guideline, from FY 2015-16	Within 1st batch	1	N.A/1 
3.1.4 Organized a training course for deployed staff of tax section on tax assessment/collection, in FY 2015-16	Within 1st batch	1	N.A/1 
3.1.5 Conducted re-assessment at 5 years interval, when and where ever applicable, from FY 2015-16	Within 1st batch	1	N.A/1 
3.1.6 Introduced software for tax assessment database, from FY 2015-16	Within 1st batch	1	0/0 
3.1.7 Created link system between "holding tax ID number" and "construction registration", from FY 2016-17	End of year 3	As avl.	239/765 
3.1.8 Prepared quarterly progress report, from FY 2015-16	Each quarter	15	1/15 
Activity 3.2 Interim tax assessment carried out throughout the year and collection increased			
3.2.1 Identified and included missing holdings in tax assessment register, from FY 2014-15	From year 1	As avl.	9/350 
3.2.2 Prepared quarterly progress report and presented in City Council meetings, from FY 2014-15	From year 1	19	1/15 
3.2.3 Reviewed progress of interim assessment linking with Finance & Establishment Standing Committee and place the report to City Council monthly meetings, from FY 2014-15	From year 1	As avl.	1/19 
3.2.4 Prepared tax collection quarterly progress reports and copies submitted to PCO, from FY 2014-15	From year 1	19	1/15 
3.2.5 Prepared plan to increase holding tax collection up to 85% by FY 2017-18, from FY 2014-15	By year 1	1	0/1 
3.2.6 Increased tax collection efficiency in FY 2018-19	By year 5	85%	13/86% 

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Activity 3.3 Re-identification of source of tax			
3.3.1 Examined re-identification of new tax sources once a year by F&E standing committee, from FY 2014-15	Each year	5	1/1 
3.3.2 Prepared proposal for new tax sources by F&E standing committee and submitted to City Corporation, from FY 2014-15	Each year	5	1/1 
3.3.3 Held F&E standing committee quarterly meetings, from FY 2014-15	Each year	19	1/15 
Area-4: Financial Reform			
Activity 4.1 Introduce “financially independent accounting system” in water supply and waste management sector (T5)			
4.1.1 Created independent bank account for water supply and waste management, in FY 2015-16	By year 2	2	N.A/2 
4.1.2 Introduced computerize accounting system for water supply and waste management, from FY 2015-16	By year 2	2	N.A/2 
4.1.3 <i>Maintained independent loss and profit account of water supply and waste management, from FY 2015-16</i>	By year 2	2	0/0 
4.1.4 <i>Made proper adjustment of water tariff and conservancy rates to recover O&M cost, from FY 2016-17</i>	By year 3	As app.	0/0 
Activity 4.2 Diversify earnings from Business Operated by CCs (T6)			
4.2.1 Examined diversification of business operated by CCs (including PPP) at Finance and Establishment standing committee once a year, from FY 2014-15	Each year	5	0/3 
4.2.2 Prepared business proposals for new income source by F&E Standing Committee, from FY 2014-15	Each year	5	0/3 
4.2.3 Submitted new business proposals in City Council quarterly meetings by F&E Standing Committee for action according to Act 2009, from FY 2014-15	Each year	5	0/3 
Activity 4.3 Establish integrated computer systems			
4.3.1 <i>Installed integrated management software (IFMs) and linked to accounting, tax database, reserve fund for rehabilitation and budget, in FY 2015-16</i>	By year 2	1	0/0 
4.3.2 <i>Provided staff training on operation of IFM software, in FY 2017-18</i>	By year 4	1	0/0 
Activity 4.4 Diversify earnings from Business Operated by CCs			
4.4.1 Prepared financial statement within the flowing month of financial year closing, from FY 2014-15	Each year	5	N.A/5 
4.4.2 Disclosed financial statement at CC notice board, from FY 2014-15	Each year	5	N.A/3 
4.4.3 Conducted internal financial audit within three months of closing each financial year, from FY 2014-15	Each year	5	N.A/3 
4.4.4 Presented internal financial audit reports to City Council meetings and copies to PCO, from FY 2014-15	Each year	5	N.A/3 
Activity 4.5 Non-tax own revenue source increased at least by inflation rate in each year			
4.5.1 Updated annual plan for non-tax revenue (fees, lease, rent, etc.) collection, from FY 2014-15	Each year	5	N.A/5 
4.5.2 Monitored implementation progress of non-tax revenue plan in every month, by CEO/Secretary, from FY 2014-15	Each month	57	3/57 
4.5.3 Reviewed fees, lease, rent, etc. collection progress in every month by CEO/Secretary, from FY 2014-15	Each month	57	3/57 
4.5.4 Reviewed collection progress of non-tax revenue in City Council monthly meetings, from FY 2014-15	Continuous	57	3/57 


















Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Activity 4.6 All due debts to GoB and other entities fully repaid according the schedule			
4.6.1 Reviewed documents of due debts to GoB and others once a year by City Council, from FY 2014-15	By year 2	5	N.A/5 
4.6.2 Kept necessary allocation in CC budget for full repayment of due debts, from FY 2014-15	Each year	5	N.A/3 
4.6.3 Prepared quarterly repayment statements on all due debt and send copies to PCO	Each quarter	19	1/19 
Activity 4.7 Outstanding bills older than 3 months, including: I. electricity and II. telephone paid in time			
4.7.1 Ensured regular receipt of monthly electricity and telephone bills, from FY 2014-15	By year 1	57 & 57	3/57 3/57 
4.7.2 Settled dispute over arrear electricity and telephone bills (no arrear) from FY 2014-15	By year 1	As req.	0/0 
4.7.3 Kept necessary allocation in CC annual budget for electricity and telephone bill payment, from FY 2014-15	By year 1	5	N.A/5 
4.7.4 Paid monthly electricity and telephone bill regularly, from FY 2014-15	By year 1	57 & 57	3/57 3/57 
4.7.5 Reviewed electricity and telephone bill payment progress status by CEO/Secretary and in City Council monthly meetings, from FY 2014-15	Each meeting	57 & 57	3/57 3/57 
Activity 4.8 Budget proposal is compared with the budget and actual outlays in the previous year, displayed at the CC office			
4.8.1 Prepared draft budgets compared with the budget and actual outlays in the previous year, from FY 2014-15	Each year	5	N.A/5 
4.8.2 Obtained comments/suggestions on draft budget (disclosed and displayed) from citizens and CSCCs, from FY 2014-15	Each year	5	N.A/5 
4.8.3 Finalized and approved annual budget in City Council meetings, from FY 2014-15	Each year	5	N.A/5 
Area-5: Citizen's Awareness and Participation			
Activity 5.1 Civil Society Coordination Committee (CSCC) (T7)			
5.1.1 Established/re-established CSCC in accordance with ToR, in FY 2014-15	By year 1	1	N.A/1 
5.1.2 Assisted, supervised and monitored implementation progress of CCIDP in accordance with the IDPCC guideline by CSCC, from FY 2015-16	By year 1	19	1/2 
5.1.3 Facilitated sector-wise need identification and prioritization by working groups, in FY 2015-16	By year 2	When req.	0/0 
5.1.4 Obtained approval of CAP from City Council, in FY 2015-16	By year 2	1	0/0 
5.1.5 Held CSCC quarterly meetings, from FY 2014-15	From year 1	19	1/14 
5.1.6 Identified role of citizens in solving the problem/issue including women citizen's specific role in CSCC, from FY 2014-15	From year 1	5	0/0 
5.1.7 Took appropriate & effective decisions for increasing revenue income, from FY 2014-15	From year 1	5	N.A/5 
5.1.8 Discussed problems & suggestions in CSCC that are identified in WLC committees and find ways and means to mitigate those, from FY 2014-15	From year 1	19	1/14 
5.1.9 Prepared proposals for urban policy reform advocacy by CSCC, from FY 2014-15	From year 1	5	0/0 
5.1.10 Provided necessary recommendations on City Corporation's proposed budget for next year by CSCC, from FY 2014-15	Each year	5	N.A/4 

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5	
5.1.11 Minute CSCC's quarterly meeting decisions and follow-up action/status of implementation, from FY 2014-15	Each quarter	19	1/14	
5.1.12 Introduced CSCC Phase-2 TOR, from FY 2016-17	From year 3	1	0/1	
Activity 5.2 Establishment of Ward Level Coordination Committee (WLCC) (T8)				
5.2.1 Established/re-established WLCC, in FY 2014-15	From year 1	33	N.A/33	
5.2.2 Arranged WLCC meeting at least twice a year, from FY 2014-15	From year 1	363	33/429	
5.2.3 Reviewed progress (quality and problems) of civil works by WLCC of respective ward, from FY 2014-15	From year 1	As appl.	1/1	
5.2.4 Presented progress of civil works in CSCC meeting by respective WLCC, from FY 2014-15	From year 1	18	1/1	
5.2.5 Conducted awareness campaign by WLCCs for payment of tax and user charges in respective ward, from FY 2014-15	From year 1	As req.	0/1	
5.2.6 Involved implementation and management of WASH, SW, street light from FY 2014-15	From year 1	693	33/693	
5.2.7 Arranged open discussion at ward levels, once a quarter, on overall activities inviting at least 150 citizens and sent people demand to CC, from FY 2014-15	From year 1	594	0/0	
Activity 5.3 Integration of Community and Formation of Community Group (CG)				
5.3.1 Organized a workshop for community groups on concept and implementation of CG activities by PCO, in FY 2014-15	End of year 1	1	0/0	
5.3.2 Selected 3-4 target wards for waste collection pilot activity, in FY 2014-15	End of year 1	3-5	0/1	
5.3.3 Formed 5-6 Community Groups in pilot wards for implementing waste collection pilot activities by CC, from FY 2014-15	End of year 1	5-6	0/2	
5.3.4 Organized training course for Community Group members on management & implementation of waste collection pilot activities by PCO, from FY 2014-15	End of year 1	As appl.	0/0	
5.3.5 Reviewed activities of waste collection and other social issues for further improvement by CC, from FY 2015-16	End of year 2	As appl.	0/0	
5.3.6 Organized training courses for Community Groups on 3R, from FY 2016-17	End of year 3	5-6	N.A/1	
5.3.7 Reviewed 3R activities by Community Groups, from FY 2017-18	End of year 4	As appl.	0/0	
5.3.8 Formed community base organization (CBO) in the core area of pilot wards by CC, in FY 2014-15	By year 1	5-6	0/1	
Activity 5.4 Gender action plan (GAP) prepared				
5.4.1 Established/re-established gender committee at CC by women development standing committee, in FY 2014-15	Mid of year 1	1	N.A/1	
5.4.2 Hold monthly meeting of gender committee, from FY 2014-15	Mid of year 1	48	0/0	
5.4.3 Prepared gender action plan by women development standing committee, in FY 2014-15	Mid of year 1	1	N.A/1	
5.4.4 Assigned/ re-assigned officer to perform secretarial work to Women Development Standing Committee, in FY 2014-15	Mid of year 1	1	N.A/1	
5.4.5 Endorsed GAP by CSCC, in FY 204-15	Mid of year 1	1	N.A/1	
5.4.6 Approved GAP in City Council meeting, in FY 2014-15	Mid of year 1	1	N.A/1	
5.4.7 Allocated fund in CC budget for GAP implementation, from FY 2014-15	End of FY	5	N.A/2	

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
5.4.8 Prepared quarterly and annual progress reports by Women Development Standing Committee, from FY 2014-15	From year 1	19 & 3	1/7 0/0 
Activity 5.5 Poverty reduction action plan (PRAP) prepared and implemented with inclusion of slum			
5.5.1 Established steering committee by CC to guide implementation of PRAP, in FY 2014-15	Mid of year 1	1	N.A/1 
5.5.2 Established Task Team by CC to guide micro credit program, in FY 2014-15	Mid of year 1	1	N.A/1 
5.5.3 Established Task Team by CC to guide education & health program, in FY 2014-15	Mid of year 1	1	N.A/1 
5.5.4 Established Task Team by CC to guide small infrastructure development program, in FY 2014-15	Mid of year 1	1	N.A/1 
5.5.5 Assigned official by CC for facilitating Standing Committee activities, in FY 2014-15	Mid of year 1	1	N.A/1 
5.5.6 Organized one workshop inviting CC officials and agencies involved in the poverty reduction activities on PRAP guideline, in FY 2014-15	Mid of year 1	1	N.A/1 
5.5.7 Prepared PRAP (plan) by poverty reduction standing committee with budget provision, in FY 2014-15	Mid of year 1	1	N.A/1 
5.5.8 Revised and endorsed PRAP (plan) by CSCC, in FY 2014-15	End of year 1	1	N.A/1 
5.5.9 Selected and approved slums by City Council, in FY 2014-15	By year 1	10	N.A/10 
5.5.10 Formed primary female user groups in approved slums, in FY 2014-15	By year 1	150	N.A/150 
5.5.11 Established mother and child care services in approved slums, from FY 2014-15	By year 1	10	N.A/10 
5.5.12 Established pre-primary school in approved slums, from FY 2014-15	By year 1	10	N.A/10 
5.5.13 Started saving, credit and IGAs activities with primary female user groups, from FY 2014-15	By year 1	150	150/150 
5.5.14 Provided IGA (tailoring) training to selected female user group members, in FY 2014-15	By year 1	As req.	0/55 
5.5.15 Provided small infrastructure development services (Shared latrine, Foot path, Drain, Deep hand tube well & Street light) in approved slums, from FY 2014-15	By year 1	300	139/300 
5.5.16 Approved PRAP (Plan) in City Council meeting, in FY 2014-15	End of year 1	1	N.A/1 
5.5.17 Prepared annual progress report on poverty reduction action program, from FY 2014-15	Each year	3	N.A/1 
Activity 5.6 Revision of citizen charter			
5.6.1 Assigned/ re-assigned working group/officer in charge for prepare/revise citizen charters of each department, in FY 2014-15	Mid of year 1	9	N.A/9 
5.6.2 Approved revised CC's citizen charter by CSCC, in FY 2014-15	Mid of year 1	1	N.A/1 
5.6.3 Revised citizen charter once a year, from FY 2014-15	End of year 2	3	N.A/2 
5.6.4 Displayed approved citizen charter both in notice board and CC website, from FY 2015-16	End of year 2	3	0/2 
Activity 5.7 Citizen report cards prepared, approved and implemented by CSCC			
5.7.1 Assigned/ re-assigned 3 members task team/working group to organize citizen report card survey, in FY 2014-15	Mid of year 1	1	N.A/1 

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
5.7.2 Prepared citizen report card by Task Team/WG, in FY 2014-15	Mid of year 1	5	0/2 
5.7.3 Conducted minimum 500 questionnaire survey each year by Task Team/WG, from FY 2014-15	Mid of each year	5	0/2 
5.7.4 Discussed draft CRC survey report/result and obtained recommendations from CSCC for further development and finalization, from FY 2014-15	End of year 1	5	0/1 
5.7.5 Compiled and disclosed CRC survey result at least twice within phase-2, from FY 2014-15	End of year 2	5	0/1 
Activity 5.8 Grievance -redress cell(GRC) established with revised terms of reference and functional			
5.8.1 Assigned official to set the Grievance Redress Cell (GRC), in FY 2014-15	Mid of year 1	1	0/1 
5.8.2 Established Grievance Redress Cell at City Corporation office. in FY 2014-15	Mid of year 1	1	0/1 
5.8.3 Held one or more GRC meeting every month together with APs from FY 2015-16	By year 2	As nec.	N.A/N.A 
5.8.4 Held GRC meeting inviting potential complaints, if necessary, from FY 2015-16	By year 2	As nec.	N.A/N.A 
5.8.5 Kept record of all Grievances, in a register book, from FY 2014-15	By year 2	As nec.	N.A/N.A 
5.8.6 Raised grievance redress agenda in City Council meeting for appropriate action	By year 2	As nec.	N.A/N.A 
Area-6: Urban Planning and Environment Improvement			
Activity 6.1 Initiate/update master plan			
6.1.1 Prepared master plan, 1995-2015 including storm water drainage & flood control plan, traffic & transportation, urban development, and structure plan, in FY 2015-16	By year 2	1	N.A/1 
6.1.2 Prepared detailed area plan, in FY 2015-16	By year 2	1	N.A/1 
6.1.3 Prepared action plan for infrastructure and public facilities, in FY 2015-16	By year 2	1	0/0 
6.1.4 Assigned officer in charge for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan, in FY 2015-16	By year 2	1	0/0 
6.1.5 Established committee for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan, in FY 2015-16	By year 2	1	0/0 
Activity 6.2 Development control implemented (T9)			
6.2.1 Assigned at least one qualified officer in charge for building permission, in FY 2014-15	Mid of year 1	1	N.A/1 
6.2.2 Defined signatory for building permission application procedure, in FY 2014-15	Mid of year 1	1	N.A/1 
6.2.3 Identified illegal buildings, from FY 2017-18	By year 4	As appl.	0/34 
6.2.4 Taken any action against illegal buildings (issued notice to owners), from FY 2017-18	By year 4	As appl.	0/1 
Activity 6.3 Practical use of City Corporation Infrastructure Development Plan (CCIDP)			
6.3.1 Shared revise IDP in CDCC by 2nd quarter each year for coordination and collaboration, from FY 2015-16	Mid of each year	5	0/2 
6.3.2 Approved revise IDP by City Council, from FY 2015-16	Mid of each year	5	0/2 
6.3.3 Published IDP in CC website or print copy for citizen access, from FY 2014-15	Mid of year 1	5	0/2 

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
6.3.4 Approached to financial supporters to promote IDP, from FY 2014-15	Each year	As avl.	0/4
Activity 6.4 Establish O&M action plan			
6.4.1 Obtained PCO approval of CC annual O&M action plan, from FY 2015-16	By year 2	4	0/1
6.4.2 Implemented PCO approve annual O&M action plan by CC, from FY 2015-16	By year 2	4	0/0
Activity 6.5 Environmental Conservation Act and Environment Framework (T10)			
6.5.1 Assigned/ re-assigned officer(s) in charge for environmental conservation, in FY 2014-15	Mid of year 1	1	N.A/1
6.5.2 Complied environmental conservation act and rules in infrastructure development interventions, from FY 2015-16	End of year 2	25	N.A/25
6.5.3 Identified environmentally vulnerable areas and activities/ buildings which are against environmental conservation act, from FY2016-17	End of year 3	As nec.	0/1 0/1
6.5.4 Taken action to stop the illegal activities (i.e. sand lifting & brick field shifting) which are not relay with environmental conservation act, from FY 2017-18	End of year 4	As req.	0/2
Activity 6.6 Sanitary Situation			
6.6.1 Assigned/ re-assigned officer in charge for sanitation activity, in FY 2014-15	Mid of year 1	1	N.A/1
6.6.2 Carried out situation analysis on overall sanitation condition of CC, in FY 2014-15	End of year 1	As nec.	0/0
6.6.3 Carried out demand analysis and area selection once a year for public and household toilets, from FY 2015-16	End of year 2	As nec.	0/1
6.6.4 Built public toilets, from FY 2015-16	End of year 2	As demand	0/7
6.6.5 Maintained and operate existing public toilets, from FY 2015-16	End of year 2	As nec.	0/13
6.6.6 Facilitated household toilet installation (PRAP), from FY 2015-16	End of year 2	As fea.	139/30 0
6.6.7 Increased number of public toilets, household latrines and waste water drainage connection by CC's effort, from FY 2015-16	End of year 2	As nec.	?/?
Activity 6.7 Solid Waste Management (T11)			
6.7.1 Assigned/ re-assigned officers in charge for solid waste management, in FY 2014-15	Mid of year 1	1	N.A/1
6.7.2 Established/ re-established solid waste management committee, in FY 2015-16	End of year 2	1	N.A/1
6.7.3 Prepared solid waste management plan, in FY 2015-16	End of year 2	1	N.A/1
6.7.4 Trained staff on solid waste management in Japan, in FY 2015-16	End of year 2	1	0/0
6.7.5 Signed agreement between CC and WLCC (at least one) concerning operation and management of solid waste deposits, in FY 2015-16	End of year 2	As req.	N.A/1
6.7.6 Established primary waste collection system in collaboration with CBO/private individual/NGO, phase-1, from FY 2015-16	End of year 2	As avl.	N.A/5 N.A/2
6.7.7 Located dustbins, solid waste deposits and transfer station in collaboration with community, from FY 2015-16	End of year 2	Dustbin nos.	0/287
6.7.8 Coordinated cleaning of solid waste from road and drainage by City Corporation, from FY 2015-16	End of year 2	Road nos. Drain km.	0/1448 0/144.8
6.7.9 Collected solid waste from wider area and dispose it into a specific dumping site, phase-2, from FY 2017-18	By year 3	As req.	0/23 0/1

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
6.7.10 Initiated 3R piloting in selected ward, from FY 2017-18	By year 4	As req.	0/0 
Area-7: Coordination System for Law Enforcement			
Activity 7.1 Awareness campaign for Rule of Law			
7.1.1 Assigned/ re-assigned Law Officer to initiate law enforcement, in FY 2014-15	Mid of year 1	1	N.A/1 
7.1.2 Prepared annual plans and budget for awareness campaign, from FY 2014-15	End of year 1	5	N.A/4 
7.1.3 Approved annual plans and budget for awareness campaign in City Council meeting, from FY 2014-15	End of year 1	5	N.A/4 
7.1.4 Implemented planned awareness campaign activity, from FY 2015-16	By year 2	5	1/4 
7.1.5 Submitted awareness campaign reports to Mayor & CEO, from FY 2015-16	By year 2	5	1/4 
Activity 7.2 Law Enforcement Unit (LEU) established (T12)			
7.2.1 Established/re-established 3-4 members Law Enforcement Unit (LEU), in FY 2014-15	Mid of year 1	1	N.A/1 
7.2.2 Distributed LEU establishment circular (among the members) signed by Mayor, in FY 2014-15	Mid of year 1	1	N.A/1 
7.2.3 Conducted one workshop on LEU guideline & activity, in FY 2014-15	Mid of year 1	1	N.A/1 
7.2.4 Prepared annual plans and budget for law enforcement, from FY 2014-15	Mid of year 1	5	N.A/3 
7.2.5 Organized training on law enforcement once a year, from FY 2014-15	End of year 1	5	0/2 
7.2.6 Implemented law enforcement activity, from FY 2015-16	End of year 2	As req.	9/9 
7.2.7 Prepared annual progress report on law enforcement, from FY 2015-16	End of year 2	3	N.A/2 
7.2.8 Established trial court	As nec.	As nec.	
Activity 7.3 Capacity development for Standing Committee for Law and Discipline implemented (T13)			
7.3.1 Organized at least one annual training course on law enforcement, from FY 2016-17	Mid of year 3	3	0/2 
7.3.2 Examined annual awareness campaign plan on law by Standing Committee for Law and Discipline, from FY 2015-16	By year 2	5	1/2 
7.3.3 Examined plan of law enforcement activities by LEU, from FY 2014-15	End of year 1	5	1/2 





GI Summary of result of Q3, Y5





















Activity	Total tasks (#)	Tasks of the Q3, Y5 (#)	Tasks performed in Q3, Y5 (#)
Area-1: Improvement of Openness and Information Dissemination			
1.1 e-governance initiated (T1)	10	2	1
1.2: Mass Communication Cell (MCC) established (T2)	11	2	1
1.3 City information Service Centre (CISC) established	7	1	1
1.4 Meet with Mass public of City Corporation	9	7	6
Sub-total	37	12	9
Area-2: Administrative Reform			
2.1 City Development Coordination Committee (CDCC) established	5	3	3
2.2 Administrative Reform Committee (ARC) established	10	4	3
2.3 Vision and mission set in each Dept.	6	0	0
2.4 CDU established, and formulate training program	7	4	2
2.5 Job descriptions revised	4	0	0
2.6 Initiate kaizen activities	10	1	1
2.7 Comprehensive Planning Unit (CPU)	9	5	2
2.8 Activate Standing Committee	5	2	1
2.9 Annual administrative report prepared and published	3	0	0
Sub-total	59	19	12
Area-3: Tax Reform			
3.1 Improve capability/efficiency of tax assessment	8	2	2
3.2 Interim tax assessment carried out throughout the year and collection increased	6	5	5
3.3 Re-identification of source of tax	3	3	1
Sub-total	17	10	8
Area-4: Financial Reform			
4.1 Introduce “financially independent accounting system” in water supply and waste management sector	4	0	0
4.2 Diversify earnings from Business Operated by CCs	3	3	0
4.3 Establish integrated computer systems	2	0	0
4.4 Diversify earnings from Business Operated by CCs	4	0	0
4.5 Non-tax own revenue source increased at least by inflation rate in each year	4	3	3
4.6 All due debts to GoB and other entities fully repaid according the schedule	7	1	1
4.7 Outstanding bills older than 3 months, including I. electricity and II. telephone paid in time	5	4	3
4.8 Budget proposal is compared with the budget and actual outlays in the previous year, displayed at the CC office	3	0	0
Sub-total	32	11	7
Area-5: Citizen’s Awareness and Participation			
5.1 Civil Society Coordination Committee (CSCC)	12	6	4
5.2 Establishment of Ward Level Coordination Committee (WLCC)	7	6	4
5.3 Integration of Community and Formation of Community Group (CG)	8	7	0
5.4 Gender action plan(GAP) prepared	8	2	1
5.5 Poverty reduction action plan(PRAP) prepared and implemented with inclusion of slum	17	3	3
5.6 Revision of citizen charter	4	2	0
5.7 Citizen report cards prepared, approved and implemented by CSCC	5	3	0
5.8 Grievance -redress cell (GRC) established with revised terms of reference and functional	6	0	0
























Activity	Total tasks (#)	Tasks of the Q3, Y5 (#)	Tasks performed in Q3, Y5 (#)
Sub-total	67	29	12
Area-6: Urban Planning and Environment Improvement			
6.1 Initiate/update master plan	5	3	0
6.2 Development control implemented	4	2	0
6.3 Practical use of City Corporation Infrastructure Development Plan (CCIDP)	4	4	0
6.4 Establish O&M action plan	2	2	0
6.5 Environmental Conservation Act and Environment Framework	4	2	0
6.6 Sanitary Situation	7	6	0
6.7 Solid Waste Management	10	4	3
Sub-total	36	23	3
Area-7: Coordination System for Law Enforcement			
7.1 Awareness campaign for Rule of Law	5	4	4
7.2 Law Enforcement Unit (LEU) established	8	2	1
7.3 Capacity development for Standing Committee for Law and Discipline implemented	3	3	2
Sub-total	16	9	7
Total	264	113	58


























Governance Improvement Monitoring Result as of March '19
Gazipur City Corporation

Legend

Task done  Task partially done  Task not done  Task to be done by min./PCO 





















Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Area-1: Improvement of Openness and Information Dissemination			
Activity-1.1 e-governance initiated (T1)			
1.1.1 Assigned/ re-assigned officer/staff in charge for e-governance, in FY 2014-15	End of year 1	1	1/1 
1.1.2 Arranged IT based Training course for concern CC staff, in FY 2014-15	End of year 1	1	N.A/1 
1.1.3 Organized exchange one batch visit to other CC's introduced e-governance (as part of IT training), in FY 2015-16	By year 2	1	N.A/1 
1.1.4 Arranged component wise training courses (IFM software related), in FY 2015-16	By year 2	9	0/0 
1.1.5 Developed web-based MIS software with dynamic website, in FY 2016-17	By year 3	1	0/0 
1.1.6 Established SMS link with any kind of e-services, in FY 2016-17	By year 3	As nec.	0/2 
1.1.7 Prepared one long-term (5 years) plan for e-governance, in FY 2017-18	By year 4	1	N.A/1 
1.1.8 Established dynamic web portal for birth/death registration etc., in FY 2016-17	By year 3	1	N.A/1 
1.1.9 Given e-governance initiative responsibilities to MCC, in FY 2014-15	End of year 1	1	N.A/1 
1.1.10 Built awareness of CC officers and staffs on e-governance through one orientation course, from FY 2014-15	End of year 1	1	N.A/1 
Activity-1.2: Mass Communication Cell (MCC) established (T2)			
1.2.1 Established/re-established MCC, in FY 2014-15	Mid of year 1	1	N.A/1 
1.2.2 Prepared annual plans & budget for information dissemination activities by MCC, from FY 2014-15	By year 1	5	0/2 
1.2.3 Submitted MCC annual plans & budget to CSCC for review, from FY 2014-15	By year 1	5	0/2 
1.2.4 Submitted MCC annual plans & budget to CC for approval, from FY 2014-15	By year 1	5	1/4 
1.2.5 Approved selected messages and materials for mass campaign by Mayor twice a year, from FY 2014-15	By year 1	10	1/4 
1.2.6 Registered citizens for message dissemination through SMS, from FY 2014-15	By year 1	10000	500/10000 
1.2.7 Disseminated messages to citizens at least twice a year through different medias including SMS, from FY 2014-15	By year 1	9	N.A/8 
1.2.8 Held quarterly MCC meetings, from FY 2014-15	Each year	19	1/10 
1.2.9 Established and maintained SMS information dissemination record keeping system each year, from FY 2014-15	By year 1	5	N.A/4 
1.2.10 Conducted annual impact survey on disseminated SMS information by MCC, from FY 2014-15	By year 1	5	0/1 

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
1.2.11 Prepared annual report for City Corporation by MCC, from FY 2014-15	By year 1	4	N.A /2 
Activity-1.3 City information Service Center (CISC) established			
1.3.1 Established CISC, in FY 2014-15	Within year 1	1	N.A /1 
1.3.2 Assigned officer/staff in charge for CISC, in FY 2014-15	Within year 1	1	N.A /1 
1.3.3 Provided necessary logistics to CISC, in FY 2014-15	Within year 1	3	N.A /3 
1.3.4 Organized training course for CC relevant officials on e-governance, in FY 2014-15 & FY 2015-16	1 st & 2 nd year	1	N.A /1 
1.3.5 Operated CISC in accordance with annual operation plan, from FY 2016-17	End of year 3	3	0/1 
1.3.6 Provided necessary information to citizen about CC & govt. service from CISC, from FY 2016-17	End of year 3	As req.	2/2 
1.3.7 Prepared annual progress report, from FY 2016-17	From year 3	3	N.A /1 
Activity-1.4 Meet with Mass public of City Corporation			
1.4.1 Selected issues for two mass public meetings in a year by MCC, from FY 2014-15	2 times every year	10	0/2 
1.4.2 Examined selected issues for two mass public meetings in each year by Communication Standing Committee, from FY 2014-15	2 times every year	10	0/0 
1.4.3 Approved selected two mass public meeting issues by CSCC & City Council in each year by Communication Standing Committee, from FY 2014-15	2 times every year	10	0/3 
1.4.4 Declared mass public meeting dates by MCC, from FY 2014-15	2 times every year	10	0/2 
1.4.5 Informed selected mass public meeting issues to the citizens at least a month before the meeting date by MCC, from FY2014-15	2 times every year	10	0/1 
1.4.6 Held at least two Mass Public Meeting in each year, from FY 2014-15	2 times every year	10	0/2 
1.4.7 Prepared report for each mass public meeting (at least two per year) by MCC, from FY 2014-15	By year 1	10	0/2 
1.4.8 Prepared next year plans and specific budget for mass public meeting by MCC, from, FY 2014-15	End of year 1	5	0/0 
1.4.9 Displayed each mass public meeting reports (at least two per year) through e-governance system by MCC, from FY 2014-15	2 times every year	10	0/2 
Area-2: Administrative Reform			
Activity-2.1 City Development Coordination Committee (CDCC) established (T3)			
2.1.1 Established/ re-established CDCC in accordance with specific ToR, from FY 2014-15	Mid of year 1	1	N.A /1 
2.1.2 Assigned/ re-assigned officer in charge for CDCC, in FY 2014-15	Mid of year 1	1	0/1 
2.1.3 Organized annual general workshop of CDCC by City Corporation, from FY 2017-18	Each year	5	1/2 
2.1.4 Held CDCC quarterly meeting, from FY 2014-15	Each year	19	1/13 
2.1.5 Distributed meeting minutes to the members, from FY 2014-15	Each year	19	1/13 
Activity 2.2 Administrative Reform Committee (ARC) established			
2.2.1 Established/ re-established ARC, in FY 2014-15	Mid of year 1	1	N.A /1 
























Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
2.2.2 Organized one workshop for ARC members on composition and function of ARC, from FY 2014-15	Mid of year 1	1	N.A /1 
2.2.3 Conducted ARC quarterly meeting, from FY 2014-15	Each year	19	1/9 
2.2.4 Drafted 5 years ARSP for each issue, in FY 2015-16	From year 2	1	N.A /1 
2.2.5 Reviewed draft ARSP of each issue in CSCC meeting, in FY 2015-16	From year 2	1	N.A /1 
2.2.6 Approved ARSP of each issue in City Council meeting, in FY 2015-16	From year 2	1	N.A /1 
2.2.7 Promoted implementation of ARSP of each department, from FY 2015-16	From year 2	6	1/1 
2.2.8 Monitored ARSP implementation progress quarterly by ARC, from FY 2015-16	From year 2	14	0/0 
2.2.9 Produced final annual progress report by ARC, from FY 2015-16	From year 2	4	0/0 
2.2.10 Formulated training program by CDU with request from ARC in accordance with ARSP, from FY 2015-16	From year 2	1	0/0 
Activity 2.3 Vision and mission set in each Dept.			
2.3.1 Assigned/ re-assigned officers in charge from each dept. in FY 2014-15	End of year 1	6	0/6 
2.3.2 Organized one workshop with assigned officer in charge from each dept. on preparing vision and mission, in FY 2014-15	By year 1	1	N.A /1 
2.3.3 Presented draft vision and mission by departments to relevant standing committee meeting for examination, in FY 2014-15	End of year 1	6	N.A /6 
2.3.4 Approved vision and mission of City Corporation and departments in City Council meeting, in FY 2015-16	End of year 1	1 6	N.A/1 N.A /6 
2.3.5 Reflected vision and mission of City Corporation and departments in Citizen Charter and displayed CC website, in FY 2015-16	End of year 2	1 1	N.A /1 N.A /1 
2.3.6 Reviewed vision and mission of City Corporation and departments, from FY 2017-18	End of year 4	1 6	N.A /1 N.A /6 
Activity 2.4 CDU established, and formulate training program (T4)			
2.4.1 Established/ re-established CDU, in FY 2014-15	Mid of year 1	1	0/1 
2.4.2 Formulated program for technical training and kaizen activities with budget plans, in FY 2014-15	End of year 1	1	N.A /1 
2.4.3 Selected training service provider by CDU and arranged training courses from CC fund, from FY 2014-15	End of year 1	As req.	0/0 
2.4.4 Organized technical training courses according to schedule by CDU from FY 2015-16	Each year	As sdl.	0/1 
2.4.5 Monitored quarterly implementation of kaizen activities and technical trainings quarterly by CDU, from FY 2015-16	Each quarter	15 15	0/6 0/0 
2.4.6 Prepared quarterly and annual progress reports on capacity development activities, from FY 2015-16	Each quarter and year	15 3	0/1 0/1 
2.4.7 Arranged one workshop for CDU members on CDU operation, in FY 2014-15	Mid of year 1	1	N.A /1 
Activity 2.5 Job descriptions revised			
2.5.1 Prepared revise job description for all staff, in FY 2014-15	End of year 1	All staff	N.A /1570 
2.5.2 Approved revise staff job descriptions in City Council meeting, in FY 2015-16	End of year 2	All staff	N.A /1570 
2.5.3 Circulated revised job descriptions to all staff, in FY 2015-16	End of year 2	All staff	0/0 
























Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5	
2.5.4 <i>Reviewed staff Job descriptions by CDU, in FY 2017-18</i>	End of year 4	All positions	N.A /N.A	
Activity 2.6 Initiate kaizen activities				
2.6.1 <i>Selected/ re-selected one focal person from each department by CDU for kaizen activity implementation, in FY 2014-15</i>	Mid of year 1	6	6/6	
2.6.2 <i>Formed/ re-formed work improvement team (WIT) in each department for planning and implementing kaizen activity in own department, in FY 2014-15</i>	Mid of year 1	6	6/6	
2.6.3 <i>Developed annual kaizen activity implementation action plan by each department's WIT, from FY 2014-15</i>	Mid of year 1	30	6/30	
2.6.4 <i>Trained one nominated staff from each department on kaizen activity, in FY 2014-15</i>	Mid of year 1	6	N.A /6	
2.6.5 <i>Introduced kaizen activity in each department, from FY 2015-16</i>	End of year 2	30	6/30	
2.6.6 <i>Made annual allocation in CC's budget for implementing kaizen activities, from FY 2016-17</i>	End of year 2	3	N.A /2	
2.6.7 <i>Compiled annual progress report of kaizen activities by CDU, from FY 2016-17</i>	From year 3	3	N.A /2	
2.6.8 <i>Submitted final report to Mayor, and best practice prize given to one department, from FY 2016-17</i>	From year 3	3	N.A /2	
2.6.9 <i>Conducted quarterly monitoring of kaizen activities by CDU based on progress report and field visit, from FY 2016-17</i>	From year 3	10	0/2	
2.6.10 <i>Published final annual progress report of kaizen activity on CC's website, from FY 2016-17</i>	From year 3	3	N.A /2	
Activity 2.7 Comprehensive Planning Unit (CPU)				
2.7.1 <i>Established/ re-established CPU, in FY 2014-15</i>	End of year 1	1	N.A /1	
2.7.2 <i>Established/re-established task force for infrastructure development component, in FY 2014-15</i>	End of year 1	1	0/1	
2.7.3 <i>Established/re-established task force for governance improvement component, in FY 2014-15</i>	End of year 1	1	0/1	
2.7.4 <i>Drafted short and long-term infrastructure development plans in accordance with IDPCC guideline, from FY 2015-16</i>	End of year 2	4 & 1	0/2 & 0/1	
2.7.5 <i>Prepared annual rolling plan for infrastructure development in accordance with IDPCC guideline, from FY 2015-16</i>	End of year 2	4	0/3	
2.7.6 <i>Conducted monthly CPU meeting, from FY 2015-16</i>	End of year 2	39	3/36	
2.7.7 <i>Conducted CPU monthly meeting with urban planning & development standing committee, from FY 2015-16</i>	End of year 2	39	0/0	
2.7.8 <i>Presented infrastructure development activity progress report in City Council monthly meetings by CPU, from FY 2015-16</i>	End of year 2	36	Data not available	
2.7.9 <i>Prepared annual progress report of infrastructure development activity by CPU, from FY 2014-15</i>	Each year	4	0 /0	
Activity 2.8 Activate Standing Committee				
2.8.1 <i>Assigned/ re-assigned officer for each established Standing Committee, in FY 2014-15</i>	Mid of year 1	18	N.A /1	
2.8.2 <i>Approved ToR of each standing committee by City Council, in FY 2014-15</i>	Mid of year 1	18	N.A /18	
2.8.3 <i>Proposed project recommended Standing Committee's (4) ToR to ministry for concurrence, in FY 2015-16</i>	By year 2	4	0/0	






















Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
2.8.4 Held monthly meeting of each standing committee, from FY 2015-16	From year 2	749	3/20
2.8.5 Prepared annual progress report by each standing committee, from FY 2015-16	From year 2	72	N.A /0
Activity 2.9 Annual administrative report prepared and published			
2.9.1 Prepared draft annual administrative report by Secretary in consultation with CEO/Mayor, from FY 2014-15	End of each year	5	N.A /4
2.9.2 Approved annual administrative report in city council meeting, from FY 2014-15	End of each year	5	N.A /4
2.9.3 Published approve annual administrative report to ministry concern departments by secretary, from FY 2014-15	End of each year	5	N.A /4
Area-3: Tax Reform			
Activity 3.1 Improve capability/efficiency of tax assessment			
3.1.1 Deployed senior tax assessor, in FY 2015-16	Within 1st batch	1	N.A /1
3.1.2 Deployed tax assessors and collectors (one/1000 holdings), in FY 2015-16	Within 1st batch	75	1,62,886/75
3.1.3 Introduced and practiced PCO supplied tax assessment manual/guideline, from FY 2015-16	Within 1st batch	1	N.A /1
3.1.4 Organized a training course for deployed staff of tax section on tax assessment/collection, in FY 2015-16	Within 1st batch	1	N.A /1 Cr.
3.1.5 <i>Conducted re-assessment at 5 years interval, when and where ever applicable, from FY 2015-16</i>	Within 1st batch	1	N.A/1
3.1.6 <i>Introduced software for tax assessment database, from FY 2015-16</i>	Within 1st batch	1	0/0
3.1.7 Created link system between “holding tax ID number” and “construction registration”, from FY 2016-17	End of year 3	As avl.	0/0
3.1.8 Prepared quarterly progress report, from FY 2015-16	Each quarter	15	1/15
Activity 3.2 Interim tax assessment carried out throughout the year and collection increased			
3.2.1 Identified and included missing holdings in tax assessment register, from FY 2014-15	From year 1	As avl.	2739/11535
3.2.2 Prepared quarterly progress report and presented in City Council meetings, from FY 2014-15	From year 1	19	1/15
3.2.3 Reviewed progress of interim assessment linking with Finance & Establishment Standing Committee and place the report to City Council monthly meetings, from FY 2014-15	From year 1	As avl.	1/17
3.2.4 Prepared tax collection quarterly progress reports and copies submitted to PCO, from FY 2014-15	From year 1	19	1/15
3.2.5 Prepared plan to increase holding tax collection up to 85% by FY 2017-18, from FY 2014-15	By year 1	1	0/0
3.2.6 Increased tax collection efficiency in FY 2018-19	By year 5	85%	31.95/55%
Activity 3.3 Re-identification of source of tax			
3.3.1 Examined re-identification of new tax sources once a year by F&E standing committee, from FY 2014-15	Each year	5	0/1
3.3.2 Prepared proposal for new tax sources by F&E standing committee and submitted to City Corporation, from FY 2014-15	Each year	5	0/2

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
3.3.3 Held F&E standing committee quarterly meetings, from FY 2014-15	Each year	19	1/13 
Area-4: Financial Reform			
Activity 4.1 Introduce “financially independent accounting system” in water supply and waste management sector (T5)			
4.1.1 Created independent bank account for water supply and waste management, in FY 2015-16	By year 2	2	N.A /2 
4.1.2 Introduced computerize accounting system for water supply and waste management, from FY 2015-16	By year 2	2	N.A /2 
4.1.3 <i>Maintained independent loss and profit account of water supply and waste management, from FY 2015-16</i>	By year 2	2	0/0 
4.1.4 <i>Made proper adjustment of water tariff and conservancy rates to recover O&M cost, from FY 2016-17</i>	By year 3	As app.	0/0 
Activity 4.2 Diversify earnings from Business Operated by CCs (T6)			
4.2.1 Examined diversification of business operated by CCs (including PPP) at Finance and Establishment standing committee once a year, from FY 2014-15	Each year	5	0/3 
4.2.2 Prepared business proposals for new income source by F&E Standing Committee, from FY 2014-15	Each year	5	0/3 
4.2.3 Submitted new business proposals in City Council quarterly meetings by F&E Standing Committee for action according to Act 2009, from FY 2014-15	Each year	5	0/3 
Activity 4.3 Establish integrated computer systems			
4.3.1 <i>Installed integrated management software (IFMs) and linked to accounting, tax database, reserve fund for rehabilitation and budget, in FY 2015-16</i>	By year 2	1	0/0 
4.3.2 <i>Provided staff training on operation of IFM software, in FY 2017-18</i>	By year 4	1	0/0 
Activity 4.4 Diversify earnings from Business Operated by CCs			
4.4.1 Prepared financial statement within the flowing month of financial year closing, from FY 2014-15	Each year	5	N.A /5 
4.4.2 Disclosed financial statement at CC notice board, from FY 2014-15	Each year	5	0 /0 
4.4.3 Conducted internal financial audit within three months of closing each financial year, from FY 2014-15	Each year	5	0/0 
4.4.4 Presented internal financial audit reports to City Council meetings and copies to PCO, from FY 2014-15	Each year	5	0/0 
Activity 4.5 Non-tax own revenue source increased at least by inflation rate in each year			
4.5.1 Updated annual plan for non-tax revenue (fees, lease, rent, etc.) collection, from FY 2014-15	Each year	5	N.A/5 
4.5.2 Monitored implementation progress of non-tax revenue plan in every month, by CEO/Secretary, from FY 2014-15	Each month	57	3/57 
4.5.3 Reviewed fees, lease, rent, etc. collection progress in every month by CEO/Secretary, from FY 2014-15	Each month	57	3/57 
4.5.4 Reviewed collection progress of non-tax revenue in City Council monthly meetings, from FY 2014-15	Continuous	57	3/57 
Activity 4.6 All due debts to GoB and other entities fully repaid according the schedule			
4.6.1 Reviewed documents of due debts to GoB and others once a year by City Council, from FY 2014-15	By year 2	5	N.A /5 
4.6.2 Kept necessary allocation in CC budget for full repayment of due debts, from FY 2014-15	Each year	5	N.A /5 




















Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
4.6.3 Prepared quarterly repayment statements on all due debt and send copies to PCO	Each quarter	19	1/18
Activity 4.7 Outstanding bills older than 3 months, including I. electricity and II. telephone paid in time			
4.7.1 Ensured regular receipt of monthly electricity and telephone bills, from FY 2014-15	By year 1	57 & 57	3/57 3/57
4.7.2 Settled dispute over arrear electricity and telephone bills (no arrear) from FY 2014-15	By year 1	As req.	N/A
4.7.3 Kept necessary allocation in CC annual budget for electricity and telephone bill payment, from FY 2014-15	By year 1	5	N.A /5
4.7.4 Paid monthly electricity and telephone bill regularly, from FY 2014-15	By year 1	57 & 57	3/57 3/57
4.7.5 Reviewed electricity and telephone bill payment progress status by CEO/Secretary and in City Council monthly meetings, from FY 2014-15	Each meeting	57 & 57	3/57 3/57
Activity 4.8 Budget proposal is compared with the budget and actual outlays in the previous year, displayed at the CC office			
4.8.1 Prepared draft budgets compared with the budget and actual outlays in the previous year, from FY 2014-15	Each year	5	N.A /5
4.8.2 Obtained comments/suggestions on draft budget (disclosed and displayed) from citizens and CSCCs, from FY 2014-15	Each year	5	0 /4
4.8.3 Finalized and approved annual budget in City Council meetings, from FY 2014-15	Each year	5	N.A /5
Area-5: Citizen's Awareness and Participation			
Activity 5.1 Civil Society Coordination Committee (CSCC) (T7)			
5.1.1 Established/ re-established CSCC in accordance with ToR, in FY 2014-15	By year 1	1	N.A /1
5.1.2 Assisted, supervised and monitored implementation progress of CCIDP in accordance with the IDPCC guideline by CSCC, from FY 2015-16	By year 1	19	1/9
5.1.3 Facilitated sector-wise need identification and prioritization by working groups, in FY 2015-16	By year 2	When req.	0/0
5.1.4 Obtained approval of CAP from City Council, in FY 2015-16	By year 2	1	N.A /1
5.1.5 Held CSCC quarterly meetings, from FY 2014-15	From year 1	19	1/14
5.1.6 Identified role of citizens in solving the problem/issue including women citizen's specific role in CSCC, from FY 2014-15	From year 1	5	0/0
5.1.7 Took appropriate & effective decisions for increasing revenue income, from FY 2014-15	From year 1	5	N.A /5
5.1.8 Discussed problems & suggestions in CSCC that are identified in WLC committees and find ways and means to mitigate those, from FY 2014-15	From year 1	19	3/11
5.1.9 Prepared proposals for urban policy reform advocacy by CSCC, from FY 2014-15	From year 1	5	0/0
5.1.10 Provided necessary recommendations on City Corporation's proposed budget for next year by CSCC, from FY 2014-15	Each year	5	0/3
5.1.11 Minute CSCC's quarterly meeting decisions and follow-up action/status of implementation, from FY 2014-15	Each quarter	19	1/14

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
5.1.12 Introduced CSCC Phase-2 TOR, from FY 2016-17	From year 3	1	N.A /1 
Activity 5.2 Establishment of Ward Level Coordination Committee (WLCC) (T8)			
5.2.1 Established/ re-established WLCC, in FY 2014-15	From year 1	57	57/57 
5.2.2 Arranged WLCC meeting at least twice a year, from FY 2014-15	From year 1	627	40/553 
5.2.3 Reviewed progress (quality and problems) of civil works by WLCC of respective ward, from FY 2014-15	From year 1	As appl.	1/4 
5.2.4 Presented progress of civil works in CSCC meeting by respective WLCC, from FY 2014-15	From year 1	19	0/1 
5.2.5 Conducted awareness campaign by WLCCs for payment of tax and user charges in respective ward, from FY 2014-15	From year 1	As req.	0/0 
5.2.6 Involved implementation and management of WASH, SW, street light from FY 2014-15	From year 1	1083	40/553 
5.2.7 Arranged open discussion at ward levels, once a quarter, on overall activities inviting at least 150 citizens and sent people demand to CC, from FY 2014-15	From year 1	1083	0/0 
Activity 5.3 Integration of Community and Formation of Community Group (CG)			
5.3.1 Organized a workshop for community groups on concept and implementation of CG activities by PCO, in FY 2014-15	End of year 1	1	0/0 
5.3.2 Selected 3-4 target wards for waste collection pilot activity, in FY 2014-15	End of year 1	3-5	0/2 
5.3.3 Formed 5-6 Community Groups in pilot wards for implementing waste collection pilot activities by CC, from FY 2014-15	End of year 1	5-6	0/4 
5.3.4 Organized training course for Community Group members on management & implementation of waste collection pilot activities by PCO, from FY 2014-15	End of year 1	As appl.	0/0 
5.3.5 Reviewed activities of waste collection and other social issues for further improvement by CC, from FY 2015-16	End of year 2	As appl.	0/0 
5.3.6 Organized training courses for Community Groups on 3R, from FY 2016-17	End of year 3	5-6	N.A/1 
5.3.7 Reviewed 3R activities by Community Groups, from FY 2017-18	End of year 4	As appl.	0/0 
5.3.8 Formed community base organization (CBO) in the core area of pilot wards by CC, in FY 2014-15	By year 1	5-6	0/2 
Activity 5.4 Gender action plan(GAP) prepared			
5.4.1 Established/re-established gender committee at CC by women development standing committee, in FY 2014-15	Mid of year 1	1	0/1 
5.4.2 Hold monthly meeting of gender committee, from FY 2014-15	Mid of year 1	51	0/0 
5.4.3 Prepared gender action plan by women development standing committee, in FY 2014-15	Mid of year 1	1	N.A /1 
5.4.4 Assigned/re-assigned officer to perform secretarial work to Women Development Standing Committee, in FY 2014-15	Mid of year 1	1	1/1 
5.4.5 Endorsed GAP by CSCC, in FY 204-15	Mid of year 1	1	N.A /1 
5.4.6 Approved GAP in City Council meeting, in FY 2014-15	Mid of year 1	1	N.A /1 
5.4.7 Allocated fund in CC budget for GAP implementation, from FY 2014-15	End of FY	5	N.A /2 

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
5.4.8 Prepared quarterly and annual progress reports by Women Development Standing Committee, from FY 2014-15	From year 1	18 & 5	0/0 0/0 
Activity 5.5 Poverty reduction action plan(PRAP) prepared and implemented with inclusion of slum			
5.5.1 Established/re-established steering committee by CC to guide implementation of PRAP, in FY 2014-15	Mid of year 1	1	N.A /1 
5.5.2 Established/re-established Task Team by CC to guide micro credit program, in FY 2014-15	Mid of year 1	1	0/1 
5.5.3 Established/re-established Task Team by CC to guide education & health program, in FY 2014-15	Mid of year 1	1	0/1 
5.5.4 Established/re-established Task Team by CC to guide small infrastructure development program, in FY 2014-15	Mid of year 1	1	0/1 
5.5.5 Assigned/ re-assigned official by CC for facilitating Standing Committee activities, in FY 2014-15	Mid of year 1	1	0/1 
5.5.6 Organized one workshop inviting CC officials and agencies involved in the poverty reduction activities on PRAP guideline, in FY 2014-15	Mid of year 1	1	N.A /1 
5.5.7 Prepared PRAP (plan) by poverty reduction standing committee with the budget provision, in FY 2014-15	Mid of year 1	1	N.A /1 
5.5.8 Revised and endorsed PRAP (plan) by CSCC, in FY 2014-15	End of year 1	1	0/0 
5.5.9 Selected and approved slums by City Council, in FY 2014-15	By year 1	10	N.A /10 
5.5.10 Formed primary female user groups in approved slums, in FY 2014-15	By year 1	150	N.A /150 
5.5.11 Established mother and child care services in approved slums, from FY 2014-15	By year 1	10	N.A /150 
5.5.12 Established pre-primary school in approved slums, from FY 2014-15	By year 1	10	N.A /10 
5.5.13 Started saving, credit and IGAs activities with primary female user groups, from FY 2014-15	By year 1	150	150 /150 
5.5.14 Provided IGA (tailoring) training to selected female user group members, in FY 2014-15	By year 1	As req.	0/55 
5.5.15 Provided small infrastructure development services (Shared latrine, Footpath, Drain, Deep hand tube well & Street light) in approved slums, from FY 2014-15	By year 1	300	0/175 
5.5.16 Approved PRAP (Plan) in City Council meeting, in FY 2014-15	End of year 1	1	N.A /1 
5.5.17 Prepared annual progress report on poverty reduction action program, from FY 2014-15	Each year	3	N.A /1 
Activity 5.6 Revision of citizen charter			
5.6.1 Assigned/ re-assigned working group/officer in charge for prepare/revise citizen charters of each department, in FY 2014-15	Mid of year 1	6	N.A /6 
5.6.2 Approved revised CC's citizen charter by CSCC, in FY 2014-15	Mid of year 1	1	N.A /1 
5.6.3 Revised citizen charter once a year, from FY 2014-15	End of year 2	2	N.A /2 
5.6.4 Displayed approved citizen charter both in notice board and CC website, from FY 2015-16	End of year 2	3	0/2 
Activity 5.7 Citizen report cards prepared, approved and implemented by CSCC			
5.7.1 Assigned/ re-assigned 3 members task team/working group to organize citizen report card survey, in FY 2014-15	Mid of year 1	1	0/1 

Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5	
5.7.2	Prepared citizen report card by Task Team/WG, in FY 2014-15	Mid of year 1	5	0/2	
5.7.3	Conducted minimum 500 questionnaires survey each year by Task Team/WG, from FY 2014-15	Mid of each year	5	0/2	
5.7.4	Discussed draft CRC survey report/result and obtained recommendations from CSCC for further development and finalization, from FY 2014-15	End of year 1	5	0/1	
5.7.5	Compiled and disclosed CRC survey result at least twice within phase-2, from FY 2014-15	End of year 2	5	0/1	
Activity 5.8 Grievance -redress cell(GRC) established with revised terms of reference and functional					
5.8.1	Assigned official to set the Grievance Redress Cell (GRC), in FY 2014-15	Mid of year 1	1	0/1	
5.8.2	Established Grievance Redress Cell at City Corporation office. in FY 2014-15	Mid of year 1	1	0/1	
5.8.3	Held one or more GRC meeting every month together with APs from FY 2015-16	By year 2	As nec.	N.A/N.A	
5.8.4	Held GRC meeting inviting potential complaints, if necessary, from FY 2015-16	By year 2	As nec.	N.A/N.A	
5.8.5	Kept record of all Grievances, in a register book, from FY 2014-15	By year 2	As nec.	N.A/N.A	
5.8.6	Raised grievance redress agenda in City Council meeting for appropriate action	By year 2	As nec.	N.A/N.A	
Area-6: Urban Planning and Environment Improvement					
Activity 6.1 Initiate/update master plan					
6.1.1	Prepared master plan, 1995-2015 including storm water drainage & flood control plan, traffic & transportation, urban development, and structure plan, in FY 2015-16	By year 2	1	N.A/1	
6.1.2	Prepared detailed area plan, in FY 2015-16	By year 2		N.A/1	
6.1.3	Prepared action plan for infrastructure and public facilities, in FY 2015-16	By year 2	1	0/0	
6.1.4	Assigned/ re-assigned officer in charge for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan, in FY 2015-16	By year 2	1	N.A/1	
6.1.5	Established committee for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan, in FY 2015-16	By year 2	1	0/0	
Activity 6.2 Development control implemented (T9)					
6.2.1	Assigned/ re-assigned at least one qualified officer in charge for building permission, in FY 2014-15	Mid of year 1	1	N.A/1	
6.2.2	Defined signatory for building permission application procedure, in FY 2014-15	Mid of year 1	1	N.A/1	
6.2.3	Identified illegal buildings, from FY 2017-18	By year 4	As appl.	8/70	
6.2.4	Taken any action against illegal buildings (issued notice to owners), from FY 2017-18	By year 4	As appl.	8/22	
Activity 6.3 Practical use of City Corporation Infrastructure Development Plan (CCIDP)					
6.3.1	Shared revise IDP in CDCC by 2nd quarter each year for coordination and collaboration, from FY 2015-16	Mid of each year	5	0/2	
6.3.2	Approved revise IDP by City Council, from FY 2015-16	Mid of each year	5	0/2	

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
6.3.3 Published IDP in CC website or print copy for citizen access, from FY 2014-15	Mid of year 1	5	0/2
6.3.4 Approached to financial supporters to promote IDP, from FY 2014-15	Each year	As avl.	0/6
Activity 6.4 Establish O&M action plan			
6.4.1 Obtained PCO approval of CC annual O&M action plan, from FY 2015-16	By year 2	4	0/1
6.4.2 Implemented PCO approve annual O&M action plan by CC, from FY 2015-16	By year 2	4	0/0
Activity 6.5 Environmental Conservation Act and Environment Framework (T10)			
6.5.1 Assigned/ re-assigned officer(s) in charge for environmental conservation, in FY 2014-15	Mid of year 1	1	N.A /1
6.5.2 Complied environmental conservation act and rules in infrastructure development interventions, from FY 2015-16	End of year 2	25	N.A /14
6.5.3 Identified environmentally vulnerable areas and activities/ buildings which are against environmental conservation act, from FY2016-17	End of year 3	As nec.	0/1 4/457
6.5.4 Taken action to stop the illegal activities (i.e. sand lifting & brick field shifting) which are not relay with environmental conservation act, from FY 2017-18	End of year 4	As req.	5/458
Activity 6.6 Sanitary Situation			
6.6.1 Assigned/ re-assigned officer in charge for sanitation activity, in FY 2014-15	Mid of year 1	1	N.A /1
6.6.2 Carried out situation analysis on overall sanitation condition of CC, in FY 2014-15	End of year 1	As nec.	0/0
6.6.3 Carried out demand analysis and area selection once a year for public and household toilets, from FY 2015-16	End of year 2	5	0/1
6.6.4 Built public toilets, from FY 2015-16	End of year 2	As demand	0/0
6.6.5 Maintained and operate existing public toilets, from FY 2015-16	End of year 2	As nec.	0/30
6.6.6 Facilitated household toilet installation (PRAP), from FY 2015-16	End of year 2	As fea.	0/175
6.6.7 Increased number of public toilets, household latrines and waste water drainage connection by CC's effort, from FY 2015-16	End of year 2	As nec.	0/0
Activity 6.7 Solid Waste Management (T11)			
6.7.1 Assigned/ re-assigned officers in charge for solid waste management, in FY 2014-15	Mid of year 1	1	N.A /1
6.7.2 Established solid waste management committee, in FY 2015-16	End of year 2	1	0/0
6.7.3 Prepared solid waste management plan, in FY 2015-16	End of year 2	1	N.A /1
6.7.4 Trained staff on solid waste management in Japan, in FY 2015-16	End of year 2	1	0/0
6.7.5 Signed agreement between CC and WLCC (at least one) concerning operation and management of solid waste deposits, in FY 2015-16	End of year 2	1	N.A /1
6.7.6 Established primary waste collection system in collaboration with CBO/private individual/NGO, phase-1, from FY 2015-16	End of year 2	As avl.	N.A/21 N.A /621 N.A/6
6.7.7 Located dustbins, solid waste deposits and transfer station in collaboration with community, from FY 2015-16	End of year 2	Dustbin nos.	0/0 N.A /15

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
6.7.8 Coordinated cleaning of solid waste from road and drainage by City Corporation, from FY 2015-16	End of year 2	Road nos. Drain km.	?? ?? 
6.7.9 Collected solid waste from wider area and dispose it into a specific dumping site, phase-2, from FY 2017-18	By year 3	As req.	151/15 1 1/1 
6.7.10 Initiated 3R piloting in selected ward, from FY 2017-18	By year 4	1	0/0 
Area-7: Coordination System for Law Enforcement			
Activity 7.1 Awareness campaign for Rule of Law			
7.1.1 Assigned/re-assigned Law Officer to initiate law enforcement, in FY 2014-15	Mid of year 1	1	1/1 
7.1.2 Prepared annual plans and budget for awareness campaign, from FY 2014-15	End of year 1	5	1/4 
7.1.3 Approved annual plans and budget for awareness campaign in City Council meeting, from FY 2014-15	End of year 1	5	0/3 
7.1.4 Implemented planned awareness campaign activity, from FY 2015-16	By year 2	4	0/3 
7.1.5 Submitted awareness campaign reports to Mayor & CEO, from FY 2015-16	By year 2	4	0/3 
Activity 7.2 Law Enforcement Unit (LEU) established (T12)			
7.2.1 Established/ re-established 3-4 members Law Enforcement Unit (LEU), in FY 2014-15	Mid of year 1	1	N.A /1 
7.2.2 Distributed LEU establishment circular (among the members) signed by Mayor, in FY 2014-15	Mid of year 1	1	N.A /1 
7.2.3 Conducted one workshop on LEU guideline & activity, in FY 2014-15	Mid of year 1	1	N.A /1 
7.2.4 Prepared annual plans and budget for law enforcement, from FY 2014-15	Mid of year 1	5	1/2 
7.2.5 Organized training on law enforcement once a year, from FY 2014-15	End of year 1	5	0/2 
7.2.6 Implemented law enforcement activity, from FY 2015-16	End of year 2	As req.	6/6 
7.2.7 Prepared annual progress report on law enforcement, from FY 2015-16	End of year 2	3	N.A /2 
7.2.8 <i>Established trial court</i>	As nec.	As nec.	Yes 
Activity 7.3 Capacity development for Standing Committee for Law and Discipline implemented (T13)			
7.3.1 Organized at least one annual training course on law enforcement, from FY 2016-17	Mid of year 3	3	0/2 
7.3.2 Examined annual awareness campaign plan on law by Standing Committee for Law and Discipline, from FY 2015-16	By year 2	4	1/2 
7.3.3 Examined plan of law enforcement activities by LEU, from FY 2014-15	End of year 1	5	0/1 

GI Summary of result of Q3, Y5

Activity	Total tasks (#)	Tasks of the Q3, Y5 (#)	Tasks performed in Q3, Y5 (#)
Area-1: Improvement of Openness and Information Dissemination			
1.1 E-governance initiated (T1)	10	2	1
1.2: Mass Communication Cell (MCC) established (T2)	11	3	2
1.3 City information Service Center (CISC) established	7	2	1
1.4 Meet with Mass public of City Corporation	9	8	0
Sub-total	37	15	4
Area-2: Administrative Reform			
2.1 City Development Coordination Committee (CDCC) established	5	4	2
2.2 Administrative Reform Committee (ARC) established	10	5	1
2.3 Vision and mission set in each Dept.	6	1	0
2.4 CDU established, and formulate training program	7	5	1
2.5 Job descriptions revised	4	0	0
2.6 Initiate kaizen activities	10	5	5
2.7 Comprehensive Planning Unit (CPU)	9	7	1
2.8 Activate Standing Committee	5	2	1
2.9 Annual administrative report prepared and published	3	0	0
Sub-total	59	29	11
Area-3: Tax Reform			
3.1 Improve capability/efficiency of tax assessment	8	2	1
3.2 Interim tax assessment carried out throughout the year and collection increased	6	6	5
3.3 Re-identification of source of tax	3	3	1
Sub-total	17	11	7
Area-4: Financial Reform			
4.1 Introduce “financially independent accounting system” in water supply and waste management sector	4	1	0
4.2 Diversify earnings from Business Operated by CCs	3	3	0
4.3 Establish integrated computer systems	2	2	0
4.4 Diversify earnings from Business Operated by CCs	4	3	0
4.5 Non-tax own revenue source increased at least by inflation rate in each year	4	3	3
4.6 All due debts to GoB and other entities fully repaid according the schedule	3	1	1
4.7 Outstanding bills older than 3 months, including I. electricity and II. telephone paid in time	5	3	3
4.8 Budget proposal is compared with the budget and actual outlays in the previous year, displayed at the CC office	3	0	0
Sub-total	28	16	7
Area-5: Citizen’s Awareness and Participation			
5.1 Civil Society Coordination Committee (CSCC)	12	6	3
5.2 Establishment of Ward Level Coordination Committee (WLCC)	7	7	4
5.3 Integration of Community and Formation of Community Group (CG)	8	8	0
5.4 Gender action plan(GAP) prepared	8	4	1
5.5 Poverty reduction action plan(PRAP) prepared and implemented with inclusion of slum	17	6	1
5.6 Revision of citizen charter	4	0	0

Activity	Total tasks (#)	Tasks of the Q3, Y5 (#)	Tasks performed in Q3, Y5 (#)
5.7 Citizen report cards prepared, approved and implemented by CSCC	5	5	0
5.8 Grievance -redress cell(GRC) established with revised terms of reference and functional	6	0	0
Sub-total	67	36	9
Area-6: Urban Planning and Environment Improvement			
6.1 Initiate/update master plan	5	3	0
6.2 Development control implemented	4	2	2
6.3 Practical use of City Corporation Infrastructure Development Plan (CCIDP)	4	4	0
6.4 Establish O&M action plan	2	2	0
6.5 Environmental Conservation Act and Environment Framework	4	2	2
6.6 Sanitary Situation	7	6	1
6.7 Solid Waste Management	10	5	3
Sub-total	36	24	8
Area-7: Coordination System for Law Enforcement			
7.1 Awareness campaign for Rule of Law	5	5	2
7.2 Law Enforcement Unit (LEU) established	8	3	1
7.3 Capacity development for Standing Committee for Law and Discipline implemented	3	3	1
Sub-total	16	11	4
Total	260	142	50





Note:




















1. CC need to re-assign officers.
2. CC need to produce annual reports and plans.

Governance Improvement Monitoring Result as of March '19

Chattogram City Corporation
























Legend

Task done  Task partially done  Task not done  Task to be done by min./PCO 




















Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Area-1: Improvement of Openness and Information Dissemination			
Activity-1.1 e-governance initiated (T1)			
1.1.1 Assigned officer/staff in charge for e-governance, in FY 2014-15	End of year 1	1	0/1 
1.1.2 Arranged IT based training course for concern CC staff, in FY 2014-15	End of year 1	1	0/2 
1.1.3 Organized exchange one batch visit to other CC's introduced e-governance (as part of IT training), in FY 2015-16	By year 2	1	0/1 
1.1.4 <i>Arranged component wise training courses (IFM software related), in FY 2015-16</i>	By year 2	9	
1.1.5 Developed web-based MIS software with dynamic website, in FY 2016-17	By year 3	1	0/1 
1.1.6 Established SMS link with any kind of e-services, in FY 2016-17	By year 3	As nec.	0/3 
1.1.7 Prepared one long-term (5 years) plan for e-governance, in FY 2017-18	By year 4	1	0/1 
1.1.8 Established dynamic web portal for birth/death registration etc., in FY 2016-17	By year 3	1	0/1 
1.1.9 Given e-governance initiative responsibilities to MCC, in FY 2014-15	End of year 1	1	0/1 
1.1.10 Built awareness of CC officers and staffs on e-governance through one orientation course, from FY 2014-15	End of year 1	1	0/1 
Activity-1.2: Mass Communication Cell (MCC) established (T2)			
1.2.1 Established/re-established MCC, in FY 2014-15	Mid of year 1	1	0/1 
1.2.2 Prepared annual plans & budget for information dissemination activities by MCC, from FY 2014-15	By year 1	5	0/2 
1.2.3 <i>Submitted MCC annual plans & budget to CSCC for review, from FY 2014-15</i>	By year 1	5	0/1 
1.2.4 <i>Submitted MCC annual plans & budget to CC for approval, from FY 2014-15</i>	By year 1	5	1/2 
1.2.5 Approved selected messages and materials for mass campaign by Mayor twice a year, from FY 2014-15	By year 1	10	0/3 
1.2.6 Registered citizens for message dissemination through SMS, from FY 2014-15	By year 1	10000	0/10000 
1.2.7 <i>Disseminated messages to citizens at least twice a year through different medias including SMS, from FY 2014-15</i>	By year 1	10	1/14 
1.2.8 <i>Held quarterly MCC meetings, from FY 2014-15</i>	Each year	19	1/14 
1.2.9 Established and maintained SMS information dissemination record keeping system each year, from FY 2014-15	By year 1	5	0/4 






















Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
1.2.10 Conducted annual impact survey on disseminated SMS information by MCC, from FY 2014-15	By year 1	5	0/1
1.2.11 Prepared annual report for City Corporation by MCC, from FY 2014-15	By year 1	5	0/2
Activity-1.3 City information Service Center (CISC) established			
1.3.1 Established CISC, in FY 2014-15	Within year 1	1	0/1
1.3.2 Assigned officer/staff in charge for CISC, in FY 2014-15	Within year 1	1	0/1
1.3.3 Provided necessary logistics to CISC, in FY 2014-15	Within year 1	3	0/3
1.3.4 Organized training course for CC relevant officials on e-governance, in FY 2014-15 & FY 2015-16	1st & 2 nd year	1	0/2
1.3.5 Operated CISC in accordance with annual operation plan, from FY 2016-17	End of year 3	3	0/2
1.3.6 Provided necessary information to citizen about CC & govt. service from CISC, from FY 2016-17	End of year 3	As req.	2/4
1.3.7 Prepared annual progress report, from FY 2016-17	From year 3	3	0/2
Activity-1.4 Meet with Mass public of City Corporation			
1.4.1 Selected issues for two mass public meetings in a year by MCC, from FY 2014-15	2 times every year	10	0/7
1.4.2 Examined selected issues for two mass public meetings in each year by Communication Standing Committee, from FY 2014-15	2 times every year	10	1/5
1.4.3 Approved selected two mass public meeting issues by CSCC & City Council in each year by Communication Standing Committee, from FY 2014-15	2 times every year	10	1/3
1.4.4 Declared mass public meeting dates by MCC, from FY 2014-15	2 times every year	10	0/5
1.4.5 Informed selected mass public meeting issues to the citizens at least a month before the meeting date by MCC, from FY2014-15	2 times every year	10	1/3
1.4.6 Held at least two Mass Public Meeting in each year, from FY 2014-15	2 times every year	10	1/7
1.4.7 Prepared report for each mass public meeting (at least two per year) by MCC, from FY 2014-15	By year 1	10	1/7
1.4.8 Prepared next year plans and specific budget for mass public meeting by MCC, from, FY 2014-15	End of year 1	5	0/1
1.4.9 Displayed each mass public meeting reports (at least two per year) through e-governance system by MCC, from FY 2014-15	2 times every year	10	1/4
Area-2: Administrative Reform			
Activity-2.1 City Development Coordination Committee (CDCC) established (T3)			
2.1.1 Established/re-established CDCC in accordance with specific ToR, from FY 2014-15	Mid of year 1	1	0/1
2.1.2 Assigned/re-assigned officer in charge for CDCC, in FY 2014-15	Mid of year 1	1	0/1
2.1.3 Organized annual general workshop of CDCC by City Corporation, from FY 2014-15	Each year	5	0/1
2.1.4 Held CDCC quarterly meeting, from FY 2014-15	Each year	19	1/14
2.1.5 Distributed meeting minutes to the members, from FY 2014-15	Each year	19	1/14























Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Activity 2.2 Administrative Reform Committee (ARC) established			
2.2.1 Established/re-established ARC, in FY 2014-15	Mid of year 1	1	0/1
2.2.2 Organized one workshop for ARC members on composition and function of ARC, from FY 2014-15	Mid of year 1	1	0/1
2.2.3 Conducted ARC quarterly meeting, from FY 2014-15	Each year	19	1/12
2.2.4 Drafted 5 years ARSP for each issue, in FY 2015-16	From year 2	1	0/1
2.2.5 Reviewed draft ARSP of each issue in CSCC meeting, in FY 2015-16	From year 2	1	0/1
2.2.6 Approved ARSP of each issue in City Council meeting, in FY 2015-16	From year 2	1	0/1
2.2.7 Promoted implementation of ARSP of each department, from FY 2015-16	From year 2	7	1/1
2.2.8 Monitored ARSP implementation progress quarterly by ARC, from FY 2015-16	From year 2	14	1/3
2.2.9 Produced final annual progress report by ARC, from FY 2015-16	From year 2	5	0/0
2.2.10 Formulated training program by CDU with request from ARC in accordance with ARSP, from FY 2015-16	From year 2	1	0/1
Activity 2.3 Vision and mission set in each Dept.			
2.3.1 Assigned officers in charge from each dept. in FY 2014-15	End of year 1	7	0/7
2.3.2 Organized one workshop with assigned officer in charge from each dept. on preparing vision and mission, in FY 2014-15	By year 1	1	0/1
2.3.3 Presented draft vision and mission by departments to relevant Standing Committee meeting for examination, in FY 2014-15	End of year 1	7	0/7
2.3.4 Approved vision and mission of City Corporation and departments in City Council meeting, in FY 2015-16	End of year 1	1 7	0/1 0/7
2.3.5 Reflected vision and mission of City Corporation and departments in Citizen Charter and displayed CC website, in FY 2015-16	End of year 2	1 7 8	0/1 0/1
2.3.6 Reviewed vision and mission of City Corporation and departments, from FY 2017-18	End of year 4	1 7	0/1 0/7
Activity 2.4 CDU established, and formulate training program (T4)			
2.4.1 Established/re-established CDU, in FY 2014-15	Mid of year 1	1	0/1
2.4.2 Formulated program for technical training and kaizen activities with budget plans, in FY 2014-15	End of year 1	1	0/2
2.4.3 Selected training service provider by CDU and arranged training courses from CC fund, from FY 2014-15	End of year 1	As req.	0/5
2.4.4 Organized technical training courses according to schedule by CDU from FY 2015-16	Each year	As Scdl	1/1
2.4.5 Monitored quarterly implementation of kaizen activities and technical trainings quarterly by CDU, from FY 2015-16	Each quarter	15	1/8 0/1
2.4.6 Prepared quarterly and annual progress reports on capacity development activities, from FY 2015-16	Each quarter and year	14 5	1/11 0/2
2.4.7 Arranged one workshop for CDU members on CDU operation, in FY 2014-15	Mid of year 1	1	0/1

























Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Activity 2.5 Job descriptions revised			
2.5.1 Prepared revise job description for all staff, in FY 2014-15	End of year 1	??	?? 
2.5.2 Approved revise staff job descriptions in City Council meeting, in FY 2015-16	End of year 2	??	?? 
2.5.3 <i>Circulated revised job descriptions to all staff, in FY 2015-16</i>	End of year 2	All staff	
2.5.4 <i>Reviewed staff Job descriptions by CDU, in FY 2017-18</i>	End of year 4	All positions	
Activity 2.6 Initiate kaizen activities			
2.6.1 Selected one focal person from each department by CDU for kaizen activity implementation, in FY 2014-15	Mid of year 1	7	0/7 
2.6.2 Formed work improvement team (WIT) in each department for planning and implementing kaizen activity in own department, in FY 2014-15	Mid of year 1	7	0/7 
2.6.3 Developed annual kaizen activity implementation action plan by each department's WIT, from FY 2014-15	Mid of year 1	35	0/7 
2.6.4 Trained one nominated staff from each department on kaizen activity, in FY 2014-15	Mid of year 1	7	0/7 
2.6.5 Introduced kaizen activity in each department, from FY 2015-16	End of year 2	35	0/28 
2.6.6 Made annual allocation in CC's budget for implementing kaizen activities, from FY 2016-17	End of year 2	3	0/2 
2.6.7 Compiled annual progress report of kaizen activities by CDU, from FY 2016-17	From year 3	3	0/2 
2.6.8 Submitted final report to Mayor, and best practice prize given to one department, from FY 2016-17	From year 3	3	0/2 
2.6.9 <i>Conducted quarterly monitoring of kaizen activities by CDU based on progress report and field visit from 2016-17</i>	From year 3	10	1/5 
2.6.10 Published final annual progress report of kaizen activity on CC's website, from FY 2016-17	From year 3	4	0/2 
Activity 2.7 Comprehensive Planning Unit (CPU)			
2.7.1 Established CPU, in FY 2014-15	End of year 1	1	0/1 
2.7.2 Established task force for infrastructure development component, in FY 2014-15	End of year 1	1	0/1 
2.7.3 Established task force for governance improvement component, in FY 2014-15	End of year 1	1	0/1 
2.7.4 <i>Drafted short and long-term infrastructure development plans in accordance with IDPCC guideline, from FY 2015-16</i>	End of year 2	4 1	1/3 1/2 
2.7.5 Prepared annual rolling plan for infrastructure development in accordance with IDPCC guideline, from FY 2015-16	End of year 2	4	0/3 
2.7.6 <i>Conducted monthly CPU meeting, from FY 2015-16</i>	End of year 2	39	3/25 
2.7.7 <i>Conducted CPU quarterly meeting with urban planning & development Standing Committee, from FY 2015-16</i>	End of year 2	13	1/8 
2.7.8 <i>Presented infrastructure development activity progress report in City Council monthly meetings by CPU, from FY 2015-16</i>	End of year 2	39	
2.7.9 <i>Prepared annual progress report of infrastructure development activity by CPU, from FY 2014-15</i>	Each year	4	0/0 






















Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Activity 2.8 Activate Standing Committee			
2.8.1 Assigned officer for each established Standing Committee, in FY 2014-15	Mid of year 1	18	0/18
2.8.2 Approved ToR of each Standing Committee by City Council, in FY 2014-15	Mid of year 1	18	0/18
2.8.3 Proposed project recommended Standing Committee's (4) ToR to ministry for concurrence, in 2015-16	By year 2	4	0/4
2.8.4 Held monthly meeting of each Standing Committee, from FY 2015-16	From year 2	730	39/406
2.8.5 Prepared annual progress report by each Standing Committee, from FY 2015-16	From year 2	54	0/36
Activity 2.9 Annual administrative report prepared and published			
2.9.1 Prepared draft annual administrative report by Secretary in consultation with CEO/Mayor, from FY 2014-15	End of each year	3	0/4
2.9.2 Approved annual administrative report in city council meeting, from FY 2014-15	End of each year	3	0/4
2.9.3 Published approve annual administrative report to ministry concern departments by secretary, from FY 2014-15	End of each year	3	0/4
Area-3: Tax Reform			
Activity 3.1 Improve capability/efficiency of tax assessment			
3.1.1 Deployed senior tax assessor, in FY 2015-16	Within 1st batch	1	0/1
3.1.2 Deployed tax assessors and collectors (one/1000 holdings), in FY 2015-16	Within 1st batch	141	0/127
3.1.3 Introduced and practiced PCO supplied tax assessment manual/guideline, from FY 2015-16	Within 1st batch	1	0/1
3.1.4 Organized a training course for deployed staff of tax section on tax assessment/collection, in FY 2015-16	Within 1st batch	1	0/1
3.1.5 <i>Conducted re-assessment at 5 years interval, when and where ever applicable, from FY 2015-16</i>	Within 1st batch	1	1
3.1.6 <i>Introduced software for tax assessment database, from FY 2015-16</i>	Within 1st batch	1	1
3.1.7 Created link system between "holding tax ID number" and "construction registration", from FY 2016-17	End of year 3	As avl.	1
3.1.8 Prepared quarterly progress report, from FY 2015-16	Each quarter	15	1/15
Activity 3.2 Interim tax assessment carried out throughout the year and collection increased			
3.2.1 Identified and included missing holdings in tax assessment register, from FY 2014-15	From year 1	As avl.	632/2620
3.2.2 Prepared quarterly progress report and presented in City Council meetings, from FY 2014-15	From year 1	19	1/15
3.2.3 Reviewed progress of interim assessment linking with Finance & Establishment Standing Committee and place the report to City Council monthly meetings, from FY 2014-15	From year 1	As avl.	1/14
3.2.4 Prepared tax collection quarterly progress reports and copies submitted to PCO, from FY 2014-15	From year 1	19	1/13
3.2.5 Prepared plan to increase holding tax collection up to 85% by FY 2017-18, from FY 2014-15	By year 1	1	0/1
3.2.6 Increased tax collection efficiency up to 85% within project period, in FY 2017-18	By year 4	85%	11























Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5
Activity 3.3 Re-identification of source of tax				
3.3.1	Examined re-identification of new tax sources once a year by F&E Standing Committee, from FY 2014-15	Each year	5	0/4 
3.3.2	Prepared proposal for new tax sources by F&E Standing Committee and submitted to City Corporation, from FY 2014-15	Each year	5	0/2 
3.3.3	Held F&E Standing Committee quarterly meetings, from FY 2014-15	Each year	19	2/38 
Area-4: Financial Reform				
Activity 4.1 Introduce “financially independent accounting system” in water supply and waste management sector (T5)				
4.1.1	Created independent bank account for water supply and waste management, in FY 2015-16	By year 2	2	0/1 
4.1.2	Introduced computerize accounting system for water supply and waste management, from FY 2015-16	By year 2	2	0/1 
4.1.3	<i>Maintained independent loss and profit account of water supply and waste management, from FY 2015-16</i>	By year 2	2	
4.1.4	<i>Made proper adjustment of water tariff and conservancy rates to recover O&M cost, from FY 2016-17</i>	By year 3	As app.	
Activity 4.2 Diversify earnings from Business Operated by CCs (T6)				
4.2.1	Examined diversification of business operated by CCs (including PPP) at Finance and Establishment Standing Committee once a year, from FY 2014-15	Each year	5	0/4 
4.2.2	Prepared business proposals for new income source by F&E Standing Committee, from FY 2014-15	Each year	As avl.	0/4 
4.2.3	Submitted new business proposals in City Council quarterly meetings by F&E Standing Committee for action according to Act 2009, from FY 2014-15	Each year	5	0/4 
Activity 4.3 Establish integrated computer systems				
4.3.1	<i>Installed integrated management software (IFMs) and linked to accounting, tax database, reserve fund for rehabilitation and budget, in FY 2015-16</i>	By year 2	1	
4.3.2	<i>Provided staff training on operation of IFM software, in FY 2017-18</i>	By year 4	1	
Activity 4.4 Diversify earnings from Business Operated by CCs				
4.4.1	Prepared financial statement within the flowing month of financial year closing, from FY 2014-15	Each year	5	0/4 
4.4.2	Disclosed financial statement at CC notice board, from FY 2014-15	Each year	5	0/2 
4.4.3	Conducted internal financial audit within three months of closing each financial year, from FY 2014-15	Each year	5	0/3 
4.4.4	Presented internal financial audit reports to City Council meetings and copies to PCO, from FY 2014-15	Each year	5	1/3 
Activity 4.5 Non-tax own revenue source increased at least by inflation rate in each year				
4.5.1	Updated annual plan for non-tax revenue (fees, lease, rent, etc.) collection, from FY 2014-15	Each year	5	0/4 
4.5.2	Monitored implementation progress of non-tax revenue plan in every month, by CEO/Secretary, from FY 2014-15	Each month	57	3/57 
4.5.3	Reviewed fees, lease, rent, etc. collection progress in every month by CEO/Secretary, from FY 2014-15	Each month	57	3/57 

Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5
4.5.4	Reviewed collection progress of non-tax revenue in City Council monthly meetings, from FY 2014-15	Continuous	57	3/57 
Activity 4.6 All due debts to GoB and other entities fully repaid according the schedule				
4.6.1	Reviewed documents of due debts to GoB and others once a year by City Council, from FY 2014-15	By year 2	5	0/5 
4.6.2	Kept necessary allocation in CC budget for full repayment of due debts, from FY 2014-15	Each year	5	0/5 
4.6.3	Prepared quarterly repayment statements on all due debt and send copies to PCO	Each quarter	19	0/19 
Activity 4.7 Outstanding bills older than 3 months, including: I. electricity and II. telephone paid in time				
4.7.1	Ensured regular receipt of monthly electricity and telephone bills, from FY 2014-15	By year 1	57 57	3/57 
4.7.2	Settled dispute over arrear electricity and telephone bills (no arrear) from FY 2014-15	By year 1	As req.	0/2 
4.7.3	Kept necessary allocation in CC annual budget for electricity and telephone bill payment, from FY 2014-15	By year 1	As req.	0/5 
4.7.4	Paid monthly electricity and telephone bill regularly, from FY 2014-15	By year 1	57 57	3/57 3/57 
4.7.5	Reviewed electricity and telephone bill payment progress status by CEO/Secretary and in City Council monthly meetings, from FY 2014-15	Each meeting	57 57	3/57 3/57 
Activity 4.8 Budget proposal is compared with the budget and actual outlays in the previous year, displayed at the CC office				
4.8.1	Prepared draft budgets compared with the budget and actual outlays in the previous year, from FY 2014-15	Each year	5	0/45 
4.8.2	Obtained comments/suggestions on draft budget (disclosed and displayed) from citizens and CSCCs, from FY 2014-15	Each year	5	0/45 
4.8.3	Finalized and approved annual budget in City Council meetings, from FY 2014-15	Each year	5	0/5 
Area-5: Citizen's Awareness and Participation				
Activity 5.1 Civil Society Coordination Committee (CSCC) (T7)				
5.1.1	Established/re-established CSCC in accordance with ToR, in FY 2014-15	By year 1	1	0/1 
5.1.2	Assisted, supervised and monitored implementation progress of CCIDP in accordance with the IDPCC guideline by CSCC, from FY 2015-16	By year 1	19	1/15 
5.1.3	Facilitated sector-wise need identification and prioritization by working groups, in FY 2015-16	By year 2	When req.	0/0 
5.1.4	Obtained approval of CAP from City Council, in FY 2015-16	By year 2	1	0/1 
5.1.5	Held CSCC quarterly meetings, from FY 2014-15	From year 1	19	1/15 
5.1.6	Identified role of citizens in solving the problem/issue including women citizen's specific role in CSCC, from FY 2014-15	From year 1	5	0/0 
5.1.7	Took appropriate & effective decisions for increasing revenue income, from FY 2014-15	From year 1	5	0/5 
5.1.8	Discussed problems & suggestions in CSCC that are identified in WLCC committees and find ways and means to mitigate those, from FY 2014-15	From year 1	10	1/5 
5.1.9	Prepared proposals for urban policy reform advocacy by CSCC, from FY 2014-15	From year 1	5	

Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5
5.1.10	Provided necessary recommendations on City Corporation's proposed budget for next year by CSCC, from FY 2014-15	Each year	5	0/3 
5.1.11	Minute CSCC's quarterly meeting decisions and follow-up action/status of implementation, from FY 2014-15	Each quarter	19	1/15 
5.1.12	Introduced CSCC Phase-2 TOR, from FY 2016-17	From year 3	1	0/1 
Activity 5.2 Establishment of Ward Level Coordination Committee (WLCC) (T8)				
5.2.1	Established/re-established WLCC, in FY 2014-15	From year 1	41	0/41 
5.2.2	Arranged WLCC meeting at least twice a year, from FY 2014-15	From year 1	410	41/471 
5.2.3	Reviewed progress (quality and problems) of civil works by WLCC in respective ward, from FY 2014-15	From year 1	As appl.	w-5,7,8 
5.2.4	Presented progress of civil works in CSCC meeting by respective WLCC, from FY 2014-15	From year 1	19	1/6 
5.2.5	Conducted awareness campaign by WLCCs for payment of tax and user charges in respective ward, from FY 2014-15	From year 1	As req.	1/6 
5.2.6	Involved implementation and management of WASH, SW, street light from FY 2014-15	From year 1	41	1/41 
5.2.7	Arranged open discussion at ward levels, once a quarter, on overall activities inviting at least 150 citizens and sent people demand to CC, from FY 2014-15	From year 1	697	0/12 
Activity 5.3 Integration of Community and Formation of Community Group (CG)				
5.3.1	Organized workshop for community groups on concept and implementation of CG activities by PCO, in FY 2014-15	End of year 1	1	0/0 
5.3.2	Selected 3-4 target wards for waste collection pilot activity, in FY 2014-15	End of year 1	3-4	0/1 
5.3.3	Formed 5-6 Community Groups in pilot wards for implementing waste collection pilot activities by CC, from FY 2014-15	End of year 1	5-6	0/1 
5.3.4	Organized training course for Community Group members on management & implementation of waste collection pilot activities by PCO, from FY 2014-15	End of year 1	As appl.	0/0 
5.3.5	Reviewed activities of waste collection and other social issues for further improvement by CC, from FY 2015-16	End of year 2	As appl.	0/0 
5.3.6	Organized training courses for Community Groups on 3R, from FY 2016-17	End of year 3	5-6	0/1 
5.3.7	Reviewed 3R activities by Community Groups, from FY 2017-18	End of year 4	As appl.	0/0 
5.3.8	Formed community base organization (CBO) in the core area of pilot wards by CC, in FY 2014-15	By year 1	5-6	0/1 
Activity 5.4 Gender action plan(GAP) prepared				
5.4.1	Established gender committee at CC by Women Development Standing Committee, in FY 2014-15	Mid of year 1	1	0/0 
5.4.2	Hold monthly meeting of Gender Committee, from FY 2014-15	Mid of year 1	51	0/0 
5.4.3	Prepared gender action plan by Women Development Standing Committee, in FY 2014-15	Mid of year 1	1	0/1 
5.4.4	Assigned officer to perform secretarial work to Women Development Standing Committee, in FY 2014-15	Mid of year 1	1	0/1 

Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5
5.4.5	Endorsed GAP by CSCC, in FY 204-15	Mid of year 1	1	0/1 
5.4.6	Approved GAP in City Council meeting, in FY 2014-15	Mid of year 1	1	0/1 
5.4.7	Allocated fund in CC budget for GAP implementation, from FY 2014-15	End of FY	4	0/1 
5.4.8	Prepared quarterly and annual progress reports by Women Development Standing Committee, from FY 2014-15	From year 1	18 4	1/6 0/1 
Activity 5.5 Poverty Reduction Action Plan (PRAP) prepared and implemented with inclusion of slum				
5.5.1	Established/re-established steering committee by CC to guide implementation of PRPA, in FY 2014-15	Mid of year 1	1	0/1 
5.5.2	Established Task Team by CC to guide micro credit program, in FY 2014-15	Mid of year 1	1	0/1 
5.5.3	Established Task Team by CC to guide education & health program, in FY 2014-15	Mid of year 1	1	0/1 
5.5.4	Established Task Team by CC to guide small infrastructure development program, in FY 2014-15	Mid of year 1	1	0/1 
5.5.5	Assigned official by CC for facilitating Standing Committee activities, in FY 2014-15	Mid of year 1	1	0/1 
5.5.6	Organized one workshop inviting CC officials and agencies involved in the poverty reduction activities on PRAP guideline, in FY 2014-15	Mid of year 1	1	0/1 
5.5.7	Prepared PRAP (plan) by Poverty Reduction Standing Committee with budget provision, in FY 2014-15	Mid of year 1	1	0/1 
5.5.8	Revised and endorsed PRAP (plan) by CSCC, in FY 2014-15	End of year 1	1	0/1 
5.5.9	Selected and approved slums by City Council, in FY 2014-15	By year 1	10	0/10 
5.5.10	Formed primary female user groups in approved slums, in FY 2014-15	By year 1	150	0/150 
5.5.11	Established mother and child care services in approved slums, from FY 2014-15	By year 1	10	0/10 
5.5.12	Established pre-primary school in approved slums, from FY 2014-15	By year 1	10	0/10 
5.5.13	Started saving, credit and IGAs activities with primary female user groups, from FY 2014-15	By year 1	150	0/150 
5.5.14	Provided IGA (tailoring) training to selected female user group members, in FY 2014-15	By year 1	25	0/55 
5.5.15	Provided small infrastructure development services (Shared latrine, Foot path, Drain, Deep hand tube well & Street light) in approved slums, from FY 2014-15	By year 1		
5.5.16	Approved PRAP (Plan) in City Council meeting, in FY 2014-15	End of year 1	1	0/1 
5.5.17	Prepared annual progress report on poverty reduction action program, from FY 2014-15	Each year	5	0/1 
Activity 5.6 Revision of citizen charter				
5.6.1	Assigned working group/officer in charge for prepare/revise citizen charters of each department, in FY 2014-15	Mid of year 1	7	0/7 
5.6.2	Approved revised CC's citizen charter by CSCC, in FY 2014-15	Mid of year 1	1	0/2 
5.6.3	Revised citizen charter once a year, from FY 2014-15	End of year 2	2	0/3 

Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5
5.6.4	Displayed approved citizen charter both in notice board and CC website, from FY 2015-16	End of year 2	3	0/3 
Activity 5.7 Citizen report cards prepared, approved and implemented by CSCC				
5.7.1	Assigned 3 members task team/working group to organize citizen report card survey, in FY 2014-15	Mid of year 1	1	0/1 
5.7.2	Prepared citizen report card by Task Team/WG, in FY 2014-15	Mid of year 1	1	0/2 
5.7.3	Conducted minimum 500 questionnaire survey each year by Task Team/WG, from FY 2014-15	Mid of each year	5	0/2 
5.7.4	Discussed draft CRC survey report/result and obtained recommendations from CSCC for further development and finalization, from FY 2014-15	End of year 1	5	0/1 
5.7.5	Compiled and disclosed CRC survey result at least twice within phase-2, from FY 2014-15	End of year 2	5	0/1 
Activity 5.8 Grievance Redress Cell (GRC) established with revised terms of reference and functional				
5.8.1	<i>Assigned official to set the Grievance Redress Cell (GRC), in FY 2014-15</i>	Mid of year 1	1	
5.8.2	<i>Established Grievance Redress Cell at City Corporation office. in FY 2014-15</i>	Mid of year 1	1	
5.8.3	<i>Held one or more GRC meeting every month together with APs from FY 2015-16</i>	By year 2	As nec.	
5.8.4	<i>Held GRC meeting inviting potential complaints, if necessary, from FY 2015-16</i>	By year 2	As nec.	
5.8.5	<i>Kept record of all Grievances, in a register book, from FY 2014-15</i>	By year 2	As nec.	
5.8.6	<i>Raised grievance redress agenda in City Council meeting for appropriate action</i>	By year 2	As nec.	
Area-6: Urban Planning and Environment Improvement				
Activity 6.1 Initiate/update master plan				
6.1.1	Prepared master plan, 1995-2015 including storm water drainage & flood control plan, traffic & transportation, urban development, and structure plan, in FY 2015-16	By year 2	1	0/1 
6.1.2	<i>Prepared detailed area plan, in FY 2015-16</i>	By year 2	0	
6.1.3	Prepared action plan for infrastructure and public facilities, in FY 2015-16	By year 2	1	0/0 
6.1.4	Assigned officer in charge for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan, in FY 2015-16	By year 2	1	0/1 
6.1.5	Established committee for each (storm water drainage & flood control; traffic & transportation; urban development, structure and SWM) plan, in FY 2015-16	By year 2	1	0/0 
Activity 6.2 Development control implemented (T9)				
6.2.1	Assigned at least one qualified officer in charge for building permission, in FY 2014-15	Mid of year 1	1	0/1 
6.2.2	Defined signatory for building permission application procedure, in FY 2014-15	Mid of year 1	1	0/1 
6.2.3	<i>Identified illegal buildings, from FY 2017-18</i>	By year 4	As appl.	1/3 
6.2.4	<i>Taken any action against illegal buildings (issued notice to owners), from FY 2017-18</i>	By year 4	As appl.	1/1 

Tasks	Plan period	Target till Q3, Y5	Result of Q3, Y5
Activity 6.3 Practical use of City Corporation Infrastructure Development Plan (CCIDP)			
6.3.1 Shared revise IDP in CDCC by 2nd quarter each year for coordination and collaboration, from FY 2015-16	Mid of each year	5	1/3 
6.3.2 Approved revise IDP by City Council, from FY 2015-16	Mid of each year	5	1/3 
6.3.3 Published IDP in CC website or print copy for citizen access, from FY 2014-15	Mid of year 1	5	1/3 
6.3.4 Approached to financial supporters to promote IDP, from FY 2014-15	Each year	As avl.	1/8 
Activity 6.4 Establish O&M action plan			
6.4.1 Obtained PCO approval of CC annual O&M action plan, from FY 2015-16	By year 2	4	0/1 
6.4.2 Implemented PCO approve annual O&M action plan by CC, from FY 2015-16	By year 2	4	0/0 
Activity 6.5 Environmental Conservation Act and Environment Framework (T10)			
6.5.1 Assigned officer(s) in charge for environmental conservation, in FY 2014-15	Mid of year 1	1	0/1 
6.5.2 Complied environmental conservation act and rules in infrastructure development interventions, from FY 2015-16	End of year 2	35	0/35 
6.5.3 Identified environmentally vulnerable areas and activities/ buildings which are against environmental conservation act, from FY 2016-17	End of year 3	As nec.	0/0 66/254 
6.5.4 Taken action to stop the illegal activities (i.e. sand lifting & brick field shifting) which are not relay with environmental conservation act, from FY 2017-18	End of year 4	As req.	0/64 
Activity 6.6 Sanitary Situation			
6.6.1 Assigned officer in charge for sanitation activity, in FY 2014-15	Mid of year 1	1	0/1 
6.6.2 Carried out situation analysis on overall sanitation condition of CC, in FY 2014-15	End of year 1	As nec.	0/0 
6.6.3 Carried out demand analysis and area selection once a year for public and household toilets, from FY 2015-16	End of year 2	As nec.	0/1 
6.6.4 Built public toilets, from FY 2015-16	End of year 2	As demand	3/7 
6.6.5 Maintained and operate existing public toilets, from FY 2015-16	End of year 2	As nec.	4/49 
6.6.6 Facilitated household toilet installation (PRAP), from FY 2015-16	End of year 2	39	3/39 
6.6.7 Increased number of public toilets, household latrines and waste water drainage connection by CC's effort, from FY 2015-16	End of year 2	As nec.	0/0 
Activity 6.7 Solid Waste Management (T11)			
6.7.1 Assigned officers in charge for solid waste management, in FY 2014-15	Mid of year 1	1	0/1 
6.7.2 Established solid waste management committee, in FY 2015-16	End of year 2	1	0/1 
6.7.3 Prepared solid waste management plan, in FY 2015-16	End of year 2	1	0/1 
6.7.4 Trained staff on solid waste management in Japan, in FY 2015-16	End of year 2	1	
6.7.5 Signed agreement between CC and WLCC (at least one) concerning operation and management of solid waste deposits, in FY 2015-16	End of year 2	1	1/1 

Tasks		Plan period	Target till Q3, Y5	Result of Q3, Y5
6.7.6	Established primary waste collection system in collaboration with CBO/private sectors/NGO, phase-1, from FY 2015-16	End of year 2	As avl.	
6.7.7	Located dustbins, solid waste deposits and transfer station in collaboration with community, from FY 2015-16	End of year 2	Dustbin Transfer St.	800/0/6
6.7.8	Coordinated cleaning of solid waste from road and drainage by City Corporation, from FY 2015-16	End of year 2	Road nos. Drain km.	2715/1470
6.7.9	Collected solid waste from wider area and dispose it into a specific dumping site, phase-2, from FY 2017-18	By year 3	41	0/41/2
6.7.10	Initiated 3R piloting in selected ward, from FY 2017-18	By year 4	1	0/0
Area-7: Coordination System for Law Enforcement				
Activity 7.1 Awareness campaign for Rule of Law				
7.1.1	Assigned Law Officer to initiate law enforcement, in FY 2014-15	Mid of year 1	1	0/1
7.1.2	Prepared annual plans and budget for awareness campaign, from FY 2014-15	End of year 1	5	0/4
7.1.3	Approved annual plans and budget for awareness campaign in City Council meeting, from FY 2014-15	End of year 1	5	0/4
7.1.4	Implemented planned awareness campaign activity, from FY 2015-16	By year 2	4	1/4
7.1.5	Submitted awareness campaign reports to Mayor & CEO, from FY 2015-16	By year 2	4	1/4
Activity 7.2 Law Enforcement Unit (LEU) established (T12)				
7.2.1	Established/re-established 3-4 members Law Enforcement Unit (LEU), in FY 2014-15	Mid of year 1	1	0/1
7.2.2	Distributed LEU establishment circular (among the members) signed by Mayor, in FY 2014-15	Mid of year 1	1	0/1
7.2.3	Conducted one workshop on LEU guideline & activity, in FY 2014-15	Mid of year 1	1	0/1
7.2.4	Prepared annual plans and budget for law enforcement, from FY 2014-15	Mid of year 1	5	0/2
7.2.5	Organized training on law enforcement once a year, from FY 2014-15	End of year 1	5	1/3
7.2.6	Implemented law enforcement activity, from FY 2015-16	End of year 2	As req.	1/7
7.2.7	Prepared annual progress report on law enforcement, from FY 2015-16	End of year 2	5	0/2
7.2.8	Established trial court	<i>As nec.</i>	<i>As nec.</i>	
Activity 7.3 Capacity development for Standing Committee for Law and Discipline implemented (T13)				
7.3.1	Organized at least one annual training course on law enforcement, from FY 2016-17	Mid of year 3	3	1/3
7.3.2	Examined annual awareness campaign plan on law by Standing Committee for Law and Discipline, from FY 2015-16	By year 2	4	0/2
7.3.3	Examined law enforcement activity plan (prepared by LEU) by Standing Committee for Law and Discipline LEU	End of year 1	5	0/2

GI Summary of result of Q3, Y5

Activity	Total tasks (#)	Tasks of the Q3, Y5 (#)	Tasks performed in Q3, Y5 (#)
1.1 e-governance initiated (T1)	10	0	0
1.2: Mass Communication Cell (MCC) established (T2)	11	5	3
1.3 City information Service Center (CISC) established	7	2	2
1.4 Meet with Mass public of City Corporation	9	7	6
2.1 City Development Coordination Committee (CDCC) established	5	3	2
2.2 Administrative Reform Committee (ARC) established	10	3	3
2.3 Vision and mission set in each Dept.	6	0	0
2.4 CDU established, and formulate training program	7	3	3
2.5 Job descriptions revised	4	0	0
2.6 Initiate kaizen activities	10	1	1
2.7 Comprehensive Planning Unit (CPU)	9	5	3
2.8 Activate Standing Committee	5	1	1
2.9 Annual administrative report prepared and published	3	0	0
3.1 Improve capability/efficiency of tax assessment	8	1	1
3.2 Interim tax assessment carried out throughout the year and collection increased	6	5	5
3.3 Re-identification of source of tax	3	1	1
4.1 Introduce “financially independent accounting system” in water supply and waste management sector	4	0	0
4.2 Diversify earnings from Business Operated by CCs	3	0	0
4.3 Establish integrated computer systems	2	0	0
4.4 Diversify earnings from Business Operated by CCs	4	1	1
4.5 Non-tax own revenue source increased at least by inflation rate in each year	4	3	3
4.6 All due debts to GoB and other entities fully repaid according the schedule	3	0	0
4.7 Outstanding bills older than 3 months, including I. electricity and II. telephone paid in time	5	3	3
4.8 Budget proposal is compared with the budget and actual outlays in the previous year, displayed at the CC office	3	0	0
5.1 Civil Society Coordination Committee (CSCC)	12	6	4
5.2 Establishment of Ward Level Coordination Committee (WLCC)	7	6	5
5.3 Integration of Community and Formation of Community Group (CG)	8	7	0
5.4 Gender Action Plan (GAP) prepared	8	3	1
5.5 Poverty Reduction Action Plan (PRAP) prepared and implemented with inclusion of slum	17	3	3
5.6 Revision of citizen charter	4	0	0
5.7 Citizen report cards prepared, approved and implemented by CSCC	5	4	0
5.8 Grievance Redress Cell (GRC) established with revised terms of reference and functional	6	0	0
6.1 Initiate/update master plan	5	2	0
6.2 Development control implemented	4	0	0
6.3 Practical use of City Corporation Infrastructure	4	4	4

Activity	Total tasks (#)	Tasks of the Q3, Y5 (#)	Tasks performed in Q3, Y5 (#)
Development Plan (CCIDP)			
6.4 Establish O&M action plan	2	2	0
6.5 Environmental Conservation Act and Environment Framework	4	2	1
6.6 Sanitary Situation	7	5	3
6.7 Solid Waste Management	10	2	1
7.1 Awareness campaign for Rule of Law	5	2	2
7.2 Law Enforcement Unit (LEU) established	8	2	2
7.3 Capacity development for Standing Committee for Law and Discipline implemented	3	1	1
Total	260	95	65

PRAP Monitoring Result as of March 2019

Narayanganj City Corporation

Legend

Good progress


























Slow/Under progress



Bad progress



Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
1. PRAP Standing Committee, Steering Committee and Task Teams				
1.1 Held PRAP Standing Committee monthly meeting in relation to PRAP (#)	Not Known	2	0/2	
1.2 Established Steering Committee to guide PRAP implementation (#)	1	1	N.A/1	
1.3 Held Steering Committee monthly progress review meeting (#)	Not Known	0	0/0	
1.4 Established Micro Credit Task Team (#)	1	1	N.A/1	
1.5 Prepared monthly & quarterly progress report and submitted to Steering Committee for review (#)	Not Known	0	0/0	
1.6 Established Education & Health Task Team (#)	1	1	N.A/1	
1.7 Prepared monthly & quarterly progress report and submitted to Steering Committee for review (#)	Not Known	0	0/0	
1.8 Established Small Infrastructure Development Task Team (#)	1	1	N.A/1	
1.9 Prepared monthly & quarterly progress report and submitted to Steering Committee for review (#)	1	0	0/0	
2. Savings group and CDC				
2.1 Primary female user groups (#)	150	150	N.A/150	
2.2 Primary female user group members (#)	3000	3000	N.A/3000	
2.3 CDC number	30	30	N.A/30	
2.4 CDC members	390/CC	330	N.A/330	
2.5 CDC fund	4.80	4.62	1.17/4.62	
2.6 Total saving of 150 female user groups (BDT in lac)	23.4/202.80	78.27	9.71/78.27	
3. Credit support				
3.1 Credit fund received from CGP (BDT in lac)	87.00	87.00	5/87.00	
3.2 Credit money disbursed to (741+38) members from CGP account (BDT in lac)	87.00	87.00	5/87.00	
3.3 Credit money disbursed to 192 members from revolving account (BDT in Lac)	69.74	39.14	0/39.14	
3.4 Credit money disbursed to 14 members from savings account (BDT in Lac)	No Target	2.08	0/2.08	
4. Credit collection and deposit				
4.1 Micro credit collection of project account (BDT in Lac)	76.41	73.65	5.37/73.65	

Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
4.2 Micro credit collection of revolving account (BDT in Lac)	19.61	18.29	15.33/18.29	
4.3 Collected credit money deposited to revolving account (BDT in Lac)	91.94	91.94	20.70/91.94	
4.4 Micro credit collection of group savings account (BDT in Lac)	2.08	2.08	0/2.08	
4.5 Collected credit money deposited to group savings account (BDT in Lac)	2.08	2.08	0/2.08	
5. Service charge collection and deposit				
5.1 Service charge collection target (BDT in lac)	14.40	13.80	3.50/13.80	
5.2 Service charge deposited to CC revolving account (BDT in lac)	4.80	4.60	1.17/4.60	
5.3 Service charge deposited to CDC account (BDT in lac)	4.80	4.60	1.17/4.60	
5.4 Service charge deposited to group account (BDT in lac)	4.80	4.60	1.17/4.60	
6. Credit fund available				
6.1 Credit money remained available in revolving account (BDT in lac)	57.90	57.90	16.83/57.90	
6.2 Savings money available in group account (BDT in lac)	77.33	77.33	6.00/77.33	
7. Pre-primary education				
7.1 Total pre-primary school sessions in 2016-2019 (#)	40	40	10/40	
7.2 Total students admitted in pre-primary school in 2016-2019 (#)	1200	1200 (48%)	300/1200, 49% G of 300	
7.3 Student graduated from pre-primary school in 2016, 2017 and 2018(#)	900	783 (49% girl)	0/783	
7.4 Student admitted in primary schools in 2017, 2018 and 2019	900	783 (49% girl)	300/783, 52% G of 300	
8. Health services				
8.1 Weight measurement of 0 - 5 years old children (#)	4739	4739 (58% girl)	532/4739, 21% G of 532	
8.2 Weight measurement of 5 - 18 years old (#)	5226	5226	120/5226, 58% G of 120	
8.3 Weight measurement of 18 and above years old (#)	Not known	111 (100% female)	0/111	
8.4 Blood pressure measurement of 18 and above aged people (#)	7644	7644	1225/7644, 86% F of 1225	
8.5 Blood-sugar level measurement of 18 and above aged people (#)	1618	1618	488/1618, 100% F of 488	
8.6 Distributed Oral Saline, Children age between 0-5 years (#)	100	100(70% Girl)	100/100,	
8.7 Distributed Oral Saline, Children age between 5-18 years (#)	250	250(68% Girl)	250/250	
8.8 Distributed Oral Saline, Children age 18 and above years (#)	370	370(59% Female)	370/370	
8.9 People received de-worming tablets (#)	Not Known	0	0/0	
8.10 Women received iron tablets (#)	Not budgeted			

Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
8.11 Referred patient of aged between 0-5 years to hospital (#)	Not Known	29(69% Girl)	29/29	●
8.12 Referred patient of aged between 5-18 years to hospital (#)	Not known	88(91% Girl)	88/88	●
8.13 Referred patient of aged between 18 and above years to hospital (#)	Not known	352(92% female)	220/352 100% F of 220	●
9. Small infrastructure support				
9.1 Shared latrine constructed (#)	300	37	0/37	●
9.2 Constructed shared latrine in use (#)	37	37	0/37	●
9.3 Deep tube-well install (#)	6	6	0/6	●
9.4 Installed deep tube-well in use (#)	6	6	0/6	●
9.5 Constructed drain (m)	1866	1866	0/1886	●
9.6 Constructed drain in use (#)	1866	1866	0/1866	●
9.7 Constructed footpath (m)	No demand	No intervention	N/A	●
9.8 Constructed footpath in use (m)	No demand	N/A	N/A	●

Note: "G" stands Girl, "F" stands Female

Summary of result of Q3, Y5

Activity	Total tasks (#)	Tasks of the Q3, Y5 (#)	Tasks performed in Q3, Y5 (#)
1. PRAP Steering Committee, standing Committee and Task Teams	9	5	0
2. Savings group	6	2	2
3. Credit support	4	4	2
4. Credit collection and deposit	5	5	3
5. Service charge collection and deposit	4	4	4
6. Credit fund available	2	2	2
7. Pre-primary education	4	3	3
8. Health services	13	13	10
9. Small infrastructure support	6	0	0
Total	53	38	26

Observation:

General

- Poverty Reduction Action Plan (PRAP) have is not spelled out with specific activity, targets and time period;
- City Corporation Accounts section is being maintained registered on credit disbursement to group members as well as fund providing to CDCs for small infrastructure improvement;
- Group members could not verify properly due to non-availability of physically presence and not attached photo copy of National Identity Card (NID) or Birth Registration Certificate (BRC) with Savings/Credit Pass Book;
- Nick name of some members have recorded in Savings/Credit Pass Book, Savings and Credit register instead of full name recorded in National Identity Card (NID) or Birth Registration Certificate (BRC) which is problematic to identify properly. Name of some members have rectified according to the name NID/BRC but files are being maintained separately;

5. Field worker not maintained the books and register in proper manner and it seems to poor supervision and guidance; Actual use of credit money is not known to City Corporation;

Standing Committee on Poverty Reduction & Slum Development, PRAP Steering Committee and Task Teams

1. No meeting held of PRAP standing committee in Q3, Y5 in related to PRAP implementation;
2. Only one steering committee meeting held on 3.12.15 on preparatory works (slum selection, worker selection, steering committee ToR approval, task team formation etc.) since establishment;
3. No meeting of Micro Credit Task team, Education & Health and Small Infrastructure Improvement Work Task Team held meeting since establishment;

Federation, CDC and Primary Groups

1. Approx. 60-70% group members are active (active: who are paying savings installment for last three months regularly).
2. Twenty-four Community Workers (Community Organizer, Health Workers and School Teacher) out of 30 are primary group members;
3. The federations are not yet form and election of primary groups are not yet held since formation;

Savings and Credit

1. Most of the group members have deposited the savings as monthly or quarterly basis instead of weekly;
2. Four out of 24 workers have received credit facilities of them one received twice;
3. Savings and credit money collection is below the target;
4. Checked the savings and credit amount of package#04 and found no cash in hand of credit fund;
5. Collected service charge money have deposited to CC revolving, CDC and primary group bank accounts equally;

Pre-primary education

1. Total 300 students have admitted into the 10 pre-primary schools of which 49% are girls.
2. All (300) students have admitted in Primary School/Madrasha/Kindergarten in 2019 session. In this connection, total 254students (Boy-104, Girl-150) have admitted in primary schools. Rest 35 students (Boys)admitted in Madrasha, 5(Boy) students and 6(Girls) students have admitted to Kindergarten;

Health services

1. CC reported that they have first time distributed oral saline to the beneficiaries in Q3, Y5 and CC further reported that no budgeted amount for distributing Iron tablets to beneficiaries.

Small infrastructure development support

1. CC reported that 37 approved shared latrines, 06 deep tube well (one community latrine replaced by deep tube well in Package#08) and 1866 meters drains have constructed before Q3, Y5.
2. CC reported that no footpath approved to NCC yet.

Follow-up and Supervision

1. All activities should implement according to IGA implementation guidelines in all levels.

PRAP Monitoring Result as of March 2019

Cumilla City Corporation

Legend

Good progress


























Slow/Under progress



Bad progress



Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
1. PRAP Standing Committee, Steering Committee and Task Teams				
1.1 Held PRAP Standing Committee monthly meeting in relation to PRAP (#)	13	1	1/1	
1.2 Established Steering Committee to guide PRAP implementation (#)	1	1	N.A/1	
1.3 Held Steering Committee monthly progress review meeting (#)	13	1	1/1	
1.4 Established Micro Credit Task Team (#)	1	1	N.A/1	
1.5 Prepared monthly & quarterly progress report and submitted to Steering Committee for review (#)	13	1	1/1	
1.6 Established Education & Health Task Team (#)	1	1	N.A/1	
1.7 Prepared monthly & quarterly progress report and submitted to Steering Committee for review (#)	13	1	1/1	
1.8 Established Small Infrastructure Development Task Team (#)	1	1	N.A/1	
1.9 Prepared monthly & quarterly progress report and submitted to Steering Committee for review (#)	13	1	1/1	
2. Savings group				
2.1 Primary female user groups (#)	150	150	N.A/150	
2.2 Primary female user group members (#)	3000	2983	1/2983	
2.3 CDC number	30	30	N.A/30	
2.4 CDC members	390	390	N.A/390	
2.5 CDC fund	4.43	4.32	0.95/4.32	
2.6 Total saving of 150 female user groups (BDT in lac)	23.27/202	89.51	10.95/89.51	
3. Credit support				
3.1 Credit fund received from CGP (BDT in lac)	Not known	65.00	5/65.00	
3.2 Credit money disbursed to 594 members from CGP account (BDT in lac)	60.00	60.00	0/60.00	
3.3 Credit money disbursed to 499 members from revolving account (BDT in Lac)	Not known	66.15	0/66.15	
3.4 Credit money disbursed to 0 members from savings account (BDT in lac)	Not known	0	0/0	
4. Credit collection and deposit				
4.1 Micro credit collection of project account (BDT in Lac)	56.85	54.56	1.72/54.56	

Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
4.2 Micro credit collection of revolving account (BDT in Lac)	31.91	29.78	15.04/29.78	
4.3 Collected credit money deposited to revolving account (BDT in Lac)	84.34	83.66	16.08/83.66	
4.4 Micro credit collection of group savings account (BDT in Lac)	0	0	0/0	
4.5 Collected credit money deposited to group savings account (BDT in Lac)	0	0	0/0	
5. Service charge collection and deposit				
5.1 Service charge collection target (BDT in lac)	13.31	12.65	2.82/12.65	
5.2 Service charge deposited to CC revolving account (BDT in lac)	4.22	4.21	0.94/4.21	
5.3 Service charge deposited to CDC account (BDT in lac)	4.22	4.21	0.94/4.21	
5.4 Service charge deposited to group account (BDT in lac)	4.22	4.21	0.94/4.21	
6. Credit fund available				
6.2 Savings money available in group account (BDT in lac)	93.73	93.01	14.45/93.01	
7. Pre-primary education				
7.1 Total pre-primary school sessions in 2016-2019 (#)	40	40	10/40	
7.2 Total students admitted in pre-primary school in 2016-2019 (#)	1200	1192 (53% girl)	300/1192 53% G of 300	
7.3 Student graduated from pre-primary school in 2016, 2017 and 2018(#)	892	852 (50% girl)	0/852	
7.4 Student admitted in primary schools in 2017, 2018 and 2019	852	701 (51% girl)	149/701 51% G of 149	
8. Health services				
8.1 Weight measurement of 0 - 5 years old children (#)	1023	1075 (54% girl)	352/1075 55% G of 352	
8.2 Weight measurement of 5 - 18 years old (#)	1156	1274 (64% Girl)	418/1274 53% G of 418	
8.3 Weight measurement of 18 and above years old (#)	3116	3225(95% girl)	709/3225 92% G of 709	
8.4 Blood pressure measurement of 18 and above aged people (#)	3209	3647(91% girl)	1038/3647, 83% G of 1038	
8.5 Blood-sugar level measurement of 18 and above aged people (#)	806	584 (66% female)	78/584, 74% F of 78,	
8.6 Distributed Oral Saline, Children age between 0-5 years(#)	Not known	0	0/0	
8.7 Distributed Oral Saline, Children age between 5-18 years(#)	Not known	0	0/0	
8.8 Distributed Oral Saline, Children age 18 and above years(#)	Not known	0	0/0	
8.9 People received de-worming tablets(#)	Not Known	0	0/0	
8.10 Women received iron tablets(#)	Not Known	0	0/0	

Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
8.11 Referred patient of aged between 0-5 years to hospital (#)	Not known	77 (57% girl)	33/77 55% G of 33	●
8.12 Referred patient of aged between 5-18 years to hospital (#)	Not known	82(63% girl)	22/82 64% G of 22	●
8.13 Referred patient of aged between 18 and above years to hospital (#)	Not known	152 (67% girl)	38/152 47% G of 38 F	●
9. Small infrastructure support				
9.1 Shared latrine constructed (#)	91	91	0/91	●
9.2 Constructed shared latrine in use (#)	91	91	0/91	●
9.3 Tube-well install (#)	131	131	0/131	●
9.4 Installed tube-well in use (#)	131	131	0/131	●
9.5 Constructed drain (m)	210	210	0/210	●
9.6 Constructed drain in use (#)	210	210	0/210	●
9.7 Constructed footpath (m)	1008	1008	0/1008	●
9.8 Constructed footpath in use (m)	1008	1008	0/1008	●

Note: "G" stands Girl, "F" stands Female.

Summary of result of Q3, Y5

Activity	Total tasks (#)	Tasks of the Q2, Y5 (#)	Tasks performed in Q2, Y5 (#)
1. PRAP Steering Committee, S/C on Poverty & Slum Development and Task Teams	9	5	5
2. Savings group	6	3	3
3. Credit support	4	2	1
4. Credit collection and deposit	5	5	3
5. Service charge collection and deposit	4	4	4
6. Credit fund available	2	2	2
7. Pre-primary education	4	3	3
8. Health services	13	13	8
9. Small infrastructure support	8	6	6
Total	55	43	35

Observation:

General

- Poverty Reduction Action Plan (PRAP) have is not spelled out with specific activity, targets and time period;
- PRAP Standing Committee, Steering Committee and three Task Teams (Micro Credit, Education & Health and Physical Improvement Works) have re-established on 31.01.2018 and one meeting of PRAP standing committee, Steering Committee and each Task Team held on 27.03.2019 since re-establishment.
- Observed nick name have replaced by NID name in Pass book and Group savings ledgers under package#10;
- City Corporation Accounts section maintained a ledger on disbursement amount for loan to beneficiaries;

5. City Corporation is not aware about actual use of credit money, as proposed in applications;

Federation, CDC and Primary Groups

1. Physically visited Package#07 and observed the active group members are below 60% to 75% ref. CDC#01, 02 & 03 of Package#10;
2. The federations are not yet form and election of primary groups are not yet held since formation;

Savings and Credit

1. Guidelines not followed in case of savings collection rate. As per guidelines savings collection rate is BDT. 20.00, 40.00, 60.00 in 1st, 2nd and 3rd year respectively except some especial cases but savings collected at different rates from members in same group and period;
2. Most of the group members has paid the savings amount as monthly or quarterly basis instead of weekly;
3. No money in hand of credit collected amount of groups under Package#10
4. CC reported collected service charge money deposited in CDC, primary group and CC revolving bank account equally;

Pre-primary education

1. Physically observed that total 30 students have admitted in Goyambagicha pre-primary school for 2019session which 50% are girls, 30 school dresses, 30 pairs sock, 30 pairs shoe, 30 pencils, sharpener & erasers, 30 books &Khata and three box color pencils have supplied to student of Goyambagicha pre-primary school;

Health services

1. CC never provide oral saline and de-worming tablets to the beneficiaries.

Small infrastructure development support

1. All approved small infrastructures have constructed within Q2, Y5.
2. CC has not placed demand to PCO, CGP for further infrastructure.

Follow-up and Supervision

1. All activities should implement according to IGA implementation guidelines in all levels.

PRAP Monitoring Result as of March 2019

Rangpur City Corporation

Legend

Good progress



Slow/Under progress



Bad progress



Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
1. PRAP Steering Committee and Task Teams				
1.1 Held PRAP Steering Committee monthly meeting in relation to PRAP (#)	Not Known	2	1/2	
1.2 Established/re-established steering committee to guide PRAP implementation	1	1	N.A/1	
1.3 Held S/C monthly meeting for guiding PRAP implementation from 31.12.2015	Not known	2	1/2	
1.4 Established/re-established task team for micro credit	1	1	N.A/1	
1.5 Held Task Team for Micro Credit monthly meeting to guide micro credit operation	Not known	2	1/2	
1.6 Established/re-established task team for education & health	1	1	N.A/1	
1.7 Held Task Team Education & Health monthly meeting to guide education & health service operation	Not known	2	1/2	
1.8 Established/re-established task team for small infrastructure development	1	1	N.A/1	
1.9 Held task team small infrastructure development monthly meeting to guide small infrastructure development work	Not known	2	1/2	
2. Savings group				
2.1 Primary female user groups (#)	150	150	N.A/150	
2.2 Primary female user group members (#)	3000	2810	41/2810	
2.3 CDC number	30	30	N.A/30	
2.4 CDC members	390	390	N.A/390	
2.5 CDC fund	Not Known	2.75	0.69/2.75	
2.6 Total saving of 150 female user groups (BDT in lac)	21.92/193.53	46.86	10.72/46.86	
3. Credit support				
3.1 Credit fund received from CGP (BDT in lac)	72.50	72.50	2.50/72.50	
3.2 Credit money disbursed to 689 members in 150 groups from CGP account (BDT in lac)	72.50	70.00	5.0/70.00	
3.3 Credit money disbursed to 278 members from revolving account (BDT in Lac)	Not Known	34.25	14.20/34.25	

Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
3.4 Credit money disbursed to 99 members from savings account (BDT in lac)	36.61	8.035	0.32/8.035	●
4. Credit collection and deposit				
4.1 Micro credit collection target of project account (BDT in Lac)	68.66	68.66	8.75/68.66	●
4.2 Micro credit collection of project account (BDT in Lac)	68.66	52.18	5.78/52.18	●
4.3 Micro credit collection of revolving account (BDT in Lac)	28.76	11.08	5.49/11.08	●
4.4 Collected credit money deposited to revolving account (BDT in Lac) PF+RF	63.26	63.26	11.27/63.26	●
4.5 Micro credit collection of group savings account (BDT in Lac)	7.77	6.77	1.27/6.77	●
4.6 Collected credit money deposited to group savings account (BDT in Lac)	7.08	6.77	1.27/6.77	●
5. Service charge collection and deposit				
5.1 Service charge collection target (BDT in lac)	11.28	11.28	2.30/11.28	●
5.2 Service charge collected (BDT in lac)	11.28	8.54	1.69/8.54	●
5.3 Service charge deposited to CC revolving account (BDT in lac)	3.37	3.37	0.57/3.37	●
5.4 Service charge deposited to CDC account (BDT in lac)	3.37	2.67	0.57/2.67	●
5.5 Service charge deposited to group account (BDT in lac)	3.37	2.16	0.57/2.16	●
6. Credit fund available				
6.1 Credit Money remained available in revolving account for credit (BDT in lac)	Not known	60.74	14.34/60.74	●
6.2 Credit Money remained available in group savings account for credit (BDT in lac)	Not known	47.96	11.67/47.96	●
7. Pre-primary education				
7.1 Total pre-primary school sessions in 2016-2019 (#)	40	40	30/40	●
7.2 Total students admitted in pre-primary school in 2017-2019 (#)	1200	1162 (49% girl)	300/1162	●
7.3 Student graduated from pre-primary school in 2016, 2017 and 2018 (#)	862	849 (50% girl)	295/849	●
7.4 Student admitted in primary schools in 2016-19	849	739 (50% girl)	295/739	●
8. Health services				
8.1 Weight measurement of 0 - 5 years old children (#)	Not known	2064 (55% girl)	1020/2064	●
8.2 Weight measurement of 5 - 18 years old children (#)	Not known	1915 (64% girl)	1068/1915	●
8.3 Weight measurement of 18 and above years old (#)	Not known	2274 (85% girl)	1593/2274	●
8.4 Blood pressure measurement of 5 + aged people (#)	Not known	3817 (82% girl)	1891/3817	●
8.5 Blood-sugar level measurement of 18 + aged people (#)	Not known	939 (82% female)	348/939	●
8.6 Distributed oral saline, persons age between 0-5 years (#)	Not known	879 (63% girl)	364/879	●

Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
8.7 Distributed oral saline, persons age between 5-18 years (#)	Not known	641 (66% girl)	208/641	
8.8 Distributed oral saline, persons age between 18 and above years (#)	Not known	1707 (85%female)	353/1707	
8.9 De-worming tablet distributed to patient (#)	Not known	7764 (58%female)	6594/13856	
8.10 Iron tablet distributed to 18 + aged women (#)	Not known	532 (100%female)	0/532	
8.11 Referred patient of aged between 0-5 years to hospital (#)	Not known	100 (68% girl)	49/100	
8.12 Referred patient of aged between 5-18 years to hospital (#)	Not known	40(60% girl)	38/40	
8.13 Referred patient of aged 18 and above to hospital (#)	Not known	75(72% girl)	40/75	
9. Small infrastructure support				
9.1 Shared latrine constructed (#)	300	161	N.A/161	
9.2 Shared latrine under construction (#)		139	N.A/139	
9.3 Constructed shared latrine in use (#)		300	139/300	

Summary of result of Q3, Y5

Activity	Total tasks (#)	Tasks of the Q2, Y5 (#)	Tasks performed in Q3, Y5 (#)
1. PRAP Steering Committee and Task Teams	9	5	4
2. Savings group	6	2	1
3. Credit support	4	4	0
4. Credit collection and deposit	5	5	5
5. Service charge collection and deposit	6	6	6
6. Credit fund available	2	2	2
7. Pre-primary education	4	3	3
8. Health services	13	12	12
9. Small infrastructure support	3	1	1
Total	52	40	34

Observation:

Federation, CDC and Primary Groups

- Federation not yet formed;
- Steering Committee and task team monthly meetings are not held regularly and
- Poverty Reduction Action Plan(PRAP) is not spelled out with specifying time and targets.

Savings and Credit

- Savings & Credit ledger not introduced at City Corporation level;
- Group savings & credit money collection is below the target;
- Collected service charge money is below the target and are not fully & equally deposited to revolving account, CDC account and primary group account;

- City Corporation is not aware about actual use of credit money, as proposed in applications;
- City Corporation Accounts section does not have credit collection & deposit schedule to revolving. Also, do not know anything about group savings and its utilization and
- Out of total 967 borrowers 99 have received 2nd time credit facility from project and revolving account.

Pre-primary education and health

- School uniforms, bags and education materials not supplied till Q3, Y5;
- No plan and targets for health services and
- Reported information is not credible.

Follow-up and Supervision

- Supervision reports are not shared with CC authority.

Willingness of Primary Group Members

- Other than borrowers'/credit recipients, many are not interested in group activities including meeting and savings.

Others:

- Filed Organizers have not received salary from January 2019.

PRAP Monitoring Result as of March 2019

Gazipur City Corporation

Legend

Good progress

























Slow/Under progress



Bad progress



Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
1. PRAP Steering Committee and Task Teams				
1.1 Held PRAP Standing Committee monthly meeting in relation to PRAP (#)	Not Known	1	0/1	
1.2 Established/reestablished Steering Committee to guide PRAP implementation	1	1	N.A/1	
1.3 Held S/C monthly meeting for guiding PRAP implementation	Not known	0	0/0	
1.4 Established/re-established Task Team for Micro Credit	1	1	0/1	
1.5 Held Task Team for Micro Credit monthly meeting to guide micro credit operation	Not known	0	0/0	
1.6 Established/re-established Task Team for Education & Health	1	1	0/1	
1.7 Held Task Team Education & Health monthly meeting to guide education & health service operation	Not known	0	0/0	
1.8 Established/re-established Task Team for Small Infrastructure Development	1	1	0/1	
1.9 Held Task Team Small Infrastructure Development to guide small infrastructure development work	Not known	0	0/0	
2. Savings group				
2.1 Primary female user groups (#)	150	150	N.A/150	
2.2 Primary female user group members (#)	3000	2999	N.A/2999	
2.3 CDC number	30	30	N.A/30	
2.4 CDC members	390	390	N.A/390	
2.5 CDC fund (Target 3.60+2.94+1.35)	7.89	3.61	0.91/3.61	
2.6 Total saving of 150 female user groups (BDT in lac)	23.39/201.00	75.37	8.29/75.37	
3. Credit support				
3.1 Credit fund received from CGP (BDT in lac)	Not known	79.50	2.50/79.50	
3.2 Credit money disbursed (to 659 members in 145 groups) from CGP Fund BDT in lac	79.50	71.9	0/71.9	
3.3 Credit money disbursed from revolving account BDT in Lac (to 237 group members 128+109)	Not known	58.75	20.35/58.75	

Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
3.4 Credit money disbursed 82 (to 72+10) members of 19 groups under 7 CDCs) from savings account BDT in lac	Not known	27.00	1.70/27.00	
4. Credit collection and deposit				
4.1 Micro credit collection target of project account (BDT in Lac)	92.21	92.21	16.05/92.21	
4.2 Micro credit collection of project account (BDT in Lac)	92.21	64.57	6.35/64.57	
4.3 Micro credit collection of revolving account (BDT in Lac)	13.27	8.47	6.86/8.47	
4.4 Collected credit money deposited to revolving account (BDT in Lac) (Project Fund + Revolving Fund)	Not known	75.75	13.22/75.75	
4.5 Micro credit collection of group savings account(BDT in Lac)	9.87	07.30	2.53/07.30	
4.6 Collected credit money deposited to group savings account (BDT in Lac)	Not known	6.76	2.46/6.76	
5. Service charge collection and deposit				
5.1 Service charge collection target (BDT in lac)	13.54	13.54	3.46/13.54	
5.2 Service charge collected (BDT in lac)	13.54	9.54	1.98/9.54	
5.3 Service charge deposited to CC revolving account(BDT in lac)	3.18	3.18	0.66/3.18	
5.4 Service charge deposited to CDC account (BDT in lac)	3.18	3.18	0.66/3.18	
5.5 Service charge deposited to group account (BDT in lac)	3.18	3.18	0.66/3.18	
6. Credit fund available				
6.1 Credit money remained available in revolving account (BDT in lac)	Not known	37.81	12.26/37.81	
6.2 Credit money remained available in group savings account (BDT in lac)	Not known	55.13	8.29/55.13	
7. Pre-primary education				
7.1 Total pre-primary school sessions in 2016-2019 (#)	40	40	10/40	
7.2 Total students admitted in pre-primary school in 2017-2019 (#)	1200	1176 (61%girl)	300/1176	
7.3 Student graduated from pre-primary school in 2016,2017& 2018 (#)	900	836 (63%girl)	287/836	
7.4 Student admitted in primary schools in 2016,2017, 2018& 19(#)	900	816(62%girl)	283/816	
8. Health services				
8.1 Weight measurement of 0-5 years old children (#)	Not known	3721 (52%girl)	965/3721	
8.2 Weight measurement of 5-18 years old children (#)	Not known	0	0/0	
8.3 Weight measurement of 18 and above years old children (#)	Not known	0	0/0	
8. 4 Blood pressure measurement of 5 +aged people (#)	Not known	5119 (78% female)	1789/5119	

Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
8.5 Blood-sugar level measurement of 18 +aged people (#)	Not known	3483 (84%female)	743/3483	●
8.6 Distributed oral saline, persons age between 0-5 years (#)	Not known	232(58%girl)	72/232	●
8.7 Distributed oral saline, person sage between 5-18years (#)	Not known	537 (56%girl)	87/537	●
8.8 Distributed oral saline, persons age between 18 and above years (#)	Not known	642 (60%female)	106/642	●
8.9 De-worming tablet distributed to patient (#)	Not known	1500 (77%)	0/1500	●
8.10 Iron tablet distributed to 18+aged women (#)	Not known	1370 (100%female)	0/1370	●
8.11 Calcium tablet distributed to 18+aged women (#)	Not known	0	0/0	●
8.12 Referred patient to hospital, persons age between 0-5 and above years (#)	Not known	617 (52% female)	205/617	●
8.13 Referred patient to hospital, persons age between 5-18 and above years (#)	Not known	705 (55% female)	251/705	●
8.14 Referred patient to hospital, persons age 18 and above years (#)	Not known	1167 (45% female)	382/1167	●
9. Small infrastructure support				
9.1 Shared latrine constructed (#)	300	175	0/175	●
9.2 Shared latrine under construction (#)	125	125	0/125	●
9.3 Constructed shared latrine in use (#)	175	175	0/175	●

Summary of result of Q3, Y5

Activity	Total tasks (#)	Tasks of the Q2, Y5 (#)	Tasks performed in Q3, Y5 (#)
1. PRAP Steering Committee and Task Teams	9	8	0
2. Savings group	6	2	2
3. Credit support	4	3	3
4. Credit collection and deposit	5	5	5
5. Service charge collection and deposit	6	6	6
6. Credit fund available	2	2	2
7. Pre-primary education	4	4	4
8. Health services	14	14	9
9. Small infrastructure support	3	0	0
Total	53	44	31

Observation:

Federation, CDC and Primary Groups

- The task teams (micro credit, Health & Education and small infrastructure) are not re-established after sitting new council and are not at all involved to guide operation of PRAP activities since beginning;
- The federations are not formed and election of primary groups is not held until Q3, Y5 and
- Poverty Reduction Action Plan (PRAP) is not spelled out with specifying time and targets until Q3, Y5.

Savings and Credit

- Group savings and credit money collection is far below the target. The saving targets are not fixed as recommended in guideline (i.e. Tk 20/40/60 X week X group members);
- City Corporation is not aware about actual use of credit money, as proposed in applications;
- Corporation Accounts section is not aware about credit repayment schedule and cash deposit to revolving, CDC and Group bank accounts. Also, do not know anything about group savings and its utilization.
- Only 27% of total group members received credit facility from project fund.
- Credit collection target of Q3, Y5 is BDT 16.06 lac and collected Tk 06.35 during the quarter. About Tk 9.71 lac remained dues.
- A total 82 group members received BDT 27.00 lac credit from group savings fund from November 2017 until Q3, Y5, against which BDT 7.30 lac have been realized until the quarter.
- Reported that GCC has issued 25 account payee checks of BDT 20,000 thousand each to 25 members for receiving credit support. But, questions are opening bank account, deposit account payee checks to respective/individual bank account and withdraw & use their credit money.

Pre-Primary School

- Reported that tiffin support to pre-primary schools is running on credit since December 2018;
- GCC has received BDT 14.10 lac for PRAP activity implementation in February 2019, but not cleared on from AG office until Q3, Y5 and
- Community Organizes are not getting monthly remuneration since December 2018.

Small Infrastructure

- GCC has received BDT 15 lac for shared latrine construction in February 2019, but not cleared on from AG office until Q3, Y5.

PRAP Monitoring Result as of March 2019

Chattogram City Corporation

Legend

Good progress
























Slow/Under progress



Bad progress



Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
1. PRAP Standing Committee, Steering Committee and Task Teams				
1.1 Held PRAP Standing Committee monthly meeting in relation to PRAP (#)	36	36	3/36	
1.2 Established Steering Committee to guide PRAP implementation (#)	1	1	N.A/1	
1.3 Held Steering Committee monthly progress review meeting (#)	36	3	3/3	
1.4 Established Micro Credit Task Team (#)	1	1	N.A/1	
1.5 Prepared monthly progress report and submitted to Steering Committee for review (#)	36	3	3/3	
1.6 Established Education & Health Task Team (#)	1	1	N.A/1	
Prepared monthly progress report and submitted to Steering Committee for review (#)	36	3	3/3	
1.8 Established Small Infrastructure Development Task Team (#)	1	1	N.A/1	
1.9 Prepared monthly progress report and submitted to Steering Committee for review (#)	36	3	3/3	
2. Savings group and CDC				
2.1 Primary female user groups (#)	150	150	N.A/150	
2.2 Primary female user group members (#)	3000	2927	11/2927	
2.3 CDC number	30	30	N.A/30	
2.4 CDC members	390	390	N.A/390	
2.5 CDC fund	4.67	3.06	.62/3.06	
2.6 Total saving of 150 female user groups (BDT in lac)	22.83/197.63	48.58	5.71/48.58	
3. Credit support				
3.1 Credit fund received from CGP (BDT in lac)	78.50	78.50	7.50/78.50	
3.2 Credit money disbursed to 710 members from CGP account (BDT in lac)	71.00	71.00	0/71.00	
3.3 Credit money disbursed to (399 +177=576) members from revolving account (BDT in Lac)	103.19	64.90	22.60/64.90	
3.4 Credit money disbursed to 0 members from savings account (BDT in lac)	No target	0	0/0	
4. Credit collection and deposit				
4.1 Micro credit collection of project account (BDT in Lac)	66.45	58.79	4.07/58.79	

Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
4.2 Micro credit collection of revolving account (BDT in Lac)	27.11	22.13	8.38/27.11	
4.3 Collected credit money deposited to revolving account (BDT in Lac)	80.92	80.92	12.45/80.92	
4.4 Micro credit collection of group savings account (BDT in Lac)	No credit disbursed from savings account			
4.5 Collected credit money deposited to group savings account (BDT in Lac)		N. A		
5. Service charge collection and deposit				
5.1 Service charge collection target (BDT in lac)	14.03	12.14	1.85/12.14	
5.2 Service charge deposited to CC revolving account (BDT in lac)	4.67	4.05	0.62/4.05	
5.3 Service charge deposited to CDC account (BDT in lac)	4.67	4.05	0.62/4.05	
5.4 Service charge deposited to group account (BDT in lac)	4.67	4.05	0.62/4.05	
6. Credit fund available				
6.1. Credit money remained in project account (BDT in lac)	78.50	78.50	7.50/78.50	
6.2 Credit money remained available in revolving account (BDT in lac)	19.74	19.74	-8.96/19.74	
6.3 Savings money available in group account (BDT in lac)	No target	48.58	5.71/48.58	
7. Pre-primary education				
7.1 Total pre-primary school sessions in 2016, 2017 2019 & 2019 (#)	40	40	10/40	
7.2 Total students admitted in pre-primary school in 2016, 2017, 2018 & 2019 (#)	1200	1200 (55% girl)	300/1200 54% G of 300	
7.3 Student graduated from pre-primary school in 2016, 2017 & 2018(#)	900	820 (55% girl)	0/820	
7.4 Student admitted in primary schools in 2017, 2018 and 2019	820	820 (55% girl)	300/820 (56% G of 300)	
8. Health services				
8.1 Weight measurement of 0-5 years old children (#)	5004	4545 (57% girl)	2250/4545 55% G of 2250	
8.2 Weight measurement of 5 - 18 years old (#)	3000	2700 (65% girl)	2700/2700	
8.3 Weight measurement of 18 and above years old (#)	2000	1800 (90% female)	1800/1800	
8.4 Blood pressure measurement of 18 and above aged people (#)	8700	7088 (95% female)	2150/7088 95% F of 2150	
8.5 Blood-sugar level measurement of 18 and above aged people (#)	1800	1655 (95% female)	550/1655 96% F of 550	
8.6 Supplied ORS persons aged between 0-5 years	300	300 (100% girl)	300/300	
8.7 Supplied ORS persons aged between 5-18 years	4000	3687 (85% girl)	600/3687 85% G of 600	
8.8 Supplied ORS persons aged of 18 and above years	10950	10844 (90% female)	600/10844 92% F of 600	

Component/activities	Target till Q3, Y5	Achievement till Q3, Y5	Result of Q3, Y5	
8.9 People received de-worming tablets (#)	Not known	6068(76% female)	0/6068	●
8.10 Women received iron tablets (#)	Not budgeted			
8.11 Referred patient of aged between 0-5 years to hospital (#)	Not known	171(70% girl)	60/171 71% G of 60	●
8.12 Referred patient of aged between 5-18 years to hospital (#)	Not known	205(49% girl)	44/205 54% G of 44	●
8.13 Referred patient of aged between 18 and above years to hospital (#)	Not known	243(77% female)	36/243 81% F of 36	●
9. Small infrastructure support				
9.1 Shared latrine constructed (#)	39	39	3/39	●
9.2 Constructed shared latrine in use (#)	39	39	3/39	●
9.3 Deep hand tube-well install (#)	35	8	0/8	●
9.4 Installed deep hand tube-well in use (#)	8	7	4/7	●
9.5 Constructed drain (m)	Drain not approved			
9.6 Constructed drain in use (#)	N/A	N/A		
9.7 Constructed footpath (m)	1080	1000	670/1000	●
9.8 Constructed footpath in use (m)	1000	1000	670/1000	●

Note: "G" stands Girl, "F" stands Female

Summary of result of Q3, Y5

Activity	Total tasks (#)	Tasks of the Q2, Y5 (#)	Tasks performed in Q3, Y5 (#)
1. PRAP Steering Committee and Task Teams	9	5	5
2. Savings group	6	3	3
3. Credit support	4	4	3
4. Credit collection and deposit	5	5	3
5. Service charge collection and deposit	4	4	4
6. Credit fund available	3	3	3
7. Pre-primary education	4	3	3
8. Health services	12	12	11
9. Small infrastructure support	6	6	5
Total	53	45	40

Observation:

General

- Poverty Reduction Action Plan (PRAP) have is not spelled out with specific activity, targets and time period
- ChCC has conducted Standing Committee for Poverty Reduction and Slum Development meetings on 17.01.2019, 17.02.2019 &14.03.2019, PRAP Steering Committee meetings on 06.01.2017, 06.02.2019

& 06.03.2019 and all Task Teams (Micro Credit, Education & Health and Physical improvement Work) meetings on 01.01.2019, 03.02.2019 & 03.03.2019 in Q3 Y5;

3. Health service monthly target has planned at CC level, but no target found at field level (Package#10).
4. Observed field worker not maintained the books and register in proper manner and it seems to poor supervision and guidance;
5. City Corporation is not aware about actual use of credit money, as proposed in applications;

Federation, CDC and Primary Groups

1. CC reported that 11 group members have included in Q3, Y5 though could not fill up 3000 targeted group members within March 2019; and
2. The federations are not yet form and election of primary groups are not yet held since formation, but process initiated.

Savings and Credit

1. CC reported that micro credit collected all money deposited to revolving fund including service charge but monitoring team physically visited package#10 along with SDO, SSDO, concerned Facilitator and found BDT. 6,125.00(less deposit to revolving BDT. 2580, CDC BDT. 2685.00 and Group Accounts BDT. 860.00) in hand of CDC#28 under package#10 up to March 2019;
2. Guidelines not followed in case of savings collection rate. Savings collected @ Tk. 20.00, 40.00, 60.00 etc. from different members for same period;
3. Most of the group members have deposited the saving monthly or quarterly basis instead of weekly and
4. CC reported that collected service charge money deposited in CDC, primary group and CC revolving bank account equally but practically situation is difference from statement;

Pre-primary education

2. CC reported that books, drawing khata, pencil, sharpener, eraser, color pencil and school dress have supplied to each student but shoes, shocks and school bag not yet supply to student due to insufficient allocation within Q3 Y5; and
3. CC reported that 300 students have graduated in 2018 session and 149 students (Boy-73 & Girl-76) in to primary school. Rests of students have admitted in to Kindergarten and Madrasha.

Health Service

1. No service plan found at filed level; and
2. CC has supplied one weighing machine up to 130 kgs wt. measuring capacity, 15 box ORS, one hand drub, savlon cream-5, savlon lotion, cotton-1 box, bandage1 roll, thermometer-1 no. and needle-1 box to each package within reporting period;

Small infrastructure development support

1. CC reported that 39 deep tube wells have already constructed, and all are in used in Q3, Y5; and
2. 1000 meters drains have constructed and in use within Q3, Y5.

Follow-up and Supervision

All activities should implement according to IGA implementation guidelines in all levels. The reported information

Infrastructure Improvement Monitoring Result as of March '19Narayanganj City Corporation**Legend**

Satisfactory progress



Unsatisfactory progress



No progress



Sub-project (#)	Sub-project type	Planned period	Target till Q3, Y5 (%)	Result of Q3, Y5 (%)	
Batch-2					
ICGPB2NCC-1	Imp. of Bhasha Sainik Sarak	12.7.17 - 7.7.18	100	0/38	
ICGPB2NCC-2	Re-habilitation of road & drain	8.10.17 - 3.10.18	100	16/86	
ICGPB2NCC-3	Re-construction of Roadwith road side drain	23.5.17 - 18.5.18	100	0/29	
ICGPB2NCC-4	Construction of Tribini & Baparipara bridge	5.3.17 - 28.2.18	100	8/73	
ICGPB2NCC-5	Construction of bridge & culvert.	5.3.17 - 28.2.18	100	11/58	
ICGPB2NCC-6	Construction of Luhia & Lakankhola Bridge	5.3.17 - 28.2.18	100	9/81	
ICGPB2NCC-7	Re-excavation of main canal.	4.4.19 - 3.7.20	0	0/0	
ICGPB2NCC-8	Re-excavation of khal & canal	Dropped	0	0	
ICGPB2NCC-9	Construction Road & side Drain with earth filling.	8.10.17 - 3.10.18	100	25/91	
ICGPB2NCC-10	Construction Steel Foot Over Bridge over main canal.	25.11.18 -19.3.20	25	8/8	
ICGPB2NCC-11	Re-construction of road & drain.	23.5.17-17.5.18	100	19/99	
ICGPB2NCC-12	Re-construction of road & drain.	8.10.17-3.10.18	100	21/80	

Infrastructure Improvement Monitoring Result as of March '19Cumilla City Corporation**Legend**

Satisfactory progress



Unsatisfactory progress



No progress



Sub-project (#)	Sub-project type	Planned period	Target till Q3, Y5 (%)	Result of Q3, Y5 (%)
Batch-2				
ICGPB2CUCC-1	(R+D) Improvement of RCC road from Old Ctg road.	17.12.17 - 16.12.18	100	18/45
ICGPB2CUCC-2	(R+D) Construction of road Start from Dhaka-Chattogram Highway.	26.6.18 -25.10.19	56	24/38
ICGPB2CUCC-3	(R+D)Reconstruction of road from Old Dhaka-Chattogram Highway.	26.6.18 – 25.10.19	56	15/35
ICGPB2CUCC-4	Re-construction of 20 meter span Bridge at Rececourse Khalpar	17.12.17-16.12.18	100	9/29
ICGPB2CUCC-5	Excavation of Airport khal (EPZ poket gate to Gopenathpur khal)	9.7.18 – 30.9.19	53	14/15
ICGPB2CUCC-6	Installation of 34 Nos Production Tubewell including pump house	27.11.18 - 26.11.19	33	7/7
ICGPB2CUCC-7	Installation of street light system.	22.1.18 – 21.1.19	100	9/19
ICGPB2CUCC-8	Construction of drain,footpathand road.	22.1.18 – 21.1.19	100	20/79
ICGPB2CUCC-9	(R+D) Construction only drain from Akter Hamid Khan road.	17.12.17 – 16.12.18	100	22/70

Infrastructure Improvement Monitoring Result as of March '19

Rangpur City Corporation

Legend

Satisfactory progress






Unsatisfactory progress



No progress



Sub-project (#)	Sub-project type	Planned period	Target till Q3, Y5 (%)	Result of Q3, Y5 (%)	
Batch-2					
ICGPB2RpCC-1	Road Improvement	10.10.17 – 9.10.18	100	0/100	
ICGPB2RpCC-2	Water supply, replacement of pipe line	10.9.18 – 9.9.19	60	37/47	
ICGPB2RpCC-3	Road improvement	28.2.18 – 10.3.19	100	6/47	
ICGPB2RpCC-4	Water Supply, installation of production tube-well	3.9.18 – 13.9.19	60	8/23	
ICGPB2RpCC-5	Road Improvement	20.6.17 – 20.8.18	100	5/57	
ICGPB2RpCC-6	Road Improvement	20.7.17 – 19.07.18	100	0/25	
ICGPB2RpCC-7	Road Improvement	20.6.17 -19.6.18	100	6/42	
ICGPB2RpCC-8	Road Improvement	20.6.17 – 19.6.18	100	0/3	
ICGPB2RpCC-9	Road Improvement	20.6.17 – 19.6.18	100	0/1	
ICGPB2RpCC-10	Road Improvement	26.9.17 – 25.9.18	100	0/62	
ICGPB2RpCC-11	Bus Terminal Construction	6.9.18 – 19.9.19	60	5/10	
ICGPB2RpCC-12	Road Improvement	26.9.17 – 25.9.18	100	0/20	
ICGPB2RpCC-13	Dropped				
ICGPB2RpCC-14	Bridge Construction	30.3.17 – 29.3.18	100	4/87	
ICGPB2RpCC-15	Drain Construction	3.4.17 – 30.6.18	100	0/72	
ICGPB2RpCC-16	Drain Construction	30.3.17 – 30.5.18	100	0/55	
ICGPB2RpCC-17	Drain Construction	30.3.17 – 30.5.18	100	4/58	
ICGPB2RpCC-18	Drain Construction	11.4.17 – 11.6.18	100	0/45	
ICGPB2RpCC-19	Drain Construction	11.4.17 – 11.6.18	100	1/21	
ICGPB2RpCC-20	Drain Construction	11.4.17 – 11.6.18	100	0/1	
ICGPB2RpCC-21	Drain Construction	20.7.17 – 19.7.18	100	0/7	
ICGPB2RpCC-22	Drain Construction	10.10.17 – 9.10.18	100	12/24	

Sub-project (#)	Sub-project type	Planned period	Target till Q3, Y5 (%)	Result of Q3, Y5 (%)	
ICGPB2RpCC-23	Drain Construction	20.6.17 - 19.6.18	100	3/18	
ICGPB2RpCC-24	Drain Construction	21.3.18 - 31.3.19	100	27/62	
ICGPB2RpCC-25	Drain Construction	21.3.18 - 31.3.19	100	10/29	

Infrastructure Improvement Monitoring Result as of March '19Gazipur City Corporation**Legend**

Satisfactory progress



Unsatisfactory progress



No progress



Sub-project (#)	Sub-project type	Planned period	Target till Q3, Y5 (%)	Result of Q3, Y5 (%)	
Batch-1					
ICGPB1 GCC-3	Road repair & widening	10.3.16 – 9.3.17	100	0/65	
ICGPB1 GCC-4	Drain Construction	23.3.16 – 22.3.17	100	9/81	
ICGPB1 GCC-5	Road Repair & Widening	25.2.16 – 24.2.17	100	0/75	
Batch-2					
ICGPB2GCC-1	Road Improvement	16.11.17 – 15.11.18	100	12/50	
ICGPB2GCC-2	Road Improvement	22.6.17 – 21.6.18	100	0/40	
ICGPB2GCC-3	Road Improvement	17.4.17 – 16.4.18	100	0/3	
ICGPB2GCC-4	Drain Construction	26.2.17 – 25.4.18	100	0/6	
ICGPB2GCC-5	Road Improvement & Drain Construction	29.11.17 – 28.11.18	100	2/23	
ICGPB2GCC-6	Road Repair & Widening	18.5.17 – 17.5.18	100	3/23	
ICGPB2GCC-7	Drain Construction	19.5.17 – 18.5.18	100	22/53	
ICGPB2RpCC-8	Road Improvement	31.1.18 – 30.1.19	100	1/26	
ICGPB2GCC-9	Road Repair & Widening	30.3.17 – 29.3.18	100	0/25	
ICGPB2GCC-10	Road Improvement	17.4.17 – 16.4.18	100	1/49	
ICGPB2GCC-11	Drain Construction	26.2.17 – 26.4.18	100	0/3	
ICGPB2GCC-12	Road Improvement	14.5.17 – 13.5.18	100	0/23	
ICGPB2GCC-13	Drain Construction	26.2.17 – 26.4.18	100	3/59	
ICGPB2GCC-14	Water Supply System Installation	2.1.19 – 28.12.19	25	10/10	

Infrastructure Improvement Monitoring Result as of March '19

Chattogram City Corporation

Legend

Satisfactory progress



Unsatisfactory progress



No progress



Sub-project (#)	Sub-project type	Planned period	Target till Q3, Y5 (%)	Result of Q3, Y5 (%)	
Batch-1					
ICGPB1ChCC-14	Construction of Retaining Wall at Mohesh Khal.	3.12.17 – 3.6.19	83	7/33	
ICGPB1ChCC-16	Construction of Retaining wall & improvement of road at Mohesh Khal	7.12.15 – 6.12.16	100	8/83	
Batch-2					
ICGPB2ChCC-1	Improvement of Port Connecting Road from Alanker to Nimtola.	tender Evaluation Processing			
ICGPB2ChCC-2	Improvement of Port Connecting Road from Alanker to Nimtola.	4.12.17 – 13.5.19	86	6/52	
ICGPB2ChCC-3	Improvement of Port Connecting Road from Alanker to Nimtola.	4.12.17 – 13.5.19	86	9/55	
ICGPB2ChCC-4	Improvement of Agrabad Access Road by over lay.	4.12.17 – 13.5.19	86	6/55	
ICGPB2ChCC-5	Construction of overpass from Sagarika road to A.K.khan Crossing	Yet to tender			
ICGPB2ChCC-6	Construction of overpass at Jakir Hossain Road Rail crossing (1)	Yet to tender			
ICGPB2ChCC-7	Constructin of overpass at New Market Crossing	Yet to tender			
ICGPB2ChCC-8	Construction of Patanga girl's high school & College cum Cyclone shelter	2.9.18 – 25.11.19	40	8/12	
ICGPB2ChCC-9	Construction of Mohabbat Ali Girl's High school cum Cyclone shelter.	30.11.17 – 23.2.19	100	6/81	
ICGPB2ChCC-10	Construction of Ahmed Mia . girls school cum Cyclone shelter	13.6.17 – 6.9.18	100	19/75	
ICGPB2ChCC-11	Construction of Laldighi central disaster management control office.	30.11.17 – 23.2.19	100	18/62	
ICGPB2ChCC-12	Re- construction of East Madarbari girls high school cum cyclone shelter.	2.5.17 – 26.7.18	100	13/66	
ICGPB2ChCC-13	Re- construction of West Madarbari girls high school cum cyclone shelter.	2.5.17 – 26.7.18	100	18/70	
ICGPB2ChCC-14	Construction of Patantully boys high school cum cyclone shelter.	16.8.17 – 9.11.18	100	6/94	
ICGPB2ChCC-15	Construction of Rabindra Nuzurul high school cum cyclone shelter.	16.8.17 – 9.11.18	100	4/73	
ICGPB2ChCC-16	Contruction of 70mBridge on Marinars Road	26.12.18 – 23.3.20	20	8/8	
ICGPB2ChCC-17	Reconstruction of road from Sotsong Asrom Nibash to Soroni Road	5.7.17 – 4.7.18	100	10/81	